

TOWN OF ARLINGTON



Mt. Pleasant Cemetery
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The Minutes of the Arlington Cemetery Commission January 13, 2016

Present: Commissioners Michele Hassler, Bill McCarthy, Brian Hasbrouck,
DPW Director, Mike Rademacher and Cemetery Supervisor, Jason Jones

Meeting opened at 9:04 am

Three (3) deeds signed
Minutes approved

Mike opened the meeting:

Mike discussed that he will be meeting with JoAnne Robinson per Clarissa Rowe's request to discuss possibilities in applying for CPA money for work needing to be done at the Old Burying Ground.

Concerns regarding the Gaddis marker were tabled until the next meeting.

Discussed unclaimed graves/ unoccupied graves, where lot owners are deceased and there is no known next of kin. Contact legal about the Town taking these back and procedure to follow.

Board of Cemetery Commissioners
Michele A. Hassler, Chairperson
William F. McCarthy
Brian L. Hasbrouck

Henderson Ave:

Michele spoke with Peter Buckley in the legal dept. It is not considered a true private, road or public way. It was never accepted on a plan, there is no acceptance date and was part of a parcel sold to the town in a foreclosure in 1940. It is considered a parcel of land per the Assessor's field card # 49-1-17A and ends at the cemetery line. From the cemetery out to Mystic St is owned by the town and considered more of a long driveway.

The Bowes building does have 5ft or so from the edge of the building as its property line onto this roadway, where the dumpsters currently are. It is not considered Henderson Ave. all the way to Mystic St.

Barricades:

They are being moved or blown over. Mike suggested sand bags to hold them in place.

Mark Menard from the Nadeau Corp. joined the meeting at 9:46 to discuss the columbarium. Bid has been released to this vendor and he should have drawings by the end of the month. Lead time for the columbarium will be 16-20 weeks. He hopes to start site work in the early spring. He talked about the foundation construction. He had a concern about compromising the foundation for future installments.

He had 3 suggestions;

1. Do all 3 foundations at the same time.
2. Install the right side columbarium first.
3. Create circle out of pavers set in sand instead of cement

Option 1: We would be \$36,000.00 short.

Option 2: No. Center columbarium is visually more pleasing.

Option 3: Would cause displacement and this was not approved previously with the ConCom.

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Brian expressed concern about overage of \$36,000 which represents a cost overrun of over 10%. Once shop drawings are approved it should take 4 months. Eickhof delivers the columbarium in segments and job should be complete in 4 weeks. Mark stated he would like to have a pre-construction meeting. Mark left at 10:17am.

Bob Bowes joined the meeting at 10:18am to discuss the visibility of the dumpsters, property lines, our future columbarium construction plans and parking on cemetery grounds. We expressed the visual concerns from visitors to the cemetery. He suggested privacy slats be placed in the fence along the two areas. He has and will continue to talk to his tenants about being more mindful with their use of the area. It was suggested we should put a Cemetery Parking Only sign up. Brian suggested we have the street narrowed where they are angle parking.

Mr. Bowes left at 11:01am.

The possibility of preparing a brochure for the selling of niches pre-need was discussed. Michele stated she wasn't comfortable doing that and would prefer the actual item be available to be seen for purchasing before selling pre-need. It was decided we won't sell until project complete. Bill will talk to Stephen Gilligan, Treasurer, about getting the additional \$36,000.00 from cemetery funds to possibly place all three foundations at once for the columbarium and decrease risk of further compromising completed work.

Commissioners signed the Memorandum of Repurchase for S-52.

Reviewed the new deed which is still not final.

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Went over the monthly tally for December and Jean will email year- end figures to all commissioners.

Next meeting is scheduled for February 10, 2016
Meeting adjourned at 11:16 am

Respectfully submitted
Jean Smith

Board of Cemetery Commissioners
Michele A. Hassler, Chairperson
William F. McCarthy
Brian L. Hasbrouck