



Parking Implementation and Governance Committee

Meeting Date: Friday May 26, 2017

Time: 8:00 to 9:00 am

Location: Town Manager's Conference Room, Town Hall Annex

Attendance: Adam Chapdelaine, Steve Byrne, Laura Wiener, Howard Muise, Corey Rateau, Michael Morse, Leland Stein,

Meeting minutes. Minutes of 4/28/17 were approved unanimously.

Meter reports. Mike M. will change Library lot to pay and display. Steve will update Selectmen. Corey--signs being made right now. Motion to install signs "Metered parking 8AM to 8PM, Monday--Saturday, Pay at Pay Station". Second sign, "\$1/hour, 4 hour limit". Motion approved unanimously.

Year-to-date revenue, through April 30 (4 months):

Multi-space meters--\$49,930

On street meters--\$103,000

Annual income projection: \$450,000. Had projected \$425,000.

Courtesy time--108,800 times since Dec—May (\$18,000/month foregone income)

Parking Benefits District. Next step is for Selectmen to designate the area and designate a board to oversee the District and funding decisions. Laura will talk to Chamber Director about designating a Chamber rep. to replace John Hurd on PIGC. Committee will monitor revenue and start making a list of improvements. Adam will check on Arlington Catholic rep. to PIGC. Adam will provide an estimate of available and projected meter revenue, minus anticipated expenses. For next meeting, list of projects and timeline.

Monitoring update. Counts were done on Saturday May 13 and Thursday May 18.

On street parking peaked at 7-8PM, 96% utilization, similar to last count. Lowest is 63% (4-5pm).

Russell Lot-- Peak time is 4-5PM, 59% utilization. Lowest utilization is 24% from 10-11 AM. Taxi spaces empty all day on Saturday.

Chestnut St. Signs. Tabled.

Loading zone. Ali and Corey are working with businesses.

Next meeting June 23, changed to June 20.