

Meeting of the Robbins Library Board of Trustees
Thursday, May 21, 2015
MINUTES

Call to Order

Chair Heather Calvin (HC) called the meeting to order at 7:18. In attendance were trustees Katharine Fennelly (KF), Joyce Radochia (JR), Barbara Muldoon (BM), Diane Gordon (DG) and Frank Murphy (FM). Also in attendance was Interim Director Andrea Nicolay (AN). Absent was Adam Delmolino (AD).

Board of Trustees Meeting Guidelines

KF moved to approve, FM seconded. All in favor.

April 2015 Meeting Minutes

KF moved to approve, JR seconded. All in favor.

Communications

Request from Friends of Fox; HC noted that this would be discussed during the Friends of Fox Liaison portion of the meeting.

Community Time

Amy Ellentuck, a representative from Friends of Fox attended but didn't have any topics for discussion.

Interim Director's Report

AN reviewed report highlights. The Trustees want to congratulate staff on the PR awards won at the biennial Massachusetts Library Association event. FM referenced the recent theft of art from the BPL, noting that digitizing is one way to protect from theft. He suggested that we put on the next meeting's agenda a discussion around how we might think about our art collection. HC asked about the late start for Community Read; AN indicated that the process was slower than normal in part due to her workload.

Director Hiring Process Update

DG provided a summary of the interview process and indicated that the Town Manager would be making a decision shortly.

Appointment of Nominating Committee

HN appointed JR and KF as the nominating committee. FM moved to approve the nomination; BM seconded. All in favor.

Cooperative Network Status Update

AN indicated that she is still working on this document.

Foundation Liaison Update

AN reported that there was a discussion of the social media campaign for the Foundation. KF mentioned that set up is just one step; “feeding the beast” (keeping content fresh) is key. Heather noted that in terms of return on effort, it makes more sense to invest in Facebook upkeep than in Twitter upkeep.

Friends Liaison Updates

- Friends of Robbins highlights
 - More effective money management (e.g. investment vehicle) given that they have roughly \$150K currently. Note that operating budget is roughly \$80K
 - Web site; some challenges with PayPal
 - 2016 Programming ideas
- Friends of Fox proposal
 - Changing the Fox hours from 12PM – 8PM to 1PM – 9PM. AN indicated that Emily Canniff (EC) is looking at traffic to determine if this makes sense, among other factors.
 - Opening the Fox on Saturdays from 9AM – 5PM from September through June. AN is going to talk to the Treasurer of Friends of Fox to get further detail. HC asked about the Saturdays mentioned in the Director’s report; AN indicated that EC coordinates those with the Friends of Fox board. Those Saturdays are paid for from the Library budget. HC noted that we need transparency about how additional Saturdays would be funded.
 - Allowing the use of the Fox Library for adult programming on one additional evening per month. Current Library policy is that a staff member must be present at all events so AN wants to figure out how to keep the space secure/safe (e.g staffing the event with library staff).

AN will provide an update at the June meeting once she has additional data.

Unanticipated Items

After some discussion on art print security, HC noted that we would add this topic to the June agenda.

Next Meeting

The next meeting will be on Tuesday, June 9.

Adjournment

FM moved to adjourn at 8:17; KF seconded. All in favor.

Materials Distributed

- Meeting agenda
- Communication Participation in Library Trustee Meetings - Guidelines
- April 2015 Meeting Minutes
- Late April/Early May 2015 Interim Director’s Report
- Letter from Friends of Fox