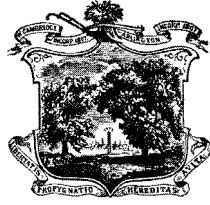


TOWN OF ARLINGTON



**Mt. Pleasant Cemetery
70 Medford Street, Arlington, MA 02474
Telephone: 781-316-3276
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**The Minutes of the Arlington Cemetery Commission
May 25, 2016**

Present: Commissioners Michele Hassler, Bill McCarthy, Brian Hasbrouck,

Meeting opened at 9:15 am

The Cemetery Commissioners discussed the inability of the commission to use Perpetual Care funds for the columbarium project per the Town Manager, who had also checked this information with Town Counsel and the Department of Revenue. However, money from the Sale of Lots and Graves would be accessible if needed to further the columbarium project by next Town Meeting.

The Commissioners unanimously voted yes to the following regarding the installation, rules and regulations and pricing for the columbarium. Projected start date will be sometime in June, 2016 with an anticipated completion in July 2016.

1. Proceed with the original plan of one foundation for the initial columbarium.

Board of Cemetery Commissioners
Michele A. Hassler, Chairperson
William F. McCarthy
Brian L. Hasbrouck

2. The columbarium will contain a total of 204 niches and will accommodate up to 2 urns of human remains only.
Front rows will consist of 108 niches of which 12 will be end niches. Niche size for front is 18"x10" with the 12 end niches being 23"x10". Back rows will consist of 96 niches. These rows will measure 18"x10".
3. Top 3 rows will be priced at \$1800.00 per niche with \$100.00 being paid into the perpetual care fund.
4. Bottom 3 rows will be priced at \$1400.00 per niche with \$100.00 being paid into the perpetual care fund.
5. Inurnment opening will be \$100.00.
6. Non-resident fee at the time of the opening will be \$25.00. Non-resident fee will be waived for a resident leaving Arlington to enter a nursing home.
7. Overtime charge of \$500.00 will apply for Saturday and holidays.
8. Niches will be sold pre-need to current Arlington residents. A verified Arlington Resident will be allowed to buy 2 niches, though they do not need to be in the same row or next to each other. Exception will be made to recent out-of-towners who meet the current criteria of the Rules and Regulations.
9. Engraved lettering will be centered and uniform. Lettering will only include the person's first name, middle initial, last name, year of birth and year of death. Specifics of the lettering will be discussed at the next meeting to determine font and size. Brian and Jean will investigate options further.
10. Veterans will be allowed to mark the niche face plate with a small medallion offered by the Veteran's marker program. Size allowed will be 2"x1 1/2"x1/3" and will be affixed to the upper right corner. If a Veteran has served in multiple branches, they will be allowed up to 4 medallions of the same size affixed counter clockwise.

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11. No decorations, flowers, solar lights, etc. will be allowed to be affixed to the front of the niche face plate, at the wall itself or on the top of the columbarium. Flowers from the funeral may be placed at the time of funeral only and will be removed by noontime the following day.

Meeting adjourned at 11:45am

Next meeting will be June 8, 2016

Respectfully submitted

Jean Smith

Board of Cemetery Commissioners
Michele A. Hassler, Chairperson
William F. McCarthy
Brian L. Hasbrouck