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## **Policies and Procedures Minutes 01/19/2011**

# **APPROVED Minutes**

**Arlington School Committee**  
**Policies and Procedures Subcommittee**

*January 19, 2011*

The meeting was called to order by Judson Pierce, Chair, at 6:30 p.m.

### **In attendance**

School Committee Members: Judson Pierce, Leba Heigham, Cindy Starks,  
Administration: Dr. Kathleen Bodie,

### **Approval of Minutes**

The minutes were read from the January 7, 2011 meeting and approved unanimously on a Motion made by Ms. Starks and seconded by Ms. Heigham.

### **Public Participation**

None.

### **Review of File CBI, CBI-E, Evaluation of Superintendent and Evaluation Instrument**

The Subcommittee discussed moving up the time period in which to complete the evaluation process to conform with the Town Election cycle. The Subcommittee noted that it was awaiting further clarification from the Attorney General's Office, MASC, MASS, Town Counsel and/or labor counsel concerning the impact, and necessity of revisions, to our existing Policy as a result of the changes to the Open Meeting Law. Dr. Bodie indicated that she would contact Mike Long who is an attorney for M.A.S.S.

### **Discussion of Suggested changes to Files BE and BEA concerning time/date of School Committee Meetings**

The Subcommittee decided that it would make no changes to its recommendations to the School Committee that our meetings begin at 6:30pm on Thursday evenings and end at 10:00pm and that this change should begin with the first meeting of the School Committee in September 2011.

### **Discussion of File KF-Room Booking Policy:**

Ms. Starks informed the Subcommittee that she would type out the listing of groups and send them to the subcommittee members for review.

Motion to adjourn was made by Ms. Starks at 7:30pm, seconded by Ms. Heigham and was passed unanimously.