



Meeting of the Cyrus E. Dallin Art Museum Board of Trustees, 14 July 2015

Present: Geraldine Tremblay, Tracy Skahan, Ellen Aamodt, Sarah Burks, Aimee Taberner, Chris Costello

Absent: Dan Johnson, Jackie Bates

Others Present: James McGough, Terry Shaoul, Heather Leavell, Chuck Luca, Paul McGaffagan, Anne Marie Delaunay

The meeting was called to order by Sarah Burks at 7:14 p.m.

Minutes of Meeting, 9 June 2015

The draft minutes were reviewed. Ellen Aamodt moved that the minutes of the meeting be approved and seconded by Sarah Burks. The minutes were then approved unanimously.

August 9 Event Update

The Board reviewed plans for the event including, menu, ticket sales, placements, silent auction. Heather Leavell requested volunteers for tasks of decorating and desserts.

Facilities

Heather Leavell informed the Board of Trustees that the cost of a temporary cap on the chimney would be \$1400 and that this cost could not be taken from the expected grant. In addition, arrangements are underway to have the storage area cleaned. The Board plans to do a cleaning of the galleries before the August 9 event.

Directors' Updates

Heather Leavell requested that the Directors' Report and Collections be placed as the first two items at meetings.

The Massachusetts Historical Commission has extended its deadline for consideration of grants so, therefore, CEDAM does not yet know if it will receive a grant.

Treasurer's Report

The Report was circulated prior to the meeting. The Treasurer noted that for the period January through June 2015, expenses trailed income.

A draft budget proposal was discussed. Aimee Taberner made a motion to endorse the proposal to be implemented with flexibility, seconded by Geri Tremblay. Motion approved unanimously.

Gift Shop

The Board considered a range of new items that could be supplied with CEDAM's logo: key chains, notebooks, puzzles, etc. These new items should be added as sale items on CEDAM's website as well as in the Gift Shop. The Board hopes to have the items in stock by Town Day. Geri Tremblay moved to replenish the stock and add new items, seconded by Ellen Aamodt. Unanimous vote.

Volunteers' Report

The Board noted the number of events held on the Green for which CEDAM had no advanced warning. Ellen Aamodt made a motion to ask the authorizing authority to advise CEDAM in advance of any events planned that would impact the operations of the Museum, seconded by Geri Tremblay. Motion approved. The Board noted 2 upcoming events on the Green on 22 July and 26 August.

Art on the Green update

The Town Day event is scheduled for 12 September and the raffle will be co-sponsored by Belmont Savings Bank with a matching grant of \$500 on ticket sales for the raffle. In addition, the Bank is providing raffle tickets, free prizes and a team to assist in the sale of raffle tickets. Tracy Skahan will lead the effort to sell tickets on the day of the event.

Other potential events

The Board briefly discussed planning a display at Town Hall with wall panels on the Paul Revere theme. The space will be available in November and December.

The meeting adjourned at 9:05 p.m.

Ellen Aamodt, Trustee, Recording Secretary

Action Items for 11 August 2015

Contact town authorities responsible for scheduling events on Whittemore Park to notify CEDAM in advance of such events.

Appoint an event lead for Nov./Dec. display at Town Hall.

Rolling Events Calendar

POC	Event	Dates
Heather	School Program (2 events)	April 19, 3 May
Heather/Chuck	Guild of Boston Artists	postponed
Heather	Sculpture workshop	February 22
Sarah	Gallery Talk (Int'l Women's Day)	March 8
Sarah/Jackie	Chairful Tea Party	July 2015
Chuck	Art on the Green	Sept. 12
Chris Costello	Gallery Talk	
?	Town Hall display	Nov./December