

**TOWN OF ARLINGTON**

**MINUTES OF THE PERMANENT TOWN  
BUILDING COMMITTEE MEETING**

**TUESDAY, JUNE 30, 2015**

Location: Town Hall Annex, Second-Floor Meeting Room

Present: John Cole, Chair  
Adam Chapdelaine  
Allen Reedy  
Bob Jefferson  
Diane Johnson  
Mark Miano

Absent: Bill Hayner  
John Maher  
Suzanne Robinson

Guests: Jeff Shaw - Donham & Sweeney  
Burt Barachowitz - PMA  
Brian DeFillipis - PMA  
Carl Franceschi - DRA  
Scot Woodin - DRA

**Central Fire Station Update—Mr. Barachowitz, Mr. DeFillipis, Mr. Shaw**

Burt gave a project update; Temp CO has been achieved, AFD running 1 engine company from the building. Administration has not yet moved over, waiting on elevator completion. Punch list work ongoing, electrical and finish work ongoing. Site work has begun, trailers removed and DPW repaired sub-base; paving and landscaping will be delayed. Apparatus floor coating is underway with moisture primer. RCN/Comcast has installed their work, testing elevator phone line tomorrow. Once it passes inspection can be scheduled, anticipated within 2 weeks. Leaking at numerous areas was discussed. Leaks are in Tower and Chiefs bathroom. D&S and PMA noted that MJS, BBB and prior contractor, Meadows will be working to resolve them. Primarily the MJS work will be completed to waterproof the tower asap. PMA & D&S noted that the contractor is behind schedule and will likely not achieve substantial completion until mid-July.

The project budget was reviewed. The Committee voted to approve an additional fee for OPM and clerk services NTE \$30,000 for the months of July and August. D&S will work with Chief Jefferson on confirming remaining budgetary allowances/allocations.

**Stratton School Update –Mr. Franceschi, Mr. Woodin**

DRA reviewed project plan and schedule with the PTBC.

1. Modular site selection and placement will be confirmed this summer, bidding will take place during the fall, and installation projects to occur during the spring/summer of 2016.
2. Stratton design and construction
  - Summer 2015 finalize scope and concept
  - Fall/winter 2015 design
  - Design complete and project planned to be out to bid by January 2016
  - Plan to be ready to start construction by July 1, 2016

**The following invoices were approved unanimously:**

**Community Safety Building**

PMA	03886-3	\$5,875.00
Ammondson Architects	0002509	\$2,362.50
Bid Docs		\$4,614.98
Cabot Risk Strategies		\$9,517.00

**Central Fire Station**

Boston Building	App #11	\$431,569
Butler Woodcrafters	#85471	\$7,077.60
Mohawk Shade & Blind	#333	\$338.10
ADI	#K98XG902	\$255.56
ADI	#K98XG901	\$1,556.10
ADI	#L25DG101	-\$92.99 credit
ADI	#L25DJ501	\$27.00
Woburn Police	#15-1487-1	\$413.18
PMA	#03304-47	\$14,875.00
New England Brass	#11475	\$440.00
NorthEast Electrical	#S022351190.002	\$713.69
GovConnection	#52761076	\$770.00
GovConnection	#52748363	\$522.00

Minutes for 6/16/15 were approved as amended. Next meeting July 21, 2015.

Meeting adjourned at 9:15pm

Respectfully submitted,

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Adam W. Chapdelaine