

Arlington Cultural Council Minutes
 Monday, July 13, 2015
 Arlington Senior Center, 7:30

Present: Karin Blum, Elisabeth Taylor, Suzi Lubar, Jeff Boudreau, Scott Samenfeld, Jeff Timperi

Visitors: Nilou Moochhala, Tisha Stima, Susie Goldman, Merli Guerra

Called to order at 7:37pm

ITEM 1 Introduction of visitors

Visitors to the meeting were Nilou Moochhala, a current grant recipient and graphic designer, Tisha Stima, who has experience with grant writing and fundraising, Susie Goldman who works at the Arlington Council on Aging, and Merli Guerra, director of Luminarium Dance.

ITEM 2 Approval of May and June Minutes

Both the May and June minutes were unanimously approved without revision.

Item 3 Treasurer’s Report to Council / Grant Status

Treasurer Maggie Husak was absent, but sent an email to the co-chairs with the following update. Additional information was provided by liaisons during the discussion.

Grant Number	Grant Recipient	Status
01	Legendary Locals of Arlington (Barbara Goodman and Marjorie Howard) – a 128-page book. \$800	Book is finished, need to submit RFP
02	“I am Arlington” (Nilou Moochhala) – community and public art project. \$700	Installation is up now, need to submit RFP
03	Creek River String Band – Performances for Old Schwamb Mill & Spy Pond Environmental Task Group. \$600	RFP received
04	Family Dance at Robbins Farm (Folk Arts Center of New England) – educator Marcie Van Cleave. \$550	Event is this Sunday
05	Arlington Art Hunt (Karen Dillon) – highlights Arlington’s landscape, architecture and artistic elements. \$600	RFP received
13	“A Chance to Dress” (Alice Bouvrie) – Film about Dr. John Southard, MIT professor and geologist. \$600	Will schedule Arlington showing
14	“Meeting of Generations: Arlington	RFP received

	Youth Perform Jazz for Seniors” (Dan Fox) with Tom Ferrante. \$600	
18	Images of Arlington: #myArlington (Arlington Center for the Arts) – community photography. \$300	Complete, need to submit RFP
23	Two to Tango – A one hour, two- person play in two acts. \$450	Complete, need to submit RFP, Elisabeth will contact them
24	Dallin Art Museum-Arlington Public School Days. \$750	Complete, need to submit RFP, Elisabeth will contact them
27	Philharmonic Society of Arlington Outdoor Summer Concert – Classical music concert for all ages. \$1,200	On track
29	Sharing a New Song Chorus Concert (SANS) – 90-voice chorus. \$900	RFP received
30	Seniors to Kids and Back Again (Joseph Porcino) – Three-part intergenerational workshop. \$800	RFP received
31	True Stories of Environmental Citizen Action (True Story Theater) \$800	Complete, need to submit RFP not submitted, Joe should contact them

Item 4 Grant cycle

4.1 Community Input update

Scott reported that about 150 people have filled out the survey. He has placed the results in dropbox. Scott recommends looking online as the hardcopy versions are very difficult to read. There are two files; a stats document with quantifiable answers, and a separate file for free text comments. Many addresses and email addresses are included, the corresponding secretary should follow up to gather that information for future use. Scott will put together a summary. He has noted much talk about public art and the Night at the Tower. The surveys also include information about where they heard about ACC. Other comments show that people with kids want more child oriented events, others want more adult oriented events.

4.2 Updating grant guidelines

Elisabeth suggested adding a raindate for outdoor events as part of the guidelines. New guidelines must be posted by 9/1/15. Elisabeth volunteered to update the guidelines from last year based on Scott’s summary of the community input survey. The council will vote on the new version at our August meeting.

4.3 Review of grant cycle dates and room reservations

- 09/01/15 Press release and distribution of 2016 grant guidelines

- 09/16/15 Grant information session, senior center lower
- 10/15/15 Application deadline
- 11/04/15,11/05/15 Grant applicant presentations at Town Hall Hearing room
- 11/15/15 Grant deliberations, 1-5 Jefferson Cutter House

Item 5 Upcoming vacant officer roles, general succession, and recruitment

Elisabeth expressed interest in the Corresponding Secretary position. The council unanimously voted to accept Joe's resignation and elect Elisabeth for remainder of the term (through December), effective immediately.

Jeff T is interested in the Treasurer position. A vote will occur when Maggie cycles off. Both Maggie and Jeff T. are requested to attend the September meeting with the Town Comptroller to prepare the council's annual report to MCC.

There will be a co-chair election next month when Eliza steps down. Joe Burns is interested.

Asia Kepka is interested in joining the council, but not immediately because she will be away for a few months, Robin Cassel and Toni Langerman are not interested

Item 6 Town Day Planning

Town Day is Saturday 9/12/15. The ACC booth has been reserved. We will distribute Art Hunt brochures and I am Arlington postcards. All council members should sign up for a 2 hour shift. The council will borrow a canopy, the council banner, and possibly other supplies from Eliza.

Action items

- Liaisons should reach out to their grantees to see if they have any large format display items we could borrow
- Suzi will send out a link to sign up to bring supplies
- Someone could make a poster of the collage that Jeff B made for the grantee reception
- Someone could get music from grantees to play on an iPod/iPad

Item7 New Business

Suzi will send out a poll to determine whether we should move the September 14th meeting due to a conflict with Rosh Hashanah.

An idea has been floated to create a google calendar for ACC to share with ACAC in read only mode. Eliza will populate it with ACC events. All council members should have write access to the calendar, and it will be viewable by the public.

The council is reminded that we have a display table in the library reserved for September.

Item 8 Executive Session for voting in potential new members

All guests departed prior to the start of the executive session. Merli Guerra was unanimously approved as a new member of the council. Karin will follow up with the other visitors at this meeting.

A co-chair will email Merli to inform her of her approval, and Suzi will send her the new member letter.

Upcoming Events

- **July 19 – Family Dance @ Robbins Farm**
- **August 1 – Philharmonic Society of Arlington Outdoor Summer Concert**
- **August 10 - ACC Meeting, Arlington Senior Center, 7:30pm**
- **Sept 12 – Town Day**
- **Sept 14 – ACC Meeting – not yet confirmed, due to Rosh Hashanah**
- **Sept 16 - Grant information session**
- **Oct 15 - Application deadline**
- **Nov 4 & 5 - Grant applicant presentations**
- **Nov 15 - Grant deliberations**