

Town of Arlington

Community Development Block Grant

Draft Annual Action Plan, Fiscal Year 2018

Available for Public Review

June 1, 2017-June 15, 2017

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Town of Arlington expects to receive \$1,022,830 in grant funds from the U.S. Department of Housing and Urban Development for the period July 1, 2017 through June 30, 2018. The Town also estimates that it will receive an additional \$75,000 in Program Income generated by the Arlington Home Improvement Loan Program. Based on CDBG applications received, funds will be allocated for Rehabilitation/Housing, Public Service programs, Public Facilities and Improvements, for Planning projects and for General Administration.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Annual Action Plan is consistent with the primary objective of Title 1 of the Housing and Community Development Act of 1974, as amended, which is to develop viable urban communities, principally for persons of low and moderate income.

The following summarizes the Town's objectives and outcomes identified in the plan: plan for the development of additional units of permanently affordable housing for low to moderate income households, including capital improvements to existing affordable housing; rehabilitate homes through the Arlington Home Improvement Loan Program to make repairs and address code violations; construct/reconstruct wheelchair ramps in accordance with Americans with Disabilities Act Guidelines for the purpose of improving access and pedestrian safety; support over seven hundred low-income residents in Arlington through a range of public service programs aimed at improving transportation access, access to food, health and fitness activities, access to jobs, and mental health counseling; access to childcare through recreation programs, and access to services for aging-in-community. Lastly, the Town will continue planning activities related to affordable and fair housing.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Town of Arlington is responsible for ensuring the compliance with all regulations associated with the Community Development Block Grant program; the Malden Redevelopment Authority is responsible for ensuring compliance with all regulations associated with the HOME Investment Partnership program.

The Town's Annual Action Plan and associated Consolidated Plan (2015-2019) provide the specifics of projects and programs undertaken by the Town. While for 2015-2016 the town had decided not to allocate new funds toward the Storefront Enhancement Program, new administration of Economic Development for the town has successfully generated renewed interest in this project and FY17 will close with three projects underway, utilizing the funds previously allocated for storefront enhancement. This year the town spent public services funding on fourteen town programs, serving residents of all ages.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen Participation efforts included legal notices notifying residents of the 2017-2018 CDBG application deadline, public hearings held by the Board of Selectmen, as well as posted notices on the Town website for two CDBG Sub-Committee meetings. An additional legal notice announcing the fourteen day period for public comment on the Draft Annual Action Plan was also published in the local newspaper.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Any public comments received will be noted here. All documents from the Citizen Participation section of the Annual Action Plan will be included in AD-26.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received throughout this process will be accepted and included in this Annual Action Plan.

7. Summary

The Town of Arlington is hoping to receive \$1,022,830 in new grant funds from the U.S. Department of Housing and Urban Development. \$1,022,830 in grant funds, in combination with an estimated \$75,000 in program income will be allocated for Rehabilitation/Housing purposes, Public Services programs, Public Facilities and Improvements, planning projects and for General Administration.

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	ARLINGTON	
CDBG Administrator	ARLINGTON	Department of Planning and Community Development
HOME Administrator		

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

Town of Arlington
Planning and Community Development

Jennifer Raitt, Director of Planning and Community Development
jraitt@town.arlington.ma.us

Julie Wayman, Community Development Block Grant Administrator
jwayman@town.arlington.ma.us

1. Introduction

The Town of Arlington works closely with the Housing Corporation of Arlington, the Somerville Homeless Coalition, Arlington Youth Counseling Center, and the Arlington Council on Aging, to address housing needs for households, individuals, and the elderly; affordable housing and homelessness prevention are among the top priorities within these agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The above four organizations work together and individually through various committees to provide housing and social services. Housing Corporation of Arlington, the Town of Arlington, and AYCC are all a part of the Continuum of Care, and the HCA, the Council on Aging and the Town of Arlington all serve on the Housing Plan Implementation Committee. Through these committees there are numerous opportunities to work together to learn about town issues and develop solutions.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Arlington is a member of the Somerville-Arlington Continuum of Care. We participate in monthly meetings with service providers, as well as in the application process for the Emergency Shelter Grant (ESG). This year, Arlington's Planning and Community Development Department teamed up with the Town of Arlington Police Department to conduct HUD's Point in Time count of homeless individuals.

The HCA has four (4) units dedicated to formerly homeless households in the Capitol Square project, and one (1) in the Kimball-Farmer House. The HCA can refer clients to service providers within the Continuum of Care and the CoC provides services to HCA tenants. The HCA runs a program called the Homelessness Prevention Fund (HPF) under which it raises 100% private funds from Arlington residents, and makes small grants to income-eligible households to prevent homelessness. These grants assist with back rent or utilities, moving costs, and security deposits. HCA raises approximately \$30,000 annually to assist with homelessness prevention. Since its inception, HCA has provided over 600 grants totaling \$953,000 to over 500 people.

With the rehabilitation of the Westminster property this summer, three additional homeless units, partially funded through CDBG, will be completed.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Arlington refers clients to social service providers in the Somerville-Arlington Continuum of Care and work with the providers on developing performance standards, policies and procedures.

The town participates in meetings with the Somerville-Arlington Continuum of Care and helps to make decisions for ESG funds. This year a high priority for the CoC is to focus funding on a Single Point of Entry system, to help coordinate people's receipt of services from CoC providers.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	SOMERVILLE HOMELESS COALITION
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Arlington is a member of the Somerville-Arlington Continuum of Care. We participate in monthly meetings with service providers, as well as in the application process for the Emergency Shelter Grant. The Somerville Homeless Coalition provides homeless and near homeless individuals, including the elderly, with support services and housing solutions.
2	Agency/Group/Organization	HOUSING CORPORATION OF ARLINGTON
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town of Arlington works closely with the Housing Corporation of Arlington (HCA) in order to enhance coordination between public and assisted housing providers. The HCA runs a program for preventing homelessness, and makes small grants to income-eligible households to prevent homelessness.
3	Agency/Group/Organization	Council on Aging

Agency/Group/Organization Type	Services-Elderly Persons Services-homeless
What section of the Plan was addressed by Consultation?	Homelessness Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town of Arlington consulted with the Arlington Council on Aging (COA) for the Housing Production Plan. The COA was consulted for input on needs of elderly homeowners, renters, and those at risk for homelessness.

Identify any Agency Types not consulted and provide rationale for not consulting

All relevant agencies were consulted by the Town of Arlington.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Somerville Homeless Coalition	Arlington relies on the Continuum of Care providers to supplement our homeless prevention program.
Housing Production Plan	Department of Planning and Community Development	The primary goal of the Housing Production Plan is to increase the number of deed-restricted affordable housing units in Arlington. The Housing Production Plan identified priority sites and populations. During this past year a Housing Plan Implementation Committee was appointed and has begun to meet.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Community Preservation Plan	Community Preservation Committee	The Community Preservation Plan discusses use of local funds in affordable housing. CDBG will leverage Community Preservation Act funds for eligible funds.
Arlington Master Plan	Department of Planning and Community Development; the Master Plan Implementation Committee	The Department of Planning and Community Development and the Master Plan Implementation Committee recommended creating a Housing Production Plan and working with the non-profit Housing Corporation of Arlington to create affordable housing. The housing element of the Master Plan encouraged a focus on the production of affordable housing.

Table 3 - Other local / regional / federal planning efforts

Narrative

Please see the above narrative for the Annual Action Plan process.

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation process began in January 2017 and continued through the beginning of June 2017. In January 2017 legal notices were published in local newspapers to announce the application deadline to request funds for the upcoming program year, and the public hearing date for review of proposals. These legal notices ran in four (4) newspapers, in a variety of languages, in order to broaden citizen participation.

Notice of the public hearing was posted on the Town website, and subsequent public meetings held by the CDBG Sub-Committee were also posted on the Town website. An additional legal notice announcing the fourteen day period for public comment on the Draft Annual Action Plan was also published in the local newspaper in June. The public comment period runs through mid-June 2017.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish, Chinese	Legal ads were posted in the local newspaper, and multiple non-English speaking newspapers.	No comments were received.	All comments and applications were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	CDBG Sub-Committee Meetings	All residents	CDBG Sub-Committee meetings were held on February 28, 2017 and March 3, 2017 in the Town Hall. The Town Manager, two members of the Board of Selectmen, the Director of the Planning and Community Development Department, and the CDBG Administrator make up the CDBG Sub-Committee. No members of the public attended.	No comments were received.	Any comment that was received was accepted.	
3	Internet Outreach	All residents	The Draft Annual Action Plan for program year 43 is available to read on the Town website.	Any comments received will be added here.	Any comments received will be accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	All residents	The Draft Annual Action Plan for program year 43 was available to read and comment on in the Planning and Community Development Department in Town Hall. The legal notice announced the availability of the plan through the local newspaper.	Any comments received will be added here.	Any comments received will be accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The Town anticipates receiving \$ 1,022,830 in CDBG funds this program year. To maximize the impact of the CDBG Entitlement funds, the Town expends significant general government funds and encourages all partners and projects to strategically leverage additional funds and partnerships.

As a member of the North Suburban Consortium, the Town has available HOME Investment Partnership Funds to support direct assistance to moderate income homebuyers and to subsidize the development cost of affordable housing projects.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
							\$	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,022,830	75,000	0	1,097,830	1,749,039	In year 3, the Town will use the Annual Allocation and estimated program income to support program activities.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Town of Arlington anticipates CDBG funds will leverage additional resources. Non-Entitlement funds, that will be used to further the goals of the Strategic Plan may include: the Town of Arlington, private foundations, and organizations. The following leveraged resources are anticipated during the upcoming program year:

Town General Funds: The projected Town budget commits resources for the priority activities including Public Park, Facilities, and Infrastructure, Health and Human Services (HHS), and Economic Development.

Affordable Housing Resources: Affordable Housing Developments are likely to utilize a variety of local, state, federal, and private housing resources including Community Preservation Act funding, Low Income Housing Tax Credits, the Mass Rental Voucher Program, funds for historic preservation, state and federal historic tax credits, HOME funding, and private mortgage financing. The Housing Corporation of Arlington raised \$600,000 in private funds, \$200,000 in CPA funding, and \$620,000 in Federal HOME and CDBG funding for a total amount raised of \$1.4 million for the Kimball Farmer House.

Philanthropy: The Boys and Girls Club receives funding from the United Way. The Housing Corporation of Arlington raises private donations from Town residents and businesses from a Walk for Affordable Housing, Homeless Prevention Appeal letter, and Annual Meeting and Membership dues.

Section 8 Funds: Section 8 is administered by the Arlington Housing Authority and provides rental subsidies to approximately 400 Arlington households.

Community Preservation Act: Community Preservation Act fund resources will be used for affordable housing, public facilities, and capital improvements.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

No publically-owned land is intended to be used to address priority needs.

Discussion

The priorities identified within the Strategic Plan are the outcome of a comprehensive effort to identify community needs. The Strategic Plan assesses the resources available to meet those needs. The Town of Arlington's investments will leverage public and private funds to address the needs of low-income populations through economic development, affordable housing production, community development, and public facilities improvements.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Development	2015	2019	Affordable Housing		Affordable Housing	CDBG: \$410,000	Rental units rehabilitated: 8 Household Housing Unit Rental Units Constructed: 9 Household Housing Unit
2	Housing Rehabilitation	2015	2019	Affordable Housing		Affordable Housing	CDBG: \$75,000	Homeowner Housing Rehabilitated: 3 Household Housing Unit
3	Public Infrastructure	2015	2019	Non-Housing Community Development		Public Facilities, Infrastructure, and Parks	CDBG: \$125,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,239 Persons Assisted
4	Public Facilities	2015	2019	Non-Housing Community Development		Public Facilities, Infrastructure, and Parks	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2,111 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Public Services	2015	2019	Homeless Non-Homeless Special Needs		Public Services	CDBG: \$166,250	Public service activities other than Low/Moderate Income Housing Benefit: 712 Persons Assisted
6	Planning and Administration	2015	2019	Planning and Administration			CDBG: \$221,092	Other: 1 Other

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing Development
	Goal Description	Funds will be used to develop additional units of permanently affordable housing for low-income households. Some funding will be used on capital improvements to existing affordable housing to include energy conservation improvements.
2	Goal Name	Housing Rehabilitation

	Goal Description	Funding of the Arlington Home Rehabilitation Office to continue a loan program that assists residential homeowners of one- to four-family residences in the renovation of their properties. The Arlington Home Improvement Loan Program (AHILP) offers financial assistance to low and moderate-income homeowners by providing low interest (1.75 %) and deferred loans with CDBG funds. The loans enable the homeowner to make home repairs and to correct violations of existing building code standards that can be detrimental to the health and safety of the occupants. While the town plans to fund this project again this year, funding is dramatically reduced from years past. Over the years the demand for this service has been dropping, with a more precipitous drop this fiscal year to one home loan. This reduction in demand has led the town to reduce the funding this year with a plan to reevaluate future funds depending on this fiscal year's performance.
3	Goal Name	Public Infrastructure
	Goal Description	Funding to construct/reconstruct wheelchair ramps in accordance with Americans with Disabilities Act Guidelines for the purpose of improving access and pedestrian safety for the elderly and disabled.
4	Goal Name	Public Facilities
	Goal Description	Funding to improve the accessibility entrance to the Arlington Senior Center. These funds will ensure an ADA-compliant entrance to the Senior Center, including any interior or exterior improvements needed to comply.
5	Goal Name	Public Services
	Goal Description	A range of public service programs to support vulnerable populations and improve the quality of life for low-and moderate-income persons of all ages.
6	Goal Name	Planning and Administration

	Goal Description	<p>Funding will be used to pay for at least a portion of the salary staff planners and a CDBG administrator. Responsibilities will include data gathering and analysis, local and comprehensive planning, affordable and fair housing studies and implementation, along with daily financial administration of the CDBG program and coordination of grant activities with program directors. The Administrator is also responsible for maintaining all records and completing the reporting requirements of the CDBG program as required by HUD. These funds will also be used to ensure Town compliance with the HUD Rule to Affirmatively Further Fair Housing, including but not limited to hiring a consultant to begin the Assessment of Fair Housing, and public outreach related thereto. Administrative costs will also cover overall program development, management, coordination, monitoring, and evaluation. This line item also includes funding legal advertising and training and travel costs for the Administrator. Finally, funding will allow for the administration of an annual town survey.</p>
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Table 7 – Goal Descriptions

Introduction

Year three of the Consolidated Plan again puts a high priority on affordable housing and housing rehabilitation, with just under half of the estimated funding allocated to these projects. Public Services, as has been true historically, are Town and non-profit programs that provide important services to residents. Public Facilities and Improvements will continue to address accessibility issues throughout town, with a focus on ADA-compliant ramps and the Senior Center. Planning projects will also help address affordable housing through a planning study on the current impediments to fair housing.

#	Project Name
1	Rehabilitation/Housing
2	Public Services
3	Public Facilities and Improvements
4	Planning
5	Administration

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Affordable housing continues to be an issue for Arlington residents as is reflected in nearly 50% of the estimated entitlement grant. A large allocation of this year’s entitlement grant will address accessibility issues in town. Arlington’s high number of sidewalks makes it a walker-friendly community and the focus on accessibility and ADA-compliant ramps ensures this mobility is available to all Arlington residents.

Project Summary Information

1	Project Name	Rehabilitation/Housing
	Target Area	Town-wide
	Goals Supported	Affordable Housing Development, Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$512,121
	Description	This program will create and rehabilitate affordable housing.
	Target Date	July 1, 2017- June 30, 2018
	Estimate the number and type of families that will benefit from the proposed activities	15 low to moderate income residents
	Location Description	
	Planned Activities	CDBG funding will contribute to two of the Housing Corporation of Arlington’s current projects. Westminster, a 2013 and 2014 CDBG project, will yield nine (9) units and construction is planned for fiscal year 2018. The second project, 117 Broadway, is in pre-development and is a fiscal year 2017 and 2018 project. Funding will also contribute to capital improvements on existing affordable housing. Funding to improve and upgrade the living conditions for low and moderate-income homeowners of 1-4 family structures by providing financial assistance in the form of low interest deferred loans.
2	Project Name	Public Services

	Target Area	Town-wide
	Goals Supported	Public Services
	Needs Addressed	ADD Public Services
	Funding	CDBG: \$166,250
	Description	Public services include activities for low to moderate income residents of various ages. Activities help to provide and increase access to transportation, year-round recreation programs, health services, healthy food, academic support, and job opportunities.
	Target Date	July 1, 2017- June 30, 2018
	Estimate the number and type of families that will benefit from the proposed activities	700 families
	Location Description	Town-wide
	Planned Activities	Services include skilled nursing care, transportation and volunteer organization for senior activities, summer and year-round scholarships for income eligible children/families to participate in programs offered by the Town's Recreation Department, the Arlington Boys and Girls Club, and Fidelity House, academic support, teens employment, collection and distribution of healthy food, and mental health counseling.
3	Project Name	Public Facilities and Improvements
	Target Area	Low-moderate income block groups and the senior center

	Goals Supported	Public Facilities Public Infrastructure
	Needs Addressed	Public Facilities, Infrastructure, and Parks
	Funding	CDBG: \$225,000
	Description	Improving accessibility in targeted areas in town.
	Target Date	July 1, 2017- June 30, 2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Census block groups with a majority of residents are low to moderate income and the senior center.
	Planned Activities	To construct/reconstruct curb cut ramps/wheelchair ramps in accordance with ADA guidelines and to create ADA-compliant entrances to the senior center.
4	Project Name	Planning
	Target Area	Town-wide
	Goals Supported	Affordable Housing Development Housing Rehabilitation Public Facilities Public Infrastructure Public Services

	Needs Addressed	Economic Development Affordable Housing Public Facilities, Infrastructure, and Parks Public Services
	Funding	CDBG: \$91,971
	Description	Staff work related to affordable housing.
	Target Date	July 1, 2017- June 30, 2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Town-wide
	Planned Activities	Data gathering and analysis, local and comprehensive planning, affordable and fair housing studies and implementation.
5	Project Name	Administration
	Target Area	Town-wide
	Goals Supported	Affordable Housing Development Housing Rehabilitation Public Facilities Public Infrastructure Public Services Planning and Administration

Needs Addressed	Economic Development Affordable Housing Public Facilities, Infrastructure, and Parks Public Services
Funding	CDBG: \$102,000
Description	Staffing related to CDBG administration
Target Date	July 1, 2017- June 30, 2018
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	Town-wide
Planned Activities	Subrecipient management, program development and fiscal responsibilities.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The majority of CDBG funding in Year 3 is allocated to projects for which individual person or household’s income determines eligibility, not geography.

Geographic Distribution

Target Area	Percentage of Funds

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Arlington prioritizes all low and moderate income residents through the funding, rather than focusing solely on residents who live in a particular area of town.

Discussion

Utilizing input from the CDBG Sub-Committee and citizen participation, the Town chose to target programmatic responses to identified needs rather than geographic targeting.

The high cost of housing is a town-wide problem. The Housing Corporation of Arlington takes advantage of opportunities to purchase property and create affordable housing whenever they arise. In this way, areas of opportunity are created in all sections of Town.

Introduction

As in previous years, the Consolidated Plan helped shape the Year 3 Annual Action Plan. The activities selected for Year 3 funding are those projects that are ready to proceed, and able to make immediate impacts to low-and moderate-income persons. Arlington is expanding accessibility improvements throughout town by adding a second Public Facilities and Improvements project: the Senior Center. Eligible activities were selected through a formal solicitation process and will provide services for residents of all ages. Selected programs are those that best address identified needs. The majority of funding is dedicated to the greatest community priority, which is safe, quality, affordable housing. The Action Plan is formally approved at Town Meeting.

Actions planned to address obstacles to meeting underserved needs

The greatest obstacle to addressing unmet needs is the lack of financial resources. The Town will seek to maximize the resources available in furtherance of the Year 3 activities.

The Town will seek to partner with private developers and property owners to create opportunities for low-and moderate-income persons. First, the Town will continue its successful efforts to expand affordable housing development through inclusionary zoning practices that require affordable housing units to be created in all new housing developments with more than 6 units. Secondly, the Town will seek to leverage additional funding, when needed, for town-wide planning projects. Lastly, the Town will use its Community Preservation Act fund resources in partnership with Community Development Block Grant to enhance its benefits.

Also, the Housing Plan Implementation Committee is looking at new strategies to increase affordable housing, including accessory apartments and a land-trust model.

Actions planned to foster and maintain affordable housing

As outlined in this action plan, the Town has budgeted more than 50% of its annual CDBG allocation toward the goal of preserving, producing, and improving affordable housing. While in Year 3 fewer funds have been dedicated to the town's home improvement loan program, more funding has been allocated to the upkeep and production of affordable housing by the Housing Corporation of Arlington, whose demand for affordable rental housing remains high. The Town will also continue funding the Arlington Housing Authority's Life and Skills Center Building, with construction slated to begin in fiscal year 2018.

Actions planned to reduce lead-based paint hazards

The Town will continue to provide funding that requires remediation and abatement of lead-based paint. In addition, the Town and the Malden Redevelopment Authority will ensure compliance with MA lead laws on all homebuyer assistance and developer-driven projects, homeowner and rental. All new affordable housing is lead-free.

Actions planned to reduce the number of poverty-level families

A number of the public services help to reduce poverty including childcare provided to working families by Fidelity House and the Arlington Boys and Girls Club. Operation Success provides youth from Menotomy Manor with academic support. Arlington Youth Counseling Center provides battered women with a program called First Step.

Actions planned to develop institutional structure

Through inter-departmental communication, the Planning and Community Development Department will be readily available to identify ready-to-proceed public works and facility projects. The Town will evaluate its process for selection of public service projects to include a greater focus on outcome measures.

Actions planned to enhance coordination between public and private housing and social service agencies

The Town benefits from a strong network of Arlington-based providers as well as a network of regional housing and human services providers. The Town directly operates quality programs through its Department of Health and Human Services, which will ensure coordination of its programs with regional providers.

The Town will continue to participate as member of the North Suburban HOME Consortium. Through this participation, the Town is able to effectively coordinate its housing agenda with surrounding communities.

Discussion

See discussion above.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The following chart identifies program income that will be available for eligible projects during program year 2017.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	75,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	75,000

Other CDBG Requirements

1. The amount of urgent need activities	0
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2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 73.00%

Discussion

The Arlington Home Improvement Loan Program generates approximately 75,000 in program income annually, 15% of which is allocated to public services. The Arlington Home Improvement Loan Program utilizes CDBG funds to improve and upgrade the living conditions of low and moderate-income homeowners and occupants of one to four-family structures. The program provides financial assistance of up to \$25,000. The loans enable the homeowner to make repairs and correct violations of current building code standards that can be detrimental to the health and safety of the occupants.

Attachments

Citizen Participation Comments

https://www.arlingtonma.gov/Admin/Components/News Manage News - Review Story

visionLive

Town of Arlington My Tasks Site Content Support

Content Shortcuts Document Central Calendar News Image Library Pages Trash Can

Review Story

Show all options BACK

Town Releases Community Development Block Grant Application

January 30, 12PM is application deadline.

Post Date: 01/10/2017 4:24 PM

January 30, 12PM is application deadline.

The Arlington Department of Planning and Community Development is pleased to announce the release of the 2017-2018 Community Development Block Grant (CDBG) application.

CDBG is a program of HUD and was created in 1974 as part of Title I of Housing and Community Development (HCD) ACT of 1974, as amended. The primary objective of Title I is the development of viable urban communities by providing the following, principally for persons of low-and moderate-income:

- Decent housing;
- A suitable living environment; and
- Expanded economic opportunities

For forty-three years, the town of Arlington has received federal funds to improve the lives of low and moderate-income residents. Over the years, recipients of this funding have completed many exciting projects including the development and rehabilitation of affordable housing, the renovation of the Jefferson Cutter House, and the Crosby and Peirce School Playgrounds. Public services covered through the grant have included scholarships to the Boys and Girls Club, Fidelity House, and for Arlington High School athletics, support through the Arlington Youth Counseling Center, programming for elders, and more recently, food rescue and redistribution through Food Link, and a summer meals program for young residents through Arlington EATS.

To apply for funding through Arlington's Community Development Block Grant program or for more information, please visit the Planning and Community Development page of the Town's website: www.arlingtonma.gov/cdbg or contact Julie Wayman, CDBG Administrator, at 781-316-3094.

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**TOWN OF ARLINGTON
AGENDA
Community Development Block Grant (CDBG)
Sub-Committee Meeting**

February 28, 2017 at 8:00 AM
2nd floor Town Hall
Town Manager's Conference Room

AGENDA

- 8:00 am Review FY17 CDBG subrecipient performance
- 8:30 am Review FY18 CDBG program funding requests
- 10:00 am Adjourn



**TOWN OF ARLINGTON
AGENDA
Community Development Block Grant (CDBG)
Sub-Committee Meeting**

March 3, 2017 at 8:00 AM
2nd floor Town Hall
Town Manager's Conference Room

AGENDA

- | | |
|---------|--|
| 8:00 am | Review FY18 CDBG program funding requests, continue discussion |
| 9:30 am | Adjourn |



**Town of Arlington
Board of Selectmen**

Meeting Agenda

March 13, 2017
6:00 PM

Selectmen's Chambers, 2nd Floor, Town Hall

1. Introduction: Newly Appointed Redevelopment Board Member
Eugene Benson (term to expire 1/31/2020)

CONSENT AGENDA

2. Minutes of Meetings: February 27, 2017
3. For Approval: Free Parking Saturday, March 18, 2017, 8:00 a.m. - 3:00 p.m. in the Russell Common Lot and Rail Road Lot (Lamson Way) for Civics Day
Kylee Sullivan, Civics Day Planning Committee
4. Request: Special (One Day) All Alcohol License, 3/25/17 @ Dearborn Academy Gymnasium, 34 Winter Street for Lesley Ellis School Spring Party for Financial Assistance
Jen Hodgdon, Director of Development, Lesley Ellis School
5. Request: Special (One Day) All Alcohol License, 4/8/17 @ Robbins Memorial Town Hall Auditorium for Waldorf School of Lexington Spring Benefit
Susan Krupp, Director of Development, Waldorf School
6. Request: Contractor/Drainlayer License
Feeney Brothers Excavation LLC, 103 Clayton Street, Dorchester, MA

PUBLIC HEARINGS

7. 7:15 p.m. Eversource and Verizon Petition/Gould Road
Richard Schifone, Rights and Permits
(all abutters notified)

APPOINTMENTS

8. Equal Opportunity Advisory Committee
Lori Lennon (term to expire 1/31/2020)

TRAFFIC RULES & ORDERS / OTHER BUSINESS

9. Vote: Approve Committee Scope and Proposed Membership - Surveillance
Adam W. Chapdelaine, Town Manager
10. Vote: Authorize Town Manager to Negotiate Purchase and Sale for 1207 Mass Ave.
Adam W. Chapdelaine, Town Manager

11. Discussion: Future BoS Meetings

WARRANT ARTICLE HEARINGS

Articles for Review:

- Article 11** Bylaw Amendment/Residential Construction, Open Excavation, and Demolition Activity Regulations: Neighbor Notifications and Meetings
- Article 12** Bylaw Amendment/Residential Construction, Open Excavation, and Demolition Activity Regulations: Building Site Maintenance
- Article 13** Bylaw Amendment/Residential Construction, Open Excavation, and Demolition Activity Regulations: Abutter and Public Property Protections
- Article 14** Bylaw Amendment/Residential Construction, Open Excavation, and Demolition Activity Regulations: Noise Abatement
- Article 17** Bylaw Amendment: Regulation of Plastic Bags
- Article 26** Acceptance of Legislation/Establishment of a Parking Benefits District
- Article 29** Endorsement of CDBG Application
- Article 30** Bylaw Amendment/Departmental Revolving Fund Bylaw
- Article 31** Revolving Funds

FINAL VOTES & COMMENTS

Articles for Review:

- Article 15** Bylaw Amendment/Pride Commission
- Article 18** Bylaw Amendment/Appraisals of Town Property Interests
- Article 19** Vote/Appointment of Town Treasurer
- Article 20** Vote/Email Accounts for Members of Public Bodies
- Article 21** Vote/Surveillance Study Group
- Article 22** Acceptance of Legislation/Senior Property Tax Work-Off Program
- Article 23** Acceptance of Legislation/Veteran Property Tax Work-Off Program
- Article 24** Acceptance of Legislation/Elderly and Disabled Taxation Fund
- Article 25** Acceptance of Legislation/CPI Adjustment for Elderly Residents
- Article 59** Resolution/Sanctuary Town
- Article 60** Resolution Supporting State and Federal Legislation that Provides Greater Transparency in Political Donations and Limits the Influence of Money in Politics

CORRESPONDENCE RECEIVED

Community Preservation Committee Presentation to Finance Committee
Clarissa Rowe, Community Preservation Committee Chair

NEW BUSINESS

EXECUTIVE SESSION

Next Scheduled Meeting of BoS March 27, 2017.



Town of Arlington Board of Selectmen

Meeting Agenda

March 27, 2017

7:15 PM

Selectmen's Chambers, 2nd Floor, Town Hall

PROCLAMATIONS

1. Proclamation: Stephen J. Gilligan, Treasurer & Collector of Taxes

CONSENT AGENDA

2. Minutes of Meetings: March 13, 2017
3. Request: Special (One Day) Beer & Wine License, 4/2/17 @ Robbins Memorial Town Hall for a Private Event
Audrey Roth
4. Request: Special (One Day) All Alcohol License, 4/15/17 @ Whittemore Robbins House for a Private Event
Francis McWeeny
5. Request: Special (One Day) Beer & Wine License, 4/15/17 @ Arlington Center for the Arts Theater, 41 Foster Street for Blues Apocalypse 3.0
Carol Band
6. Appointments of New Election Workers: (1) Devynn Diggins, 208 Renfrew Street, U, Pct. 14; (2) Dorothea Jacobsen, 54 Medford Street, R, Pct. 7; (3) Lynne Sullivan, 23 Coleman Road, U, Pct. 14

APPOINTMENTS

7. Board of Registrar of Voters
William Logan (term to expire 3/31/2018)
8. Zoning Board of Appeals, Associate Member (term to expire 10/1/2019)
Diane M. Mahon, Chair

LICENSES & PERMITS

9. Request: Sidewalk Cafe Permit
Caffe Nero, 311-321 Broadway, Bruce Kidder (Business Representative)

CITIZENS OPEN FORUM - SIGN IN PRIOR TO BEGINNING OF OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

- 10. For Approval: Kurt Brown Memorial 5K Road Race 4/30/17
Craig McDonnell
- 11. For Approval: World Vision Global 6K For Water 5/7/17
World Vision, Christina Lee

FINAL VOTES & COMMENTS

Articles for Review:

- Article 11 Bylaw Amendment/Residential Construction, Open Excavation, and Demolition Activity Regulations: Neighbor Notifications and Meetings
- Article 12 Bylaw Amendment/Residential Construction, Open Excavation, and Demolition Activity Regulations: Building Site Maintenance
- Article 13 Bylaw Amendment/Residential Construction, Open Excavation, and Demolition Activity Regulations: Abutter and Public Property Protections
- Article 14 Bylaw Amendment/Residential Construction, Open Excavation, and Demolition Activity Regulations: Noise Abatement
- Article 17 Bylaw Amendment/Regulation of Plastic Bags
- Article 19 Vote/Appointment of Town Treasurer (tabled from 3/13/17 meeting)
- Article 26 Acceptance of Legislation/Establishment of a Parking Benefits District
- Article 29 Endorsement of CDBG Application
- Article 30 Bylaw Amendment/Departmental Revolving Fund Bylaw
- Article 31 Revolving Funds
- Article 59 Resolution/Sanctuary Town (tabled from 3/13/17 meeting)

CORRESPONDENCE RECEIVED

- Requesting Reduction to Traffic on Alfred Road and Lake Street
Tom and Romy Wilhelm with Alfred Road Residents
- Request Removal of Parking Prohibition on Mystic Street
Paul Schlichtman, 47 Mystic Street

NEW BUSINESS

EXECUTIVE SESSION

Next Scheduled Meeting of BoS April 3, 2017



**Town of Arlington
Board of Selectmen**

Meeting Agenda

April 3, 2017
7:15 PM

Selectmen's Chambers, 2nd Floor, Town Hall

1. Organizational Meeting for the Purpose of Electing a Chairman and a Vice Chairman
Marie A. Krepelka, Board Administrator

PROCLAMATIONS

2. Proclamation: April is Autism Awareness Month
Diane M. Mahon, Selectmen

CONSENT AGENDA

3. Minutes of Meetings: March 27, 2017
4. Request: Contractor/Drainlayer License
Premier Pavers & Hardscape Co., 8 Oak Meadow Road, Lincoln, MA
5. Request: Contractor/Drainlayer License
Terra Landscape & Construction, Inc., 138 Fisher Street, Westborough, MA
6. Request: Special (One Day) All Alcohol License, 4/22/17 @ Whittemore Robbins House for a Private Event
Amanda Cegielski and Christopher Allen
7. For Approval: Sidewalk Cafe Permit Renewals
Common Ground, 319 Broadway, Bob O'Guin
Capitol Theatre, 204 Mass. Ave., Richard Fraiman
8. Appointments of New Election Workers: (1) Doreen Curley, 4 Winslow Street, D, Pct. 10; (2) Florence DeFelice, 109 North Union Street, D, Pct. 5; (3) Whitney DeVito, 25 Central Street, U, Pct. 21; (4) Susan Lawlor, 163 Woodside Lane, U, Pct. 1

CITIZENS OPEN FORUM - SIGN IN PRIOR TO BEGINNING OF OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

9. Announcement and Endorsement: Treasurer's Office Personnel Change
Dean Carman

FINAL VOTES & COMMENTS

Articles for Review:

- Article 19 Vote/Appointment of Town Treasurer (tabled from 3/13/17 and 3/27/17 meetings)
Article 29 Endorsement of **CDBG** Application (tabled from 3/27/17 meeting)
Article 30 Bylaw Amendment/Departmental Revolving Fund Bylaw (tabled from 3/27/17 meeting)
Article 31 Revolving Funds (tabled from 3/27/17 meeting)

CORRESPONDENCE RECEIVED

- Request Parking Restrictions on Henderson Street
Nikki DePasquale, 19 Henderson Street, via Request/Answer Center
- Request Resident Sticker Parking Only on Cleveland St.
Cheryl Marceau, Cleveland St. Resident

NEW BUSINESS

EXECUTIVE SESSION

Next Scheduled Meeting of BoS April 10, 2017.

FINAL VOTES & COMMENTS

Articles for Review:

Article 11 BylawAmendment/Residential Construction, Open Excavation, and Demolition Activity Regulations: Neighbor Notifications and Meetings

Article 12 BylawAmendment/Residential Construction, Open Excavation, and Demolition Activity Regulations: Building Site Maintenance

Article 13 BylawAmendment/Residential Construction, Open Excavation, and Demolition Activity Regulations: Abutter and Public Property Protections

Article 14 BylawAmendment/Residential Construction, Open Excavation, and Demolition Activity Regulations: Noise Abatement

Article 17 BylawAmendment/Regulation of Plastic Bags

Article 19 Vote/Appointment of Town Treasurer (tabled from 3/13/17 meeting)

Article 26 Acceptance of Legislation/Establishment of a Parking Benefits District

Article 29 Endorsement of CDBGApplication

Article 30 BylawAmendment/Departmental Revolving Fund Bylaw

Article 31 Revolving Funds

Article 59 Resolution/Sanctuary Town (tabled from 3/13/17 meeting)

Attorney Heim requested the Selectmen to table #19,#29,#30 and #31 until the 4/3/17 meeting. The Selectmen agreed unanimously to table those articles.

Mr. Byrne moved approval of the comments for the remainder of the articles. SO VOTED (5-0)

CORRESPONDENCE RECEIVED

Requesting Reduction to Traffic on Alfred Road and Lake Street

Tom and Romy Wilhelm with Alfred Road Residents

Request Removal of Parking Prohibition on Mystic Street

Paul Schlichtman, 47 Mystic Street

Mr. Curro moved receipt of correspondence and referred them to the Town Manager.

SO VOTED (5-0)

NEW BUSINESS

Mr. Greeley sent best wishes to Rita Chapdelaine who is at the end of her pregnancy and awaiting the birth of her second child.

Mr. Greeley wished Marie Krepelka well during her medical leave.

Mr. Greeley stated he would be fundraising to replace the white board in the chambers with an award plaque area with a ledge and will come back with a design during this year.

Mr. Byrne congratulated the Arlington High Boys Varsity Hockey team on their win of the Division 1a State Championship.

Mr. Byrne reported feedback from the Parking Implementation and Governance Committee meeting.

1) There are complaints regarding the library parking. The committee will review and work on possible alternatives to improve the parking.



**Town of Arlington
Board of Selectmen**

Meeting Agenda

April 24, 2017

7:00 PM

Selectmen's Chambers, Town Hall, 2nd Floor

1. Approval of Sale of \$1,100,000 Water Bond to the Massachusetts Water Resource Authority
Dean Carman, Treasurer & Collector of Taxes

PROCLAMATIONS

2. Proclamation: Day of Awareness and Action to End Sexual Violence

FOR APPROVAL

3. Farmers' Market 2017
Patsy Kraemer, Market Manager

CONSENT AGENDA

4. Minutes of Meetings: April 3, 2017
5. Request: Annual Hardy School PTO Walkathon, Wednesday, April 26, 2:30 p.m. - 4:00 p.m.
Patsy O'Brien, Hardy School PTO
6. Request: Special (One Day) All Alcohol License, 5/6/17 @ Whittemore Robbins House for a Private Event
Michele Noska, Beaujolais Catering
7. Request: Special (One Day) All Alcohol License, 5/20/17 @ Fidelity House, 25 Medford Street for the Annual Fundraiser
Frank Tessitore, President, Friends of Fidelity House
8. For Approval: Sidewalk Cafe Permit Renewals
Barismo, 171 Massachusetts Avenue, Hong Xue
Gail Ann, 10 Medford Street, Kiriakes Karageorgiou
Ristorante Olvio, 201 Massachusetts Avenue, Angelo DiGirolamo
9. For Approval: KENO To Go Monitor
A & A Market, 1042 Massachusetts Avenue
10. Appointment of New Election Worker: (1) Susanne Olson, 63 Overlook Road, D, Pct. 20

FINAL VOTES & COMMENTS

Articles for Review:

Article 19 Vote/Appointment of Town Treasurer (tabled from 3/13/17 and 3/27/17 meetings)

Article 29 Endorsement of CDBG Application (tabled from 3/27/17 meeting)

Article 30 Bylaw Amendment/Departmental Revolving Fund Bylaw (tabled from 3/27/17 meeting)

Article 31 Revolving Funds (tabled from 3/27/17 meeting)

After some discussion, the Board voted that the vote used for the Selectmen's Report to Town Meeting will be the vote taken for the Final Votes & Comments from this point on. Also the Selectmen's Handbook will be revised to reflect this policy decision.

Mr. Greeley moved approval.

SO VOTED (5-0)

CORRESPONDENCE RECEIVED

Request Parking Restrictions on Henderson Street

Nikki DePasquale, 19 Henderson Street, via Request/Answer Center

Request Resident Sticker Parking Only on Cleveland St.

Cheryl Marceau, Cleveland St. Resident

Mr. Curro moved that Ms. Marceau's request be sent to Safety Officer Corey Rateau for review and recommendation.

SO VOTED (5-0)

Mrs. Mahon moved receipt of Correspondence Received.

SO VOTED (5-0)

NEW BUSINESS

Mr. Pooler, Deputy Town Manager, announced that the FY2018 Financial Plan is now posted on the Town Website.

The Deputy Town Manager also congratulated Mrs. Mahon and Mr. Dunn on their re-election to the Board.

Town Counsel Heim also congratulated Mrs. Mahon and Mr. Dunn on their re-election to the Board.

Mr. Greeley stated he was saddened by the death of Senator Donnelly and he would be greatly missed.

Mr. Greeley also congratulated Mrs. Mahon and Mr. Dunn on their re-election to the Board. He thanked all the voters that came out in the inclement weather to vote.

Mrs. Mahon thanked all the voters that came out on Saturday to vote and stated she would continue to build upon the work she has been doing over the last three years.

Mr. Dunn stated he wanted to thank everyone for their support and was looking forward to tackling the challenges over the next three years.



Town of Arlington, Massachusetts

ARTICLE 29

Summary:

To see if the Town will vote to endorse the application for Federal Fiscal Year 2018 prepared by the Town Manager and the Board of Selectmen under the Housing and Community Development Act of 1974 (PL 93-383) as amended; or take any action related thereto.

ATTACHMENTS:

Type	File Name	Description
Reference Material	Discussion-Vote_Article_29.pdf	Discussion-Vote Article 29

Board of Selectmen Report

Community Development Block Grant(CDBG) Report