

**TOWN OF ARLINGTON
MINUTES OF THE PERMANENT TOWN
BUILDING COMMITTEE MEETING
TUESDAY, AUGUST 2, 2016**

Location: Town Hall Annex, Second Floor

Present: John Cole, Chairman
Adam Chapdelaine
Bill Hayner
Allen Reedy
John Maher
Bob Jefferson
Brett Lambert
Diane Johnson

Guests: Brian Defilippis
Lee Rich
Rob Juusola
Karen Donato, Principal of Thompson Elementary School
Laurie Cowle, HMFH
Melissa Green, HMFH
Several Thompson School Parents

Absent: Ruthy Bennett

Chairman Cole called the meeting to order at 7:30 PM.

STRATTON SCHOOL

Rob Juusola gave an update on the progress of the project including the fact that the modular classrooms are nearing completion. The target date for a Certificate of Occupancy is August 27th. In the inside of the school the abatement work is nearly complete as well as that of the demolition. The old boilers have been removed. Rob observed in conjunction with Lee Rich that a majority of the wiring in the school is in an unsafe condition and has to be removed and replaced at considerable expense. There was a consensus on the Committee that all the wiring should be removed. A more precise cost estimate will be provided at the next meeting. Pay Requisition #3 in the amount of \$444,986.65 was unanimously approved on a motion by Chapdelaine, seconded by Johnson.

Rob Juusola presented the July project report, which had been previously e-mailed to the members. Rob also reported that the Thompson modulares are in place and power is being brought in. A Certificate of Occupancy is expected by the end of August.

The next meeting of the Committee will be at 7PM at the Stratton School during which a tour of the existing project will be conducted.

HOUSEKEEPING

With two slight corrections the July 19th Minutes were unanimously approved on a motion by Jefferson, seconded by Hayner.

INVOICES

- 1. NV5 for July in the amount of \$31,500, and \$8,000;
- 2. DRA Invoice #10 in the amount of \$14,200;
- 3. Verizon Engineering (Commissioning Agent) in the amount of \$751.25;

GIBBS SCHOOL

Adam stated that nine architectural firms had submitted proposals and a subcommittee will review those and choose three finalists for interviews.

THOMPSON SCHOOL

PMA was chosen as the owner/project manager for the Thompson School.

Laurie Cowle with the assistance of Melissa Green, both of HMFH, gave a project update including a review of the project budget and the schedule as set forth in a hand-out given to the Committee.

On a motion by Johnson, seconded by Lambert, a motion was unanimously approved for certain proprietary items so as to be consistent with those currently in the building. Alternates were approved including a DFX for cooling in the multi-purpose room near stairway #2, but an operable partition was deleted. The Committee also approved on a motion by Johnson, seconded by Jefferson to permit the following trades to be provided on a non-filed under-bid process since they will be under \$20,000: metal fabrication and painting.

There was a discussion as to whether or not to hire a commissioning agent. The outside plaza was addressed with further discussion to follow.

COMMUNITY SAFETY BUILDING

Brian DeFilippis gave an update and stated that the end is near with the completion date in September.

Adam reported that outside counsel James Peloquin recommends accepting the proposal from EAC to have discussion between counsel to see if a settlement of monetary and schedule issues can be agreed to.

An invoice from HMFH in the amount of \$64,000 was unanimously approved on a motion by Chapdelaine, seconded by Maher.

On a motion by Maher, seconded by Jefferson, to adjourn, it was unanimously voted at 8:40 PM.

Respectfully submitted

John F. Maher, Clerk Pro Tem