

**Arlington Contributory Retirement Board  
Meeting Minutes for August 20, 2015  
At the Town Hall Annex  
Second Floor Meeting Room**

**Board members present:** Chairman John Bilafer, Richard Keshian, Ken Steele Kenneth Hughes and Richard Viscay

**Guest:** Town Manager Adam Chapdelaine

**Call to order Regular Monthly Meeting**

Chairman Bilafer called the Regular Monthly Meeting to order at 12:00 PM

**Roll Call Vote for Executive Session**

At 12:05 PM Chairman Bilafer called for roll call vote for Executive Session for the purpose of discussing options for the retirement office. Mr. Keshian I, Mr. Hughes, I Ken Steele I, Richard Viscay I, Chairman Bilafer I. The Board was now in Executive Session

**Executive Session**

**Resume Regular Monthly Meeting**

At 12:35 PM Chairman Bilafer called the Regular Monthly Meeting back to order

**Motion and vote to approve Expense and Payroll Warrants 19,20+21**

After review and discussion, Mr. Keshian made a motion to approve expense Warrants 19 20 and 21 for payment, seconded by Mr. Steele. The motion was approved by unanimous vote.

**Motion and vote to approve Minutes for July 2015**

After review and discussion Mr. Hughes made a motion to approve the July 2015 Minutes, seconded by Mr. Viscay. The motion was approved by unanimous vote.

**Motion and vote to approve June 2015 Trial Balance**

After review and discussion Mr. Keshian made a motion to approve the June 2015 Trial Balances, seconded by Mr. Steele. The motion was approved by unanimous vote.

**Motion to approve new town members**

After review and discussion Mr. Keshian made a motion to approve the new town members, seconded by Mr. Steele. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Kathryn Kozikowski	8-3-2015	9+2%	Animal Control
Ashley Maher	8-3-2015	9+2%	ZBA/Selectmen Clerk
John Shaw IV	8-3-2015	9+2%	Grounds Maintenance

**Motion to approve retirement application**

After review and discussion Mr. Hughes made a motion to approve Mr. James Dodge application for retirement, seconded Mr. Keshian. The motion was approved by unanimous vote.

Name	DOB	Creditable Service	Group	Dept/Pos	Vet Status	Retirement Option	Date
James Dodge	08-30-1956	37 years 6 months	1	DPW/Operations Mgr./Tree Warden	N	B	09-12-2015

**Update on Social Security Seminar**

Mr. Greco informed the Board that all the notices for the September 16,2015 Social Security Seminar have been sent out to all employees and retiree's currently in the system. Mr. Greco then asked for the approval to invite the Selectmen and State Senator Kenneth Donnelly and State Representative Sean Garabelly. Mr. Steele made a motion to approve to have Mr. Greco mail the invitations to the Selectmen and State Senator Kenneth Donnelly and State Representative Sean Garabelly, seconded by Mr. Viscay. The motion was approved by unanimous vote.

**New Business**

The Board Members welcomed Mr. Richard Viscay the new Town Comptroller and Ex-Officio to the Retirement Board.

**Adjourn**

At 1:15 PM Mr. Viscay made a motion to adjourn, seconded by Mr. Steele. The motion was approved by unanimous vote.