TOWN OF ARLINGTON
MINUTES
COMMITTEE MEETING
PERMANENT TOWN BUILDING COMMITTEE
Tuesday, April 7, 2015

PRESENT: Adam Chapdelaine, Robert Jefferson, Mark Miano, Allen Reedy, John Cole,
           Suzanne Robinson

ABSENT: John Maher, Bill Hayner

           GUESTS: Michael Josefek, ACG
                     Donald Velozo, ACG
                     David Lager, NETCO
                     Tom Kondel, NETCO
                     Kevin Nigro, PMA
                     Brian Defillipis, PMA
                     Burt Barachowitz, PMA

Meeting was called to order at 7:00 p.m.

OPM Interviews

The committee interviewed three candidates for providing OPM services to the Phase 3
construction project at the Community Safety Building. The interviews were as follows:

Architectural Consulting Group (ACG) – This firm was represented by Michael Josefek and
Donald Velozo. They discussed their experience and history and then answered questions from
the committee.

NETCO – This firm was represented by David Lager and Tom Kondel. They provided a brief
overview of their history and experience and then asked the committee several questions about
the project. The committee also followed up with questions for them.

PMA – This firm was represented by Kevin Nigro, Brian Defillipis, and Burt Barachowitz. They
described their history and experience as well as their strategy and plan for working on this
Phase 3 constriction project. The committee then followed up with several questions.

Following the interviews, the committee discussed the firms and then provided the following
rankings, with 1 being the most advantageous and 3 being the least advantageous:

	Reedy	Jefferson	Cole	Robinson	Miano	Chapdelaine	**Totals**
OPM Firm							
ACG	2	2	3	3	2	2	**2.33**
NETCO	3	3	2	2	3	3	**2.67**
PMA	1	1	1	1	1	1	**1.00**

Based upon this ranking, PMA was selected and the committee voted to request a price
proposal from them.

Minutes

The meeting minutes from March 31, 2015 were approved.

Invoices Approved

Several invoices were discussed, but payment was not recommended until further research was done by the Chair.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Adam W. Chapdelaine