

**Zoning Recodification Working Group (ZRWG)**  
**October 20, 2017**  
**Arlington Town Hall, First Floor Conference Room**  
**8:00-9:20 AM**

Attendees: David Watson (ARB), Christian Klein (ZBA), Steve Revilak (Town Meeting Member), Cathy Garnett (Conservation Commission), Charlie Kalaskas (Master Plan Implementation Committee), Nancy Flynn-Barvick (at-large), Ralph Willmer (Master Plan Implementation Committee), Jenny Raitt and Laura Wiener (DPCD Staff)

Guests: Marshall Audin

Meeting summary of 9/22/17 was reviewed and approved as amended.

Recap and Evaluation of Second Public Forum of (10/18/17)

- ZRWG needs to explain better why we are not redlining a document. Marshall suggested producing a document that compares each section side by side.
- We will need a document that shows what Administrative Rules and Regs we are removing. We will need to detail this further when Hearing Draft comes out. To be discussed at a future meeting.
- In response to a comment about Inland Wetlands and Flood Plain sections, Cathy repeated that the message from Con Comm is to remove anything that duplicates their regs.
- There was general agreement that we want to bring this to a Special Town Meeting and not roll it into the Annual Town Meeting.

Schedule and outreach

- David and Steve both noted concerns with the timeline. There's a short turnaround time between keeping public comments open until 11/9 and getting Hearing Draft on 11/10. Laura noted that we will be able to edit the Hearing Draft if needed.
- David and Jenny estimated up to 3 nights for ARB public hearing
- Cathy and others suggested we should target outreach to Town Meeting Members.
- David, Steve and Christian offered to reach out to their Town Meeting Members to get a reading on their understanding of what we are doing. David will work on a list of questions for Town Meeting members. Other WG members will reach out to their Town Meeting Members as well. Discussion of questions:
  - Were you aware of this effort?
  - Do you have any concerns or feedback?
  - Have you heard from constituents?
  - What would you need to see to feel comfortable voting for this?
- Illustrations—the following list was suggested. Steve noted that it may make sense to locate some in the definitions.
  - Usable open space and landscaped open space
  - Parking
  - Accessory buildings

Next Steps.

- Staff will work with Cathy to comb through Con. Comm. regs to identify anything presently in the zoning that is not duplicated in Con. Comm. regs.

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- David and Laura will work on questions for Town Meeting Members and getting a contact list.
- Jenny will look at RKG contract. Bob Ritchie is supposed to review draft prior to being delivered to Town.

Meeting adjourned: 9:15 AM

Next meeting: Wednesday November 1, 2017, 8AM.

Remaining Open Houses: November 2 and 9

Public Comments close: November 9 (last Open House)

Third draft bylaw (Public Hearing Draft): November 10

ARB public hearing: December 11, 2017