



MINUTES MEETING January 13, 2015

Committee called to order by S. Burks, Co-Chairman, on January 13, 2015 at 7:09 p.m.

Members present: Heather Leavell, Co-Chair, Sarah Burks, Co-Chair, Jacqueline Bates, Dan Johnson, Ellen Aamodt, Tracy Skahan
Advisors present: James McGough, Trustee Emeritus, Chuck Luca
Absent: Paul McGaffigan, Treasurer CEDAM, Inc., Terry Shaoul, Aimee Taberner, Co-Chair, Geraldine Tremblay
Others: Chris Costello, Penny Haskell, Susan Radonski

Minutes of December 9, 2014 – J. Bates made a motion to approve the minutes of December 9, 2014 as corrected. D. Johnson seconded. G. Tremblay voted of acceptance in absentia. Unanimously approved.

Volunteer Report- J. McGough distributed and summarized the volunteer report. E. Aamodt made a motion to accept the volunteer report. J. Bates seconded. Unanimously approved.

Directors' Update- The Directors' provided their update of various action items from the previous month.

The Treasurer's Report was circulated by H. Leavell on behalf of the treasurer in advance of the meeting. E. Aamodt made a motion to recommend to the Corporation to reimburse J. McGough for \$6.99, D Johnson for \$66.95 and S. Burks for \$3.29 (see Claims for Reimbursement Annex). J. Bates seconded. Unanimously approved.

Calendar – H. Leavell reported that we received the grant for the Arlington Public School educational event which is scheduled for the end of April/early May.

Collections – H. Leavell reported that the Cushing plaque is ready to be delivered. We discussed possibly hanging the plaque in the history gallery.

H. Leavell reported that there has been no work yet with regard to the On the Warpath piece and that she will follow-up with Daniel Fairbanks.

H. Leavell reported that she spoke with Bob Shure regarding storage place at his studio and he will assess what secure, storage space he has available and report back to us.

We discussed the sculpture workshop and that a press release regarding the event will go out at the end of January.

S. Burks reported that she will be speaking at a gallery talk in honor of International Women's Day which is on March 8th.

Strategic Plan Review – J. Bates distributed handouts and summarized the list of duties. We discussed the list of duties and that we should be moving forward with our subcommittee meetings. We discussed contacting Fran Reidy to post the meeting notices and minutes accordingly. We also discussed contacting Amy Fidalgo (AFidalgo@town.arlington.ma.us) in order to make room reservations.

Facilities – J. McGough reported that rodents were getting into the closet and likely getting into the items stored in there. S. Burks indicated that she will follow-up with regards to getting an exterminator and we discussed the need to purchase storage bins to protect any items in that closet that may be just in boxes.

Other Business – We discussed the vacancies on the Board. C. Luca confirmed that he would like to remain as advisor at this time and D. Johnson confirmed that he would like to remain as trustee. C. Costello indicated that he is interested in becoming a trustee. S. Burks will follow-up with M. DiGioia and L. Cutts to see if they would be interested in associate positions.

E. Aamodt made a motion to formally nominate to the Board of Selectman C. Costello. J. Bates second. Unanimously approved. C. Costello will need to provide a résumé for his appointment. S. Burks made a motion to re-appoint D. Johnson. J. Bates seconded. Unanimously approved.

We will need to prepare a letter or email to the Selectmen's office regarding the appointments.

ACTION ITEMS for February 10, 2015

See Action Items Annex

Meeting was called to end at 9:06 p.m. by S. Burks
Tracy Skahan, Recording/Corresponding Co-Secretary

Events Calendar

POC	Event	Dates
Chuck/Aimee	Sculpture workshop	February 22
Heather	Children's Event (2 events)	April/May
Sarah	Gallery Talk (Int'l Women's Day)	March /April
Board	Fundraiser	April/May
Sarah/Jackie	Chairful Tea Party	July

Reimbursement Claims