

## ADDENDUM #1

### Questions and Answers re: RFP #17-56

Design Service/Mill Brook Corridor & Wellington Park Revitalization

<https://www.arlingtonma.gov/Home/Components/RFP/RFP/1323/161>

*1. The timeline indicates that MyRWA will lead the Community Outreach. What will be the involvement of the selected design team in this community outreach? In terms of attendance at meetings, the preparation of graphic materials and documentation of the outreach findings?*

The consultant will be responsible for creating and delivering presentations for 3 public meetings, focusing on data collection and graphics for site analysis, environmental assessment and design components. MyRWA will lead and document all outreach efforts including creating and collecting survey data, convening smaller focus groups of residents/abutters/property owners as needed, conducting outreach for public meetings and hosting site events such as walks and clean-ups.

*2. In addition to Arlington's Community Preservation Act, are there any specific funding opportunities or grants that the Town foresees pursuing for this project?*

At this point in time, CPA is the only source of funding for this project. Wellington Park is slated for capital investment in 5-7 years and MyRWA will continue to identify future grants with help from their Development Director.

*3. Is the Town aware of any previous studies or findings regarding polluted or hazardous soils on the site?*  
None to date.

*4. Have any design or planning services been provided for Arlington Reservoir, Hurd Fields, Cooke's Hollow, or Meadowbrook Park since the publication of the 2010 report?*

Yes, see projects and links below.

The Reservoir Master Plan is underway, link to the RFP and presentation at the second public meeting:

<https://www.arlingtonma.gov/home/showdocument?id=35183>

<https://www.arlingtonma.gov/home/showdocument?id=40090>

In the coming weeks, the Parks and Rec Commission will decide whether to pursue plans to convert the existing field at Hurd Park to a soccer turf field.

A feasibility study for Cooke's Hollow, completed in 2011:

<https://files.acrobat.com/a/preview/df6747d4-1d9f-4184-9d7b-b73bf9e632ca>

*5. The 2010 report identifies the "two abutting Prentiss Road properties" as possible opportunities for "potential alternative uses and/or long term redevelopment plans." Does the current status of these parcels still support that idea?*

The Town has not tried to purchase or control these parcels.

*6. Can more information be provided regarding the requirements for the CPA Final Application for Next Phase of Work (due in December) and what will be required of the design team for this application?*

The design teams' role in this application will be minimal. If a firm is selected by the deadline for the application, we may ask for high-level cost estimates for future design/engineering work or submit a revised/detailed budget after the deadline.

*7. Can you confirm that there are adequate surveys of the Wellington Park project site and Mill Brook Corridor to function as base maps for our work?*

We expect design teams to create a base map from existing municipal and state records and conduct site visit(s) to record site context, existing conditions, drainage, general locations and types of plant materials and any unique site features. If there are other, cost-effective means to detail key features that will influence the schematic design, we would welcome a cost/scope proposal from the applicant.

Additionally, a topography survey was completed for Wellington Park in 2004, see link below.

<https://www.dropbox.com/s/osofuae6uf29yw5/TOPO%20WELLINGTON%20r2004.pdf?dl=0>

*8. With the feasibility work for intersection/access improvements for connections to the Minuteman Bikeway, do you recommend the consultant carry a traffic engineer on the team?*

At this point in the project, we are interested to understand how this linear park conceptually connects to the Minuteman and will not require the expertise of a traffic engineer.

*9. For Signage improvements, do you recommend the consultant carry a signage designer on the team?*

Similar to the above question, we do not plan to get to the level of design and construction details to need a signage expert. However, we hope that the hired design team can provide recommendations on the types/locations of signs that would contribute to the overall park improvement plan.

*10. On the Project Timeline in the RFP is noted: 'Community Outreach: January-April 2017 (led by MyRWA)'. Can you confirm the date? Should this be 2018 instead?*

Yes, outreach should be January – April 2018.