

Arlington Cultural Council Minutes
Monday, August 14, 2017
Town Hall Annex 1st Floor Conference Room, 7:30-9 pm

Attendance:

I. ACC Member Name	Status
Taylor, Lisbet	Y
Harding, Kimberley	Y
Timperi, Jeff	Y
Harris, Dave	Y
Kepka, Asia	no
Buehler-Probst, Brigitte	Leave of Absence Jan-Sep 2017
Karen McCarthy	Visitor (prospective member)

The meeting was called to order by Lisbet at 7:32pm.

- 1) Approval of July 2017 minutes were approved. -- Lisbet
Action step: Kimberley will submit them to Fran Reidy for the Town website.

- 2) Guest visit by Cecily Miller. As neither Lisbet nor Kimberley heard back from Cecily, she did not come.
Action step: Lisbet call to follow up re attending ACC September 11th meeting.

- 3) The final meeting with TDC consultant of results of all recommendations for the Arlington Arts Agencies will take place on Wednesday, September 13, 6-10p location TBD.
 Asia and Dave had attended the previous one. Kimberley disseminated the plan to all members via email. It was not decided who will attend.

- 4) Treasurer's Report – Jeff Timperi
 FRPs remain outstanding from the following grantees:
 - Porchfest (Linda is in Greece)
 - Claudia Donnet
 - Two grantees for which Asia is liaison
 - Tap and Blues is in process, as reported to Lisbet and Jeff.

The Administration budget has \$197 remaining.

Acton Steps:

- Some will be used for Town Day – **printing of 100 postcards.**
 (No swag will be ordered, as had been discussed at last month's meeting.)

- **\$25** will be used for ACC **to join MASSCreative**, once **Lisbet** clears it with Arreen Andrew, ACC's liaison at MCC. **Jeff** has agreed to front the \$25.

- 5) Corresponding Secretary Report – Kimberley H.
 Fran Reidy requested via **Kimberley** that **all ACC minutes be sent** to her for posting on the Town website.
 All Minutes to date are in ACC's Dropbox, except May.

Action Steps:

Lisbet will look for **May** minutes.

Kimberley w/**book rooms** for upcoming:

1) Information Session on Monday, Sept. 18th. for 2018 grant applications
__Multipurpose Senior Center, 27 Maple St.: **Large Room on 2nd Floor**);

2) Grantee Information Sessions (**book through Patsy Kraemer**) Lyons Room, Town Hall,
Monday, Oct. 30 and Thursday, November 2 at 7pm.

6) Beginning of New Grant Cycle

- a. Jeff's new guidelines were approved, with the elimination of grant-writing workshop.
- b. A sample proposal as well as a previous Gold Star proposal (Luminarium's), that were previously on the ACC blog that is no longer used, will be put on the MCC-ACC website, along with the updated guidelines. **Lisbet will do this.**
Date of applicant information meeting is Monday, Sept. 18th
Co-Chairs Kimberley and Lisbet will lead the meeting.
Dates of Presentation meetings: Monday, Oct. 30 and Thursday, Nov. 2.
- c. Applications for grants go live Sept 1. 7-8:30p.
- d. **Advertising – Publicity by David**; a **Press Release** w/b written & disseminated to A-list & A-list on FB (**Kimberley**); YourArlington; Arl. Advocate; ACC FB; etc.
- e. Kimberley was unanimously voted in as Co-Chair of ACC.

6) Town Day Planning

- a. Report from ACAC meeting – Lisbet attended the ACAC meeting on August 3rd. ACC will share one tent with ACAC, APA and CDMP (managing partnership for Arlington Cultural District), although a memo sent by Adria Arch, Co-Chair of ACAC does not mention CDMP. (Kimberley forwarded the memo to the full Council for our information.) CDMP is composed of Adria as head; Jenny Raith, Beth Lock, Linda Shoemaker, and Jan Whitted (Artbeat) [this is not a definitive list: LT]. The first Arlington Beer Garden will be run by Somerville's Aeronaut Brewery, set up by Town Planner Ali Carter and approved by the Town, right near the location of the composite booth. Volunteers have been engaged by ACAC for the Garden, outside the 3 booth reps. Consultant Cecily Miller and APA are working on the Beer Garden.
- b. Jeff has been working with Adria on the Town Day event, September 16.
- c. Literature needed – **Kimberley w/print up 100 postcards, after adding that the 2018 deadline for applications is Monday, October 16th, at 11:59:59pm.**
- d. Budget for materials -- \$ for 100 postcards. Dave signed up to volunteer at the ACC booth from 1-3pm, so he can collect ACC items; Kimberley will drop by to pick up her table.

7) Recruitment

- a) Possible sources of new volunteers

- <https://www.givebacktime.org/> Kimberley will follow up.
- High School Students (Dave Ardito) – counselor’s office re charitable hours. Dave will do this.
- Ask Alberto Guzman to recommend people. Lisbet w/call him.
Town group of business people: it begins with a A-TED

8) Old Business: LCC Pilot program

Questions: How will it be presented and managed?

How does it impact the Town.

Do not go with it this year. Voted down.

9) New Business

a. Joining MassCreative. The fee is \$25 – Lisbet w/ask MCC if it is OK to join; then

b. Request for Quote to do website for Town – Arts Coordinator for Town

What do we want on an arts website – townwide website:

Calendar; Post of news items; Resources; Classifieds; Bartering; posting minutes

Page for ACC. **Kimberley w/respond “Yes.”**

The meeting was adjourned at 9pm.

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LT: Submitted to ACC 8.15.17