

# TOWN OF ARLINGTON



Jon Marshall  
Director of Recreation

PARK COMMISSIONERS  
Jen Rothenberg, Chairperson  
Shirley Canniff, Vice Chair  
Leslie Mayer  
Donald Vitters  
Elena Bartholomew  
Crissy Tarantino, Associate  
Peter Hedlund, Associate

## Recreation Department

Park and Recreation Commission  
October 25, 2016  
Meeting Minutes

The Park and Recreation Commission came to order at 7:00pm for its meeting in the Senior Center on Tuesday October 25, 2016.

Members in attendance included : Jen Rothenberg, Shirley Canniff, Leslie Mayer, Don Vitters, Elena Bartholomew and Associate Members Crissy Tarantino and Peter Hedlund. Director of Recreation Jon Marshall was also present.

Members from the public included : Andrew Leonard, Peter Fuller

Approval of Minutes – The Commission reviewed the minutes of October 11, 2016. Ms. Canniff motioned to approve the minutes as amended, seconded by Mr. Vitters and approved 4-0.

Open Forum – N/A

### Hurd, Hill's Hill and Lussiano Feasibility

Hurd Field - Andrew Leonard stated that it would be possible to install a 70x120 turf at Hurd Field. The slope of the field would improve drainage, but may still be subject to flooding from Mill Brook. Mr. Leonard shared plans that would allow for twenty-two additional parking spaces, a possible concession/bathroom building, upgraded and energy efficient lighting upgrades and accessible walkways around the field and to the Reservoir. Turf material samples were presented to the Commission and a meeting will be set up with the turf company to discuss the best option. Ms. Mayer stated that the Conservation Commission had concerns about the proximity of the turf to a natural environment that could be affected by particle migration during potential flooding.

Hill's Hill - Mr. Leonard stated that moving the baseball field while keeping the existing retaining wall would not allow for a 200' field. Moving the retaining wall would allow for a 200' field, but would have additional costs. The current proposed budget includes bleachers, netting, fencing and accessibility paths. Mr. Vitters stated that a screen would be necessary in the outfield due to the proximity to the bike path. Ms. Bartholomew will check into field size requirements for hosting tournaments.

## TOWN OF ARLINGTON

Jon Marshall  
Director of Recreation



PARK COMMISSIONERS  
Jen Rothenberg, Chairperson  
Shirley Canniff, Vice Chair  
Leslie Mayer  
Donald Vitters  
Elena Bartholomew  
Crissy Tarantino, Associate  
Peter Hedlund, Associate

### Recreation Department

Lussiano Field – Mr. Leonard presented budget plans for an adult softball field which would include lighting due to the adult softball evening schedule. Potentially there is enough room to add a small Little League field at the opposite end of Lussiano Field. Ms. Mayer informed the Commission that the pathways could be deducted from the budget because a perimeter path has already been approved as a separate ADA project and is underway.

Ms. Rothenberg requested a budget proposal for a grass field option at Hurd Field. Mr. Vitters discussed the need to spread the projects out in order to prevent multiple fields from being closed at the same time. Ms. Mayer stated that CPA funding may not cover much of the turf option and will investigate further. She also reminded the Commission that Hurd Field is an off-leash park and would require accommodations if turf is used. The Commission also discussed the possibility of installing a turf field at another location. Mr. Leonard will reconfigure potential designs for further review.

Robbins Farm Project – The Commission discussed dates to hold public meetings with Weston and Sampson representatives present. Tentatively Saturday November 5, 2016 will be an outdoor meeting at Robbins Farm to gather information and share preliminary sketches. Preferred options potentially will be presented on Thursday December 1, 2016 at the Brackett School. Meeting dates will be posted through an email blast and flyers. Ms. Rothenberg requested that the Commission receive presentation documents to prepare themselves prior to the meetings.

Reservoir Master Plan – Mr. Marshall stated that the preliminary application had been submitted. The application will be reviewed by the CPC and will be presented by Ms. Bartholomew to the Open Space Committee as well. Letters of support will support the full application in December. A meeting with the Conservation Commission will be set up to discuss the ecological assessments.

### Capital Updates

Magnolia Park Project – Mr. Hedlund, Mr. Vitters and Mr. Marshall attended the weekly construction meeting. Paths, loam and drainage have been installed. Pricing for the ornamental fencing will be provided soon. It is anticipated that 75-90% of the project will be completed by the end of November. Mr. Hedlund has tagged two-thirds of the trees that will be planted in phases, tentatively by November 15, 2016. The salvaged granite has been marked and delivered by DPW. Playground equipment will be installed next week. Mr. Hedlund will submit an update to be posted on the Recreation and Town of Arlington website.

## TOWN OF ARLINGTON



Jon Marshall  
Director of Recreation

PARK COMMISSIONERS  
Jen Rothenberg, Chairperson  
Shirley Canniff, Vice Chair  
Leslie Mayer  
Donald Vitters  
Elena Bartholomew  
Crissy Tarantino, Associate  
Peter Hedlund, Associate

### Recreation Department

Buck Field Netting – Mr. Marshall stated that there were complications during drilling due to ledge. He is currently investigating new companies that have different equipment so as not to compromise the playground surface.

Florence and Lussiano Field ADA Improvements – Mr. Marshall presented the updated sketches to the Commission and has a meeting scheduled with Jeff Rikeman and Berkshire to go over the ADA pathways. Mr. Vitters stated that hills' hill, storm drains, utilities and benches are all in the way of pathway plans for Lussiano Field. Ms. Canniff stated that the soccer lines, trees and large boulders are all in the way of the pathway plans for Florence Field. Additionally, Ms. Canniff and Mr. Fuller stated that the pathway will potentially compromise trees whose roots are now exposed due to erosion. Mr. Marshall will research possible drainage repairs to fix the run-off problems that have occurred since the renovation of the Dallin School and playground. Ms. Canniff also requested that the portable bathroom be moved behind the dumpster.

Robillard Field – Mr. Marshall stated that the DPW will determine a start date for the infield work to begin.

Reservoir Master Plan – Ms. Mayer stated that the CPC had approved the preliminary CPA funding application and the project was very well received. The Conservation Commission has been compiling a list of ecological concerns to present to Weston and Sampson. The Commission will move forward with the full application.

Capital Plan Review – Mr. Marshall submitted updated Capital Plan projections to the Commission for discussion and prioritizing at a future meeting. Ms. Rothenberg requested that an agenda item regarding Kid Care programming be added to the next meeting. The Commission will discuss space availability and 2018 funding possibilities.

#### Recreation Topics

Programming – Mr. Marshall stated that the Recreation Department is compiling the winter supplement program.

Open Space – Ms. Bartholomew will share the Commissions CPA application at the next Open Space meeting.

DPW – Ms. Canniff will meet with the DPW to inquire who authorized the removal of the Summer Street batting cage.

**422 Summer Street, Arlington, Massachusetts 02474**  
**Telephone (781) 316-3880 Fax (781) 641-5495**

## TOWN OF ARLINGTON



Jon Marshall  
Director of Recreation

PARK COMMISSIONERS  
Jen Rothenberg, Chairperson  
Shirley Canniff, Vice Chair  
Leslie Mayer  
Donald Vitters  
Elena Bartholomew  
Crissy Tarantino, Associate  
Peter Hedlund, Associate

### Recreation Department

Funding – Mr. Vitters stated that the Reservoir Project is eligible for up to 56% reimbursement up to \$400,000 through Park Land Grants. The Commission will discuss grants at a future meeting.

#### Correspondence Received

Email from a Magnolia Park area neighbor requesting that the park be opened for the winter.

#### Special Event Requests –

A request was presented by the Arlington High School Astronomy class for a 6-8pm time slot to conduct a star gazing activity on Saturday, November 5, 2016. A motion to approve was made by Ms. Bartholomew, seconded by Ms. Canniff and approved 4-0.

A request was presented to hold the annual Spooky Walk at Menotomy Rocks Park on Saturday, October 29, 2016. A motion to approve, with the condition that no open flames or tiki torches be lit, was made by Ms. Canniff, seconded by Ms. Mayer and approved 4-0.

A request was presented to hold the annual Waldo Park Halloween Party on Monday, October 31, 2016. A motion to approve, with the condition that a fire permit is secured and the carry-in/carry-out policy be enforced, was made by Ms. Bartholomew, seconded by Mr. Vitters and approved 4-0.

Mr. Vitters made a motion to adjourn at 10:05pm, seconded by Ms. Canniff and approved 3-0.

Respectfully submitted by Deanna Healy

Next meeting is scheduled for November 7, 2016