



## MINUTES MEETING September 8, 2015

Committee called to order by S. Burks, Co-Chair, on September 8, 2015 at 7:15 p.m.

**Members present:** Sarah Burks, Co-Chair, Aimee Taberner, Co-Chair, Geraldine Tremblay, Chris Costello, Jacqueline Bates, Tracy Skahan  
Other members present: Paul McGaffigan, Treasurer CEDAM, Inc., Terry Shaoul, Heather Leavell, Annemarie Delaunay-Danizio, James McGough, Trustee Emeritus, Chuck Luca  
Absent: Dan Johnson, Ellen Aamodt

**Minutes of August 11, 2015** – G. Tremblay made a motion to approve the minutes of August 11, 2015 as corrected. A. Taberner seconded. Unanimously approved.

**Volunteer Report-** J. McGough distributed and summarized the volunteer report. A. Taberner made a motion to accept the volunteer report. S. Burks seconded. Unanimously approved.

**Directors' Update-**The Treasurer's Report was circulated by H. Leavell on behalf of the treasurer in advance of the meeting. An updated budget is going to be sent out to the group.

We discussed insurance – whether it makes sense for us to have a separate policy to insure items at the museum which are owned by the town or if the town insurance policy is sufficient.

H. Leavell reported on the fundraiser. We discussed charging a slightly higher amount for tickets next year; budget, permits, transporting liquor, etc.; and suggestions for next year:

- Send out save the dates;
- Have menu items more conducive to socializing;
- Access to the building earlier;
- Name tags;
- Possible different venue and different program;

- Possible fewer auction items as well as an online auction leading up to the event.
- Coming up with a date for next year now.

We also discussed having a separate document to put a retail value to silent auction items contributed by the Board and in kind donations so we would have a realistic tally for the Board challenge.

**Calendar** – C. Luca discussed Town day – the schedule and set-up for the day as well as making sure that the trash was emptied; the sprinklers were turned off, etc. We also discussed the metal sign and whether or not to replace it. A. Taberner said that N. Batzell's event would be on 10/20.

**Collections** – H. Leavell reported on the building – that the chimney caps were being done the next day and that bids should be going out at the September to have the roof taken care of. J. McGough discussed that Wendy indicated that most, if not all, of the windows and doors need to be replaced with the exception of the front door – that door would be refinished. We discussed the delivery of the new pedestal and moving pieces to storage during renovations. We also discussed that the film crew was coming in on September 20<sup>th</sup> to work on their Corsi documentary. H. Leavell reported that ACA might be moving from their building and whether we should discuss future space issues with them as well as invite them to a Board meeting.

**Other** – We discussed our next newsletter and the timeline. We also decided that it would be nice to include a blurb on James Lyons and James Forte in the next newsletter. We talked about the display cases at the Town Hall – that we have them from 11/1 through 12/31 and that we would showcase the 7 versions of the Paul Revere design.

**ACTION ITEMS** - See running list of AI's

Meeting was called to end at 9:13 p.m. by S. Burks  
Tracy Skahan, Recording/Corresponding Co-Secretary

## Rolling Events Calendar

Event	Date	Point of Contact
ArtVenture	October	HL
Nick Batzell Talk on Caproni	10/20	AT
Chris Costello Talk on Coins?	Fall/ Winter	CC
2016 Fundraiser	TBD	HL