



ARLINGTON FINANCE COMMITTEE  
MINUTES OF MEETING  
TOWN HALL LYON'S ROOM  
7:30 PM 12/16/15

ATTENDEES:

Deyst*	White*	Caccavaro*	Kellar	McKenna*
DeCoursey*	Wallach*	Harmer*	Gibian*	
Tosti*	Foskett*	Bayer*	Duvadie*	
Russell*	Beck*	Jones*	Deshler*	
Franclemont*	Howard*	Fanning*	Carman*	Turkall*

\*Indicates present

VISITORS: Town Manager Adam Chapdelaine, Selectman Dan Dunn, Betty Stone, Marriane Raciuppi, Ann Balluittere, Todd Bearson, Ted Wilson, Al Hiltz, Linda Shoemaker

NEW MEMBERS: Jeananne Russell and Darrell Harmer were welcomed. Len Kardon, who has resigned to run for School Committee, was thanked for his service.

LONG RANGE PLAN: Chapdelaine walked the FinCom through the plan (Ref 1). The plan covers FY16 through FY22. The 1<sup>st</sup> deficit is in FY22. The plan does not include the AHS or MM Tech renovation. It also does not include CPA revenues & expenses since these are not included in the General Fund. The plan shows State aide for schools increasing based on enrollment projections. The annual projections are provided ranging from 196 to 98. New growth is projected based on recent history excluding large 1 time growth (Symmes, Briggams). Chapdelain discussed annual increase in the general education of more than 4% & the SPED annual increase at 7%. He reviewed the school growth factor noting that this adjustment, for enrollment increases, is cumulative. The formula is provided on the plan. The overall school annual increase is close to 5%. The MM Tech expense is based on the current enrollment with a 3.5% annual increase. The annual increase in the Town budget is 3%. The capital budget for non-exempt debt is adjusted to be 5% of the total budget each year. Health insurance costs are increased to cover the expected increase in the number of teachers. The overlay reserve includes the 3 year revaluation cycle.

ART 7 APPROVAL FOR WAYLAND TO WITHDRAW FROM MM TECH: The approval must be unanimous. Lexington has already voted no. Dunn recommended Arlington also vote no.

VOTED No action. 17-1

ART 8 MM TECH REGIONAL AGREEMENT: Dunn, who has picked up where Tosti and then Foskett left off, reviewed recent developments. He expects the MM Tech School Committee to approve the new agreement. The draft has several small changes since the last version seen by the FinCom. Six towns are opposed because they want to withdraw. In addition, Lincoln wants to be paid a fee since the buildings are in Lincoln. Dunn hopes that the "Boxborough Protocol" will convince them to support the new agreement. This protocol involves the BoS of each of the towns in the district voting to approve the 6 towns withdrawing in exchange for their support for the new agreement. VOTED to support the new agreement in hopes of strengthening Dunn's hand in the ongoing negotiations. Unanimous.

ART 6 MM TECH BUILDING RENOVATIONS: Plans are ready for a 628 student school costing \$144.5m. For Arlington this would mean \$1.5m to \$2m a year for debt service. This would require a debt exclusion override. The Superintendent will ask the School Committee to approve the plans contingent on acceptance of the new agreement. The State will not fund a regional tech school smaller than 600 students. This has silenced those wanting a much smaller school. All towns have called a special town meeting. If approval is not unanimous, the Superintendent plans to call for a regional voter referendum.

ART 5 COLLECTIVE BARGAINING: Chapdelaine requested approval of the agreement with AFSCME (Ref 2). This includes a 2% increase each year for 3 years starting in 2015 and a revised snow & ice incentive. The incentive is an improvement over the existing snow and ice "incentive". The total cost, \$144,056, was appropriated under Art 20 in last spring's town meeting. VOTED to approve the agreement. Unanimous. The comment will include a request that future agreements include acceptance of a bi-weekly payroll.

ART 2 STRATTON SCHOOL MODULAR CLASSROOMS: This expense is already in the Capital Plan. The CPC will meet on 12/18 to consider it. The cost will be about \$1m. Approval in January is needed to assure space for students in September as construction continues. Bids expected 1/8/16.

ART 3 STRATTON SCHOOL RENOVATION: The cost is expected to be about \$10m. Bids are expected 1/19/16.

ART 4 SCHOOL CAPACITY EXPANSION: Tosti reviewed the progress made so far by the School Enrollment Task Force. Both he and Foskett serve on this group. The group is chaired by Chapdelaine. A study done for the district predicted an increase of 700 to 800 students in the next 5 years. Most of this increase is in the east where Thompson and Hardy are already crowded. Ottoson is also crowded. The Gibbs is being considered, but Tosti reported that after a recent tour that he and others took, the Gibbs has no adequate spaces to serve as a satellite for Thompson & Hardy. The cost of renovating Gibbs is thought to be very high. Carman walked the FinCom through enrollment growth material (Ref 3) prepared by the school dept. The reliability of these predictions has been questioned since the predicted increase for Sept 2015 was 100 students greater than actual. Among the options being considered is moving the 8<sup>th</sup> grade into AHS. A decision by the MSBA on whether to support the AHS renovation is expected this month.

COMMITTEE: Members should save 1/13 & 1/20 for possible meetings.

RESERVE FUND BALANCE: \$1,200,000

Peter Howard 12/18/15 Revised 1/1/16

Ref 1 Long Range Projections FY16-FY21

Ref 2 Collective Bargaining AFSCME

Ref 3 School Enrollment Material

Note: The Draft Warrant for the Special Town Meeting is posted on the Town's website





**Town of Arlington  
Office of the Town Manager**

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Town Manager**

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**TO:** Finance Committee  
**FROM:** Adam W. Chapdelaine, Town Manager  
**DATE:** December 15, 2015  
**RE:** Collective Bargaining - AFSCME

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At the close of Annual Town Meeting in the spring, the Town had come to agreement with all six collective bargaining units, with only AFSCME left to ratify its agreement by a deadline of May 20, 2015. AFSCME did not vote to ratify the agreement by this deadline, so the Town went back to the bargaining table over the summer and a new agreement was reached and subsequently ratified.

**American Federation of State, County and Municipal Employees (AFSCME), Local 680**

**Summary:** The Town of Arlington and AFSCME, Local 680 reached an agreement on Thursday, September 17, 2015. The primary financial component of the agreement is a 2% wage adjustment for all employees included in the bargaining unit. The agreement also contains an adjustment to the snow and ice incentive earned by employees in the bargaining unit.

**Term of Agreement:** The successor agreement is for a three year period. The term of the agreement will be July 1, 2015 through June 30, 2018.

**Wages:**

July 1, 2015	2.0% Increase
July 1, 2016	2.0% Increase
July 1, 2017	2.0% Increase

ITEM	FY 2016	FY 2017	FY 2018	TOTAL
7/1/2016 - 2%	112,056.00	112,056.00	112,056.00	<b>336,168.00</b>
7/1/2017 - 2%		114,297.12	114,297.12	<b>228,594.24</b>
7/1/2018 - 2%			116,583.06	<b>116,583.06</b>
Snow & Ice Incentive	32,000.00	32,000.00	32,000.00	<b>96,000.00</b>
<b>TOTAL ROLL OUT COST OF 3 YEAR PERIOD</b>	<b>144,056.00</b>	<b>258,353.12</b>	<b>374,936.18</b>	<b>777,345.30</b>

**DRAFT VOTE:**

**That the Town hereby ratifies the following financial items in the collective bargaining agreement with the following enumerated collective bargaining unit:**

- A. Local 680, American Federation of State, County and Municipal Employees**
- (1) a 2% general wage increase effective July 1, 2015;**
  - (2) a 2% general wage increase effective July 1, 2016;**
  - (3) a 2% general wage increase effective July 1, 2017;**
  - (4) an adjustment to the snow and ice incentive; and**

**that for this purpose the sum of \$144,056.00, which is to be raised by the general tax and which has been previously appropriated and set aside by vote of the 2015 Annual Town Meeting under Warrant Article 20, may be expended under the direction of the Town Manager.**

**ARLINGTON PUBLIC SCHOOLS 2015-16 Class Sizes\***

HIGH SCHOOL		MIDDLE SCHOOL		METCO	
Freshmen	345	Grade 6	410	AHS	20
Sophomores	315	Grade 7	382	Ottoson	23
Juniors	275	Grade 8	338	Bishop	8
Seniors	318			Dallin	2
<b>Total</b>	<b>1,253</b>	<b>Total</b>	<b>1,130</b>	<b>Total</b>	<b>74</b>

	SCHOOL	Bishop	Bracket	Dallin	Hardy	Peirce	Stratton	Thomps	Total
5	Class #1	23	22	23	25	19	20	29	
	Class #2	23	21	24	23	20	19	30	
	Class #3	22	22	23			19		
	Class #4		19	24					
	<b>subtotal</b>	<b>68</b>	<b>84</b>	<b>94</b>	<b>48</b>	<b>39</b>	<b>58</b>	<b>59</b>	<b>450</b>
4	Class #1	27	20	24	24	24	19	25	
	Class #2	24	18	25	23	24	22	24	
	Class #3	26	21	25	24		21		
	Class #4		21						
	<b>subtotal</b>	<b>77</b>	<b>80</b>	<b>74</b>	<b>71</b>	<b>48</b>	<b>62</b>	<b>49</b>	<b>461</b>
3	Class #1	22	21	23	22	23	23	21	
	Class #2	22	21	22	20	23	22	20	
	Class #3	23	18	22	20		22	20	
	Class #4							20	
	<b>subtotal</b>	<b>67</b>	<b>60</b>	<b>67</b>	<b>62</b>	<b>46</b>	<b>67</b>	<b>81</b>	<b>450</b>
2	Class #1	25	20	19	21	22	21	25	
	Class #2	24	20	19	23	22	21	24	
	Class #3	23	20	19	23		20	24	
	Class #4		20	19					
	<b>subtotal</b>	<b>72</b>	<b>80</b>	<b>76</b>	<b>67</b>	<b>44</b>	<b>62</b>	<b>73</b>	<b>474</b>
1	Class #1	24	22	24	20	22	20	21	
	Class #2	24	23	23	20	21	21	19	
	Class #3	25	22	23	21		21	20	
	Class #4		23		20			21	
	<b>subtotal</b>	<b>73</b>	<b>90</b>	<b>70</b>	<b>81</b>	<b>43</b>	<b>62</b>	<b>81</b>	<b>500</b>
K/1				20					
	<b>subtotal</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>
K	Class #1	23	24	19	22	21	22	20	
	Class #2	23	23	19	22	21	21	20	
	Class #3	22	24	20	22		20	21	
	Class #4				20			21	
	<b>subtotal</b>	<b>68</b>	<b>71</b>	<b>58</b>	<b>86</b>	<b>42</b>	<b>63</b>	<b>82</b>	<b>470</b>
SLC	Schoolwide		16	11			17		44
<b>TOTALS</b>		<b>425</b>	<b>481</b>	<b>470</b>	<b>415</b>	<b>262</b>	<b>391</b>	<b>425</b>	<b>2,869</b>

\*Class sizes accurate as of October 5th, 2015

**ARLINGTON PUBLIC SCHOOLS MONTHLY ENROLLMENT AS OF OCTOBER 1, 2009**

HIGH SCHOOL		MIDDLE SCHOOL		MINUTEMAN TECH		METCO	
Freshmen	315	Grade 6	361	Grade 9	28	AHS	28
Sophomores	285	Grade 7	368	Grade 10	27	Ottoson	14
Juniors	306	Grade 8	336	Grade 11	28	Bishop	15
Seniors	265			Grade 12	33	Dallin	6
						Hardy	8
						Peirce	15
<b>Total</b>	<b>1,171</b>	<b>Total</b>	<b>1,065</b>	<b>Total</b>	<b>116</b>	<b>Total</b>	<b>86</b>

included in elementary/secondary totals

ELEMENTARY	SCHOOLS	Bishop	Brackett	Dallin	Hardy	Peirce	Stratton	Thompson	Total
5	Classroom #1	19	26	26	22	17	19	21	
	Classroom #2	19	25	24	22	18	21	21	
	Classroom #3	19	26	0	0	0	0	0	
	Classroom #4	0	0	0	0	0	0	0	
	<b>subtotal</b>	<b>57</b>	<b>77</b>	<b>50</b>	<b>44</b>	<b>35</b>	<b>40</b>	<b>42</b>	<b>345</b>
4	Classroom #1	22	19	23	22	15	19	16	
	Classroom #2	21	19	21	22	17	18	17	
	Classroom #3	0	17	22	0	0	18	18	
	Classroom #4	0	18	0	0	0	0	0	
	<b>subtotal</b>	<b>43</b>	<b>73</b>	<b>66</b>	<b>44</b>	<b>32</b>	<b>55</b>	<b>51</b>	<b>364</b>
3	Classroom #1	22	25	21	18	15	25	20	
	Classroom #2	21	25	23	19	19	26	17	
	Classroom #3	22	25	22	18	0	0	20	
	Classroom #4	0	0	0	0	0	0	0	
	<b>subtotal</b>	<b>65</b>	<b>75</b>	<b>66</b>	<b>55</b>	<b>34</b>	<b>51</b>	<b>57</b>	<b>403</b>
2	Classroom #1	23	21	21	22	20	23	17	
	Classroom #2	23	22	21	22	23	24	20	
	Classroom #3	23	21	22	21	0	0	18	
	Classroom #4	0	0	0	0	0	0	0	
	<b>subtotal</b>	<b>69</b>	<b>64</b>	<b>64</b>	<b>65</b>	<b>43</b>	<b>47</b>	<b>55</b>	<b>407</b>
1	Classroom #1	20	20	22	17	17	20	16	
	Classroom #2	19	21	22	21	18	20	16	
	Classroom #3	19	21	20	21	0	20	15	
	Classroom #4	19	21	K1 9	0	0	0	0	
	<b>subtotal</b>	<b>77</b>	<b>83</b>	<b>73</b>	<b>59</b>	<b>35</b>	<b>60</b>	<b>47</b>	<b>434</b>
<b>GRADES 1-5</b>	<b>TOTAL</b>	<b>311</b>	<b>372</b>	<b>319</b>	<b>267</b>	<b>179</b>	<b>253</b>	<b>252</b>	<b>1,953</b>
Kindergarten	Classroom #1	18	22	22	25	24	20	21	
	Classroom #2	19	22	22	22	23	19	21	
	Classroom #3	20	21	20	23	0	19	21	
	Classroom #4	0	0	K-1 9	0	0	0	0	
	<b>subtotal</b>	<b>57</b>	<b>65</b>	<b>75</b>	<b>70</b>	<b>47</b>	<b>58</b>	<b>63</b>	<b>435</b>
Various Special Education Programs			Conn 6	Therap 5 Therap 5	PLD 9 ILC 9	Path.12	SLC 23		69
<b>ELEMENTARY TOTALS</b>		<b>368</b>	<b>443</b>	<b>404</b>	<b>355</b>	<b>238</b>	<b>334</b>	<b>315</b>	<b>2,457</b>
<b>SPECIAL EDUCATION INCLUSION TOTAL</b>	<b>ELEM.</b>	<b>34</b>	<b>46</b>	<b>49</b>	<b>27</b>	<b>26</b>	<b>52</b>	<b>32</b>	<b>266</b>
	<b>OTTOSON</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>228</b>
	<b>AHS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>252</b>
	<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>746</b>

**ENROLLMENT SUMMARY**

<i>In-District Students</i>	2009	2008	Difference	% chng.	SPECIAL EDUCATION PROGRAMS
HIGH SCHOOL	1,171	1,133	38	3%	PLD - Primary Learning Disability
MIDDLE SCHOOL	1,065	1,048	17	1%	ILC - Intermediate Learning Center
ELEMENTARY	2,457	2,417	39	1%	TC - Therapeutic Classroom
<b>In District Total Students</b>	<b>4,693</b>	<b>4,598</b>	<b>95</b>	<b>2%</b>	SLC-Supported Learning Center
<b>HOME SCHOOL TOTAL</b>	<b>58</b>	<b>54</b>	<b>4</b>	<b>7%</b>	Connections
<b>Out of District Total Students</b>					Pathways
High School	52	60	-8	-15%	<b>BIP TOTAL AT AHS 27</b> <b>BIP TOTAL AT OTTOSON 7</b>
Middle School	16	16	0	0%	
Elementary K-5	21	27	-6	-28%	
PRE-K	3	8	-5	-0%	
<b>Out of District Total</b>	<b>91</b>	<b>111</b>	<b>-20</b>	<b>-22%</b>	
<b>GRAND TOTAL</b>	<b>4,842</b>	<b>4,763</b>	<b>79</b>	<b>2%</b>	

10 Year Enrollment History and Projected Enrollment 2017-2021 -by Grade Levels

Year	Births 5-yrs prev	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Tot	Incr/(Decr) from Prior yr.	% Change
2006-2007	545	84	442	391	386	394	385	357	356	339	347	302	309	301	323	4716	-18	
2007-2008	537	79	409	439	399	384	381	382	337	354	317	316	271	299	292	4659	-57	-1.2%
2008-2009	496	82	456	405	439	387	376	374	369	344	354	296	308	266	300	4756	97	2.1%
2009-2010	558	64	457	451	411	423	387	366	365	373	343	320	295	323	272	4850	94	2.0%
2010-2011	545	60	450	442	435	399	427	367	349	350	365	306	325	296	311	4882	32	0.7%
2011-2012	537	47	434	455	421	426	390	412	355	335	348	308	304	342	299	4876	-6	-0.1%
2012-2013	496	57	453	472	446	420	429	395	379	337	337	322	313	309	354	5023	147	3.0%
2013-2014	558	60	477	478	483	464	434	429	357	393	328	299	320	321	314	5157	134	2.7%
2014-2015	517	65	516	488	466	483	456	433	401	348	376	319	309	324	342	5326	169	3.3%
2015-2016	563	60	487	520	481	459	478	462	414	389	345	352	331	293	339	5410	84	1.6%
5 Year Weighted Average Continuity Rate		1 (PK)	0.901 (K)	1.032 (K-1)	0.987 (1-2)	1.001 (2-3)	0.998 (3-4)	1.003 (4-5)	0.936 (5-6)	0.981 (6-7)	0.981 (7-8)	0.928 (8-9)	1.022 (9-10)	0.997 (10-11)	1.041 (11-12)			
Projected 2016-2017	545	60	491	503	513	482	458	480	432	406	381	320	360	330	305	5522	196	3.7%
2017-2018	597	60	538	507	496	514	481	460	449	424	398	354	327	359	344	5711	189	3.4%
2018-2019	616	60	555	555	501	497	513	482	430	440	416	370	362	326	373	5881	171	3.0%
2019-2020	573	60	516	573	548	501	496	515	451	422	432	386	378	361	340	5980	98	1.7%
2020-2021**	604	60	544	533	566	549	500	498	482	443	414	401	395	377	376	6137	157	2.6%

Data as of 10/19/15, numbers not yet certified

\*\*Birth Numbers from Arlington Town Clerk, estimated for 2020-2021



School	Classrooms in 2015-2016	Extra Classrooms 2015-2016	Notes	SLC Classrooms	Additional Space Needs
Brackett	22	1	Room used for after-school program, may need 2016-2017	2	*ELL small group space *Office space
Bishop	18	1	Computer Lab		
Dallin	21	No		2	
Hardy	19	2	21 needed in 16-17		*Teacher work room *ELL (2016-2017)
Peirce	12	4	Computer lab, literacy, 2 small group work rooms		
Stratton	18	3	2016-17 no extra -2017-2018 3 classrooms	3	
Thompson	19	No	Needs 1-2 classrooms in 2016-2017		*Larger after-school program space * Storage * Core spaces adequacy a concern

\*\*All schools