



Meeting Minutes	July 13, 2017	Town Hall Annex, 1st Floor Conf. Room
------------------------	----------------------	---

Commissioners attending: Adria Arch, Jonathan Hyde, Stephanie Marlin-Curiel, Steve Poltorzycki, Aimee Taberner

Commissioners absent: Barbara Costa, Carla Dorato, Leland Stein, Marga Varea

Guests: Liza Halley (Poet Laureate Committee), Cathie Desjardins (Poet Laureate-Designate)

The meeting was called to order at 7:35 pm.

Minutes: Minutes for May 11, 2017 were unanimously approved.

Poet Laureate Budget: A budget not to exceed \$500 to support activities of the Arlington Poet Laureate was approved unanimously. There is an expectation that the Poet Laureate Committee will report to ACAC from time to time regarding the use of the funds.

Budget Update: \$2,500 of the FY17 budget was spent on the extended scope of the Arts & Culture Plan project. FY17 closed with \$210.87 in unspent funds from the FY17 Budget. It was suggested that an agenda item for a subsequent meeting be approving blocks of expenditures from the FY18 Budget.

Cultural District Managing Partnership Meeting: Taberner gave an update of the highlights of the May 24 and June 9, 2017 meetings of the CDMP. The Massachusetts Cultural Council, while supportive of the concept, has not yet approved the designation of a Cultural District in Arlington. MCC has made some suggestions for how the position of the town could be improved regarding approval of the Cultural District application. In addition, the CDMP is working on internal organizational and structural issues.

TDC Arts Agencies Study: There was a recap of the discussion with Julie Koo at the June 12, 2017 meeting where the interim results of the TCS report were presented.

Arts & Culture Plan and TDC Arts Agencies Study Next Steps: Arch and Marlin-Curiel will develop a calendar of next steps associated with the Arts & Culture Plan and TDC Arts Agencies Study, to include an update to the Board of Selectmen, a date for sending out an RFP for web site design, and a date for a meeting of ACAC to focus on strategic planning.

Town Day (Sept. 16): A budget not to exceed \$200 was unanimously approved to support ACAC's role in Town Day activities. ACAC will be sharing a booth with ACC.

New Business:

Web Site Design: We will begin development of an RFP for design of an Arlington arts and culture focused web site and related matters, such as branding and marketing. Hyde will lead this effort. Taberner will ask the Cultural District Managing Partnership participants for ideas and assistance.

Funding: Arch and Marlin-Curiel will meet with the Town Manager to discuss options for a dedicated income stream (for example, via a voluntary contribution on bills for water usage).

NEA Our Town Grant: There have been ideas put forth for Arlington-related projects that may be suitable for NEA Our Town Grants (ideas have come from True Story Theater and A-TED). Marlin-Curiel will request assistance from the Planning Department related to preparation of grant proposals.

The meeting was adjourned at 9:40 pm.