

**MEETING MINUTES  
SEPTEMBER 21, 2016**

Members in Attendance: Beverley Bevilacqua, Kerrie Fallon, Susan James, Michael Rademacher, Susan Tenant, Cynthia DeAngelis, Maureen St. Hilaire, Liza Molina

Members Absent:

Other Present: Adam Chapdelaine, Town Manager, Darcy Devney, Disability Advocate, Christopher Ellinger, True Story Theatre, Jack Jones, ADA Coordinator, Grace Carpenter, Disability Advocate, Mel Goldsipe, Disability Advocate, Michael Devney, Disability Advocate

**Meeting Minutes of June 15, 2016:**

Susan James said that Susan Tennant and Liza Molina's names should be included in those that participated in the Walk Shops to survey business owners about their opinions regarding additional handicapped parking. With this addition Maureen St. Hilaire made a motion to approve the minutes seconded by Michael Rademacher. SO VOTED

**Meeting Minutes of July 20, 2016:**

With the correction of a spelling error mentioned by Susan James Michael Rademacher made a motion seconded by Maureen St. Hilaire to approve the meeting minutes. SO VOTED

**Meeting Minutes of August 17, 2016:**

Michael Rademacher made a motion to accept the meeting minutes seconded by Cynthia DeAngelis. SO VOTED

**Discussion of a Roll out Plan and Timeline to Add Additional Handicapped Parking:**

Adam Chapdelaine said that there could have been better communication regarding the Town's support and ultimate intentions to approve all the requested additional handicapped parking. The Town had wanted to roll out the additional handicapped parking in a manner so as not to create community pushback that could have possibly jeopardized the project. Adam said that this approach resulted in some people feeling that the Town did not support the plan. Adam said that at his request Darcy Devney and Cynthia DeAngelis created a priority list as to how the handicapped parking spaces would be installed. The agreed to roll out plan would have twelve handicapped spaces installed by November 1, 2016 with seven additional spaces installed by March 1, 2017 and the remaining eight spaces installed by July 1, 2017. Cynthia DeAngelis stated that any miss communication regarding handicapped parking needed to be shared also by the Commission. Darcy initially thought the roll out plan was too slow; however after a discussion of Commission members the membership unanimously agreed with the roll out plan. Kerrie Fallon thanked all the commission members and Darcy for their successful efforts that lead to the approval of increase handicapped parking within the Town. Adam Chapdelaine said

that he would report to the Board of Selectmen that there were no objections to the roll out plan.

#### **True Story Theatre:**

Christopher Ellinger said that the True Story Theatre has appreciated all the work they have done with the Commission on Disability. Cynthia DeAngelis discussed the possibility of the Commission on Disability involving the True Story Theatre in a retreat that is being planned. The retreat could possibly include talking about each member of the Commission's strengths and interests in addition to setting goals for the Commission over the next year. Cynthia said that the Commission may want to better organize ourselves with the help of the True Story Theatre. Christopher Ellinger suggested that for a retreat the Commission find another location other than the Commission Meeting Room. Christopher Ellinger stated that the True Story Theatre will be responding to a RFP for endowment funding from the Arts with this funding request focusing on welcoming diversity in Arlington. Christopher said that at the True Story Theatre's annual fund raising event to be held on November 6, 2016 there will be a full performance and a silent auction. Susan James made a motion for the Commission to donate \$250 to the True Story Theatre. Jack Jones said that he would need to check to make sure that the Commission would be allowed to make a donation to a private group while using Town funds.

#### **Town Day 2016:**

Commission members agreed that because an article submitted this year to the Advocate was not printed that next year the Commission will need to follow up with the editor of the Advocate to make sure that whatever article is submitted from the Commission will be printed. Darcy said that the Commission in her opinion did not have anything to draw people to the Commission Booth. Cynthia said that the Commission should discuss Town Day at the planned Commission retreat. Cynthia also suggested that the Commission consider purchasing their own puppets.

#### **Discussion about Planned Accessibility Improvements to be completed at Florence Field and Lussiano Field:**

Jack Jones said that the Recreation Department is planning to install a four foot wide walkway around the play area in both fields, in addition to other accessibility improvements. This work is scheduled to be completed during the spring of 2017.

#### **Discussion of Task Spreadsheet:**

Michael Rademacher presented a very well done task spread sheet that he had developed. The Commission Task spreadsheet would assign Commission Members to different tasks and would then follow up at future meetings regarding these tasks. The Commission Members agreed that the Task Spreadsheet should be earlier on the agenda in order to have time to go through all the tasks.

#### **Adjournment:**

The meeting adjourned at 6:00 P.M.