

**TOWN OF ARLINGTON  
MINUTES OF THE PERMANENT TOWN  
BUILDING COMMITTEE MEETING  
TUESDAY, JUNE 20, 2017**

Location: Town Hall Annex, Second Floor Meeting Room

Present: John Cole, Chairman  
Adam Chapdelaine  
Allen Reedy  
Bill Hayner  
John Maher  
Ruthy Bennett  
Brett Lambert

Guests: Burt Barachowitz, PMA  
Brian DeFilippis, PMA  
Kevin Nigro, PMA  
Rob Juusola, NV5  
Tim Baker, NV5  
Lee Rich, DRA  
Laurie Cowle, HMFH  
Regan Shields Ives, Feingold & Alexander  
Kyle McManus, GTC  
Jim McGrath, GTC  
Karen Donato, Principal of Thompson Elementary School  
Michael Hanna, Principal of Stratton School

Absent: Bob Jefferson

The Chairman convened the meeting at 7:30 PM.

**THOMPSON SCHOOL**

Mr. Barachowitz and Mr. DeFilippis gave an update on the progress of the work, which was summarized in a handout dated June 20, 2017, which had photographs of the ongoing work, included. Mr. McManus and Mr. McGrath of GTC indicated that they still believe that that project will be completed on time, which is scheduled for August 18, 2017, with final completion on September 2, 2017. However, Mr. Nigro of PMA disputed these conclusions and provided a handout entitled, "Update Schedule #8," dated June 16, 2017. Such analysis included a critical path discussion and provided other analyses of the ongoing work. Mr. Nigro suggested that completion in accordance with the project schedule seems very unlikely although it is still potentially possible. The Chair, therefore, observed that this analysis of likely late performance by the contractor would mean that the school administration must have a contingency plan. Laurie Cowle of HMFH observed that 46% of the job was left to do in 20% of the time.

Change Orders #4 and #6 were unanimously approved on a motion by Hayner, seconded by Reedy. These changes were as set for in a handout provided and dealt with trenching and an invert change.

**Thompson School Invoices:**

The following invoices for the Thompson School were unanimously approved on a motion by Reedy, seconded by Hayner:

1. HMFH in the amount of \$3,756.54;
2. HMFH in the amount of \$178.20; and
3. HMFH in the amount of \$16,000.
4. Briggs in the amount of \$432.
5. WSP for commissioning services in the amount of \$500.
- 6., 7. and 8. Triumph Mobile Classrooms in the amount of \$8,750 each.

**STRATTON SCHOOL**

Mr. Juusola reported that the project was on time and on budget. He described some of the ongoing work such as doors, fire alarm system. Preparations are being made for the move, which starts next Monday. The punch list is starting on the top level. Change Order #10 in the amount of \$218,645.56 was unanimously approved on a motion by Hayner, seconded by Reedy. The particulars of the change order are as set forth in a handout provided by Mr. Juusola. He also provided a handout showing the contingency log and a change order log.

**GIBBS SCHOOL**

Mr. Juusola handed out a project budget, which was scrutinized by the Committee and discussed. Mobilization will begin after the July 4th weekend. Demolition and abatement will proceed and job drawings are being prepared. Ms. Shields Ives reported that the design documents are almost completed. She further stated that the project is tracking at a 48 score for LEEDS.

**DEPARTMENT OF PUBLIC WORKS YARD**

The firm of KVA has been chosen as the Owner's Project Manager.

**HARDY SCHOOL**

The firm of Jones, Long and LaSalle has been chosen as the Owner's Project Manager for the Hardy School.

**HOUSEKEEPING**

On a motion by Reedy, seconded by Lambert, the minutes of the May 16th meeting were unanimously approved

**ADDITIONAL INVOICES**

On a motion by Reedy, seconded by Lambert, the following invoices were unanimously approved:

1. Chrome books in the amount of \$73,250;
2. Chrome books for the Thompson School in the amount of \$3,800; and
3. Apple Inc. in the amount of \$2,763.

Whereupon, at 8:57 PM a motion was made by Maher, seconded by Hayner, to adjourn and it was unanimously voted.

Respectfully submitted,

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John F. Maher, Clerk Pro Tem