



TOWN OF ARLINGTON REQUEST FOR DESIGNER PROPOSAL (RFP)

RFP #16-36 GIBBS SCHOOL RENOVATION July 13, 2016

1. Introduction, Construction Cost, Fee and Availability of RFP

The Town of Arlington, Massachusetts, (“Owner”), acting through the Permanent Town Building Committee (PTBC) and NV5, the Owners Project Manager (OPM), is seeking the services of a qualified “Designer” within the meaning of the Massachusetts Designer Selection Law M.G.L. Chapter 7C, Sections 44 through 58, to provide professional design and construction administration services for the Gibbs School Renovation and as further defined by the provisions of this RFP, to provide Design Services for the design and renovation of the existing Gibbs School (“School”) 41 Foster Street, Arlington, Massachusetts (“Project”).

The Owner is seeking design services which will include the schematic design, design development, construction contract documents, bidding, award of construction contract(s), construction administration, final closeout and warranty period for the Project.

Pursuant to M.G.L. Chapter 7, Section 40N, and the Owner’s Affirmative Action Plan, the Minority/Women Business Enterprise Plan and the Supplemental Equal Employment Opportunity Anti-Discrimination and Affirmative Action Program the Designer must agree to contract with minority and women-owned businesses as certified by the Supplier Diversity Office (SDO) formerly known as the State Office of Minority and Women Business Assistance (SOMWBA). The amount of participation that shall be reserved for such enterprises shall not be less than seventeen and nine tenths percent (17.9%) of the contract price for combined minority business enterprises (MBE) and women-owned business enterprises (WBE). Applicants must include a reasonable representation of both MBE and WBE firms that meets or exceeds the combined goal. Proposed MBE/WBE participation plans that include solely MBE or solely WBE participation, or do not include a reasonable amount of participation by both MBE and WBE firms to meet the combined goal, will not be considered responsive. Applications from MBE and WBE firms as prime designers are encouraged. Where the prime Designer is an SDO certified MBE or WBE, the Designer must bring a reasonable amount of participation by a firm or firms that hold the certification which is not held by the prime Designer on the project.

The minority and women-owned business enterprises must be selected from those categories of work identified in Section 6 of this RFP or be assigned to tasks required under Basic Services as specifically set

forth in the Contract for Designer Services as amended. Applicants are strongly encouraged to utilize multiple disciplines and firms to meet their MBE/WBE goals. Consultants to the prime Designer can team within their disciplines in order to meet the MBE/WBE goals but must state this relationship on the organizational chart (Section 6 of the designer application form).

For additional information on Designer qualifications see Sections 5 in this RFP.

The estimated total construction budget for the Project is \$ 16,000,000. The fee for the project is not to exceed \$1,650,000.

The complete Requests for Designer Services, including attachments, may be downloaded on or after 12:00 PM on July 13, 2016 from the Town website, reference: RFP #16-36.

The Town website is: <http://www.arlingtonma.gov/purchasing>.

Please send email notification to NV5, rob.juusola@nv5.com upon downloading the RFP in order for the Owner to have a record of who has downloaded the documents.

2. Project Description and Objectives

The former Gibbs/East Junior High School is located at 41 Foster Street on a 2.65-acre parcel of land. It is located in a residential neighborhood of East Arlington and is accessed from both Foster Street and Tufts Street. The building was originally constructed in 1928 and added onto in 1973 and is approximately 69,000 square feet in total. The school building was used by the Town until 1989, and since that time has been leased to non-profit organizations and Lesley Ellis School. The building's use designation per zoning has remained "educational". The structure is two and three floor levels, the parking lot accommodates 64 cars, and there are play structures on site.

The existing middle school is currently crowded and its student population is projected to increase. To meet the increasing enrollment, space demands and physical challenges at the current Middle School, the Town of Arlington has determined that reopening the existing Gibbs School as a 6th grade (only) middle school for 500 students is in the best long term interest of the School Department.

Project Objectives include:

- Reviewing and assessing the documentation of existing conditions at the Gibbs School;
- Reviewing and assessing alternative conceptual designs to be developed by the Design Team, and their constructability, and developing cost estimates for each of the design solutions;
- Identifying community concerns that may impact design and construction schedule;
- Collaborating with the OPM to develop a detailed comprehensive Project Schedule to achieve specified start and completion milestones. The Project Schedule anticipates a construction start in June 2017 and completion in time for occupancy of the School for the 2018-2019 school year.
- Ensuring that the educational program is fully understood, updated as necessary, and incorporated into the process;
- Developing a design that is of high quality, efficient, cost effective, and conforms to the educational program and LEED for Schools (Silver Certification) at a minimum, and complies with all applicable regulatory requirements including the Massachusetts Stretch Code.

- Developing and evaluating creative energy efficiency solutions and innovative alternative sustainable design solutions, including but not limited to active/passive solar and identifying alternate funding sources, first costs and paybacks.
- Developing accurate and complete cost estimates, during the design phases and coordinating with the independent OPM cost estimates, including Life Cycle Costs (LCC) of operating the school as it relates to future operational budgets, including MEP, structural, lighting and building components in both interior and exterior wall and roof assemblies. LCC reporting to be provided by phase.
- Collaborating with the OPM to help the Owner determine whether the CM-at-Risk delivery Method should be used for the Project and if found appropriate provide documents for CM-at-Risk, Ch. 149A, CM-at-Risk delivery method for the project, including ability to provide early bid packages for fast-track project, and assisting in the selection of the CM if that project delivery method is selected.
- Providing Iterative Whole Building Energy modeling at the inception and completion of each phase.
- Engage all stakeholders from project outset and ensure a collaborative approach is maintained throughout the design process.

3. Scope of Services

The Designer will be required to execute the Massachusetts School Building Authority (MSBA) standard Contract for Designer Services (Contract), a copy of which is incorporated herein by reference. **The standard contract will be amended by the Town as this is not an MSBA funded project.** The required scope of services is set forth in the Contract. When the project delivery method is decided (Design/Bid/Build or CM-at-Risk), the Contract will be amended accordingly. Copies of Designer Services Contract Amendments for Design/Bid/Build and CM-at-Risk are incorporated herein by reference. The Designer's Basic Services consist of the tasks described in the Contract for Designer Services, as amended for a non-MSBA funded project, and this RFP including all investigative work (to the extent provided for in the Contract), design work, preparation of construction documents, bidding period administration, construction administration, and other related work reasonably inferred in the opinion of the Owner as being necessary to meet the project's stated scope and goals.

During the schematic design and design development phases of the project, the Owner will require interactive working group sessions to explore design concepts, evaluation criteria, programming requirements, sustainability goals and potential solutions.

The use of Building Information Modeling (BIM) is seen as advantageous to delivering project goals. The Designer shall advise the Owner on their use of BIM and, at no additional cost, shall prepare all Instruments of Services in a form suitable for use in a BIM model for design, construction, commissioning, and building operations and maintenance. The Designer shall provide the Owner with options on how to apply BIM on the Project and shall make recommendations on alternative methods of BIM implementation. The Designer shall indicate their ability to utilize a BIM model if created by another party such as the GC or CM for use in, but not limited to, mechanical coordination and construction administration.

This RFP will be appended to and become part of the Contract for Designer Services. Any Designer selected as a result of this RFP will be required to execute the amended Contract for Designer Services and any applicable amendments that are attached hereto.

The Designer should review the proposed project as included in the RFP. The Designer shall meet as required with the PTBC, School Department, OPM and other officials (elected or volunteer) to develop a thorough understanding of the project and the needs of Arlington Public Schools.

Basic Services include, but are not limited to, verification of existing building including building dimensions, details and general existing conditions, cost estimating, all architecture as well as traffic, civil, site development, sanitary, mechanical, electrical, plumbing, fire protection, structural, site planning and landscape architecture, basic environmental permitting, graphics, lighting design, acoustics, data and communication, educational consultants; any specialty consultants for laboratory, library/media center and kitchen space, code consultants, accessibility, energy evaluations including the coordination of energy rebates, detailed cost estimates, LEED and sustainable design consultants; Furniture, Fixtures & Equipment (FF&E) including programming, specifications, procurement and coordination of installation; assessments of geotechnical and geo-environmental information; preparation of construction documents; developing and issuing of early bid packages, if needed; bidding and administering the construction contract documents and other design and consulting services incidental and required to fulfill the project goals. Please refer to Article 7 of the Contract and any amendment for a complete summary of Basic Services.

Extra and reimbursable expenses are defined in Articles 8 and 9 of the Contract in Attachment B. Any extra or reimbursable expenses must be approved in writing in advance.

4. Project Phases and Work Plan:

Work under this RFP is divided into the Project Phases as listed in Article 7 of the standard Contract as amended and as may be augmented in this RFP. Each Project Phase will consist of one or more required submissions, and may include site visits, meetings with the Owner, PTBC, Owner's Project Manager and others, as well as other tasks as described.

The total duration of the Contract is estimated as follows. The Owner's target date is construction completion and occupancy for the start of the school year in September of 2018.

Schematic Design Phase/Site Plan Approval:	3 months
Design Development/Construction Documents/Bidding Phase:	6 months
Construction Phase:	15 months

Actual durations may vary depending upon the agreed upon solution, the extent of required document revisions, the time required for regulatory approvals, and the construction contractor's performance. Such variances in estimated time will not, in and of themselves, constitute a justification for an increased fee for Basic Services, nor are they a substitute for the performance time requirements shown below.

The Designer performance times listed in the table below are requirements, not estimates. The Owner, through the OPM will review each submission and, if acceptable, provide notice to the Designer to proceed to the next phase.

The Designer's adherence to the performance times listed below will be part of the Owner's performance evaluation of the Designer's work, which will be conducted at the end of the Project.

	<u>Within/Weeks</u>	
Attend a “Kick-Off” meeting	<u>2</u>	Execution of a contract with the Owner
Confirm Educational Program	<u>4</u>	Execution of a contract with the Owner
Schematic Design	<u>8</u>	Approval of the Educational Program
Design Development	<u>12</u>	Approval of Schematic Design
Construction Documents	<u>16</u>	Approval of Design Development

The anticipated contract period will be from August 2016 through the completion of Construction, Punchlist and Closeout in October 2018.

5. Minimum Requirements, Additional and Evaluation Criteria

All Designers responding to this RFP must certify in their cover letter that the Designer meets the following minimum requirements. Any Designer that fails to include such certification in its response, demonstrating that these criteria have been met, will be rejected without further consideration. To be eligible for selection, the Designer must meet **all** of the following qualifications.

- A. Be a qualified Designer within the meaning of the Massachusetts Designer Selection Law, M.G.L. Chapter 7C, Sections 44 through 58, employing a Massachusetts registered *architect* responsible for and being in control of the services to be provided pursuant to the Contract.
- B. The Massachusetts registered *architect* responsible for and being in control of the services to be provided has successfully completed the Massachusetts Certified Public Purchasing Official Program seminar “Certification for School Project Designers and Owner’s Project Managers” as administered by the Office of the Inspector General of the Commonwealth of Massachusetts, and be able to provide a certification as evidence thereof.
- C. Pursuant to M.G.L. Chapter 7, Section 40N, the Designer must agree to contract with minority and women-owned businesses as certified by the Supplier Diversity Office (SDO) formerly known as the State Office of Minority and Women Business Assistance (SOMWBA), and to comply with the Owner’s equivalent municipal policies. The amount of participation that shall be reserved for such enterprises shall not be less than seventeen and nine tenths percent (17.9%) of the design contract price for combined minority business enterprises and women-owned business enterprises. Applicants must include a reasonable representation of both MBE and WBE firms that meets or exceeds the combined goal.

The Owner, PTBC and OPM will consider the following additional criteria in evaluating proposals:

- a. Prior similar experience best illustrating current qualifications for the specific project.
- b. Past performance of the firm, if any with regard to public, private, Department of Elementary and Secondary Education-funded, and Renovation projects across the Commonwealth, with respect to:
 - i. Quality of project design.
 - ii. Quality, clarity, completeness and accuracy of plans and contract documents.
 - iii. Ability to meet established program requirements within allotted budget and to design to budget.
 - iv. Ability to meet schedules including submission of design and contract documents, processing of shop drawings, contractor requisitions and change orders.
 - v. Coordination and management of consultants.
 - vi. Working relationship with contractors, subcontractors, local awarding authority and MSBA staff and local officials.
- c. Current workload and ability to undertake the contract based on the number and scope of projects for which the firm is currently under contract.
- d. The identity and qualifications of the consultants who will work on the project.
- e. Demonstrated ability to lead a collaborative team approach to the project.
- f. Demonstrated ability to provide documents for CM-at-Risk, M.G.L. c. 149A, CM-at-Risk delivery method for the project, including ability to provide early bid packages for fast-track project.
- g. The financial stability of the firm.
- h. The qualifications of the personnel to be assigned to the project.
- i. Geographical proximity of the firm to the project site or willingness of the firm to make site visits and attend local meetings as required by the client.
- j. Prior experience using BIM on projects of similar type and scope.
- k. Additional criteria that the Owner considers relevant to the project.

Evaluation Criteria

All proposals meeting the minimum criteria/qualifications will then be evaluated based upon the specific comparative evaluation criteria. The following point schedule will be utilized:

Highly advantageous 5 points: Response excels on the specific criterion

Advantageous 3 points: Response meets evaluation standard for the criterion

Least Advantageous 1 point: Response does not fully meet the criterion or leaves a question or issue not fully addressed

Does Not Meet 0 points: * Does not address the criterion

* Proposal is automatically eliminated from further consideration if “0 points” is received in any category.

A. Renovation Experience: Successful experience of firm with existing school building renovation in the Commonwealth of Massachusetts over the last five (5) years:

- ◆ Experience in completing four (4) or more school renovation projects will be considered Highly Advantageous (5 points)
- ◆ Experience in completing three (3) school renovation projects will be considered Advantageous (3 points)
- ◆ Experience in completing one (1) but less than three (3) school renovation projects will be considered Least Advantageous (1 point)

◆ No experience with school renovation projects will be considered as Does Not Meet (0 points and elimination from further consideration)

B. Schedule Commitment: Ability of firm to begin work immediately and maintain an intensive schedule to meet the Town's timetable as it relates to quality of design, efficiency of design, cost effectiveness, bidding, and construction oversight:

◆ Available by the beginning of August 2016 to begin contract work and demonstrated ability to devote sufficient resources to complete the project according to the Town's timetable will be considered Highly Advantageous (5 points)

◆ Submitted information provided leaves unsure of ability to devote sufficient resources and to meet the Town's timetable will be considered Advantageous (3 points)

◆ Demonstrated limited ability to devote sufficient resources to complete the project in accordance with Town's timetable, and limited availability by August 2016 to begin contract work, will be considered Least Advantageous (1 point)

◆ Unable to devote sufficient resources to meet the project's timetable will be considered as Does Not Meet (0 points and elimination from further consideration)

C. Team and Key Staff: Qualifications and involvement of key personnel to be assigned to this project and the experience of such personnel in relation to successfully completing the role of DESIGNER for projects similar in size and/or nature:

◆ Key staff that have at least seven (7) years of relevant experience in design and construction of buildings or an individual within the firm having nine (9) years relevant experience in design and construction of buildings in the public sector in the Commonwealth of Massachusetts will be considered Highly Advantageous (5 points)

◆ Key staff that have at least five (5) years of relevant experience in design and construction of buildings or an individual within the firm having seven (7) years relevant experience in design and construction of buildings in the public sector in the Commonwealth of Massachusetts will be considered Advantageous (3 points)

◆ Key staff that have less than five (5) years of relevant experience in design and construction of buildings or an individual within the firm having less than five (5) years relevant experience in design and construction of buildings in the public sector in the Commonwealth of Massachusetts will be considered Does Not Meet (0 points and elimination from further consideration)

D. Quality of References: References will be evaluated to identify the ability and quality of previous work as an DESIGNER on public building projects in the Commonwealth of Massachusetts over the last five (5) years:

◆ Achieving successful DESIGNER experience from six (6) or more previous contracts will be considered Highly Advantageous (5 points)

◆ Achieving successful DESIGNER experience from three (3) but less than six (6) previous contracts will be considered Advantageous (3 points)

- ◆ Achieving successful DESIGNER experience from one (1) but less than three (3) previous contract will be considered Least Advantageous (1 point)
- ◆ No successful experience in any previous DESIGNER contract will be considered as Does Not Meet (0 points and elimination from further consideration)

E) Quality of Written Materials: Responses will be reviewed in conjunction with any materials provided to determine relative quality, readability, responsiveness to RFP, and understanding of the project and the role of the DESIGNER:

- ◆ Proposals that organize their response according to the minimum and comparative criteria in the RFP, make it easy to evaluate the response, communicate a work plan that demonstrates the manner in which the DESIGNER oversees the work as it relates to the quality, efficiency, and cost effectiveness of design, and demonstrate an understanding of the project will be considered Highly Advantageous (5 points)
- ◆ Proposals that demonstrate an understanding of the role of the DESIGNER in similar projects, and that demonstrate an understanding of this project but do not organize their response according to the minimum and comparative criteria will be considered Advantageous (3 points)
- ◆ Proposals that demonstrate an understanding of the role of the DESIGNER in similar projects, but do not demonstrate an understanding of this project, and have multiple spelling and/or grammatical errors will be considered Least Advantageous (1 point)
- ◆ Proposals that simply reiterate the preliminary scope of services or do not demonstrate an understanding of the role of the DESIGNER for this project, and have multiple spelling and/or grammatical errors will be considered as Does Not Meet (0 points and elimination from further consideration)

6. Consultant Team

In evaluating proposals, the Owner, PTBC and NV5 will consider the members of the proposed design team. Identify those member(s) of the proposed design team who will be responsible for the following categories of work: (Firm's name, individual's name and professional registration or license number, as applicable, must be listed in the application for each category of work, as well as whether the firm is SDO certified as an MBE and/or WBE).

- a. Architecture*
- b. Environmental Permitting*
- c. Geotechnical Engineering*
- d. Site Survey*
- e. Hazardous Materials*
- f. Civil Engineering*
- g. Structural Engineering*
- h. Landscape Architecture*
- i. Fire Protection Engineering*
- j. Plumbing Engineering*
- k. HVAC Engineering*
- l. Electrical Engineering*
- m. Lighting Consultant*

- n. Energy Modeling*
- o. Data/Communications Consultant*
- p. Food Service Consultant*
- q. Acoustical Consultant*
- r. Specifications Consultant*
- s. Library/Media Consultant*
- t. Sustainable/Green Design/Renewable Energy Consultant*
- u. Cost Estimating*
- v. Accessibility Consultant*
- w. Traffic Consultant*
- x. Furniture, Fixtures and Equipment Consultant*
- y. Code Consultant*
- z. Security Consultant*
- aa. Educational Programming Consultant*
(subject to the approval of the Arlington Public Schools)

Applicants must address each category of work listed above in their application whether it is to be performed by in-house staff or by sub-consultant(s).

The members of the team for each of the categories of work listed above must be identified including the firm's name, individual's name and professional registration or license number, as applicable, as well as whether the firm is SDO certified as an MBE and/or WBE.

Failure to address each category may result in the elimination of the applicant from consideration on this project.

Applicants should not list any consultants other than those for the categories of work listed above.

The minority and women-owned business enterprises must be selected to perform services addressing the categories of work listed above or be assigned to tasks required under Basic Services as specifically set forth in the Contract for Designer Services as amended. Consultants other than those proposed for the categories of work listed above or required to perform Basic Services may not be used for purposes of meeting M/WBE requirements. Applicants are strongly encouraged to utilize multiple disciplines and firms to meet their MBE/WBE goals. Consultants to the prime Designer can team within their disciplines in order to meet the MBE/WBE goals but must state this relationship on the organizational chart (Section 6 of the designer application form).

7. Selection Process and Schedule

Process:

- a. The Owner, the Designer Selection Committee consisting of members of the PTBC (PTBC/DSC) and NV5, the Owners Project Manager, will perform a review of all responses as follows:
 - i. The PTBC/DSC and NV5 will be responsible for reviewing each Respondent's proposal to determine if they have met the minimum criteria established in the RFP. Respondents who do not meet the minimum criteria will not be further considered.
 - ii. NV5 will review the Respondents' applications and check the necessary references.
- b. The PTBC/DSC will score each proposal that has met the minimum criteria based on the weighted evaluation criteria identified in the RFP.
- c. Based on the initial scores the PTBC/DSC will rank the Respondents and short-list a minimum of three (3) Respondents.

- d. The PTBC/DSC will schedule interviews with the short-listed Respondents. Each short-listed Respondent will be given an opportunity to make a brief presentation on their experience and capabilities to successfully provide the required project management services. PTBC/DSC members will have an opportunity to discuss the responses and ask questions.
- e. Following the interview the PTBC/DSC will develop final rankings based, in part on, the weighted Evaluation Criteria in the RFP and on additional information obtained during the interviews.
- f. The Owner, through the OPM, will notify the first-ranked Respondent.
- g. If the Owner is unable to sign a contract with the first-ranked selection, the Owner will then notify the second-ranked selection and so on, until a contract is successfully executed.
- h. The Owner may re-advertise the RFP if fewer than three responses are received.

Schedule:

- a. The following is a tentative schedule of the selection process, subject to change at the Owner’s discretion.
 - July 13, 2016 Advertise RFP in Central Register of the Commonwealth of Massachusetts, the Arlington Advocate and post at Town Hall.
 - July 20, 2016 Voluntary walk thru/tour of the Gibbs School, at 10:00 AM.
 - July 22, 2016 Questions from Respondents due to NV5 by 3:00 PM
 - July 25, 2016 Responses to Designer Questions posted to Town website by 3:00 PM
 - July 28, 2016 Designer Proposals due to NV5 by 2:00 PM
 - August 2, 2016 Respondents short-listed & notified
 - August 4-5, 2016 Interview short-listed Respondents
 - August 8-10, 2016 Negotiate with selected top ranked firm

8. Proposal Due Date and Requirements

Persons or firms interested in applying must meet the following requirements:

- a. Responses to the Request for proposal for Designer Services must be clearly labeled “Designer Services for Gibbs School Renovation” Proposals must be submitted in electronic form (PDF) only. An electronic copy in PDF form must be received by NV5 (rob.juusola@nv5.com) on or before 2:00 PM EST, July 28, 2016.**

The specific organization and orientation of the proposal is at the applicant’s discretion. Responses submitted by fax or in hard copy form will not be considered.

- b. Applications must be accompanied by a concise electronic cover letter that is a maximum of two pages in length. The cover letter must include the certifications as noted in Section 6 of this RFP. (A copy of the MCPPO certification should be attached to the cover letter as well as any SDO letters.)**

- c. Applicants may supplement this proposal with graphic materials and photographs that best demonstrate design capabilities of the team proposed for this project subject to the page limitations as set forth in the Standard Designer Application Form.
- d. The Owner assumes no responsibility or liability for late delivery or receipt of Responses. All Responses received after the stated submittal date and time will be judged to be unacceptable and will not be reviewed.

9. Questions & Additional Information

Any questions concerning this Request for proposal must be submitted to the OPM, NV5 to the attention of Robert Juusola: rob.juusola@nv5.com. Questions must be submitted by EMAIL only. **The deadline for receipt of questions is before 3:00 PM EST, July 22, 2016.** Responses will be posted to the Town website by 3:00 PM on July 25, 2016.

Any additional information or addenda will be posted on the Town website. It is the responsibility of the Applicant to check the website for any additional information or addenda.

10. Pre-Proposal Meeting

All interested parties should attend a voluntary briefing session / walk thru at the existing Gibbs School, 41 Foster Street, Arlington, MA. scheduled for **July 20, 2016 at 10:00 AM EST**. Meet at the main entrance on Foster Street.

11. Requirements for Content of Response:

Submit one (1) electronic version in PDF format.

All responses shall be:

- Presented in an organized and clear manner;
- Must include the required forms in Attachment C.
- Must include all required certifications in Attachment D.
- Must include the following information:

A. Cover letter shall be a maximum of two pages in length and include:

1. An acknowledgement of any addendum issued to the RFP.
2. An acknowledgement that the Respondent has read the RFP. Respondent shall note any exceptions to the RFP in its cover letter.
3. An acknowledgement that the Respondent has read the Standard Contract and Standard Amendments. Respondent shall note any exceptions to the Standard Contract and/or Standard Amendments in its cover letter.
4. A specific statement regarding compliance with the minimum requirements identified in Section 5 of this Request for proposal to include identification of registration, number of years of experience and where obtained (as supported by the resume section of Attachment

C), as well as the date of the MCPPO certification. (A copy of the MCPPO certification should be attached to the cover letter).

5. A description of the Respondent's organization and its history.
6. The signature of an individual authorized to negotiate and execute the Contract for Designer Services, in the form that is attached to the RFP, on behalf of the Respondent.
7. The name, title, address, e-mail and telephone number of the contact person who can respond to requests for additional information.

B. Evaluation Criteria: The response shall address the Respondent's ability to meet all items noted in the "Evaluation Criteria" Section.

12. Certifications:

Respondents will be required to submit certifications required in M.G.L. c. 7C, §51(d)(1)-(iv).

13. Not to Exceed Fee Explanation:

The Owner, in conjunction with OPM, have determined the not to exceed fee for services based upon an evaluation of the level of effort required, job complexity, specialized knowledge required, estimated construction cost, comparison with past project fees, and other considerations. As construction cost is but one of several factors, a final construction figure in excess of the initial construction estimate will not, in and of itself, constitute a justification for an increased in fee.

14. Other Provisions

A. Public Record

All responses and information submitted in response to this RFP are subject to the Massachusetts Public Records Law, M.G.L. c. 66, § 10 and c. 4, § 7(26). Any statements in submitted responses that are inconsistent with the provisions of these statutes shall be disregarded.

B. Waiver/Cure of Minor Informalities, Errors and Omissions

The Owner reserves the right to waive or permit cure of minor informalities, errors or omissions prior to the selection of a Respondent, and to conduct discussions with any qualified Respondents and to take any other measures with respect to this RFP in any manner necessary to serve the best interest of the Owner and its beneficiaries.

C. Communications with the Owner

The Owner's Procurement Officer for this Request for Proposal is NV5, the Owner's Project Manager.

Name: *Robert Juusola AIA/LEED AP*

Address: *NV5 Company*

44 Pleasant Street

Watertown, MA 02472

Phone: *(617) 999-8233*

Email: *rob.juusola@nv5.com*

Respondents that intend to submit a response are prohibited from contacting any of the Owner's staff other than NV5. An exception to this rule applies to Respondents that currently do business with the Owner, but any contact made by such persons with the Owner must be limited to that current business, and must not relate to this RFP. In addition, such respondents shall not discuss this RFP with any of the Owner's consultants, legal counsel or other advisors.

FAILURE TO OBSERVE THIS RULE MAY BE GROUNDS FOR DISQUALIFICATION.

D. Costs

The Owner is not liable for any costs incurred by any Respondent in preparing a response to this RFP or for any other costs incurred prior to entering into and only in accordance with a Contract between the Respondent and the Owner.

E. Withdrawn/Irrevocability of Responses

Applicants may withdraw an application as long as the written request to withdraw is received by the Town of Arlington, c/o NV5, prior to the time and date of the proposal opening.

F. Rejection of Responses, Modification of RFP

The Owner reserves the right to reject any and all responses if the Owner determines, within its own discretion, that it is in the Owner's best interests to do so. This RFP does not commit the Owner to select any Respondent, award any contract, pay any costs in preparing a response, or procure a contract for any services. The Owner also reserves the right to cancel or modify this RFP in part or in its entirety, or to change the RFP guidelines. A Respondent may not alter the RFP or its components.

G. Subcontracting and Joint Ventures

Respondent's intention to subcontract or partner or joint venture with other firm(s), individual or entity must be clearly described in the response.

H. Validity of Response

Submitted responses must be valid in all respects for a minimum period of ninety (90) days after the submission deadline.

FURTHER INFORMATION

ATTACHMENTS:

Attachment A: Gibbs Study for Renovations / Arlington, MA / April 25, 2016

Attachment B: (Incorporated by Reference)

Base Contract for Designer Services;

(http://www.massschoolbuildings.org/sites/default/files/edit-contentfile/Guidelines_Forms/Contracts_Forms/Base%20Contract%20v_02_25.pdf)

Base Designer Contract Amendment for Design/Bid/Build;

(http://www.massschoolbuildings.org/sites/default/files/edit-contentfile/Guidelines_Forms/Contracts_Forms/DBB%20v_02_25.pdf)

Base Designer Contract Amendment for CM-at-Risk

(http://www.massschoolbuildings.org/sites/default/files/edit-contentfile/Guidelines_Forms/Contracts_Forms/CM-R%20v_02_25.pdf)

Attachment C:

Standard Designer Application Form for Municipalities and Public Agencies not within DSB Jurisdiction (**Updated February 2013**)

Attachment D:

Required Certifications

- Satisfaction of State Tax Requirements
- Certificate of Authority
- Certificate of Non-Collusion
- Certificate of Tax Compliance
- Proof of Registration by the Commonwealth of Massachusetts an architect or professional engineer (if applicable)
- Demonstrated ability to secure general liability insurance, worker's compensation, and automobile insurance for all proposed staff that will be involved in the project
- List all claims, including insurance claims and claims in litigation or adjudicatory process or settled, brought by or against the firm/individual in the past three (3) years. Including for each the reason for the claim, name (s) of claimant(s) and outcomes.

Attachment D.1:

Satisfaction of State Tax Requirements – Attest Form

Attachment D.2:

Certificate of Authority – Business Corporations

Attachment D.3:

Certificate of Non-Collusion

Attachment D.4:

Certificate of Tax Compliance

ATTACHMENT D

REQUIRED CERTIFICATIONS

D.1 SATISFACTION OF STATE TAX REQUIREMENTS

D.2 CERTIFICATE OF AUTHORITY – BUSINESS CORPORATIONS

D.3 CERTIFICATION OF NON-COLLUSION

D.4 CERTIFICATE OF TAX COMPLIANCE

Please review the main body of the RFS to identify required certifications and other requirements.

ATTACHMENT D.1

SATISFACTION OF STATE TAX REQUIREMENTS

ATTEST FORM

Pursuant to M.G.L. Chapter 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Social Security Number or
Federal Identification Number

Signature of Individual
or Corporate Name

Date:

Corporate Officer (if applicable)

ATTACHMENT D.2

CERTIFICATE OF AUTHORITY – BUSINESS CORPORATIONS

As duly authorized meeting of the Board of Directors of _____
(name of corporation)
held on _____ at which all Directors were present or waived notice, it was voted
that, _____ (name) of this company be and hereby is authorized to
execute contracts and bonds in the name and behalf of said company, and affix its Corporate Seal
thereto, and such execution of any contract of obligation in this company's name on its behalf by
such _____ under seal of the company, shall be valid and binding upon this
company.

A TRUE COPY

ATTEST (clerk or secretary)

Place of Business

I hereby certify that I am the clerk/secretary of the _____
(name of company)
that is the duly elected _____ of said company, and the above vote has not been
amended or rescinded and remains in full force and effect as of the _____, date
on which the corporation's authorized representative, named above, affixed his/her signature to this
contract.

Clerk or Secretary
(Corporate Seal)

ATTACHMENT D.3

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under the penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity or group of individuals.

(Signature of person signing bid or proposal)

(Name of Business)

ATTACHMENT D.4

CERTIFICATE OF TAX COMPLIANCE

Pursuant to Chapter 62C of the Massachusetts General Laws, Section 49A (b), I

_____, authorized signatory for
(Printed Name)

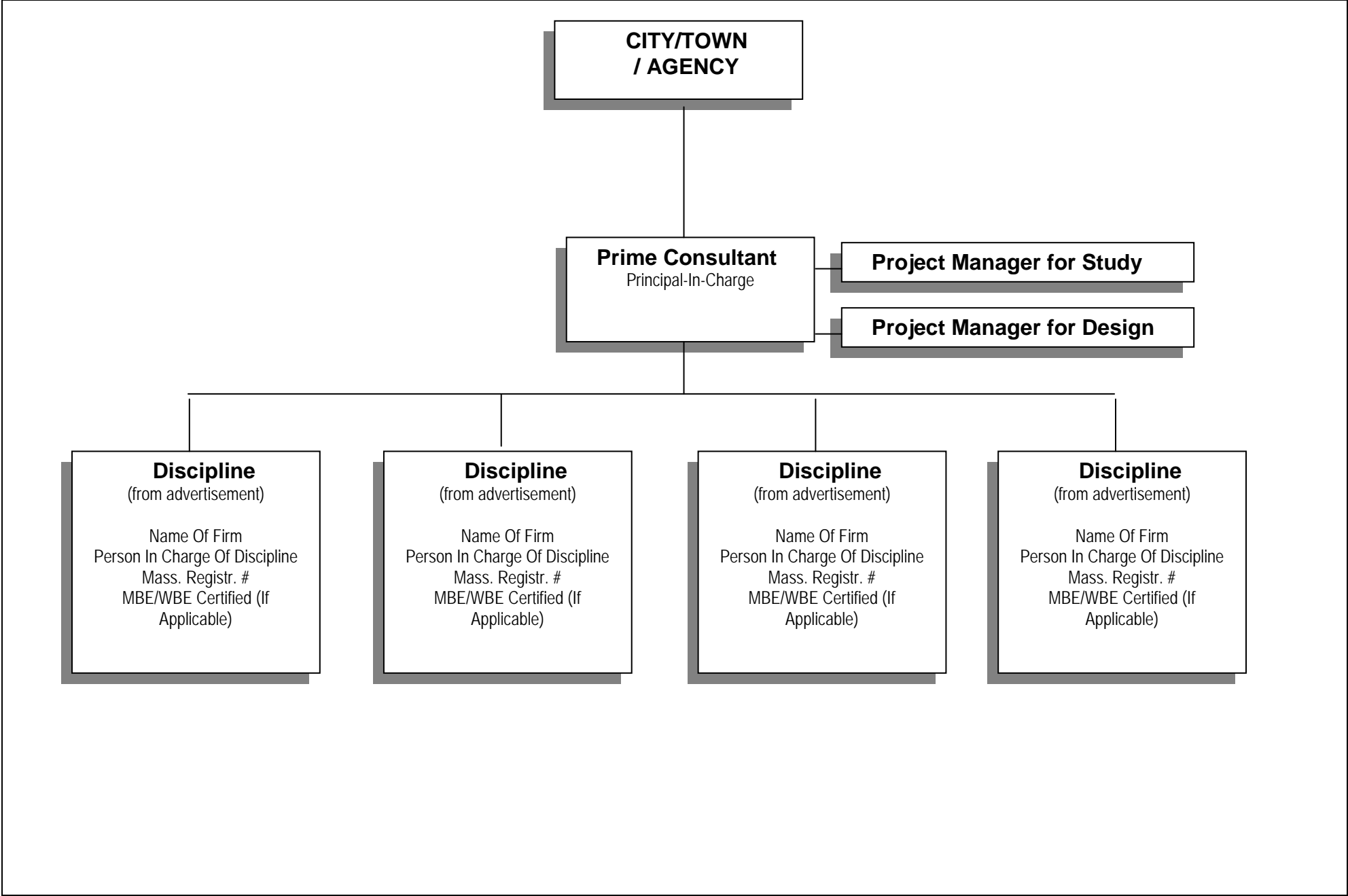
_____, do hereby certify, under pains and
(Name of Contractor)

penalties of perjury that said contractor has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors and withholding and remitting child support.

BY: _____
(Signature of Authorized Representative)

Commonwealth of Massachusetts Standard Designer Application Form for Municipalities and Public Agencies not within DSB Jurisdiction (Updated February 2013)	1. Project Name/Location For Which Firm Is Filing:	2. Project #
		This space for use by Awarding Authority only.
3a. Firm (Or Joint-Venture) - Name and Address Of Primary Office To Perform The Work:	3e. Name Of Proposed Project Manager: For Study: (if applicable) For Design: (if applicable)	
3b. Date Present and Predecessor Firms Were Established:	3f. Name and Address Of Other Participating Offices Of The Prime Applicant, If Different From Item 3a Above:	
3c. Federal ID #:	3g. Name and Address Of Parent Company, If Any:	
3d. Name and Title Of Principal-In-Charge Of The Project (MA Registration Required): Email Address: Telephone No: Fax No.:	3h. Check Below If Your Firm Is Either: (1) SDO Certified Minority Business Enterprise (MBE) <input type="checkbox"/> (2) SDO Certified Woman Business Enterprise (WBE) <input type="checkbox"/> (3) SDO Certified Minority Woman Business Enterprise (M/WBE) <input type="checkbox"/>	
4. Personnel From Prime Firm Included In Question #3a Above By Discipline (List Each Person Only Once, By Primary Function -- Average Number Employed Throughout The Preceding 6 Month Period. Indicate Both The Total Number In Each Discipline And, Within Brackets, The Total Number Holding Massachusetts Registrations):		
Admin. Personnel _____ (_____)	Ecologists _____ (_____)	Licensed Site Profs. _____ (_____)
Architects _____ (_____)	Electrical Engrs. _____ (_____)	Mechanical Engrs. _____ (_____)
Acoustical Engrs. _____ (_____)	Environmental Engrs. _____ (_____)	Planners: Urban./Reg. _____ (_____)
Civil Engrs. _____ (_____)	Fire Protection Engrs. _____ (_____)	Specification Writers _____ (_____)
Code Specialists _____ (_____)	Geotech. Engrs. _____ (_____)	Structural Engrs. _____ (_____)
Construction Inspectors _____ (_____)	Industrial Hygienists _____ (_____)	Surveyors _____ (_____)
Cost Estimators _____ (_____)	Interior Designers _____ (_____)	_____ (_____)
Drafters _____ (_____)	Landscape Architects _____ (_____)	_____ (_____)
		Total _____ (_____)
5. Has this Joint-Venture previously worked together? <input type="checkbox"/> Yes <input type="checkbox"/> No		

6. List **ONLY** Those Prime And Sub-Consultant Personnel Specifically Requested In The Advertisement. This Information Should Be Presented Below In The Form Of An Organizational Chart. Include Name Of Firm And Name Of The One Person In Charge Of The Discipline, With Mass. Registration Number, As Well As MBE/WBE Status, If Applicable:



<p>7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. Confine responses to the space provided on the Form and limit Resumes to ONE person per discipline requested in the Advertisement. <u>Include Resumes of Project Managers</u>. Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.</p>	
a. Name and Title Within Firm:	a. Name and Title Within Firm:
b. Project Assignment:	b. Project Assignment:
c. Name and Address Of Office In Which Individual Identified In 7a Resides: <div style="text-align: right;"> MBE <input type="checkbox"/> WBE <input type="checkbox"/> </div>	c. Name and Address Of Office In Which Individual Identified In 7a Resides: <div style="text-align: right;"> MBE <input type="checkbox"/> WBE <input type="checkbox"/> </div>
d. Years Experience: With This Firm: _____ With Other Firms: _____	d. Years Experience: With This Firm: _____ With Other Firms: _____
e. Education: Degree(s) /Year/Specialization	e. Education: Degree(s) /Year/Specialization
f. Active Registration: Year First Registered/Discipline/Mass Registration Number	f. Active Registration: Year First Registered/Discipline/Mass Registration Number
g. Current Work Assignments and Availability For This Project:	g. Current Work Assignments and Availability For This Project:
h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):	h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):

8a. Current and Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (List Up To But Not More Than 5 Projects).					
a. Project Name And Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	c. Client's Name, Address And Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
(1)					
(2)					
(3)					
(4)					
(5)					

8b. List Current and Relevant Work By Sub-Consultants Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (Up To But Not More Than 5 Projects For Each Sub-Consultant). Use Additional Sheets Only As Required For The Number Of Sub-Consultants Requested In The Advertisement.

Sub-Consultant Name:

a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project and Services (Include Reference To Relevant Experience	c. Client's Name, Address And Phone Number. Include Name Of Contact Person	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee For Work For Which Firm Was/Is Responsible
(1)					
(2)					
(3)					
(4)					
(5)					

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.

# of Total Projects:		# of Active Projects:	Total Construction Cost (In Thousands) of Active Projects (excluding studies):		
Role P, C, JV *	Phases St., Sch., D.D., C.D., A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
		1.			
		2.			
		3.			
		4.			
		5.			
		6.			
		7.			
		8.			
		9.			
		10.			
		11.			
		12.			

* P = Principal; C = Consultant; JV = Joint Venture; St. = Study; Sch. = Schematic; D.D. = Design Development; C.D. = Construction Documents; A.C. = Administration of Contract

10. Use This Space To Provide Any Additional Information Or Description Of Resources Supporting The Qualifications Of Your Firm And That Of Your Sub-Consultants For The Proposed Project. If Needed, Up To Three, Double-Sided 8 ½" X 11" Supplementary Sheets Will Be Accepted. **APPLICANTS ARE ENCOURAGED TO RESPOND SPECIFICALLY IN THIS SECTION TO THE AREAS OF EXPERIENCE REQUESTED IN THE ADVERTISEMENT.**

Be Specific – No Boiler Plate

11. Professional Liability Insurance:

Name of Company	Aggregate Amount	Policy Number	Expiration Date
-----------------	------------------	---------------	-----------------

12. Have monies been paid by you, or on your behalf, as a result of Professional Liability Claims (in any jurisdiction) occurring within the last 5 years and in excess of \$50,000 per incident? Answer **YES** or **NO**. If YES, please include the name(s) of the Project(s) and Client(s), and an explanation (attach separate sheet if necessary).

13. Name Of Sole Proprietor Or Names Of All Firm Partners and Officers:

Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	Status/Discipline
a.				d.			
b.				e.			
c.				f.			

14. If Corporation, Provide Names Of All Members Of The Board Of Directors:

Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	Status/Discipline
a.				d.			
b.				e.			
c.				f.			

15. Names Of All Owners (Stocks Or Other Ownership):

Name And Title	% Ownership	MA. Reg.#	Status/Discipline	Name And Title	% Ownership	MA. Reg.#	Status/Discipline
a.				d.			
b.				e.			
c.				f.			

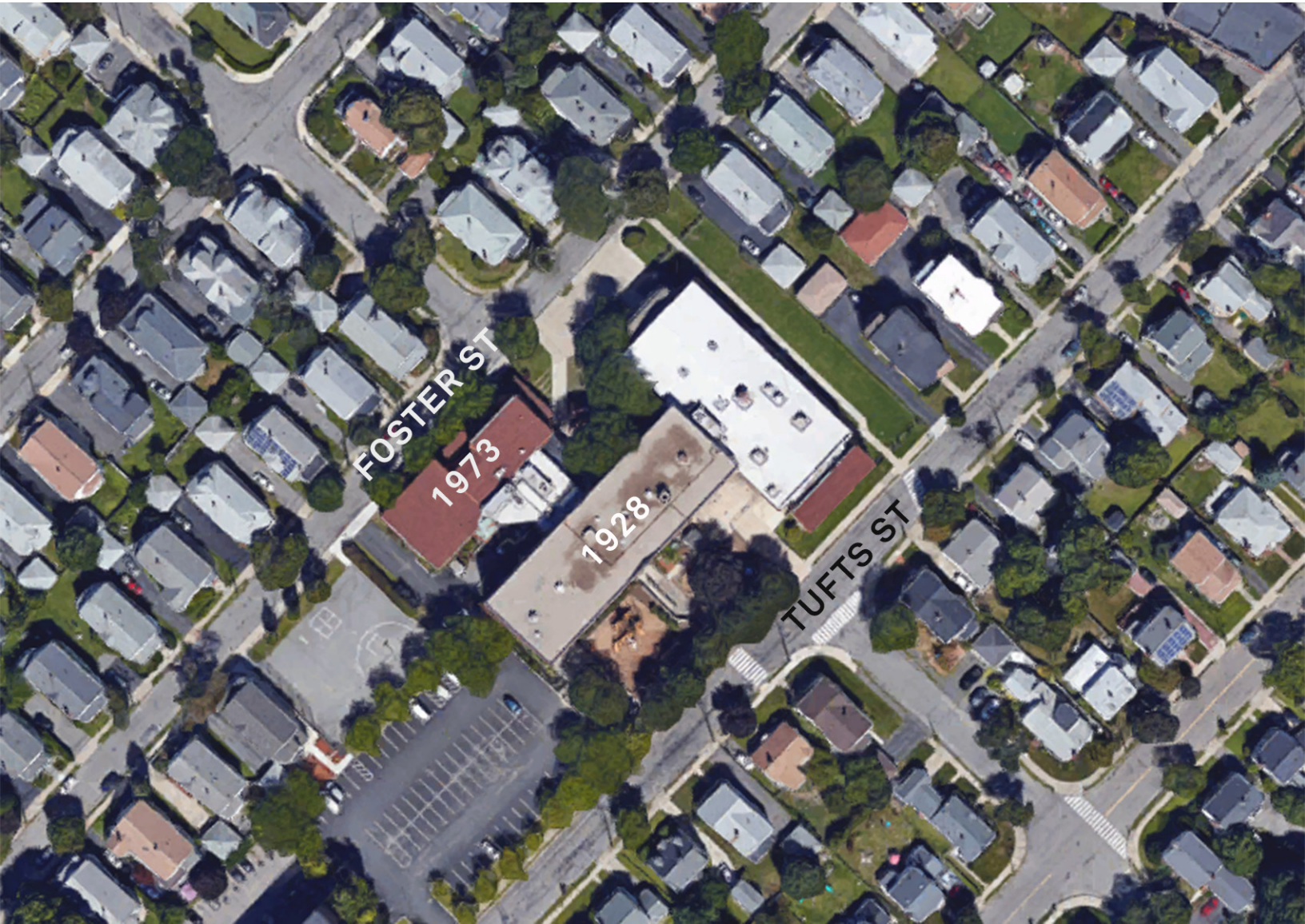
16. I hereby certify that the undersigned is an Authorized Signatory of Firm and is a Principal or Officer of Firm. I further certify that this firm is a "Designer", as that term is defined in Chapter 7, Section 38A1/2 of the General Laws, or that the services required are limited to construction management or the preparation of master plans, studies, surveys, soil tests, cost estimates or programs. The information contained in this application is true, accurate and sworn to by the undersigned under the pains and penalties of perjury.

Submitted by _____ Printed Name and Title _____ Date _____
 (Signature)



GIBBS
STUDY FOR RENOVATIONS
ARLINGTON, MA

APRIL 25, 2016



HMFH ARCHITECTS

130 Bishop Allen Drive, Cambridge, MA 02139 617 492 2200 hmfh.com

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Appendix F Feasibility Study Design Estimate

Acknowledgement

Study Team

HMFH Architects, Inc. Architect

Foley Buhl Roberts & Associates, Inc. Structural Engineer

Bala/TMP Engineers MEP/FP Engineer

PM&C, LLC Cost Estimator

Universal Environmental Consultants Hazardous Material Consultant

Introduction

The former Gibbs/East Junior High School is located at 41 Foster Street on a 2.65-acre parcel of land. It is located in a residential neighborhood of East Arlington and is accessed from both Foster Street and Tufts Street. The building was originally constructed in 1928 and added onto in 1973 and is approximately 69,000 square feet in total. The school building was used by the Town until 1989, and since that time has been leased to non-profit organizations and Lesley Ellis School. The building's use designation per zoning has remained "educational". The structure is two and three floor levels, the parking lot accommodates 64 cars, and there are play structures on site.

The middle school is currently crowded and its student population is projected to increase. The intent of this study is to define an educational program for the renovation of Gibbs, develop renovation floor plan diagrams, review the building condition inclusive of structure, systems, and finishes, identify code-related items that would require remediation and hazardous material that would require abatement. This report includes renovation floor plan diagrams and scope narratives used together by a cost estimator to develop a study-level cost estimate.

Educational Program

It has yet to be determined as to whether the school, once renovated, would become a single grade school (accommodating all of the sixth grade) or if it would be a second, smaller, middle school for the community. At its upper most limit the building may accommodate 500 students. The proposed space program and layout was developed with the School Administration and for this study purpose includes four academic pods, specialist spaces, break out areas, shared use spaces, and support spaces. Refer to **Appendix A** for the Renovation Space Program and refer to **Appendix B** for the Floor Plan Diagrams.

Renovation Architectural Scope

Exterior:

The masonry exterior is in good condition considering its age and only minor repointing is required. The windows at the 1928 building are double-glazed with a warm-edge spacer between the panes of glass and are in good condition. In many instances the bottom sash has been removed to accommodate window air conditioning units. The sashes are stored in the basement storage room adjacent to the Boiler Room, but for purposes of this study estimate it is anticipated that new sashes are required. The windows at the 1973 addition are single-glazed and require replacement. The curtainwall glazing and entry system at the 1973 addition is to be replaced in its entirety. Renovation to include all new exterior doors and hardware.

The roofs of the two wings of the 1928 building are in good condition, one replaced approximately 12 years ago and the other replaced five years ago. Skylights have been either removed and/or covered over and have no noticeable or reported leaks. The roofs at the 1973 addition require replacement, assume replacement to match existing shingled roofing material. No visible leaks were noted at either of the large unit skylights at the 1973 wing. There is no reasonable access to the roof top equipment at the 1973 wing and it is necessary to add a vertical ladder from grade that is secured from unlawful access.

Water damage is visible at the interior of the exterior wall facing Tufts Street at the top floor; remove this portion of wall, inspect and repair as necessary, and install new interior wallboard.

The building has two accessible entries, one from Foster and the other from Tufts Streets. The exterior concrete landings at the two main stairs at either end of the classroom wing are to be enlarged. A new exterior ramp is required to access the lower level of the Gym wing located off of Tufts Street.

Site drainage issues on either side of the 1973 wing have been identified. On repeat occasions the site drainage system has been overwhelmed and backups have resulted in water infiltration at the first floor level

at the floor drains. Increased maintenance of the exterior drains has improved the situation. Further investigation will be required, but based on the Town Engineer's assessment, at minimum the existing drainage route (that takes the water under the building) is to be capped and rerouted. Drain lines directly routed and connected to lines in Foster Street are required at either side of the 1973 wing to move the water away from the building. Additionally, revised site grading is required in order to promote positive drainage away from the building. Along with the new roofing at the 1973 wing, new gutters and downspouts are to be designed to move the water away from the building and its entry points.

The parking lot, in conjunction with on street parking, is presumed adequate. There are 64 parking spaces in total, including designated accessible parking spaces. The existing play structures are to be removed and a minimal amount of site clean-up at the Tufts Street side is required.

Interior:

Space reconfiguration is required to accommodate new educational programs, but because the building was designed as a school most of the major spaces exist already or simply require reinstallation of previously removed walls. These spaces include general Classrooms, the Gymnasium, Library, and Auditorium. The one major proposed change to the interior configuration is to demolish all the masonry and drywall partitions at the lower level (below the Gymnasium) to provide a new Cafeteria and Kitchen. Additionally, drywall partitions within the 1973 addition are to be removed to accommodate shared use programs. The Renovation Floor Plan diagrams indicate with dashed lines the walls to be removed, refer to **Appendix B**.

The majority of the vertical (stairs) and horizontal (corridor) circulation are adequate in size and location. Two inadequate stairs (too narrow and do not meet code requirements) that lead from the Gymnasium to the lower level are to be demolished and one new stair is to be constructed. The ramp at the second floor of the classroom wing does not meet current accessibility code requirements and will need to be removed and reinstalled. The locations and size of the various student toilet rooms are adequate, but require upgrades to meet access and building codes. There are no adequate adult toilet facilities, the renovation diagrams provide proposed locations for new adult accessible toilets. The Auditorium platform is not accessible and a lift is required. The Auditorium layout is tiered, the lower tier is accessible from the corridor and the upper tier is accessible from the exterior. This is an unusual arrangement by today's standards and not how it would be designed if built today. It is anticipated that a variance request may be approved for this existing condition.

Renovation to include all new interior doors with all new door hardware.

The building will require all new interior finishes including:

Flooring: linoleum floor tiles typical throughout, ceramic tile in toilet rooms, carpeting in library and auditorium, fluid-applied flooring at new kitchen, rubber flooring at stairs, no work at existing gymnasium wood floor

Walls: paint new and existing, wall tile in toilet rooms

Ceilings: acoustic ceiling tiles typical throughout, newly exposed ceiling at gymnasium to have spray acoustic treatment

Specialties: marker board/ tack boards at all teaching spaces; new room signage throughout; new toilet compartments and accessories at all toilet rooms; new operable partitions between classrooms at four locations shown on drawings; assume 20 new fire extinguishers; new metal double height, 12" wide lockers, double-height unit quantity = 250 for a total of 500 individual lockers

Equipment: new full service kitchen; no new gym equipment

Furnishings: new perforated roller window shades; typical classroom manufactured casework includes sink counter/cabinet and one tall storage; typical science classroom manufactured casework includes six sinks/counter/cabinets and two tall storage units; art and FACS classrooms manufactured casework includes three sinks/counter/cabinets and two tall storage units; nurse's suite manufactured casework includes one sink/counter/cabinet; new entry mat series at two main entries

Conveying Equipment: replace elevator cab and mechanism

Renovation Mechanical, Electrical, Plumbing, Fire Protection Scope

See **Appendix C** for the complete MEP/FP assessment and proposed renovation scope requirements. Additionally, two mechanical options are developed to provide partial cooling and/or conditioned air to the school building and are included in the study cost estimate.

Renovation Structural Scope

See **Appendix D** for the complete structural assessment and proposed renovation scope requirements.

Hazardous Material Scope

See **Appendix E** for the hazardous material investigation survey report and scope requirements.

Conclusion

A Feasibility Study Estimate developed from the information and scope provided in this report is included in **Appendix F**. The construction cost equals \$16.6 million, applying a 20% factor for soft costs (design, investigation, testing, etc.), the estimated total project cost is \$19.9 million.

Appendix A

Space Program

Renovation Space Program

Room Type	SF	# of Rms	Area Notes
* General Classroom	750	12	9,000
* Science Classroom	900	4	3,600
* Break out	280	2	560
* Break out	350	1	350
* Break out	520	1	520
* ELL	800	1	800
* Specialist Room	880	1	880
* Specialist Room	750	1	750
* Specialist Room	600	1	600
* Specialist Room	480	1	480
* Specialist Room	570	1	570
* Specialist Room	100	3	300
Art (incl. storage)	1,430	1	1,430
Music	1,200	1	1,200
Instrument Storage	310	1	310
World Language	900	2	1,800
Technology Lab	1,080	1	1,080
FACS	1,210	1	1,210
* Gymnasium	4,700	1	4,700
* PE Other	280	1	280 along side of court
PE Office	145	1	145
PE Storage	400	1	400
Library	3,080	1	3,080 incl 2-140 SF office spaces
Cafeteria	3,800	1	3,800 2 lunch periods
Kitchen	1,500	1	1,500
Teacher Dining	145	1	145
Auditorium (incl. platform)	2,500	1	2,500
Chair Storage	260	1	260
* Administration	1,000	1	1,000
* Guidance	550	1	550
* Nurse	420	1	420
* Teacher Workroom	280	1	280
* Building Storage	840	1	840
TOTAL NET SQUARE FEET			45,340
Net-to-Gross Factor			1.52
TOTAL GROSS SQUARE FEET			<u>69,000</u>




* Note:
 Net Square Foot Comparison To Ottoson Addition: 25,640

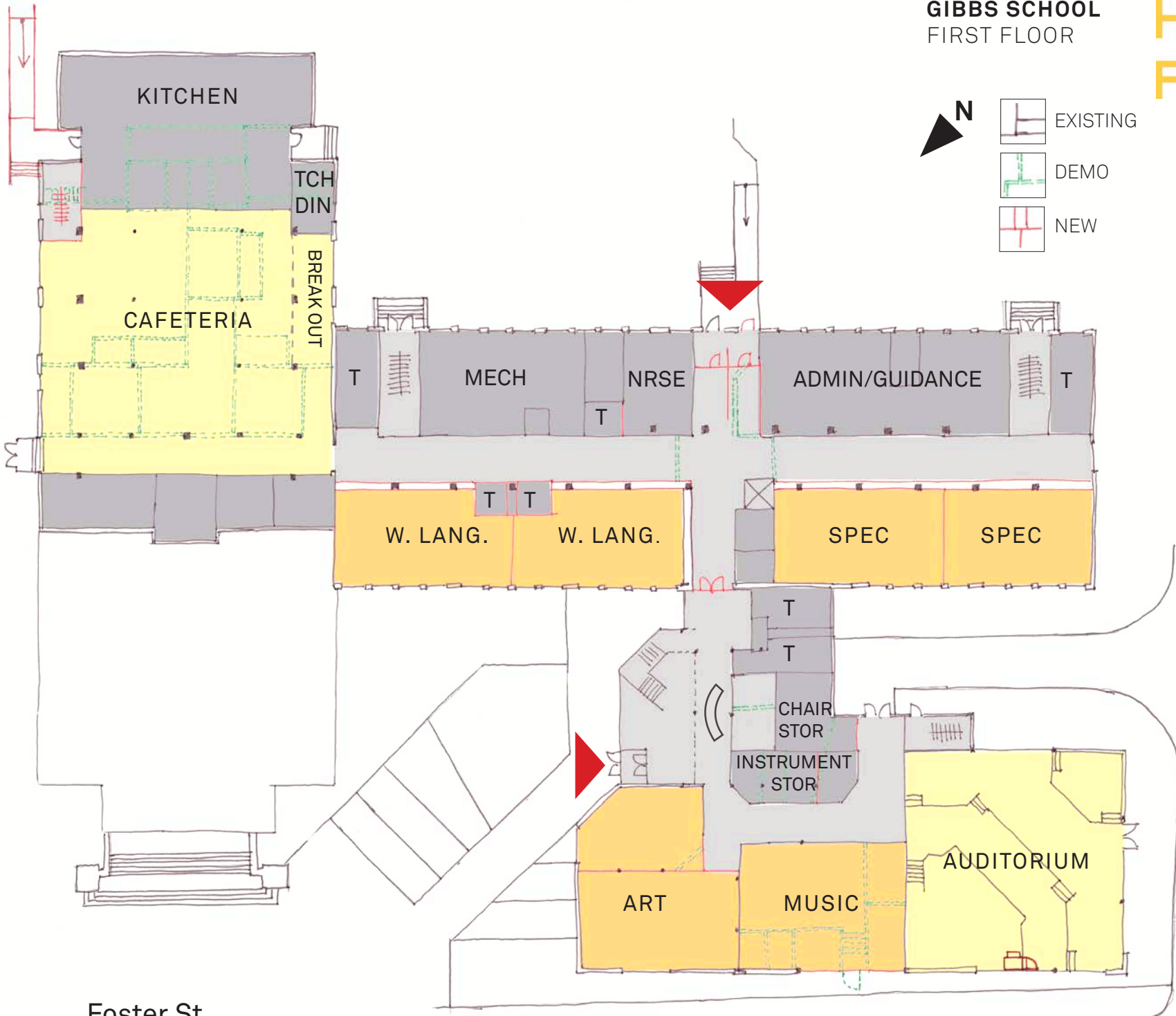
Appendix B

Floor Plan Diagrams

GIBBS SCHOOL
FIRST FLOOR

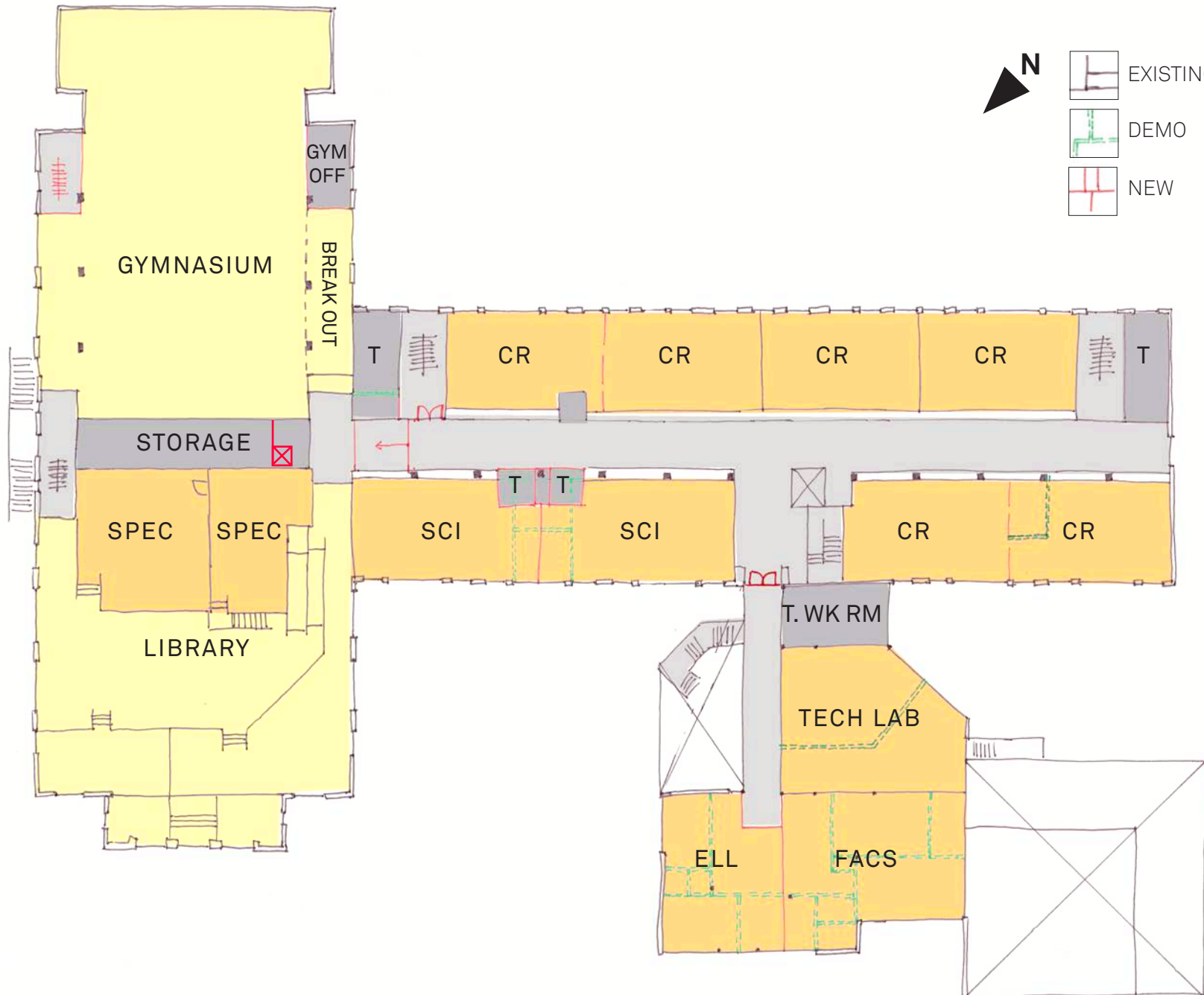
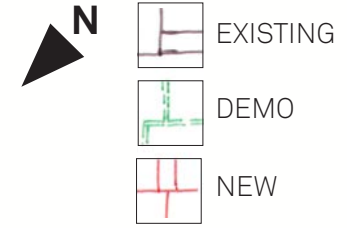


-  EXISTING
-  DEMO
-  NEW






Foster St.

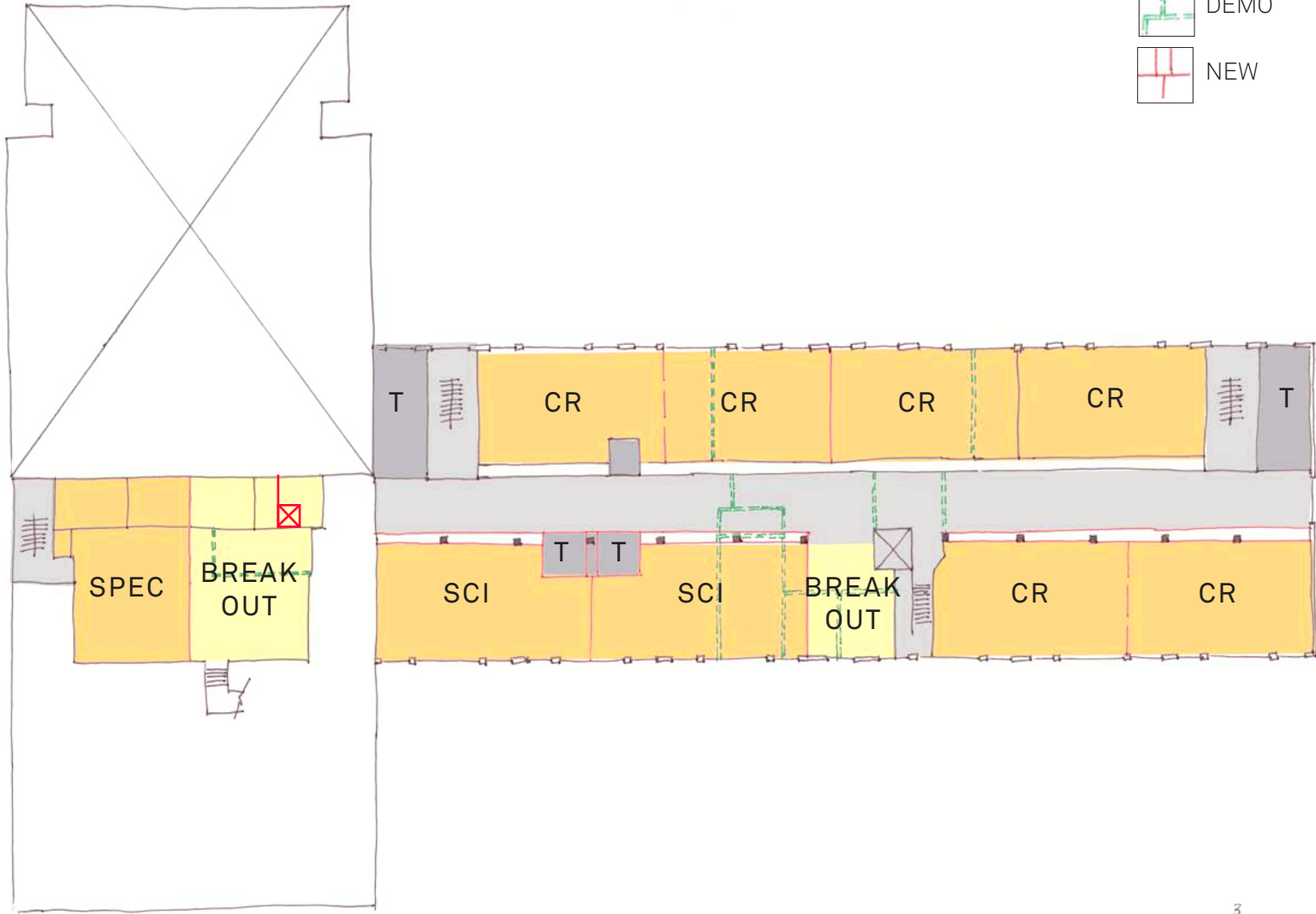
GIBBS SCHOOL
SECOND FLOOR



GIBBS SCHOOL
THIRD FLOOR



-  EXISTING
-  DEMO
-  NEW



Appendix C

Existing Conditions &
Recommendations for
MEP/FP Systems

ARLINGTON GIBBS SCHOOL

EXISTING CONDITIONS REPORT AND RECOMMENDATIONS FOR MEP/FP SYSTEMS

I. HEATING, VENTILATING, AND AIR CONDITIONING

A. General:

1. This report is intended to give an overview of the HVAC systems. The information contained is a result of a survey of the building on 3/24/16 and a review of the existing HVAC plans prepared by Drummey, Rosane and Anderson dated 3/7/73. These plans were H-1 through H-5. This project was an addition/ renovation to the existing Junior High School East.
2. The 1973 addition/renovation replaced some of the original equipment and re-used some of it. There is no way of determining the exact age of the equipment that was not replaced in 1973 as some of it was probably replaced between the 1928 original construction and 1973 renovation. As the 1973 equipment is now 43 + years old and beyond its useful life, the same applies for anything earlier than 1973.

B. Heating:

1. The building is heated from a central gas-fired steam boiler. The original oil tank is still inside a vault. It is not known if it has any fuel in it. This should be verified.

New steam to hot water convertors and associated hot water pumps were installed in 1973 to provide a hydronic heating system for the addition.
2. Three packaged rooftop units (installed in 1973 with steam coils and replaced in 1996) have gas-fired furnaces. Otherwise all heating is from a five-year old steam boiler (Burnham Model #V1123, 3653 MBH steam/4142 water 1BR ratings, Serial #65212616). There is a second boiler that is a standby. It appears to be earlier than 1973 vintage. Burner was converted from oil to gas in the standby boiler.
3. Existing steam radiation used to heat the individual spaces was reused in much of the original building. The new radiation for the addition was a mix of hot water and steam.

C. Ventilation:

1. Ventilation is provided by classroom unit ventilators (pre-1973 vintage), two ceiling recessed gymnasium ducted unit vents and 1973 locker room and exercise room steam unit vents, 22 exhaust fans (according to drawing schedules), gravity ventilators in gym, and three rooftop units. Only some of the unit vents are still operational. It appears that most of the horizontal ductwork was replaced in 1973 but the vertical risers were not replaced.
2. Four existing rooftop gravity ventilators were left in place but duct systems were blanked off.

D. Controls:

1. Controls are pneumatic. Existing compressor has been refurbished lately. Many of the steam radiators have self-contained control valves. There are sensors scattered around the building that allow reading only (no reset) of various temperature conditions at a central computer in building. Not sure if this computer is connected to a system-wide central automation system.

E. Air Conditioning:

1. Portions of the building are air conditioned. The 1973 project installed three rooftop units (two multi-zone, one single-zone) RTU-1 (32 tons); RTU-2 (37 tons) and RTU-3 (33 tons) dedicated for Auditorium. These units were replaced 23 years later in 1996. Engineering plans for these three replacement units not available at time of this report. (Owner has shop drawings.) Other areas of the building are air conditioned using window units.
2. The Auditorium unit (RTU-3) is very noisy and is often turned off, thus affecting ability to heat or cool space. It appears that the main noise is due to the proximity of the main return grille being too close to the return or supply air fan. An attenuator in conjunction with an acoustically lined return air elbow should be installed if system is maintained as is. 1973 unit had no return air fan scheduled.
3. These three units are also within three to five years of needing to be replaced. If units are reused, they need major duct reconfigurations to align with the new space layouts and/or deal with any existing noise issues.

F. Recommendations:

1. It is assumed that the intended use of the Gibbs School is long term so replacement of the HVAC systems in their entirety is recommended. There may be isolated sections of ductwork and hot water piping that may be reusable but that requires more detailed analysis.
2. The following is the proposed base system:
 - a. Provide a new high efficiency central heating, ventilating, and air conditioning system consisting of two gas-fired condensing hot water boilers and multiple air handling units (RTU, HRU, ERV, and MUA). Air conditioning systems will be refrigerant DX. The boiler plant will serve a hot water piping system.
 - 1) The five year old steam boiler can be converted to hot water and a second condensing type hydronic boiler could be added to increase building efficiency. Also possible that five year old boiler could be reused in another building if the desire is to make this building as efficient as possible.
 - 2) The base heating and ventilating system serving standard perimeter classrooms will be served by 100% dedicated outside air heat recovery (HRU) units. The heat recovery units will deliver a constant (adjustable) neutral temperature to classrooms at the Classroom Wing. Classrooms will be heated by fin tube radiation controlled by room thermostat. HRU units will be zoned by exposure for maximum comfort.

- 3) Classrooms will not be air conditioned; however, any interior occupied spaces will be.
- 4) The new hot water boiler system will be selected for approximately 67% backup capacity should one boiler fail. Condensing boilers utilize low temperature supply water (140°F) which requires larger heating terminal units: Fin tube radiation will be two-rows high and hot water coils will have multiple rows. The hot water system will be charged with 30% glycol solution.
 - a) Provide new stacks for each boiler and domestic hot water heater.
- 5) Base design air conditioning will be provided to Administration/ Health Suite, Main Lobby, Media Center, Cafeteria, Gymnasium and Music Area, Head End Room, Auditorium, and interior occupied spaces. Air conditioned spaces will be conditioned to 75°F during cooling season and all occupied spaces will be heated to 72°F during heating season. Unoccupied cooling season temperatures are not controlled as equipment is off. Unoccupied heating temperature will be 60°F (+/-) adjustable.
 - a) See descriptions of alternates for additional air conditioning options for classrooms.
- 6) The following summarizes the air handling systems to be provided for the various occupied building areas and spaces:
 - a) Classrooms will be ventilated by the heat recovery units located at the Classroom Wing roof. The units will be furnished with outside air and exhaust fans, heat recovery wheel, hot water heating coil, and MERV 13 filters. The unit fans will be furnished with VFD's.
 - b) The Gymnasium/Assembly space, Cafeteria, and Library will each be air conditioned by a dedicated packaged VAV RTU system with integral air cooled condensing unit located at the roof. The unit will be furnished with supply and return fans with variable frequency drives, full economizer, DX cooling coil, hot water heating coil, and MERV 13 filters.
 - c) The Administration Area, Main Lobby, Health Suite, and interior rooms will be air conditioned by a VRF/FCU system, including indoor fan coil units, outdoor air cooled condensing unit (heat recovery type), refrigerant piping and controls. All spaces served will be ventilated by an energy recovery ventilator (ERV) roof mounted. The unit will be provided with an integral air cooled condensing unit and DX coil in addition to supply and exhaust fans, hot water coil, and energy recovery wheel, in order to provide conditioning of outside air for spaces subject to higher occupancy rates. Exterior spaces will be provided with fin tube radiation interlocked with the fan coil units.

- d) Music and Art Area will also be air conditioned by a VRF/FCU system similar to that serving Classroom Wing areas above. Ventilation for these spaces will be provided by an energy recovery ventilator (ERV) located at the roof.
- e) The Head End Room will be served by a dedicated air conditioning split system, including fan coil unit, air cooled condensing unit at the roof connected to refrigerant piping and controls.
- f) The kitchen will be served by a make-up air handling unit located at the roof. The unit will provide 100% outside air for ventilation of the kitchen and for kitchen exhaust hood make-up air. The unit will be furnished with supply fan, indirect gas-fired furnace, and controls.
- g) Corridors will be generally provided with code mandated ventilation air and are typically not air conditioned with the exception of areas that have direct or excessive solar loads.
- h) Exhaust systems will be provided for toilet rooms, electric rooms, Janitor's Closets, Kiln Hood, Science fume hood(s), etc. which will be ducted to either dedicated roof-mounted exhaust fans or to the HRU and ERV exhaust fan where applicable.
- i) The kitchen hood will be provided with a dedicated roof mounted kitchen exhaust fan designed for grease exhaust system application. The motor will be two-speed to allow for cooking and non-cooking modes of operation.
- j) Building Management System (BMS) shall be a direct digital control (DDC) automatic temperature control (ATC) system (WEB based). Main DDC panels shall control all HVAC systems and shall perform day/night scheduling for all unitary equipment.
- k) It is assumed that there will be no three-story atrium requiring smoke management.

G. HVAC Alternates:

- 1. Alternate HVAC-1: Add DX cooling coils and integral air cooled condensing units to heat recovery units to provide partial cooling for classrooms. Spaces will be tempered (not fully air conditioned at maximum design temperatures which seldom occur) but will provide baseline cooling and partial dehumidification.
- 2. Alternate HVAC-2: Provide classrooms with displacement ventilation system. This system will provide partial cooling and dehumidification also. This system requires more ductwork as displacement ventilation requires supply ducts dropping down to floor level and discharges air in a large sidewall supply outlet at low velocities along floor. Air quantities are greater in this option, as air is delivered at higher temperatures. A major benefit of this system is improved air quality.

II. FIRE PROTECTION

A. General:

1. The Fire Protection Section is intended to provide an overview of the water-based system in the existing building. Information has been obtained via field survey and a review of the Plumbing plans prepared by Drummey Rosane Anderson dated March 7, 1973. Drawings are numbered P-1 through P-7 and that project was a renovation and addition to the existing Junior High School. Fire Protection systems referenced below were installed at that time.
2. The building "Fire Standpipe" system is served by a 6 inch tap off of the 10 inch municipal water main in Tufts Street. Buried service piping enters the Boiler Room from the south and is equipped with a shut-off valve and waterflow alarm switch. The condition of the supervisory devices is unknown.
3. The referenced plans include 4 inch distribution piping running east/west in the Ground Floor Corridor with 4 inch risers to the first and second floors and 2-1/2 inch drops to cabinets. Fire hose cabinets are located within the Gym and in corridors, just outside egress Stairs. A two-way Fire Department connection is located on the north elevation of the new addition, facing Foster Street.
4. There are very few areas protected by Sprinklers, presumably connected to the "Fire Standpipe" piping.
5. Hydrant Flow Test Data from 1972 notes a static pressure of 96 psi, a residual pressure of 72 psi, and a flow of 5,889 gpm on Tufts Street.

B. Recommendations:

1. The building shall be fully protected with properly zoned, wet Sprinkler and Standpipe systems.
2. Pending a new hydrant flow test, it is assumed that the existing buried 6 inch service can be tested, flushed, and reused. A fire pump is not anticipated. A backflow preventer and alarm check valve shall be provided on the existing service in accordance with Code requirements.
3. The existing 4 inch distribution piping in the Ground Floor Corridor could be reused pending satisfactory pressure test results. Combined Standpipe risers shall be relocated to within the fire-rated stair enclosures and new Fire Department valves shall be provided on each floor landing. Existing fire hoses and cabinets shall be removed.
4. Sprinklers shall be provided in all occupied areas of the building and shall be supplied from a 6 inch combined standpipe. The building shall be zoned by floor and, if necessary, additional zones will be provided.
5. All Fire Protection valves shall be supervised and connected to the Fire Alarm system. Waterflow switches shall be supervised, connected to the Fire Alarm system and shall indicate the sprinkler zone in alarm.
6. All materials and installation methods shall comply with applicable Codes and Standards including the Massachusetts State Building Code, NFPA 13, NFPA 14, and NFPA 24.

III. PLUMBING

A. General:

1. The Plumbing Section is intended to provide an overview of the existing systems within the building. Information has been obtained via field survey and a review of the Plumbing plans prepared by Drummey Rosane Anderson and dated March 7, 1973. Drawings are numbered P-1 through P-7 and that project was a renovation and addition to the existing Junior High School. The bulk of the existing Plumbing systems referenced below were installed at that time.
2. The building domestic water system is served by a 4 inch tap off of the 10 inch municipal water main in Tufts Street. Buried service piping enters the Boiler Room from the south and is equipped with shut-off valves and a Municipal meter. The condition of existing copper distribution piping is assumed to be fair considering its age; insulation, where visible, is showing signs of wear.
3. Domestic hot water is currently generated by a mid-size (100 gallon +/-), gas-fired storage heater. This is a replacement for the unit installed in the 1970's, a 750 gallon tank mounted horizontally on a steel frame 8' above the Boiler Room floor. An active master mixing valve and circulator were not apparent.
4. There are two existing sanitary exits, one from the "original" building, to the southeast to Tufts Street, and one to the north toward Foster Street. A single acid waste line from the Science Classrooms exits to the north and connects to sanitary after dilution in a dedicated manhole outside. The majority of sanitary and waste piping within the building was installed in the 1970's. There is no dedicated kitchen waste system; two point of use grease interceptors are located within the kitchen, recessed in the floor. The condition of buried and above floor cast iron piping is assumed to be good.
5. There are several storm exits around the building that connect to site drainage piping or structures. Visible interior cast iron piping and roof drains appear to be in good condition.
6. The existing natural gas service is located adjacent to the buried fire and domestic water services and is fed from Tufts Street. Piping downstream of the gas meter serves the boilers, the domestic water heater and roof top units; the riser to the roof is exposed on the building exterior wall; the branch piping is exposed on the roof. Gas piping appears to be in fair condition.
7. Toilet Room plumbing fixtures and trim are generally in good to very good condition; some are accessible. Fixture counts for students and staff require review.
8. Casework plumbing fixtures and fittings are in good condition; accessible sinks were not noted.

B. Recommendations:

1. Pending a new hydrant flow test, it is assumed that the existing buried 4 inch service can be tested, flushed, and reused. A new, remote read meter and back-flow preventer may be required if the Water Department deems it necessary. A pressure reducing valve with bypass on the main service is advised.
2. Pressure and material testing is recommended for existing domestic water distribution piping and insulation scheduled to remain. Replacement of existing copper pipe and fittings is advised considering its age and may be required pending

material test results (lead content). New pipe, fittings, and insulation shall be provided to suit additional and replacement plumbing fixture arrangements.

3. The existing domestic hot water plant shall be replaced in its entirety. A new, gas-fired, high efficiency storage heater, expansion tank, master mixing valves, and circulators shall be included.
4. Testing of existing above floor and buried sanitary and waste piping is recommended; deficiencies shall be addressed. New underground and above floor piping shall be provided to suit additional and replacement plumbing fixture arrangements. The existing Science Classroom waste system may be deactivated pending programming plans; abandoned concealed piping shall be capped accordingly. New kitchen waste piping shall be provided; an exterior grease trap shall be included under Site/Civil.
5. Roof drains, above floor and buried storm piping shall be tested, and any deficiencies addressed. Insulation shall be evaluated and replaced as necessary.
6. Demolition and replacement of the existing natural gas system to suit new equipment is recommended.
7. Demolition and replacement of existing Toilet Room fixtures and trim is recommended. New fixtures shall be high-efficiency and accessible as required. All piping and carriers in chases shall be replaced.
8. Demolition and replacement of existing casework fixtures is recommended. New fixtures and fittings shall be water efficient and accessible as required.

IV. ELECTRICAL

A. General:

1. This report is intended to give an overview of the Electrical systems. The information contained is a result of a survey of the building on 3/24/16 and a review of the existing electrical plans prepared by Drummey, Rosane and Anderson dated 3/7/73. These plans were E-1 through E-11. This project included an addition and renovation to the existing Junior High School East.
2. The 1973 addition/renovation replaced the majority of the original equipment and some was maintained. As the 1973 equipment is now 43+ years old and beyond its useful life, most of the existing equipment and systems should be replaced unless noted otherwise.
3. The building is approximately 70,000 square feet.

B. Electric Service and Distribution:

1. The electric service to the building was replaced per the 1973 drawings and site observations.
2. A pad mounted transformer provided a new secondary service at 208/120V 3 phase 4 wire to a 2,000A switchboard.
3. With the exception of one or two panelboards, all existing distribution equipment and panelboards were removed and replaced with new panelboards provided throughout the existing building and the new addition.

4. We anticipate there being enough capacity with the existing 2,000A 208/120V service to continue to serve the building and proposed renovations.

C. Emergency Power System:

1. A 45kW 56kVA 208/120V 3 phase 4 wire natural gas generator was installed during the 1973 renovations and addition.
2. The generator primarily serves emergency lighting throughout the existing building and addition. The system is a "NORMALLY OFF" system with panelboards located throughout the existing building and new addition. In addition, the boilers and associated circulator pumps and controls are served by the generator.
3. The following items do not meet present day code: Life safety and standby loads are served by one transfer switch, the loads share common panelboards, and panelboards are not located within two hour rated closets.
4. The generator is over forty years old and is maintained by FM Generator.
5. Bala|TMP followed up with FM Generator, the service company for the generator and note the following:
 - a. The generator is 43 years old and is at the end of its serviceable life expectancy. The unit is no longer serviceable by the manufacturer and parts availability is scarce.
 - b. Given the age of the equipment, it was reported that the cooling system could be near a failure, cooling system repairs range from \$500 to \$7,500.
 - c. The unit has not been load bank tested as required by NFPA and may not be capable of withstanding the required tests.
 - d. The automatic transfer switch is no longer supported by the manufacturer.
 - e. Replacing the generator is recommended.

D. Lighting and Controls:

1. The majority of all lighting within the existing building was removed and replaced during the 1970s renovation and lighting throughout the existing building and addition consists of ceiling surface mounted fluorescent luminaires with acrylic wrap-around lenses.
2. Lighting in the Media Center consists of a combination of recessed one foot by four foot lensed fluorescent luminaires and recessed incandescent downlights. Many of the downlights have been retrofitted with compact fluorescent lamps.
3. Lighting in the Gymnasium consists of one foot by four foot ceiling surface mounted fluorescent luminaires.
4. The Cafetorium which is used as the Theater today consists of linear fluorescent luminaires for general lighting and track lighting for the theatrical events.

5. Lighting controls throughout the existing building and addition primarily consist of local switching within all spaces and corridors. There are no automatic control devices such as vacancy/occupancy sensors, daylight sensors, or time clock control for common areas.
 6. There is illuminated exit signage. Some areas are lacking adequate coverage.
 7. Exterior lighting primarily consists of building mounted luminaires. Existing luminaires do not have full cutoff distribution that does not meet present dark sky requirements. Existing luminaires consist of incandescent and/or metal halide lamp sources. It was noted that the adjacent parking lot is a municipal lot, there is no lighting in the parking area.
- E. Fire Alarm System:
1. The fire alarm head end was replaced within the last six months. The replacement of existing audio/visual devices and manual pull stations is partially completed. Many locations still have old audio/visual units and manual pull stations. Locations of manual pull stations are lacking at some egress doors and are not within code at other locations. Audio/visual coverage is lacking in several areas.
- F. Receptacles and General Power:
1. Duplex receptacle quantities are lacking throughout the building.
- G. Clock/Program System:
1. A clock/program system was installed throughout the existing building and addition in 1973. It was reported that these systems are no longer functional.
- H. Security/Access Control:
1. There are various access control systems on exterior doors and select interior doors per the various independent tenants in the building.
- I. IT/Telecommunications:
1. In general the building has telephones throughout, located in the majority of classrooms and office spaces.
 2. There is no IT to any of the classrooms. There is IT to the Media Center, offices, and other selected areas.
- J. Recommendations:
1. Service and Distribution
 - a. Based on existing loads and proposed renovations the recommendation is to maintain the existing primary service, pad mounted transformer, and 2,000A, 208/120V secondary service.
 - b. Existing 2,000A switchboard may be maintained and reused pending complete testing of the entire switchboard. Existing feeder breakers serving existing panelboards and mechanical equipment may be reused

where applicable, otherwise new feeder breakers will be required to serve new panelboards, mechanical equipment, and kitchen equipment. Presently there are three 600AF/500AT breakers serving existing rooftop equipment, based on the proposed HVAC upgrades and air conditioning alternate scenarios the existing circuit breakers and distribution system will require replacement and upgrades to suit the quantity and size of the new HVAC equipment.

- c. Existing panelboards determined to be reusable may be maintained. Whereas many panelboards are located in various spaces throughout the buildings and not in electric closets and circuit breaker requirements will be changing based on proposed renovations, the majority of the existing panelboards and associated feeders will require removal and replacement. New panelboards and feeders are recommended throughout the entire building; where possible it is recommended to locate panelboards within centrally located electric closets. A new panelboard should be located within new kitchen area.
- d. New breakers in the switchboard, feeders, and distribution equipment will be required for all new mechanical equipment.
- e. The existing main electric room has evidence of moisture/water damage. This room should be completely cleaned and any moisture/water infiltration issues resolved.

2. Emergency Power System

- a. A new gas-fired emergency generator is recommended. At a minimum the new unit should be the same size as the existing unit, 45kW. Any additional loads beyond emergency lighting and boilers would trigger an increase in the generator size, this would more than likely require the generator to be relocated as the existing Generator Room is very tight.
- b. New transfer switches are recommended, one for life safety and one for standby loads. To comply with current code, the life safety equipment (automatic transfer switch and distribution panel) will require a two-hour rated electric closet. Remote life safety panelboard locations will require two-hour rated feeders and two-hour rated closets to house panelboards.
- c. New generator will provide backup power for life safety lighting, boilers, associated controls, and circulator pumps.

3. Lighting

- a. Luminaires will be primarily LED type.
- b. Classroom luminaires will be pendant linear direct/indirect.
- c. Illuminated LED type exit signs will be wired to emergency generator and located in all paths of egress and places of assembly.
- d. Selected luminaires in corridors, interior rooms, stairs, and places of assembly will be wired to emergency generator to provide minimum code required light levels.

- e. Outdoor lighting will be building mounted, full cutoff luminaires controlled by photocell and time switch.
 - f. Luminaires throughout the building will be suitable for specific space usage in both esthetics and efficiency.
4. Lighting Controls
- a. A low voltage lighting control system will be provided for common areas such as corridors and other areas not controlled by occupancy sensors.
 - b. Vacancy/occupancy sensors will control lighting in most spaces including classrooms, offices, and utility type spaces.
 - c. Daylight harvesting will be employed in all perimeter classrooms, offices, and other spaces with substantial daylight with daylight sensors in each space.
5. Convenience Power
- a. Duplex receptacles will be provided throughout the building in quantities to suit space programming.
 - b. Duplex receptacles for cleaning will be provided in corridors and in other large spaces at maximum of 50 feet on center.
6. Fire Alarm
- a. To supplement the new equipment recently installed, the following will be provided:
 - 1) Manual pull stations (with tamperproof covers), at points of egress, and other locations as required to meet code.
 - 2) Audible/visual units in corridors, classrooms, and throughout the building to meet code.
 - 3) Visual only units in conference rooms, meeting rooms and small toilets.
 - 4) Smoke detectors in corridors, stairwells, electric, and telecommunications rooms, elevator lobbies, and elevator machine rooms for elevator recall.
 - 5) Smoke duct detectors in HVAC units over 2,000 CFM, and within 5 feet of smoke dampers.
 - 6) Connections to sprinkler water flow and valve supervisory switches.
 - 7) Connections to kitchen hood.
 - 8) Remote annunciator at front entrance (if required by local fire department).

- 9) 60 hour battery back-up.
 - 10) 24 VDC magnetic hold open devices at smoke doors.
 - 11) 25 percent spare capacity in FACP for notification appliance circuits (NAC's).
 - 12) Wiring will be run in conduit and/or MC cable.
7. Technology, provide complete installation and testing per technology documents.
- a. Tel/data/video system throughout the building.
 - b. Local sound systems, including communications between designated entries and administrative office.
 - c. Clock system (if applicable).
 - d. Program and paging/intercom system.
 - e. Cable TV system.
 - f. Head-end room layouts, power, and HVAC conditioning requirements.
 - g. Local UPS.
8. Intrusion/Access Control Alarm
- a. Recommend a new intrusion alarm/access control system. System will provide magnetic switches on perimeter doors, motion sensors in all perimeter rooms on first floor and upper level corridors. System will have secure-access zoning, and automatic two channel dialer to notify police and/or private monitoring company.
 - b. CCTV coverage will be provided at Main Entry Vestibule to Main Lobby, corridors, secondary entries and around the exterior perimeter of the building. System will be web based monitored at Administration Suite.

Appendix D

Renovation Study –
Structural Narrative

GIBBS SCHOOL BUILDING

Arlington, Massachusetts

Renovation Study – Structural Narrative

April 7, 2016

INTRODUCTION

Foley Buhl Roberts & Associates, Inc. (FBRA) is collaborating with *HMFH Architects, Inc. (HMFH)* and their consultants in the review and evaluation of structural issues/conditions at the former Gibbs Junior High School in Arlington, MA and the study of potential renovations to the facility. The purpose of this report is to identify and describe the various structural systems and to comment on the structural issues/conditions observed. Comments relating to proposed renovations/alterations are presented as well.

The Gibbs School building is located at 41 Foster Street in East Arlington. The Town of Arlington shuttered the school in 1989; presently, the building is occupied by The Arlington Center for the Arts (ACA), the Arlington Recreational Department, the Kelliher Center, Learn to Grow Day Care and the Lesley Ellis School. The Arlington School Department is studying the potential return of the building to educational use, to help accommodate potential future enrollment increases in the Arlington Public Schools system.

The original three-story, building was constructed as a Junior High School in 1928, on a relatively level site. The site is bordered by Foster Street on the north side and by Tufts Street to the south. The building is “tee” shaped in plan, with a three-story Classroom Wing “stem” extending westward from the original Gymnasium/Auditorium (East) Wing. A two-story addition was constructed on the north side of the original Classroom Wing in 1973. The 1928 building was renovated in 1973 as well; a Mezzanine level was constructed in the original Auditorium and the space was converted to a Library/Media Center. A small addition at the south end of the original Gymnasium was also constructed in 1973. A new, three-stop elevator was installed in the Classroom Wing.

Program elements at the First (Ground) Floor of the original building included Locker Rooms (below the Gymnasium), the (depressed) Boiler Room, Shops and Classrooms. The (two-story) Gymnasium and the Library/Media Center (former Auditorium) spaces are located at the Second Floor of the East Wing. Classrooms are located along the north and south sides of a central, east-west corridor at the Second and Third Floors of the Classroom Wing. The original (underground) Coal Storage Room was constructed along the south wall of the Boiler Room, adjacent to the Gymnasium. The roof of this room is presently an outdoor paved play area.

Program elements at the First (Ground) Floor of the 1973 addition included a Kitchen and Cafetorium, a Music Room, Teacher Dining, Toilet Rooms and various storage spaces. An Art Room and the Administrative Offices were located at the Second Floor level.

The roof of the original building was reportedly replaced 5 to 6 years ago. The roof of the 1973 addition appears to be original.

With the exception of the two-story Entry Lobby of the 1973 addition, neither the original building nor the addition are sprinklered.

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Renovations to the original building and the 1973 addition have occurred since the school was shuttered in 1989; non-load bearing partitions were added, removed and altered to accommodate the present (multiple) tenants using the facility.

Structural conditions at the Gibbs School Building were reviewed at the site by FBRA on March 24, 2016. Our observations of the existing floor and roof structure were limited, as most areas were obscured by finishes.

The following original construction documents were reviewed in the preparation of this Structural Narrative:

Junior High School East Arlington Mass: Architectural and Structural Drawings 1 through 13, prepared by Frank Irving Cooper Corporation Architects - Boston, Massachusetts, dated July 15, 1927 (original building).

Junior High School East – Alterations and Additions: Structural Drawings S-1 through S-4 and Architectural Drawings A-1 through A-4, prepared by Drummey Rosane Anderson – Wellesley, Massachusetts, dated March 7, 1973 (addition).

Gibbs School: Architectural Existing Conditions Plans (Ground, First and Second Floors), prepared by Nashawtuc Architects, Inc. Concord, Massachusetts, dated June 20, 2002.

No exploratory building demolition or structural materials testing was performed in conjunction with this Study. No subsurface soils information or geotechnical studies/reports were available.

I. STRUCTURAL SYSTEMS DESCRIPTION

The original (1928) Gibbs School Building is a steel framed structure with a concrete slab on grade First (Ground) Floor and a conventional spread footing foundation. Exterior walls are unreinforced, load bearing masonry construction. The 1973 addition is also steel framed, with a concrete slab on grade First Floor and a spread footing foundation. Exterior walls are non-load bearing masonry (vener) construction.

Structural spans from the exterior masonry bearing walls to the 14'-2" +/- wide central corridor in the 1928 Classroom Wing are 23'-6" +/- . The clear span of the roof over the (East) Gymnasium/Auditorium Wing of the original building is approximately 71 feet. Structural spans in the 1973 addition vary.

Structural Materials: Material strengths are listed on the 1973 Structural Drawings; however, this information was not included in the 1928 building documents:

Original Building (Assumed):

Concrete:	2,500 psi compressive strength
Steel Reinforcing:	18,000 psi allowable tension stress
Structural Steel:	18,000 psi allowable tension stress

Addition:

Concrete:	3,000 psi compressive strength
Steel Reinforcing (deformed bars):	Intermediate grade; Fy= 40 ksi (assumed)
Structural Steel:	ASTM A 36; Fy= 36 ksi

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Design Live Loads: Design live loads are noted on the original construction drawings as follows:

Original Building (Not Noted)

Addition:

Roof:	40 psf
Floors:	100 psf
Corridors:	100 psf

The design floor live loads listed on the Structural Drawings for the addition meet the minimum requirements of the current code. The design roof snow load for the addition is 40 psf, which exceeds the current, flat roof snow load requirement (except at drift areas) for a school building in the Town of Arlington.

Confirmation or determination of the structural design for the original building and the addition is beyond the scope of this Study. Note that buildings constructed during the 1920's were typically not designed for lateral (wind and seismic) loading. The 1973 addition; however, was likely designed under the Massachusetts Building Regulations for Schoolhouses, which required consideration of wind loads (20 psf).

Story Heights: The Second Floor of the 1928 Classroom Wing and the 1973 addition is 11'-6" above the First Floor. The Third Floor of the 1928 Classroom Wing is 13'-6" above the Second Floor.

Expansion Joints: There are no internal expansion joints in the original building. The 1973 Architectural Drawings note an expansion joint between the addition and the 1928 Classroom Wing; however, it does not appear that this was properly addressed on the Structural Drawings.

Roof Construction: Flat roof construction at the 1928 Classroom Wing consists of a 2" thick, stone concrete slab on 3/8" metal ribbed lath, spanning to open web steel bar joists (8" to 12" deep; spaced at 22" o.c.). Steel joists are supported by (unreinforced) masonry bearing walls at the building perimeter and by steel beams spanning to 6" or 8" deep, wide flange steel columns along each side of the central corridor. Sloped roof construction at the 1928 Gymnasium/Auditorium Wing is similar, with open web steel bar joists spanning in the north-south direction to clear spanning steel trusses (sloped top chord; flat bottom chord). Trusses are supported by (unreinforced) masonry bearing walls at the Gymnasium and by 8" deep, wide flange steel columns in the exterior walls at the (original) Auditorium.

Sloped roof construction at the 1973 addition consists 1 1/2" deep, 22 gauge steel roof deck spanning 4+/- feet to open web steel bar joists. Steel joists are supported by steel beams and steel columns (HSS/Tube shape). The roof of the Cafetorium is framed with 3" (nominal) timber deck spanning 11+/- feet to 8" deep wide flange steel beams. Steel beams are supported by sloping, tubular steel trusses, which clear span the space.

Second and Third Floor Construction: Typical floor construction at the Second and Third Floors of the 1928 Classroom Wing consists of a 4" thick, stone concrete slab on 3/8" metal ribbed lath, spanning to open web steel bar joists (10" to 12" deep; spaced at 20" o.c.). Steel joists are supported by (unreinforced) masonry bearing walls at the building perimeter and by steel beams spanning to 6" or 8" wide flange steel columns along each side of the central

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corridor. Gymnasium Floor construction is similar, with steel joists (10" deep) and steel beams (12" deep) supported by wide flange steel columns, arranged on a rectangular grid (12'-10"x16'-3" typical structural bay).

The Second Floor of the 1973 addition consists of a 3½" deep concrete slab on steel forms, supported by open web steel bar joists (12" to 14" deep) spaced at 2'-0" o.c. Steel joists span to wide flange steel beams, which are supported by HSS/Tube steel columns.

First Floor Construction: First Floor construction in the 1928 building is a 4" thick concrete slab on grade (6" thick at the Boiler Room). First floor construction in the 1973 addition is a 5" thick concrete slab on grade, reinforced with welded wire fabric. The floor of the 1973 Cafetorium is stepped (three levels); the stage appears to be wood framed construction.

Exterior Wall Construction at the original building is typically a 12" thick, unreinforced load bearing masonry barrier wall (including a 4" face brick). Accent elements (cornice, water table course, etc.) appear to be precast concrete (cast stone). Exterior wall construction at the 1973 addition appears to be a 4" brick veneer, with a 2" cavity and an 8" CMU backup (non-load bearing).

Interior Partitions in both the 1928 building and the 1973 addition are typically stud construction except at certain locations (e.g. Locker Rooms below the 1928 Gymnasium and the south Kitchen wall of the 1973 addition).

Subsurface Soils/Foundations: No subsurface soils information was available; however, both the original 1928 building and the 1973 addition are supported on a conventional spread footing foundation. Columns are supported on individual spread footings and perimeter foundation walls are supported on continuous strip footings.

Drainage: It does not appear that perimeter foundation drains or underslab drains are present at the original 1928 building or the 1973 addition. The exterior finish grade is typically about 2 feet higher than the First (Ground) Floor level.

Fire Resistance: The unprotected, steel framed floor and roof construction in the 1928 building and the 1973 addition has no fire rating; except ceilings in the 1928 building may provide a limited level of protection. As previously noted, most areas of the 1928 building and the 1973 addition are not sprinklered.

Lateral Load Resistance: The 1928 building was designed and constructed prior to the introduction of seismic codes. Wind loads were often not considered in the design of low-rise buildings constructed in this era. Accordingly, there is no defined lateral load resisting system. Interior and perimeter masonry walls (unreinforced) provide lateral force resistance; however, the construction of these walls does not meet current Code requirements. The 1973 addition; however, was presumably designed under the Massachusetts Building Regulations for Schoolhouses, which required consideration of wind loads (20 psf). Lateral force resistance for this building is likely achieved by the unreinforced exterior masonry walls and the frame action of the reinforced concrete slabs, beams, joists and columns; it does not appear that steel bracing or rigid steel frames were provided.

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II. STRUCTURAL CONDITION/COMMENTS

Structural Conditions at the Gibbs School Building were reviewed at the site (to the extent possible) on March 24, 2016. Generally speaking, floor and roof construction at the 1928 building and the 1973 addition appears to be in satisfactory condition; there is no evidence of structural distress that would indicate significantly overstressed, deteriorated or failed structural members.

Foundations appear to be performing adequately; there are no signs of significant, total or differential settlements.

Floors and roofs appear to have been constructed in general accordance with the original Structural Drawings.

Structural/structurally related conditions observed during our site visit are summarized below:

1. Repointing of the brick veneer is required at certain locations. Brick has cracked, and mortar joints of cast stone elements are open in a number of locations.
2. Masonry site walls at the 1973 entry terrace have deteriorated and are in need of repair.
3. Steel loose lintel angles over doors and windows in the 1928 building are rusting in a number of locations. Rust jacking of the brick has occurred; potentially fracturing header courses. These angles should be removed and replaced with properly flashed, hot-dipped galvanized steel lintel angles.
4. Vertical cracks and localized chips in the concrete foundation walls were observed in a number of locations; particularly at the exposed perimeter foundation walls of the 1928 Gymnasium/Auditorium Wing. The cracks appear to be shrinkage related and are not structural or the result of foundation settlements.
5. Concrete wall reinforcing over window openings (particularly along the east wall of the 1928 Gymnasium/Auditorium Wing) has corroded and has spalled the concrete (4 to 5 locations).
6. Horizontal cold joints were observed in the exposed concrete foundation walls of the 1973 addition on the south side of the 1928 Gymnasium. These joints are related to improper consolidation of the concrete during placement and are not a structural concern.
7. The front entry steps to the original Auditorium are in poor condition. The center section of these stairs has been addressed by placing new concrete risers and treads over the original construction. Elsewhere around the building, exterior stairs have been repaired or replaced.
8. The roof of the 1973 addition is apparently original and is beyond the warranty period. This roof reportedly leaks; replacement is recommended, in conjunction with a future renovation of the building.
9. The condition of the masonry chimney (boiler flue) was not determined. An investigation of the chimney by a qualified inspector is recommended, in conjunction with a future renovation of the building.

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10. Curtainwall construction at the two-story lobby area reportedly leaks (particularly at the base) and does not meet current performance standards. Replacement of this construction is recommended, in conjunction with a future renovation of the building.
11. Moisture damage was observed on the interior surface of the exterior south wall of the 1928 Classroom Wing. The conditions observed may be related to moisture issues within the wall, or previous roofing/flashing problems at the edge of the building. Efflorescence in the face brick or brick veneer was observed in several locations. Further review is recommended.
12. During periods of heavy rainfall, flooding was reportedly occurring at the exterior stairwells leading to the First Floor Locker Rooms on the east and west sides of the 1928 Gymnasium. Flooding also occurs on the east and west sides of the 1973 section connecting to the 1928 Classroom Wing (Entry Lobby and Service Corridor areas). Exterior grades surrounding the Gymnasium stairs have been recently modified (a step was added) and maintenance personnel have been keeping drains clear; FBRA understands that the problem has not reoccurred.
13. There are accessibility issue in certain areas; further review is recommended. The ramp at the east end of the First Floor corridor leading to the Gymnasium/Auditorium Wing appears to be relatively steep (perhaps greater than 1:12).
14. The egress stairs on the east and west sides of the Gymnasium (at the south end) are non-code compliant.
15. The roof of the former Coal Storage Room to the south of the Boiler Room is in poor condition and should be addressed immediately. We recommend that the structure be temporarily shored and subsequently repaired/reconstructed in conjunction with a future renovation of the building.

III. RENOVATIONS AND ADDITIONS – MEBC REQUIREMENTS

General comments relating to potential renovations, alterations and additions to the Gibbs School Building are presented in this section. Renovations, alterations, repairs and additions to existing buildings in Massachusetts are governed by the provisions of the Massachusetts State Building Code (MSBC – 8th Edition) and the Massachusetts Existing Building Code (MEBC). These documents are based on amended versions of the 2009 *International Building Code (IBC)* and the 2009 *International Existing Building Code (IEBC)*, respectively.

The MEBC defines three (3) compliance methods for the repair, alteration, change of occupancy, addition or relocation of an existing building. The method of compliance is chosen by the Design Team (based on the project scope and cost considerations) and cannot be combined with other methods.

The *Prescriptive Compliance Method* (IEBC Chapter 3) duplicates Sections 3403 through 3411 of Chapter 34 in the IBC and prescribes specific minimum requirements for construction related to additions, alterations, repairs, fire escapes, glass replacement, change of occupancy, historic buildings, moved buildings and accessibility. A complete structural evaluation of the building is required by the Massachusetts Amendments. If the impact of the proposed alterations and

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additions to structural elements carrying gravity loads and lateral loads is minimal (less than 5% and 10% respectively), seismic upgrades to an existing building are generally not required.

The *Work Area Compliance Method* (IEBC Chapters 4 through 12) is based on a proportional approach to compliance, where upgrades to an existing building are triggered by the type and extent of work. The Work Area Compliance Method includes requirements for three levels of alterations, in addition to requirements for repairs, changes in occupancy, additions, historic buildings or moved buildings. A complete seismic evaluation of the existing building is required under the following conditions: Level 2 alterations where the demand to capacity ratio of lateral load resisting elements has been increased by more than 10%, all Level 3 alterations, a change in occupancy to a higher category and where structurally attached additions (vertical or horizontal) are planned (not applicable to this project).

The *Performance Compliance Method* (IEBC Chapter 13) duplicates Section 3412 of Chapter 34 in the IBC and provides for evaluating a building based on fire safety, means of egress and general safety (19 parameters total). This method allows for the evaluation of the existing building to demonstrate that proposed alterations, while not meeting new construction requirements, will maintain existing conditions to at their current levels (at a minimum) or improve conditions, as required. A structural investigation and analysis of the existing building is required to determine the adequacy of the structural systems for the proposed alteration, addition or change of occupancy. A report of the investigation and evaluation, along with proposed compliance alternatives must be submitted to the code official for approval.

The *Work Area Compliance Method* will likely be the most appropriate method of compliance for this building. Based on the scope of the proposed renovations, it appears that the project would be classified as a *Level 2 Alteration*. This conclusion is based on the assumption that the *Work Area* (i.e. reconfigured spaces) will be less than 50% of the gross building area. There will be no change in use. At the First and Third Floors of the 1928 Classroom Wing, it is proposed to add lightweight stud walls along each side of the central corridor, restoring the original condition.

Additions – General Comments - MEBC

The design and construction of any addition to either the 1928 building or the 1973 addition (no additions are proposed) would be conducted in accordance with the Code for new construction. Additions should be structurally separated from the existing, adjacent construction by an expansion (seismic) joint to avoid an increase in gravity loads or lateral loads to existing structural elements.

Renovations/Alterations – General Comments - MEBC

Where proposed alterations to existing structural elements carrying gravity loads result in a stress increase of over 5%, the affected element will need to be reinforced or replaced to comply with the Code for new construction. Proposed alterations to existing structural elements carrying lateral load (i.e. masonry walls) which result in an increase in the demand - capacity ratio of over 10% should be avoided, if possible. Essentially, this means that removal of, or major alterations to the existing, exterior unreinforced masonry bearing walls in the original 1928 building should be minimized (no significant alterations proposed).

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IV. PROPOSED RENOVATIONS – ANTICIPATED SCOPE OF STRUCTURAL WORK

Proposed renovations to the Gibbs School Building will not add significant mass; in addition, no major modifications to existing masonry walls (providing lateral stability) in the 1928 building are planned. Accordingly, the anticipated scope of structural/structurally related work would likely be required:

1. Repair/repaint 1928 face brick and precast accent elements, as previously noted.
2. Repair masonry site walls at the 1973 entry plaza, as previously noted.
3. Replace existing, corroded steel loose lintels with galvanized steel loose lintels, or clean and coat existing steel loose lintels if sufficient sectional area remains. Repair adjacent masonry and provide new flashing as required. For budgeting purposes, assume that 20% of the lintels in the 1928 Classroom wing will need replacement and 20% will need to be cleaned and coated. It appears that some windows may have been replaced in the past; provide new replacement windows as recommended by the Architect.
4. Repair areas of corroded reinforcing and spalled concrete over window openings at the east foundation wall of the Gymnasium/Auditorium Wing.
5. Conduct additional repairs at exterior concrete stairs; particularly at the former Auditorium entrance on the north side of the 1928 building. Review the structural adequacy and condition of exterior stair railings; reinforce/replace as required.
6. Replace the roof of the 1973 addition, as previously noted.
7. Inspect and evaluate the existing masonry chimney (boiler flue); repair/reinforce, brace or lower as may be required.
8. Replace the 1973 Entry Lobby curtainwall construction, as previously noted.
9. Review/evaluate apparent moisture issues in the 1928 building south wall; repair/address as appropriate.
10. Review and address surface and foundation drainage issues at the 1973 service area, as previously noted. Continue to maintain drains at the landings of the exterior Gymnasium stairwells.
11. Address accessibility issues, as recommended by the Architect.
12. Repair/reconstruct the deteriorated roof of the Coal Storage Room, as previously noted. Alternately, this construction could be removed and the area properly backfilled.
13. FBRA understands that the egress stairs on the east and west sides of the Gymnasium (at the south end) are non-code compliant; modify or replace at least one of the stairs, as recommended by the Architect

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14. Anchor the top of all interior masonry partitions scheduled to remain to the underside of the floor or roof structure above. Note that most of the interior partitions in the 1928 building and in the 1973 addition are stud wall construction; masonry partitions in the First Floor Locker Rooms below the Gymnasium and the south wall of the 1978 Kitchen are scheduled to be removed. Accordingly, the scope of this work is expected to be limited.
15. Provide a new main entry/canopy on the south (Tufts Street) side of the 1928 Classroom Wing. Refer to Architectural documents for additional information.
16. Provide miscellaneous structural supports and/or reinforcing to support new MEP equipment.
17. Provide new floor and roof openings as required to accommodate new MEP/FP work.
18. Provide racks, hangers, etc. for new plumbing and fire protection work, as recommended by the Architect and MEP/FP Engineers.
19. Review and evaluate the existing Construction Type (Type IIB; Non Combustible, Unprotected) and required fire resistance ratings; locally protect structural elements supporting rated enclosures, as may be required.

End of Structural Narrative

Appendix E

Report for Hazardous
Material
Determination Survey

**REPORT
FOR
HAZARDOUS MATERIALS DETERMINATION
SURVEY
AT THE
GIBBS SCHOOL
ARLINGTON, MASSACHUSETTS**

PROJECT NO: 216 124.00

Survey Dates:
March 24 & 28, 2016

SURVEY CONDUCTED BY:

**UNIVERSAL ENVIRONMENTAL CONSULTANTS
12 BREWSTER ROAD
FRAMINGHAM, MA 01702**

March 31, 2016

Ms. Lori Cowles
HMFH Architects
130 Bishop Allen Drive
Cambridge, MA 02139

Reference: Hazardous Materials Determination Survey
Gibbs School, Arlington, MA

Dear Ms. Cowles:

Thank you for the opportunity for Universal Environmental Consultants (UEC) to provide professional services.

Enclosed please find the report for hazardous materials determination survey at the Gibbs School, Arlington, MA.

Please do not hesitate to call should you have any questions.

Very truly yours,

Universal Environmental Consultants



Ammar M. Dieb
President

UEC:\216 124\REPORT.DOC

Enclosure

1.0 INTRODUCTION:

UEC has been providing comprehensive asbestos services since 2001 and has completed projects throughout New England. We have completed projects for a variety of clients including commercial, industrial, municipal, and public and private schools. We maintain appropriate asbestos licenses and staff with a minimum of twenty years of experience.

As part of the proposed renovation project, UEC was contracted by HMFH Architects to conduct the following services at the Gibbs School, Arlington MA:

- Inspection and Testing for Asbestos Containing Materials (ACM);
- Inspection for Polychlorinated Biphenyls (PCB's)-Electrical Equipment and Light Fixtures;
- Inspection for Lead Based Paint (LBP);
- Inspection for Oil Tanks.

The scope of work included the inspection of accessible ACM, collection of bulk samples from materials suspected to contain asbestos, determination of types of ACM found and cost estimates for remediation. Bulk samples analyses for asbestos were performed using the standard Polarized Light Microscopy (PLM) in accordance with EPA standard. Bulk samples were collected by a Massachusetts licensed asbestos inspector Mr. Leonard J. Busa (AI-030673) and analyzed by a Massachusetts licensed laboratory Asbestos Identification Laboratory, Woburn, MA.

This survey should not be used to demolish the building. A comprehensive survey will be required by to any renovation or demolition project that includes destructive testing.

Refer to samples results.

2.0 FINDINGS:

Asbestos Containing Materials (ACM):

The regulations for asbestos inspection are based on representative sampling. It would be impractical and costly to sample all materials in all areas. Therefore, representative samples of each homogenous area were collected and analyzed or assumed.

All suspect materials were grouped into homogenous areas. By definition a homogenous area is one in which the materials are evenly mixed and similar in appearance and texture throughout. A homogeneous area shall be determined to contain asbestos based on findings that the results of at least one sample collected from that area shows that asbestos is present in an amount greater than 1 percent in accordance with EPA regulations.

All suspect materials that contain any amount of asbestos must be considered asbestos if it is scheduled to be removed per the Department of Environmental Protection (DEP) regulations.

Number of Samples Collected

Seventy eight (78) bulk samples were collected from the following materials suspected of containing asbestos:

Type and Location of Material

1. Wall plaster at second floor
2. Wall plaster at classroom 1
3. Wall plaster at main corridor janitor closet

4. Ceiling plaster at classroom 3
5. Ceiling plaster at main corridor by grade 1/2
6. Ceiling plaster at boiler room
7. Ceiling plaster at basement
8. Glue daub for 1' x 1' acoustical tile above ceiling tile at basement
9. Glue daub for 1' x 1' acoustical tile above ceiling tile at basement
10. 2' x 4' Suspended acoustical ceiling tile at basement by music A
11. 2' x 4' Suspended acoustical ceiling tile at basement
12. 2' x 4' Suspended acoustical ceiling tile at basement hallway
13. 1' x 1' Acoustical ceiling tile at toddler 2
14. 1' x 1' Acoustical ceiling tile at classroom 3
15. 1' x 1' Acoustical ceiling tile at hallway to theater
16. 1' x 1' Acoustical ceiling tile at first floor main corridor
17. 1' x 1' Acoustical ceiling tile at basement break room
18. Rough ceiling plaster at basement studio J
19. Rough ceiling plaster at basement studio J
20. Rough ceiling plaster at basement room
21. Rough ceiling plaster at basement room
22. Rough ceiling plaster at basement room
23. Joint compound at second floor clay room
24. Joint compound at first floor
25. Insulation inside wood fire door at top of stairs
26. Insulation inside wood fire door at classroom 2
27. Insulation inside wood fire door at entrance to studio J
28. Insulation inside wood fire door at theater costume room
29. Debris at crawl space above second floor ceiling plaster
30. Roofing debris at crawl space above second floor ceiling plaster
31. Roofing debris at crawl space above second floor ceiling plaster
32. Hard joint insulation at studio J
33. Hard joint insulation at boiler room
34. Hard joint insulation at boiler room
35. Pipe insulation at boiler room
36. Boiler insulation at boiler room
37. Boiler insulation at boiler room
38. Boiler insulation at boiler room
39. Black paint on boiler at boiler room
40. Black paint on boiler at boiler room
41. Hard brown lab table at first floor group room
42. Hard brown lab table at classroom 1
43. Brown sink coating at clay room
44. Vertical caulking in brick at 1973 wing
45. Vertical caulking in brick at 1973 wing
46. Brown/white 12" x 12" vinyl floor tile at 1973 wing basement
47. Mastic for brown/white 12" x 12" vinyl floor tile at 1973 wing basement
48. Brown/white 12" x 12" vinyl floor tile at 1973 wing basement
49. Mastic for brown/white 12" x 12" vinyl floor tile at 1973 wing basement
50. Brown/white 12" x 12" vinyl floor tile under carpet at basement hallway
51. Mastic for brown/white 12" x 12" vinyl floor tile under carpet at basement hallway
52. Leveler for brown/white 12" x 12" vinyl floor tile under carpet at basement hallway
53. Carpet glue at basement hallway
54. Mastic for brown/white 12" x 12" vinyl floor tile under carpet at basement hallway
55. Carpet glue at basement hallway
56. Second layer flooring under new blue vinyl floor tile at basement room
57. Second layer flooring under new blue vinyl floor tile at classroom 1
58. Mastic for second layer flooring under new blue vinyl floor tile at classroom 1

59. Old vinyl floor tile under carpet at toddler 2
60. Mastic for old vinyl floor tile under carpet at toddler 2
61. Old vinyl floor tile under carpet at second floor hallway
62. Mastic for old vinyl floor tile under carpet at second floor hallway
63. Brown/white 12" x 12" vinyl floor tile on top of old floor tile at clay room
64. Old linoleum floor covering under carpet at second floor hallway
65. Red 12" x 12" at theater
66. Leopard 12" x 12" at transitional kindergarten
67. Mastic for leopard 12" x 12" at transitional kindergarten
68. Exterior window framing caulking
69. Exterior window framing caulking
70. Exterior window framing caulking
71. Exterior grey caulking in stone sill
72. Exterior grey caulking in stone sill
73. Exterior old door framing caulking
74. Exterior old door framing caulking
75. Glue on Styrofoam panel behind brick by theater entrance
76. Brown/white 12" x 12" vinyl floor tile under carpet at basement hallway
77. Mastic for brown/white 12" x 12" vinyl floor tile under carpet at basement hallway
78. Interior window glazing caulking at second floor main corridor

Samples Results

Type and Location of Material

Sample Result

1. Wall plaster at second floor	No Asbestos Detected
2. Wall plaster at classroom 1	No Asbestos Detected
3. Wall plaster at main corridor janitor closet	No Asbestos Detected
4. Ceiling plaster at classroom 3	No Asbestos Detected
5. Ceiling plaster at main corridor by grade 1/2	No Asbestos Detected
6. Ceiling plaster at boiler room	No Asbestos Detected
7. Ceiling plaster at basement	No Asbestos Detected
8. Glue daub for 1' x 1' acoustical tile above ceiling tile at basement	No Asbestos Detected
9. Glue daub for 1' x 1' acoustical tile above ceiling tile at basement	No Asbestos Detected
10. 2' x 4' Suspended acoustical ceiling tile at basement by music A	No Asbestos Detected
11. 2' x 4' Suspended acoustical ceiling tile at basement	No Asbestos Detected
12. 2' x 4' Suspended acoustical ceiling tile at basement hallway	No Asbestos Detected
13. 1' x 1' Acoustical ceiling tile at toddler 2	No Asbestos Detected
14. 1' x 1' Acoustical ceiling tile at classroom 3	No Asbestos Detected
15. 1' x 1' Acoustical ceiling tile at hallway to theater	No Asbestos Detected
16. 1' x 1' Acoustical ceiling tile at first floor main corridor	No Asbestos Detected
17. 1' x 1' Acoustical ceiling tile at basement break room	No Asbestos Detected
18. Rough ceiling plaster at basement studio J	No Asbestos Detected
19. Rough ceiling plaster at basement studio J	No Asbestos Detected
20. Rough ceiling plaster at basement room	No Asbestos Detected
21. Rough ceiling plaster at basement room	No Asbestos Detected
22. Rough ceiling plaster at basement room	No Asbestos Detected
23. Joint compound at second floor clay room	No Asbestos Detected
24. Joint compound at first floor	No Asbestos Detected
25. Insulation inside wood fire door at top of stairs	25% Asbestos
26. Insulation inside wood fire door at classroom 2	27% Asbestos
27. Insulation inside wood fire door at entrance to studio J	20% Asbestos
28. Insulation inside wood fire door at theater costume room	12% Asbestos
29. Debris at crawl space above second floor ceiling plaster	50% Asbestos
30. Roofing debris at crawl space above second floor ceiling plaster	No Asbestos Detected

31. Roofing debris at crawl space above second floor ceiling plaster	No Asbestos Detected
32. Hard joint insulation at studio J	No Asbestos Detected
33. Hard joint insulation at boiler room	No Asbestos Detected
34. Hard joint insulation at boiler room	No Asbestos Detected
35. Pipe insulation at boiler room	50% Asbestos
36. Boiler insulation at boiler room	No Asbestos Detected
37. Boiler insulation at boiler room	No Asbestos Detected
38. Boiler insulation at boiler room	40% Asbestos
39. Black paint on boiler at boiler room	No Asbestos Detected
40. Black paint on boiler at boiler room	No Asbestos Detected
41. Hard brown lab table at first floor group room	No Asbestos Detected
42. Hard brown lab table at classroom 1	No Asbestos Detected
43. Brown sink coating at clay room	<1% Asbestos
44. Vertical caulking in brick at 1973 wing	No Asbestos Detected
45. Vertical caulking in brick at 1973 wing	No Asbestos Detected
46. Brown/white 12" x 12" vinyl floor tile at 1973 wing basement	No Asbestos Detected
47. Mastic for brown/white 12" x 12" vinyl floor tile at 1973 wing basement	2% Asbestos
48. Brown/white 12" x 12" vinyl floor tile at 1973 wing basement	2% Asbestos
49. Mastic for brown/white 12" x 12" vinyl floor tile at 1973 wing basement	No Asbestos Detected
50. Brown/white 12" x 12" vinyl floor tile under carpet at basement hallway	2% Asbestos
51. Mastic for brown/white 12" x 12" floor tile under carpet at basement hallway	7% Asbestos
52. Leveler for brown/white 12" x 12" floor tile under carpet at basement hallway	No Asbestos Detected
53. Carpet glue at basement hallway	No Asbestos Detected
54. Mastic for brown/white 12" x 12" floor tile under carpet at basement hallway	7% Asbestos
55. Carpet glue at basement hallway	No Asbestos Detected
56. Second layer flooring under new blue vinyl floor tile at basement room	No Asbestos Detected
57. Second layer flooring under new blue vinyl floor tile at classroom 1	3% Asbestos
58. Mastic for second layer flooring under new blue vinyl floor tile at classroom 1	10% Asbestos
59. Old vinyl floor tile under carpet at toddler 2	3% Asbestos
60. Mastic for old vinyl floor tile under carpet at toddler 2	10% Asbestos
61. Old vinyl floor tile under carpet at second floor hallway	5% Asbestos
62. Mastic for old vinyl floor tile under carpet at second floor hallway	10% Asbestos
63. Brown/white 12" x 12" vinyl floor tile on top of old floor tile at clay room	2% Asbestos
64. Old linoleum floor covering under carpet at second floor hallway	No Asbestos Detected
65. Red 12" x 12" at theater	No Asbestos Detected
66. Leopard 12" x 12" at transitional kindergarten	No Asbestos Detected
67. Mastic for leopard 12" x 12" at transitional kindergarten	No Asbestos Detected
68. Exterior window framing caulking	No Asbestos Detected
69. Exterior window framing caulking	No Asbestos Detected
70. Exterior window framing caulking	No Asbestos Detected
71. Exterior grey caulking in stone sill	5% Asbestos
72. Exterior grey caulking in stone sill	5% Asbestos
73. Exterior old door framing caulking	No Asbestos Detected
74. Exterior old door framing caulking	No Asbestos Detected
75. Glue on Styrofoam panel behind brick by theater entrance	5% Asbestos
76. Brown/white 12" x 12" vinyl floor tile under carpet at basement hallway	2% Asbestos
77. Mastic for brown/white 12" x 12" vinyl floor tile under carpet at basement hallway	7% Asbestos
78. Interior window glazing caulking at second floor main corridor	2% Asbestos

Observations and Conclusions:

1. Insulation inside wood fire door was found to contain asbestos.
2. Debris at crawl space above second floor ceiling plaster was found to contain asbestos.
3. Pipe insulation was found to contain asbestos.
4. Boiler insulation was found to contain asbestos.

5. Brown sink coating was found to contain <1% Asbestos. Per DEP the sink will have to be disposed as ACM.
6. Brown/white 12" x 12" vinyl floor tile was found to contain asbestos.
7. Mastic for brown/white 12" x 12" vinyl floor tile was found to contain asbestos.
8. Second layer flooring under new blue vinyl floor tile was found to contain asbestos.
9. Mastic for second layer flooring under new blue vinyl floor tile was found to contain asbestos.
10. Old vinyl floor tile under carpet was found to contain asbestos.
11. Mastic for old vinyl floor tile under carpet was found to contain asbestos.
12. Exterior grey caulking in stone sill was found to contain asbestos.
13. Glue on Styrofoam panel behind brick was found to contain asbestos.
14. Interior window glazing caulking was found to contain asbestos.
15. Duct insulation was assumed to contain asbestos.
16. Insulation inside boiler was assumed to contain asbestos.
17. Insulation inside incinerator was assumed to contain asbestos.
18. ACM debris was found throughout the boiler room. Access should be sealed and limited.
19. All windows are new. However, it appears that old frames exist behind new.
20. All other suspect materials were found not to contain asbestos. Hidden ACM may be found during demolition activities.

Polychlorinated Biphenyls (PCB's)-Electrical Equipment and Light Fixtures:

Observations and Conclusions

Visual inspection of various equipments such as light fixtures, thermostats, exit signs and switches was performed for the presence of PCB's and mercury. Ballasts in light fixtures were assumed not to contain PCB's since there were labels indicating that "No PCB's" was found. Tubes in light fixtures, thermostats, signs and switches were assumed to contain mercury. It would be very costly to test those equipments and dismantling would be required to access. Therefore, the above mentioned equipments should be disposed in an EPA approved landfill as part of the demolition project.

Lead Based Paint (LBP):

Observations and Conclusions

LBP was assumed to exit on painted surfaces. A school is not considered a regulated facility. All LBP activities performed, including waste disposal, should be in accordance with applicable Federal, State, or local laws, ordinances, codes or regulations governing evaluation and hazard reduction. In the event of discrepancies, the most protective requirements prevail. These requirements can be found in OSHA 29 CFR 1926-Construction Industry Standards, 29 CFR 1926.62-Construction Industry Lead Standards, 29 CFR 1910.1200-Hazards Communication, 40 CFR 261-EPA Regulations.

Oil Tanks:

Observations and Conclusions

There is an oil tank room with significant construction debris. There is a heavy oil smell and it appears that the tank is leaking. Additional investigation is recommended.

3.0 COST ESTIMATES:

The cost includes removal and disposal of all accessible ACM and other hazardous materials.

Location	Material	Approximate Quantity	Cost Estimate (\$)
Throughout	Various Types of Flooring and Mastic	48,000 SF	240,000.00
	Miscellaneous Hazardous Materials	Unknown	8,500.00
	Wood Fire Doors	110 Total	22,000.00
	Interior Windows	40 Total	8,000.00

Location	Material	Approximate Quantity	Cost Estimate (\$)
Various Locations	Pipe Insulation	1,000 LF	25,000.00
Second Floor Crawl Space	Pipe Insulation	1,000 LF	25,000.00
	Debris/Contamination	10,000 SF	70,000.00
Boiler Room	Pipe and Hard Joint Insulation	500 LF	20,000.00
	Boiler Insulation	220 SF	4,400.00
	Heat Exchanger Insulation	60 SF	400.00
	Duct Insulation	160 SF	3,200.00
	Boiler	1 Total	7,500.00
	Incinerator	1 Total	6,500.00
	ACM Debris	1,000 SF	5,000.00
Oil Tank	Oil Tank	1 Total	15,000.00
	Contamination	Unknown	15,000.00
Exterior	Caulking in Stone Sill	200 LF	4,500.00
Estimated costs for Testing related to the Oil Tank Room			4,500.00
Estimated costs for Design, Construction Monitoring and Air Sampling Services			45,500.00
Total:			550,000.00

4.0 DESCRIPTION OF SURVEY METHODS AND LABORATORY ANALYSES:

Asbestos samples were collected using a method that prevents fiber release. Homogeneous sample areas were determined by criteria outlined in EPA document 560/5-85-030a.

Bulk material samples were analyzed using PLM and dispersion staining techniques with EPA method 600/M4-82-020.

Inspected By:



Leonard J. Busa
Asbestos Inspector (AI-030673)

5.0 LIMITATIONS AND CONDITIONS:

This report has been completed based on visual and physical observations made and information available at the time of the site visits, as well as an interview with the Owner's representatives. This report is intended to be used as a summary of available information on existing conditions with conclusions based on a reasonable and knowledgeable review of evidence found in accordance with normally accepted industry standards, state and federal protocols, and within the scope and budget established by the client. Any additional data obtained by further review must be reviewed by UEC and the conclusions presented herein may be modified accordingly.

This report and attachments, prepared for the exclusive use of Owner for use in an environmental evaluation of the subject site, are an integral part of the inspections and opinions should not be formulated without reading the report in its entirety. No part of this report may be altered, used, copied or relied upon without prior written permission from UEC, except that this report may be conveyed in its entirety to parties associated with Owner for this subject study.



EMSL Analytical, Inc.

Sample Transfer Form

Receiving Lab:	EMSL- Boston 7 Constitution Way, Suite 107 Woburn, MA 01801	Phone Number:	781-933-8411	
		Fax Number:	781-933-8412	
Relinquished to:	EMSL- Buffalo	Phone Number:		
		Fax Number:		
Does new lab hold equivalent or additional accreditation? *			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
EMSL Customer ID # (if known):	UEC63			
Client Name:	Universal			
Client Project:	Gibbs School - Arlington, MA			
Tests to be Performed:	PLM			
Date Received:	3/29			
Date Relinquished:	3/29			
Date Due:	3/31 at 9:20a			
Special Instructions: (e.g. Work Order # , required qualifications, project specific procedures/modifications)	Use Ammar Dieb for reporting and billing contact.			
Relinquished by (Signature):	Date:	Received by (Signature):	Date:	FY:
	3/29/16	 BY: G. Ward	MAR 30 2016	8:50 AM
Relinquished by (Signature):	Date:	Received by (Signature):	Date:	
Customer Agreement- Please sign form and send to the receiving laboratory. By signing below, you agree to permit the above named receiving lab to transfer samples to a separate EMSL lab with equivalent qualifications* for analysis. The final report will be issued from the analyzing laboratory. Ensure any requirements are listed in special instructions.				
Name (please print):	Signature:	Agent of:	Date:	
standing agreement				
<i>If this is a recurring project or sample type that may require samples to be relinquished on a regular basis, a Standing Agreement form must be completed.</i>				

* Receiving and analyzing labs shall be aware of required qualifications of project prior to transfer of samples.
 Note: If customer has been notified and approved this transfer verbally or by e-mail, the receiving lab must sign for the customer above. EMSL employee filling out form on behalf of customer shall print name of person to whom they spoke, date agreement was received, and then sign under Signature.

141600926 ¹⁴

CHAIN OF CUSTODY

Universal Environmental Consultants
12 Brewster Road
Framingham, MA 01702
Tel: (508) 628-5486 - Fax: (508) 628-5488
adieb@uec-env.com

Town/City: ACQUINNA, MA Building Name: Gibbs School

Sample	Result	Description of Material	Sample Location
1		wall plaster (WP)	2 nd Fl. Ckg room
2		WP	cm-1
3		WP	mc done by Pre-School
4		ceiling plaster (CP)	cm-3
5		CP	mc by Gr 1/2
6		CP	Boiler room
7		CP	Bsmt Kelliber Administration
8		glue dash for 1x1 ^{PW} [AT] ABOVE SAT-I	" "
9		glue dash for 1x1 ^{PW} [AT] ABOVE SAT-I	" "
10		2x4 SAT-I	Bsmt cm by Music A
11		2x4 SAT-I	cm access from Sensory cm ^{Bsmt}
12		2x4 SAT-I	Bsmt hall by STAIR-4
13		1x1 AT-I (Frosty)	Toddler-2
14		AT-I	cm-3
15		AT-I	hall to Theater
16		AT-I	1 st Fl mc by Gr 1/2
17		AT-I	Kelliber ~ Break room (Bsmt)
18		CP-I (rough)	Studio J (Bsmt)
19		CP-I	Studio J
20		CP-I	Bsmt cm w/ Nurse

Reported By: Samuel Busc Date: 3-28-16 Due Date: 48-hr

Received By: _____ Date: _____

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 By: AM

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Universal Environmental Consultants
12 Brewster Road
Framingham, MA 01702
Tel: (508) 628-5486 - Fax: (508) 628-5488
adieb@uec-env.com

Town/City: Avon, MA Building Name: Gibbs School

Sample	Result	Description of Material	Sample Location
21		CP-I	Rm w/ Nurse ^{Room}
22		CP-I	com w/ Nurse ¹
23		Joint Compound (JC)	2 nd FL Clay Room
24		JC	1 st FL Transitional Kindergarten
25		^(FD) wood floor door insulation	Top of stairwell by Toddler-2
26		FD	atm-2
27		FD	ENT. to Studio J
28		FD	Theatre costume room
29		T&I debris	crawl space above pla clyg 2 nd FL
30		assumed roofing debris (paper)	" " "
31		assumed roofing debris (wood)	" " "
32		(E) OFF EG	Studio J
33		(E) OFF EG	Boiler room (TOP OF STAIRS)
34		(E) OFF EG	Boiler room (C. WTC MTC)
35		(PI)	Boiler room
36		Boiler Insulation (BI)	side-I
37		(BI)	side-II
38		(BI)	CLAI
39		Black paint on Boiler - Front	
40		" " " " - side	

Reported By: [Signature] Date: 3-28-16

Due Date: 48-hr

Received By: _____ Date: _____

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BY: [Signature]
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MAR 29 2016
[Signature]

CHAIN OF CUSTODY

14160926

Universal Environmental Consultants
12 Brewster Road
Framingham, MA 01702
Tel: (508) 628-5486 - Fax: (508) 628-5488
adieb@uec-env.com

Town/City: Arlington, MA Building Name: Giars School

Sample	Result	Description of Material	Sample Location
41		hard Brown LAB Table	1 st FL Group rm
42		hard Brown LAB Table	circ-1
43		Brown sink dp	CLay-rm
44		vehicle caulking in Black	1973 - Drummer OFFICES
45		vert. caulking in Black	" " "
46		VT-T 12" (Brown w/white)	Bsmt, 1973, Kelliber Room
47		Black mastic #46	" " " "
48		VT-T	Bsmt, 1973, hall by Theatre
49		BL (m) #48	" " "
50		VT-T	^{Bsmt/Kelliber} under carpet, hall outside Boiler Rm
51		BL (m) #50	↓ ↓ ↓
52		Brown Leveler? #51	
53		carpet glue on #50	
54		BL (m) for VT-T	^{Bsmt} under carpet, hall outside Kelliber
55		carpet glue on VT-T	" " " " OFFICES
56		2 nd layer (light colored vt)	^{by stair-2/Bsmt} under new Blue vt rm w/ Nurse
57		old vt under VT-T	circ-1
58		Black (m) ? present #57	circ-1
59		old vt under carpet	Toddler-2
60		Black (m) ? present #59	Toddler-2

Reported By: Frank Buser Date: 3-28-16

Due Date: 48-hr

Received By: _____ Date: _____

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141600926 404

CHAIN OF CUSTODY

Universal Environmental Consultants
12 Brewster Road
Framingham, MA 01702
Tel: (508) 628-5486 - Fax: (508) 628-5488
adie@uec-env.com

Town/City: Arlington, MA Building Name: GIRAS School

Sample	Result	Description of Material	Sample Location
61		old vt under carpet	2 nd FL hall outside elevator
62		BL (2) #61	" " " "
63		vt-t. on old vt	2 nd FL Clay rm
64		old linoleum under carpet	2 nd FL hall outside elevator
65		12" red vt	(1973) Theatre
66		12" Leopard vt	Transitional Kindergarten
67		mastic #66	" " " "
68		window fc caulk	Front of school (rt) EXTERIOR
69		wind fc	" " main (Lft)
70		wind fc	side of school (by Theatre side)
71		grey caulk in stone sill	Front of main school -
72		" " " "	" " " "
73		(old) door fc	Door #5
74		(old) door fc	Door #5
75		Block for styrofoam panel	behind Brick by Theatre entrance
76		vt-t. under carpet	Bsmt, Kelliber Break room (addition)
77		BL (2) #76	" " " "
78		interior wing L	2 nd FL, me., by clay rm

Reported By: Leonard Busen Date: 3-28-16

Due Date: 48-hr

Received By: _____ Date: _____

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MAR 30 2016

MAR 29 2016
BY: Am

RY: AW
ESUAN



EMSL Analytical, Inc.

490 Rowley Road Depew, NY 14043
Tel/Fax: (716) 651-0030 / (716) 651-0394
<http://www.EMSL.com> / buffalolab@emsl.com

EMSL Order: 141600926
Customer ID: UEC63
Customer PO:
Project ID:

Attention: Ammar Dieb
Universal Environmental Consultants
12 Brewster Road
Framingham, MA 01702
Project: Gibbs School, Arlington, MA

Phone: (617) 984-9772
Fax: (508) 628-5488
Received Date: 03/30/2016 8:50 AM
Analysis Date: 03/30/2016
Collected Date:

Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

Sample	Description	Appearance	Non-Asbestos		Asbestos
			% Fibrous	% Non-Fibrous	% Type
1 141600926-0001	2nd fl clay room - wall plaster (WP)	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
2 141600926-0002	crm-1 - WP	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
3 141600926-0003	mc danel by pre-school - WP	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
4-white 141600926-0004	crm-3 - ceiling plaster (CP)	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
4-gray 141600926-0004A	crm-3 - ceiling plaster (CP)	Gray Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
5 141600926-0005	mc by gr 1/2 - CP	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
6 141600926-0006	boiler rm - CP	Gray Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
7-white 141600926-0007	bsmt Kelliher Habitation - CP	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
7-gray 141600926-0007A	bsmt Kelliher Habitation - CP	Gray Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
8 141600926-0008	bsmt Kelliher Habitation - glue daub for 1x1 PW AT above SAT-I	Brown Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
<i>Non-Friable organically bound materials present a problem matrix. EMSL recommends gravimetric reduction prior to analysis.</i>					
9 141600926-0009	bsmt Kelliher Habitation - glue daub for 1x1 PW AT above SAT-I	Brown Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
<i>Non-Friable organically bound materials present a problem matrix. EMSL recommends gravimetric reduction prior to analysis.</i>					
10 141600926-0010	bsmt rm by music A - 2x4 SAT-I	Gray/White Fibrous Homogeneous	50% Cellulose 50% Glass		None Detected
11 141600926-0011	rm across from sensory rm bsmt - 2x4 SAT-I	Gray Fibrous Homogeneous	50% Cellulose 50% Glass		None Detected
12 141600926-0012	bsmt hall by stair 4 - 2x4 SAT-I	Gray Fibrous Homogeneous	50% Cellulose 50% Glass		None Detected
13 141600926-0013	toddler-2 - 1x1 AT-I (frosty)	Gray Fibrous Homogeneous	75% Glass	25% Non-fibrous (Other)	None Detected



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EMSL Order: 141600926

Customer ID: UEC63

Customer PO:

Project ID:

Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

Sample	Description	Appearance	Non-Asbestos		Asbestos
			% Fibrous	% Non-Fibrous	% Type
14 141600926-0014	crm-3 - 1x1 AT-I	Gray Fibrous Homogeneous	75% Glass	25% Non-fibrous (Other)	None Detected
15 141600926-0015	hall to theater - 1x1 AT-I	Gray Fibrous Homogeneous	75% Glass	25% Non-fibrous (Other)	None Detected
16 141600926-0016	1st fl mc by gr 1/2 - 1x1 AT-I	Gray Fibrous Homogeneous	75% Glass	25% Non-fibrous (Other)	None Detected
17 141600926-0017	Kelliher-break rm (bsmt) - 1x1 AT-I	Gray Fibrous Homogeneous	75% Glass	25% Non-fibrous (Other)	None Detected
18 141600926-0018	Studio J (bsmt) - CP-I (rough)	Gray Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
19 141600926-0019	Studio J - CP-I	Gray Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
20 141600926-0020	bsmt rm w/nurse - CP-I	Gray Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
21 141600926-0021	rm w/nurse bsmt - CP-I	Gray Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
22 141600926-0022	rm w/nurse bsmt - CP-I	Gray Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
23-white 141600926-0023	2nd fl clay room - joint compound (JC)	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
23-gray 141600926-0023A	2nd fl clay room - joint compound (JC)	Gray Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
24 141600926-0024	1st fl transitional kindergarten - JC	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
25 141600926-0025	top of stairwell by toddler -2 - wood fire door insulation (FD)	White Fibrous Homogeneous		75% Non-fibrous (Other)	20% Amosite 5% Chrysotile
26 141600926-0026	crm-2 - FD	White Fibrous Homogeneous		73% Non-fibrous (Other)	20% Amosite 7% Chrysotile
27 141600926-0027	ent to Studio J - FD	White Fibrous Homogeneous		80% Non-fibrous (Other)	20% Amosite
28 141600926-0028	theater costume room - FD	White Fibrous Homogeneous		88% Non-fibrous (Other)	10% Amosite 2% Chrysotile
29 141600926-0029	crawlspace above pla clg, 2nd fl - TSI debris	Gray Fibrous Homogeneous	50% Cellulose		50% Chrysotile
30 141600926-0030	crawlspace above pla clg, 2nd fl - assumed roofing debris (paper)	Black Fibrous Homogeneous	2% Cellulose	98% Non-fibrous (Other)	None Detected
31 141600926-0031	crawlspace above pla clg, 2nd fl - assumed roofing debris (on wood)	Brown/Black Fibrous Homogeneous	50% Cellulose	50% Non-fibrous (Other)	None Detected



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EMSL Order: 141600926

Customer ID: UEC63

Customer PO:

Project ID:

Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

Sample	Description	Appearance	Non-Asbestos		Asbestos
			% Fibrous	% Non-Fibrous	% Type
32 141600926-0032	Studio J - E off FG	Gray Fibrous Homogeneous	2% Cellulose 10% Glass	88% Non-fibrous (Other)	None Detected
33 141600926-0033	boiler rm (top of stairs) - E off FG	Gray Fibrous Homogeneous	10% Glass	90% Non-fibrous (Other)	None Detected
34 141600926-0034	boiler rm (@ wtc mtc) - E off FG	Gray Fibrous Homogeneous	15% Glass	85% Non-fibrous (Other)	None Detected
35 141600926-0035	boiler rm - P1	Tan Fibrous Homogeneous	50% Cellulose		50% Chrysotile
36 141600926-0036	side-I - boiler insulation B1	Gray/White Fibrous Homogeneous	20% Glass	80% Non-fibrous (Other)	None Detected
37 141600926-0037	side-II - B1	Gray/White Fibrous Homogeneous	10% Glass	90% Non-fibrous (Other)	None Detected
38 141600926-0038	rear - B1	Gray Fibrous Homogeneous		60% Non-fibrous (Other)	40% Chrysotile
39 141600926-0039	black paint on boiler, front	Brown/Black Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
40 141600926-0040	black paint on boiler, side	Brown/Black Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
41 141600926-0041	1st fl group rm - hard brown lab table	Black Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
42 141600926-0042	crm-1 - hard brown lab table	Black Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
43 141600926-0043	clay-rm - brown sink dp	Black Fibrous Homogeneous		100% Non-fibrous (Other)	<1% Chrysotile
44 141600926-0044	1973-drummer offices - verticle caulk in block	Tan/White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
45 141600926-0045	1973-drummer offices - vert caulk in block	Tan/White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
46 141600926-0046	bsmt, 1973, Kelliher break rm - VT-I 12" (brown w/white)	Brown Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
47 141600926-0047	bsmt, 1973, Kelliher break rm - black mastic #46	Black Fibrous Homogeneous		98% Non-fibrous (Other)	2% Chrysotile
48 141600926-0048	bsmt, 1973, hall by theater - VT-I	Brown Fibrous Homogeneous		98% Non-fibrous (Other)	2% Chrysotile
49 141600926-0049	bsmt, 1973, hall by theater - bl, M #48	Black Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
50 141600926-0050	bsmt, Kelliher, under carpet, hall outside boiler rm - VT-I	Tan Fibrous Homogeneous		98% Non-fibrous (Other)	2% Chrysotile



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EMSL Order: 141600926
Customer ID: UEC63
Customer PO:
Project ID:

Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

Sample	Description	Appearance	Non-Asbestos		Asbestos
			% Fibrous	% Non-Fibrous	% Type
51 <small>141600926-0051</small>	bsmt, Kelliher, under carpet, hall outside boiler rm - bl, M #50	Black Fibrous Homogeneous		93% Non-fibrous (Other)	7% Chrysotile
52 <small>141600926-0052</small>	bsmt, Kelliher, under carpet, hall outside boiler rm - brown leveler? @ #51	Gray Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
53 <small>141600926-0053</small>	bsmt, Kelliher, under carpet, hall outside boiler rm - carpet glue on #50	Yellow Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
54 <small>141600926-0054</small>	under carpet, hall outside, bsmt, Kelliher - bl, M for VT-I	Black Fibrous Homogeneous		93% Non-fibrous (Other)	7% Chrysotile
55 <small>141600926-0055</small>	under carpet, hall outside, bsmt, Kelliher - carpet glue on VT-I	Yellow Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
56 <small>141600926-0056</small>	under new blue VT rm w/nurse, by stair 2/bsmt - 2nd layer (light colored VT)	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
57 <small>141600926-0057</small>	crm-1 - old VT under VT-I	Brown Fibrous Homogeneous		97% Non-fibrous (Other)	3% Chrysotile
58 <small>141600926-0058</small>	crm-1 - black M? present #57	Black Fibrous Homogeneous		90% Non-fibrous (Other)	10% Chrysotile
59 <small>141600926-0059</small>	toddler-2 - old VT under carpet	Brown Fibrous Homogeneous		97% Non-fibrous (Other)	3% Chrysotile
60 <small>141600926-0060</small>	toddler-2 - black M? present #59	Black Fibrous Homogeneous		90% Non-fibrous (Other)	10% Chrysotile
61 <small>141600926-0061</small>	2nd fl hall outside elevator - old VT under carpet	Brown Fibrous Homogeneous		95% Non-fibrous (Other)	5% Chrysotile
62 <small>141600926-0062</small>	2nd fl hall outside elevator - bl, M #61	Black Fibrous Homogeneous		90% Non-fibrous (Other)	10% Chrysotile
63 <small>141600926-0063</small>	2nd fl clay rm - VT-I on old VT	Tan Fibrous Homogeneous		98% Non-fibrous (Other)	2% Chrysotile
64 <small>141600926-0064</small>	2nd fl hall outside elevator - old linoleum under carpet	Gray Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
65 <small>141600926-0065</small>	1973, theater - 12" red VT	Red Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
66 <small>141600926-0066</small>	transitional kindergarten - 12" leopard VT	Gray Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
67 <small>141600926-0067</small>	transitional kindergarten - mastic #66	Black Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
68 <small>141600926-0068</small>	front of main school (rt) exterior - window fr caulk	Brown Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected



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EMSL Order: 141600926
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Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

Sample	Description	Appearance	Non-Asbestos		Asbestos
			% Fibrous	% Non-Fibrous	% Type
69 141600926-0069	front of main school (lft) exterior - win fr	Brown Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
70 141600926-0070	side of main school (by theater side) - win fr	Brown Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
71 141600926-0071	front of main school (by theater side) - gray caulk in stone sill	Gray Fibrous Homogeneous		95% Non-fibrous (Other)	5% Chrysotile
72 141600926-0072	front of main school (by theater side) - gray caulk in stone sill	Gray Fibrous Homogeneous		95% Non-fibrous (Other)	5% Chrysotile
73 141600926-0073	door #5 (by theater side) - (old) door fr	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
74 141600926-0074	door #5 (by theater side) - (old) door fr	Black Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
75 141600926-0075	behind brick by theater entrance - bladh for styrofoam panel	Black Fibrous Homogeneous		95% Non-fibrous (Other)	5% Chrysotile
76 141600926-0076	under carpet hall by bsmt, Kelliher break room (addition ?) - VT-I	Tan Fibrous Homogeneous		98% Non-fibrous (Other)	2% Chrysotile
77 141600926-0077	under carpet hall by bsmt, Kelliher break room (addition ?) - bl, M #76	Black Fibrous Homogeneous		93% Non-fibrous (Other)	7% Chrysotile
78 141600926-0078	2nd fl, mc, by clay rm - interior wing L	Gray Fibrous Homogeneous		98% Non-fibrous (Other)	2% Chrysotile

Analyst(s)
 Shauna Strnad (52)
 Tom Hanes (29)

Rhonda McGee, Laboratory Manager
 or Other Approved Signatory

EMSL maintains liability limited to cost of analysis. This report relates only to the samples reported and may not be reproduced, except in full, without written approval by EMSL. EMSL bears no responsibility for sample collection activities or analytical method limitations. Interpretation and use of test results are the responsibility of the client. This report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST or any agency of the federal government. Non-friable organically bound materials present a problem matrix and therefore EMSL recommends gravimetric reduction prior to analysis. Samples received in good condition unless otherwise noted. Estimated accuracy, precision and uncertainty data available upon request. Unless requested by the client, building materials manufactured with multiple layers (i.e. linoleum, wallboard, etc.) are reported as a single sample. Reporting limit is 1%

Samples analyzed by EMSL Analytical, Inc. Depew, NY NVLAP Lab Code 200056-0

Initial Report From: 03/31/2016 09:18:02

Appendix F

Feasibility Study
Design Estimate



Feasibility Design Estimate

**Arlington Gibbs School
RENOVATIONS**

Arlington, MA

PM&C LLC
20 Downer Avenue, Suite 1c
Hingham, MA 02043
(T) 781-740-8007
(F) 781-740-1012

Prepared for:

HMFH Architects, Inc

April 25, 2016



Arlington Gibbs School
RENOVATIONS
 Arlington, MA

25-Apr-16

Feasibility Design Estimate

MAIN CONSTRUCTION COST SUMMARY

	Construction Start	Gross Floor Area	\$/sf	Estimated Construction Cost
RENOVATION				
RENOVATE EXISTING SCHOOL		69,000	\$161.35	\$11,133,002
REMOVE HAZARDOUS MATERIALS ¹		1	ls	\$500,000
SITework				\$409,400
SUB-TOTAL	Apr-17	69,000	\$174.53	\$12,042,402
ESCALATION TO START - (assumed 4% PA)	4.0%			\$481,696
DESIGN AND PRICING CONTINGENCY	12%			\$1,445,088
SUB-TOTAL		69,000	\$202.45	\$13,969,186
GENERAL CONDITIONS				\$1,117,535
GENERAL REQUIREMENTS	3.00%			\$419,076
BONDS	1.00%			\$139,692
INSURANCE	1.25%			\$174,615
PERMIT				NIC
OVERHEAD AND FEE	3.00%			\$419,076
GMP CONTINGENCY				\$419,076
TOTAL OF ALL CONSTRUCTION	Apr-17	69,000	\$241.42	\$16,658,256

ALTERNATES

ALTERNATE HVAC -1

Add DX partial cooling for classrooms ADD **\$317,400**

ALTERNATE HVAC -2

Add displacement ventilation with partial cooling and dehumidification ADD **\$414,000**

¹ Pricing from UEC report dated 3/31/16 and excludes testing and design fees

This Feasibility Design cost estimate was produced from drawings, narratives, outline specifications and other documentation prepared by HMFH Architects Inc. and their design team dated April 6, 2016. Design and engineering changes occurring subsequent to the issue of these documents have not been incorporated in this estimate.

This estimate includes all direct construction costs, construction manager's overhead, fee and design contingency. Cost escalation assumes start dates indicated.

Bidding conditions are expected to be public bidding under Chapter 149a of the Massachusetts General Laws to pre-qualified



Arlington Gibbs School
RENOVATIONS
Arlington, MA

25-Apr-16

Feasibility Design Estimate

construction managers, and pre-qualified sub-contractors, open specifications for materials and manufactures.

The estimate is based on prevailing wage rates for construction in this market and represents a reasonable opinion of cost. It is not a prediction of the successful bid from a contractor as bids will vary due to fluctuating market conditions, errors and omissions, proprietary specifications, lack or surplus of bidders, perception of risk, etc. Consequently the estimate is expected to fall within the range of bids from a number of competitive contractors or subcontractors, however we do not warrant that bids or negotiated prices will not vary from the final construction cost estimate.

ITEMS NOT CONSIDERED IN THIS ESTIMATE

Items not included in this estimate are:

- Land acquisition, feasibility, and financing costs
- All professional fees and insurance
- Site or existing conditions surveys investigations costs, including to determine subsoil conditions
- All Furnishings, Fixtures and Equipment
- Items identified in the design as Not In Contract (NIC)
- Items identified in the design as by others
- Owner supplied and/or installed items as indicated in the estimate
- Utility company back charges, including work required off-site
- Work to City streets and sidewalks, (except as noted in this estimate)
- Construction contingency



CONSTRUCTION COST SUMMARY					
<i>BUILDING SYSTEM</i>		<i>SUB-TOTAL</i>	<i>TOTAL</i>	<i>\$/SF</i>	<i>%</i>
RENOVATION TO EXISTING BUILDING					
A10 FOUNDATIONS					
A1010	Standard Foundations	\$5,000			
A1020	Special Foundations	\$0			
A1030	Lowest Floor Construction	\$115,000	\$120,000	\$1.74	1.1%
B10 SUPERSTRUCTURE					
B1010	Upper Floor Construction	\$78,000			
B1020	Roof Construction	\$90,000	\$168,000	\$2.43	1.5%
B20 EXTERIOR CLOSURE					
B2010	Exterior Walls	\$133,968			
B2020	Windows/Curtainwall	\$280,475			
B2030	Exterior Doors	\$81,146	\$495,589	\$7.18	4.5%
B30 ROOFING					
B3010	Roof Coverings	\$194,500			
B3020	Roof Openings	\$0	\$194,500	\$2.82	1.7%
C10 INTERIOR CONSTRUCTION					
C1010	Partitions	\$548,143			
C1020	Interior Doors	\$345,000			
C1030	Specialties/Millwork	\$432,404	\$1,325,547	\$19.21	11.9%
C20 STAIRCASES					
C2010	Stair Construction	\$32,000			
C2020	Stair Finishes	\$56,585	\$88,585	\$1.28	0.8%
C30 INTERIOR FINISHES					
C3010	Wall Finishes	\$459,820			
C3020	Floor Finishes	\$434,285			
C3030	Ceiling Finishes	\$346,557	\$1,240,662	\$17.98	11.1%
D10 CONVEYING SYSTEMS					
D1010	Elevator	\$140,000	\$140,000	\$2.03	1.3%
D20 PLUMBING					
D20	Plumbing	\$1,173,000	\$1,173,000	\$17.00	10.5%
D30 HVAC					
D30	HVAC	\$2,346,000	\$2,346,000	\$34.00	21.1%
D40 FIRE PROTECTION					
D40	Fire Protection	\$414,000	\$414,000	\$6.00	3.7%
D50 ELECTRICAL					
D5010	Electrical Systems	\$2,208,000	\$2,208,000	\$32.00	19.8%
E10 EQUIPMENT					



Arlington Gibbs School
 RENOVATIONS
 Arlington, MA

25-Apr-16

Feasibility Design Estimate

GFA 69,000

CONSTRUCTION COST SUMMARY					
<i>BUILDING SYSTEM</i>		<i>SUB-TOTAL</i>	<i>TOTAL</i>	<i>\$/SF</i>	<i>%</i>
RENOVATION TO EXISTING BUILDING					
E10	Equipment	\$305,000	\$305,000	\$4.42	2.7%
E20 FURNISHINGS					
E2010	Fixed Furnishings	\$491,880			
E2020	Movable Furnishings	NIC	\$491,880	\$7.13	4.4%
F10 SPECIAL CONSTRUCTION					
F10	Special Construction	\$0	\$0	\$0.00	0.0%
F20 SELECTIVE BUILDING DEMOLITION					
F2010	Building Elements Demolition	\$422,239			
F2020	Hazardous Components Abatement	\$0	\$422,239	\$6.12	3.8%
TOTAL DIRECT COST (Trade Costs)			\$11,133,002	\$161.35	100.0%



Feasibility Design Estimate

GFA 69,000

	DESCRIPTION	QTY	UNIT	UNIT COST	EST'D COST	SUB TOTAL	TOTAL COST
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RENOVATION TO EXISTING BUILDING

GROSS FLOOR AREA CALCULATION

First Floor	28,353
Second Floor	27,377
Third Floor	13,270

TOTAL GROSS FLOOR AREA (GFA)					69,000	GSF
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A10 FOUNDATIONS

A1010 STANDARD FOUNDATIONS

Allowance for minor repair to cracked/spalled foundation wall	1	ls	5,000.00	5,000	
SUBTOTAL					5,000

A1020 SPECIAL FOUNDATIONS

No work in this section
SUBTOTAL

A1030 LOWEST FLOOR CONSTRUCTION

Allowance to repair front entry steps	1	ls	30,000.00	30,000	
Allowance to replace classroom wing entrance stairs with larger landing	2	loc	25,000.00	50,000	
Cutting and patching for new plumbing	1	ls	25,000.00	25,000	
Equipment pads	1	ls	10,000.00	10,000	
SUBTOTAL					115,000

TOTAL - FOUNDATIONS						\$120,000
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B10 SUPERSTRUCTURE

B1010 FLOOR CONSTRUCTION

CMU Seismic support at CMU walls to remain; limited scope	1	ls	10,000.00	10,000	
Rebuild existing ramp in classroom wing to meet ADA code	1	loc	25,000.00	25,000	
Allow for reframing at openings	1	ls	10,000.00	10,000	
New penetrations to existing structure	1	ls	20,000.00	20,000	
Infill existing stair opening	200	sf	40.00	8,000	
Fire stopping floors	1	ls	5,000.00	5,000	
SUBTOTAL					78,000

B1020 ROOF CONSTRUCTION

Temporary shoring at existing cold storage room roof	1	ls	15,000.00	15,000	
Repair to existing cold storage room roof	1	ls	75,000.00	75,000	
SUBTOTAL					90,000

TOTAL - SUPERSTRUCTURE						\$168,000
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B20 EXTERIOR CLOSURE

B2010 EXTERIOR WALLS

<u>Exterior skin</u>					
Allowance to repaint/repair existing brick; allow 500SF	500	sf	35.00	17,500	
Allowance to repair masonry site walls at 1973 entry terrace	1	ls	10,000.00	10,000	
Repair rusted steel lintels/angles/ allow 100LF	200	lf	280.00	56,000	



Feasibility Design Estimate

GFA

69,000

	DESCRIPTION	QTY	UNIT	UNIT COST	EST'D COST	SUB TOTAL	TOTAL COST	
RENOVATION TO EXISTING BUILDING								
56	Repair spalled/corroded concrete wall reinforcing above Gym/Aud wing	4	loc	2,400.00	9,600			
57	Allowance to repair brick chimney	1	ls	5,000.00	5,000			
58	Remove and replace water damaged section of inside face of exterior wall at Tuft Street top floor façade	2,562	sf	14.00	35,868			
59	SUBTOTAL					133,968		
60								
61	B2020 WINDOWS/CURTAINWALL	2,266	sf		-			
62	Replace existing entrance curtainwall with new at 1973 wing	798	sf	120.00	95,760			
63	Replace existing entrance sloped curtainwall with new at 1973 wing	640	sf	130.00	83,200			
64	Replace existing windows with new at 1973 wing	828	sf	100.00	82,800			
65	Replace existing sashes to 1928 building after removal of window air conditioning units; allow 15 locations	15	loc	260.00	3,900			
66	Louvers	1	ls	5,000.00	5,000			
67	Backer rod & double sealant	755	lf	9.00	6,795			
68	Wood blocking at openings	755	lf	4.00	3,020			
69	SUBTOTAL					280,475		
70								
71	B2030 EXTERIOR DOORS							
72	New glazed aluminum entrance doors	6	pr	8,000.00	48,000			
73	New glazed aluminum entrance doors	3	ea	4,000.00	12,000			
74	Auto opening	2	loc	4,000.00	8,000			
75	HM door and frame including hardware	3	ea	2,000.00	6,000			
76	HM door and frame including hardware	1	pr	4,000.00	4,000			
77	Backer rod & double sealant	242	lf	9.00	2,178			
78	Wood blocking at openings	242	lf	4.00	968			
79	SUBTOTAL					81,146		
80								
81	TOTAL - EXTERIOR CLOSURE							\$495,589
82								
83								
84	B30 ROOFING							
85								
86	B3010 ROOF COVERINGS							
87	<u>Sloped roofing</u>							
88	Replace existing asphalt roof at 1973 addition	5,750	sf	26.00	149,500			
89	New gutters and downspouts	1	ls	20,000.00	20,000			
90	<u>Miscellaneous Roofing</u>							
91	Patching of existing roofing to remain for new MEP work	1	ls	20,000.00	20,000			
92	New roof ladder from grade; includes lockable gate	1	ls	5,000.00	5,000			
93	SUBTOTAL					194,500		
94								
95	B3020 ROOF OPENINGS							
96	No work in this section							
97	SUBTOTAL					-		
98								
99	TOTAL - ROOFING							\$194,500
100								
101								
102	C10 INTERIOR CONSTRUCTION							
103								
104	C1010 PARTITIONS							
105	<u>GWB</u>							
106	6" MS w/ 2 layers GWB e/s w/ insulation	10,206	sf	15.85	161,765			
107	6" MS w/ 5/8" GWB o/s batt insulation	1,862	sf	10.05	18,713			
108	Stairs	1,204	sf	22.00	26,488			
109	Plumbing chase	336	sf	20.00	6,720			



Feasibility Design Estimate

GFA 69,000

	DESCRIPTION	QTY	UNIT	UNIT COST	EST'D COST	SUB TOTAL	TOTAL COST
RENOVATION TO EXISTING BUILDING							
110	Patch existing walls including creating new openings and modifying door openings to meet code	69,000	gfa	3.00	207,000		
111	Sealants & caulking at partitions	13,608	sf	0.50	6,804		
112	Rough blocking to partitions	851	lf	3.00	2,553		
113	Operable partitions	1,056	sf	75.00	79,200		
114	<i>Interior glazing</i>						
115	Butt glazing	1	ls	20,000.00	20,000		
116	Interior Curtainwall at Vestibules	210	sf	90.00	18,900		
117	SUBTOTAL					548,143	
118							
119	C1020 INTERIOR DOORS						
120	Allowance for new doors and to replace existing doors with new ADA compliant openings	69,000	gfa	5.00	345,000		
121	SUBTOTAL					345,000	
122							
123	C1030 SPECIALTIES / MILLWORK						
124	Toilet Partitions; handicapped; Phenolic	8	ea	1,803.00	14,424		
125	Toilet Partitions; Phenolic	16	ea	1,300.00	20,800		
126	Toilet Partitions; urinal screens	8	ea	310.00	2,480		
127	Miscellaneous metal to ceiling supported toilet partitions	24	ea	200.00	4,800		
128	<i>Toilet Accessories</i>						
129	Large bathroom	8	rms	3,000.00	24,000		
130	Individual bathroom	7	rms	1,500.00	10,500		
131	Marker boards/tackboards in teaching spaces	69,000	gfa	1.00	69,000		
132	Building directory	1	loc	3,000.00	3,000		
133	Bronze dedication plaque	1	loc	2,500.00	2,500		
134	Staff mailboxes/casework	1	ls	5,000.00	5,000		
135	Room Signs	69,000	gfa	0.25	17,250		
136	Fire extinguisher cabinets	20	ea	350.00	7,000		
137	Janitors Closet Accessories	3	rms	300.00	900		
138	Lockers	500	opng	180.00	90,000		
139	Media center circulation desk	1	ls	15,000.00	15,000		
140	Modify stage for new lift	1	ls	5,000.00	5,000		
141	<i>Administration room</i>						
142	Reception desk	1	ls	20,000.00	20,000		
143	Miscellaneous metals throughout building	69,000	sf	1.00	69,000		
144	Miscellaneous sealants throughout building	69,000	sf	0.75	51,750		
145	SUBTOTAL					432,404	
146							
147	TOTAL - INTERIOR CONSTRUCTION						\$1,325,547
148							
149							
150	C20 STAIRCASES						
151							
152	C2010 STAIR CONSTRUCTION						
153	Metal pan stair; egress stair	1	flt	30,000.00	30,000		
154	Concrete fill to stairs	1	flt	2,000.00	2,000		
155	SUBTOTAL					32,000	
156							
157	C2020 STAIR FINISHES						
158	High performance coating to new and existing stairs including all railings etc.	9	flt	3,000.00	27,000		
159	Rubber tile at new and existing stairs - landings	900	sf	10.00	9,000		
160	Rubber tile at new and existing stairs - treads & risers	1,080	lft	19.06	20,585		
161	SUBTOTAL					56,585	



Feasibility Design Estimate

GFA 69,000

	DESCRIPTION	QTY	UNIT	UNIT COST	EST'D COST	SUB TOTAL	TOTAL COST
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RENOVATION TO EXISTING BUILDING

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TOTAL - STAIRCASES							\$88,585
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C30 INTERIOR FINISHES

C3010 WALL FINISHES

Paint to walls etc.	69,000	gfa	2.50	172,500		
Ceramic tile wainscot, 4ft high at corridor walls	6,644	sf	20.00	132,880		
Ceramic tile, full height	7,020	sf	22.00	154,440		
SUBTOTAL						459,820

C3020 FLOOR FINISHES

Poured epoxy flooring at kitchen	1,500	sf	12.00	18,000		
Carpet	6,696	sf	4.33	28,994		
LFT	44,959	sf	4.00	179,836		
Ceramic tile to toilets	2,362	sf	20.00	47,240		
Miscellaneous patching at existing gym wood flooring	5,600	sf	2.00	11,200		
Sealed concrete	983	sf	1.50	1,475		
Rubber base	11,500	lf	2.50	28,750		
Ceramic tile base	780	lf	16.00	12,480		
Floor prep	53,455	sf	2.00	106,310		
SUBTOTAL						434,285

C3030 CEILING FINISHES

ACT, 2x2	53,455	sf	5.00	265,775		
GWB ceiling	2,362	sf	10.00	23,620		
Spray acoustic at exposed gym ceiling	5,600	sf	8.00	44,800		
Paint GWB	2,362	sf	1.00	2,362		
Soffits	1	ls	10,000.00	10,000		
SUBTOTAL						346,557

TOTAL - INTERIOR FINISHES							\$1,240,662
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D10 CONVEYING SYSTEMS

Replace elevator cab and mechanism	1	loc	90,000.00	90,000		
New stage lift	1	loc	25,000.00	25,000		
New MZ level lift	1	loc	25,000.00	25,000		
SUBTOTAL						140,000

TOTAL - CONVEYING SYSTEMS							\$140,000
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D20 PLUMBING

D20 PLUMBING, GENERALLY

New plumbing system with minimal reuse of existing pipe distribution	69,000	gfa	17.00	1,173,000		
SUBTOTAL						1,173,000

TOTAL - PLUMBING							\$1,173,000
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D30 HVAC

D30 HVAC, GENERALLY



Feasibility Design Estimate

GFA 69,000

	DESCRIPTION	QTY	UNIT	UNIT COST	EST'D COST	SUB TOTAL	TOTAL COST	
RENOVATION TO EXISTING BUILDING								
219	New heating and ventilating systems, reuse and convert existing steam boiler. A/C to admin, health, lobby, media center, cafeteria, gym, music, head end room, auditorium and interior occupied spaces.	69,000	gfa	34.00	2,346,000			
220	SUBTOTAL					2,346,000		
221	TOTAL - HVAC							\$2,346,000
222	D40 FIRE PROTECTION							
223	D40 FIRE PROTECTION, GENERALLY							
224	New sprinkler system	69,000	gfa	6.00	414,000			
225	SUBTOTAL					414,000		
226	TOTAL - FIRE PROTECTION							\$414,000
227	D50 ELECTRICAL							
228	D5010 COMPLETE ELECTRICAL SYSTEMS							
229	Reuse main switchboard and select branch panelboards, New gas fired generator to service life safety, boilers and pumps, new equipment wiring, new lighting and branch, supplemental upgrades to fire alarm system, all new technology systems, intrusion control and CCTV	69,000	gfa	32.00	2,208,000			
230	SUBTOTAL					2,208,000		
231	TOTAL - ELECTRICAL							\$2,208,000
232	E10 EQUIPMENT							
233	E10 EQUIPMENT, GENERALLY							
234	New kitchen equipment	1,500	sf	200.00	300,000			
235	Residential appliances	1	ls	5,000.00	5,000			
236	Gym equipment				ETR			
237	SUBTOTAL					305,000		
238	TOTAL - EQUIPMENT							\$305,000
239	E20 FURNISHINGS							
240	E2010 FIXED FURNISHINGS							
241	Entry mats & frames - recessed with carpet/rubber strips	200	sf	45.00	9,000			
242	Window blinds	1	ls	70,000.00	70,000			
243	Classrooms	20	rms					
244	Base cabinets and plam counters	320	lf	300.00	96,000			
245	Wall cabinets	320	lf	180.00	57,600			
246	Tall storage	20	ea	1,400.00	28,000			
247	Science Classrooms	4	rms					
248	Base cabinets and Epoxy counters	224	lf	450.00	100,800			
249	Wall cabinets	224	lf	300.00	67,200			
250	Tall storage	8	ea	1,400.00	11,200			
251	FACS/Art	2	rms					
252	Base cabinets and plam counters	32	lf	300.00	9,600			
253	Wall cabinets	32	lf	180.00	5,760			
254	Tall storage	4	ea	1,400.00	5,600			
255	Mail/Copy							



Feasibility Design Estimate

GFA 69,000

	DESCRIPTION	QTY	UNIT	UNIT COST	EST'D COST	SUB TOTAL	TOTAL COST
RENOVATION TO EXISTING BUILDING							
272	Base cabinets and plam counters	18	lf	300.00	5,400		
273	Wall cabinets	18	lf	180.00	3,240		
274	Nurses						
275	Base cabinets and plam counters	16	lf	300.00	4,800		
276	Wall cabinets	16	lf	180.00	2,880		
277	Tall storage	2	ea	1,400.00	2,800		
278	Kitchenette						
279	Base cabinets and plam counters	25	lf	300.00	7,500		
280	Wall cabinets	25	lf	180.00	4,500		
281	SUBTOTAL					491,880	
282							
283	E2020 MOVABLE FURNISHINGS						
284	All movable furnishings to be provided and installed by owner						
285	SUBTOTAL					NIC	
286							
287	TOTAL - FURNISHINGS						
288							\$491,880
289							
290	F10 SPECIAL CONSTRUCTION						
291							
292	F10 SPECIAL CONSTRUCTION						
293	No items in this section						
294	SUBTOTAL						
295							
296	TOTAL - SPECIAL CONSTRUCTION						
297							
298							
299	F20 SELECTIVE BUILDING DEMOLITION						
300							
301	F2010 BUILDING ELEMENTS DEMOLITION						
302	Demolish bathroom walls including patching for new MZ lift	1	ls	10,000.00	10,000		
303	Remove existing Windows/Curtainwall	2,266	sf	6.00	13,596		
304	Remove existing CMU walls at lower level	7,350	sf	4.00	29,400		
305	Remove existing GWB walls	10,374	sf	2.00	20,748		
306	Demolish existing stairs	2	flt	5,000.00	10,000		
307	Demolish existing floor slab	2,362	sf	12.00	28,344		
308	Remove floor finishes	55,517	sf	2.00	111,034		
309	Remove ceilings	61,117	sf	1.00	61,117		
310	Miscellaneous demo	69,000	gfa	1.50	103,500		
311	Remove MEP; cut and cap with trades	69,000	gfa	0.50	34,500		
312	SUBTOTAL					422,239	
313							
314	F2020 HAZARDOUS COMPONENTS ABATEMENT						
315	See summary						
316	SUBTOTAL						
317							
318	TOTAL - SELECTIVE BUILDING DEMOLITION						
319							\$422,239



Schematic Design Estimate

CSI CODE	DESCRIPTION	QTY	UNIT	UNIT COST	ESTD COST	SUB TOTAL	TOTAL COST
SITWORK							
G SITEWORK							
G10	SITE PREPARATION & DEMOLITION						
	Site construction fence/barricades	1,000	lf	14.00	14,000		
	Remove existing play structures	1	ls	10,000	10,000		
	Miscellaneous demolition	1	ls	20,000	20,000		
	<u>Site Earthwork</u>						
	Allowance to alter grading to deal with drainage	1	ls	50,000.00	50,000		
	Silt fence/erosion control, wash bays, stock piles	1,000	lf	15.00	15,000		
	Construction entrance	1	ls	10,000.00	10,000		
	SUBTOTAL						\$119,000
G20	SITE IMPROVEMENTS						
	New exterior ramp	1	ls	50,000.00	50,000		
	<u>Landscaping</u>						
	Miscellaneous landscape repairs/upgrades	1	ls	30,000.00	30,000		
	SUBTOTAL						80,000
G30	CIVIL MECHANICAL UTILITIES						
	<u>Water supply</u>						
	New DI piping; 6"	300	lf	100.00	30,000		
	FD connection	1	loc	2,000.00	2,000		
	Gate valves	2	loc	750.00	1,500		
	Connect to existing line (Wet Taps)	1	loc	10,000.00	10,000		
	<u>Sanitary sewer</u>						
	Grease trap	1	loc	15,000.00	15,000		
	<u>Storm water</u>						
	Allowance to correct drainage/flooding issues	1	ls	30,000.00	30,000		
	SUBTOTAL						\$88,500
G40	ELECTRICAL UTILITIES						
	<u>Power</u>						
	Manhole, new	1	ea	9,000.00	9,000		
	Primary ductbank						
	Ductbank AA 2-4" PVC conduits	150	lf	60.00	9,000		
	Primary cabling	150	lf		Utility company		
	Pad mounted transformer	1	ea		Utility company		
	Transformer pad	1	ea	2,500.00	2,500		
	Secondary ductbank						
	Secondary ductbank BB 6-4" with 3000A cabling	70	lf	820.00	57,400		
	<u>Communications</u>						
	Manhole, new	1	ea	9,000.00	9,000		
	Communications ductbank CC						
	4-4" PVC conduits	150	lf	100.00	15,000		
	Cabling	150	lf		Utility company		
	<u>Site Lighting</u>						
	Lighting allowance	1	ls	20,000.00	20,000		
	SUBTOTAL						121,900
TOTAL - SITE DEVELOPMENT							\$409,400