

Town of Arlington 25th Anniversary Committee

Meeting Notice

Thursday, January 19, 2017 7:30PM – 9:00PM First Floor Conference Room, Town Hall Annex

Introductions/group orientation 7:30-7:35 (5 min) Discussion of Committee member expectations and responsibilities 7:35-7:40 (5 min) Discussion of potential events and timeline 7:40-8:20 (40 minutes) Development and assignment of preliminary tasks 7:40-8:20 (25 min)	ltem .	Time
Discussion of Committee member expectations and responsibilities Discussion of potential events and timeline 7:35-7:40 (5 min) 7:40-8:20 (40 minutes) Development and assignment of	Introductions/group orientation	7:30-7:35
expectations and responsibilities (5 min) Discussion of potential events and timeline (40 minutes) Development and assignment of 8:20-8:45		(5 min)
expectations and responsibilities (5 min) Discussion of potential events and timeline (40 minutes) Development and assignment of 8:20-8:45	Discussion of Committee member	7.25 7.40
Discussion of potential events and timeline 7:40-8:20 (40 minutes) Development and assignment of 8:20-8:45		
timeline (40 minutes) Development and assignment of 8:20-8:45	expectations and responsibilities	(5 min)
Development and assignment of 8:20-8:45	Discussion of potential events and	7:40-8:20
	timeline	(40 minutes)
preliminary tasks (25 min)	Development and assignment of	8:20-8:45
	preliminary tasks	(25 min)
Other business 8:45-8:55	Other business	8:45-8:55
(10 min)		(10 min)
Scheduling the next meeting 8:55-9:00	Scheduling the next meeting	8:55-9:00
(5 min)		(5 min)