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Policies and Procedures Minutes 08/11/2011

Policies and Procedures Subcommittee, Arlington School Committee

School Committee Room – August 11, 2011 – 7:30a.m.

Approved 9 6 2011

In Attendance:

Subcommittee Members: Judson L. Pierce-Chair

Joe Curro

Jeff Thielman

School Committee Member Bill Hayner

Motion made by Mr. Thielman to adopt minutes of 7/14/11, seconded by Mr. Curro passed 3-0.

There was a discussion concerning Mr. Pierce's draft revision to **File KF (School Use)**. A motion was made by Mr. Thielman to recommend the revision to File KF. Seconded by Mr. Pierce. Motion passed 3-0.

Fee structure is contained in an exhibit to KF. There are 3 groups: 1) for APS affiliated (no energy use fee), 2) benefiting Arlington students (half energy use fee) and 3) outside APS (full energy use fee). Mr. Curro made a motion to recommend **KF-E** to the School Committee, Mr. Thielman seconded. Motion passed 3-0.

There was a discussion concerning MASC suggested policy concerning students transferring to the APS from Charter Schools. Mr. Thielman made a motion to recommend **File JFABC**, concerning students transferring to the APS from Charter Schools, to the School Committee for First Reading. Seconded by Mr. Curro. Motion passed 3-0.

There was a discussion concerning MASC suggested policy concerning animals in the schools. Mr. Thielman made a motion to recommend **File IMG**, concerning animals in the schools, to the School Committee for First Reading. Seconded by Mr. Curro. Motion passed 3-0.

There was a discussion concerning pictures of students on the APS website. Mr. Thielman suggested that a signed authorization be part of the handbook. Mr. Hayner suggested that no address or last names be used. Mr. Curro felt that this issue had come up a few years ago and recalled **File IJNDC** concerning websites. Mr. Thielman suggested that Interim AHS Principal Mary Villano draft language for a policy revision and/or an opt out form for the School Committee's review. Mr. Curro suggested the following language to input into File IJNDC: the Arlington Public Schools maintain the right to use student images unless parents specifically withdraw permission by signing an opt out form. Mr. Curro suggested that our subcommittee review policies relating to health education contained in File IHAM for similar language.

There was a discussion concerning changes to our policy concerning subcommittees and liaisons. First, we need to update to reflect the names of the current subcommittees. Regarding liaisons, these have been around for about five years. The primary purpose of liaisons is communication especially during budget season. Mr. Hayner suggested that the liaisons should have a lot of flexibility in how he/she executes the job. Mr. Pierce will work on File BDE for next meeting and Mr. Curro will work on Files BDEA and BDF.

Next meeting: September 15, 2011 at 7:30a.m.

Mr. Curro moved to adjourn at 8:07a.m., seconded by Mr. Thielman. Motion passed 3-0.