



## MINUTES MEETING September 12, 2017

Committee called to order by Aimee Taberner, Co-Chairman, at 7:12 p.m.

Members present: Sarah Burks, Co-Chair, Chris Costello, Aimee Taberner, Co-Chair, Ellen Aamodt, Annemarie Delaunay-Danizio, Tracy Skahan, Geraldine Tremblay, Mike Borgasano

Others present: James McGough, Trustee Emeritus, Chuck Luca, Paul McGaffigan, Heather Leavell

Absent: Dan Johnson

### Directors' Update

Paul McGaffigan reported on the financial status of the corporation and updated the preliminary financial results of the Soiree. The event achieved its goals. The Treasurer requested that all claims for reimbursement of expenses for the event be submitted as soon as possible. Those expenses presented at the meeting were recommended for reimbursement through a motion to recommend made by Geraldine Tremblay, seconded by Sarah Burks and accepted unanimously. It was agreed that those items not sold at the silent auctions would be offered at another silent auction opportunity on Town Day.

The Board added an **action item** for its next meeting: to provide feedback and logistics for the 2018 Soiree.

A motion was made by Geraldine Tremblay, seconded by Sarah Burks to receive the Treasurer's Report, and accepted unanimously.

### Collections

Heather Leavell noted a new acquisition/donation of a Charles Lindberg bust. The item will be restored by Bob Shure. This could be the basis for a special event. Also new to the Museum is a 1930's painting, "Rocks and Trees". The Board added an **action item** to measure and secure the current inventory of paintings with clips and hangers. The Exhibits Committee will determine where each of the paintings should be hung.

Another **action item** related to the project for new labels for each of the works, Heather Leavell informed the Board that the required supplies had been purchased. She will send the sizes of labels required to Chris Costello. The project will commence with the items in the Friends and Family Gallery.

The last **action item** in this category involves the bronze sculpture by George Manuel Aarons called "Duo". It was agreed that Heather Leavell would contact Skinner Auctioneers and report back to the Board at the October meeting.

## **Operations**

Screening has been installed behind the steps at the side entrance. There is now no evidence of animal infiltration.

## **Review of Minutes**

The Board reviewed the Minutes of the 8 August meeting. A motion was made to approve the minutes by Sarah Burks, seconded by Annemarie Delaunay and approved unanimously. The minutes did prompt another discussion on bearing the cost of cleaning/restoring of items on loan. It was decided that estimates of costs should be obtained and that the text of the loan agreements should be reviewed with legal assistance.

## **Volunteer Report**

At present, James McGough has 3 docents undergoing training at the museum. James distributed 2 documents he had authored: one on the founding and establishment of the museum and a second document describing the items in the galleries for use by docents and other tour guides.

The Dallin School plans to visit the Museum and will donate \$5 for each pupil; James would speak with the coordinator at the school and report back. Secondly, Heather Leavell will conduct training on an iPad or cell phone for processing admission charges and gift purchases.

Sarah Burks made a motion to accept the Volunteer Report, seconded by Aimee Taberner, accepted unanimously.

## **Events**

Chuck Luca updated the Board on the status of Art on the Green. All table space had been booked. Three performances of classical music, poetry and a music concert would take place during the course of the day.

The Old Schwab Mill is celebrating OctoberFest on 14 October.

**Action Item:** Aimee Taberner to follow up on any plans for First Light.

**Other Business**

Nick Batzell should be added to our distribution lists.

**Action item:** Heather Leavell/Chuck Luca to work on a banner “artist on site”.

The meeting was closed at 9:05 p.m. by Aimee Taberner.

Ellen Aamodt, Recording/Corresponding Co-Secretary