

Arlington Cultural Council Minutes
Wednesday, August 10, 2016
Arlington Sr. Center, 7:30 pm

Present: Jeff Timperi, Lisbet Taylor, Merli Guerra, Suzi Lubar, Gaby Marroig

Meeting Called to order at 7:31pm

ITEM 1 Approval of July Minutes

The July minutes were unanimously approved

ITEM 2 Grant Cycle Business

Lisbet has updated the grant guidelines for 2017. Changes besides updating dates were related to the move to the online application process this year. Lisbet will give the updated guidelines to Lauren to post on the ACC website.

Lisbet will run the grant writing information session at the Senior Center on Tuesday September 20th. Merli will also attend.

Gaby and Lauren will write a press release with information about the grant cycle, including the information session date and application deadline. They will send it to the Arlington Advocate, Arlington email list, Town of Arlington Notifications, ACA, ACAC and Facebook by September 1st. They will also send information to the ACC email list.

Suzi will obtain meeting rooms for the following dates:

Tuesday 9/20/16 7-8:30pm, Grant Information Session, confirmed upstairs room senior center

Tuesday 11/1/16 7-8:30pm, Grant Presentations, senior center lower room

Wednesday 11/2/16 7-8:30pm, Grant Presentations, senior center lower room

Saturday 11/19/16 1-5pm, Grant Deliberations, Jefferson Cutter House

If deliberations are held at the Cutter House, Suzi and/or Gaby will bring a hotspot to provide WiFi.

ITEM 3 Town Day Planning

Members signed up for shifts at Town Day on Saturday 9/17. Lisbet & Lauren will set up. Suzi will send out a reminder of shifts closer to Town Day.

A canopy is still needed. Suzi will try to borrow one, but others should try as well. We hope to borrow a table from Karin, which will need to be picked up.

All council members should ask their grantees for materials to decorate with/hand out from our booth. Merli will look into printing large photos of images for current grantees.

A copy of the guidelines should be available, along with information on how to apply online.

ITEM 4 RFPs

Jeff T. reviewed the budget, along with MCC guidelines and has determined that the council has ~\$380 remaining that can be spent this year or carried over to next year. Some of these funds will be used to print images for Town Day.

The RFP for the Arlington Historical Society was received. Jeff T and Merli will sign at the end of the meeting. Jeff T will email liaisons for grantees who have finished their events and have not yet submitted RFPs

There is an LCC account form that should have been sent by MCC to the Town by early August. Jeff will meet with Town Comptroller to complete the form. Merli will look into the end of year report for MCC. Both of these actions must be finished before next year's allocation is awarded by the MCC.

ITEM 5 New Website - Updates

All council members should send Lauren their bio. Remaining discussion moved to September when Lauren will be present.

ITEM 6 Updates on ACC & Cultural District Initiative

The MCC spent a number of hours walking through Arlington to get a feel for how a cultural district would work, followed by a meeting with all involved in the Cultural District project. The MCC invited Merli to join this meeting as well, on behalf of the ACC. Following this visit, Merli had a phone conference with the MCC and Stephanie Marlin-Curiel of ACAC to discuss ACC's involvement in the Cultural District. They also discussed the idea of creating an umbrella organization for all of the arts related groups in Arlington such as ACC, ACAC, APA, and ACA. The feeling is that an umbrella organization might have more impact on getting money from the town. Merli will talk to ACAC & APA to set up a date to discuss how to form an umbrella org.

Jeff T. attended ACAC's monthly meeting on August 4th. They are interested in combining efforts, and would like to have a joint meeting in the Fall after they hear back from MCC about cultural district planning. It is possible that the MCC will determine that more needs to be done before the cultural district is approved. One step that the MCC has requested is the selection of a name for the district. ACC has not wanted to be

involved in the cultural district in the past, but the current Council members are interested in being a managing partner.

ITEM 7 New ACC-Sponsored Programming Brainstorm

Local councils will be able to use up to 15% of their allocation to fund council sponsored events in 2017. Merli would like to focus on fewer high quality activities. There was a general feeling that determining specific activities to fund should wait until after Grant Deliberations. Further discussion will be held in September.

ITEM 8 Upcoming vacant officer and roles, general succession, and recruitment

Lisbet was unanimously approved to fill Karin's spot as Co-chair through the end of December. Lisbet is vacating the Corresponding Secretary role, which Gaby has agreed to fill. The Council voted unanimously to approve Gaby as Corresponding Secretary through the end of December.

Jeff T. suggested that we email past grant recipients asking them to join the Council. He will draft an email to send out. There was also discussion of looking for high school student(s) to join. Lisbet will reach out to Arlington High School.

ITEM 9. New Business

Stephanie Weber tap and blues is postponed due to family illness. The new date is TBD.

Upcoming Events

- Sept 1 – LCC applications open online
- Sept 12 – Monthly meeting, Senior Center
- Sept. 16 – Dan Fox
- Sept. 17 – Arlington Town Day
- Sept 20 – Grant Info session, 7-8:30pm
- Oct 17 – Grant applications due by 5pm
- Oct. 30 – Music to Cure MS, 3-5pm
- Nov 1&2 – Grant presentations, 7-8:30pm