

**TOWN OF ARLINGTON
MINUTES OF THE PERMANENT TOWN
BUILDING COMMITTEE MEETING
TUESDAY, DECEMBER 5, 2017**

Location: Town Hall Annex, Second Floor, Meeting Room

Present: Allen Reedy
Adam Chapdelaine
John Maher
Brett Lambert
Bill Hayner
John Danizio
Patrick Goddard, Interim Facilities Manager

Absent: John Cole

Bob Jefferson

Guests: Rob Juusola, NV5
Regan Shields Ives, Finegold & Alexander
Phil Conroy, Shawmut
Sean Howard, Shawmut Design
Kathy Bodie, School Superintendent
Lara Pfadt, Finegold & Alexander
Kristin DeFrancisco, Hardy School Principal
Vivian Varbedian, JLL

The Chairman called the meeting to order at 7:40 P.M.

GIBBS SCHOOL

Mr. Juusola handed out the November project update report showing the progress of the various trades, as well as a project budget update. Mr. Conroy supplied an updated progress schedule showing the project as still being on schedule with various project milestones delineated therein.

Ms. Shields Ives, in conjunction with Mr. Conroy, explained that certain problems were occurring at all three precast concrete joints at all these bands necessitating remediation of removal and refilling. Various questions from members were satisfactorily responded to by Ms. Shield Ives, Mr. Juusola and Mr. Conroy. Whereupon a motion was made by Maher, seconded by Hayner, to approve the estimated amount of the fix of \$65,000 and it was unanimously voted.

Members voiced concerns about the diminishing project contingency which now stands at \$723,532, which is 4% of Direct Construction cost given that the project is only 25% complete. However, when the owner's contingency is added to the total contingency, amount is \$1,554,898.

An additional services contract for Finegold Alexander for a furniture consultant was unanimously approved in the amount of \$1,375 on a motion by Maher, seconded by Chapdelaine.

The following invoices were unanimously approved on a motion by Hayner, seconded by Lambert:

1. Shawmut Design & Construction in the amount of \$2,087,439.71
2. Finegold Alexander Architects in the amount of \$19,800.00
3. NV5 in the amount of \$38,800.00
4. BFS Printing in the amount of \$191.25

HARDY SCHOOL

Ms. Pfadt reported that the construction documents have been completed and cost estimates are underway and due by December 18, 2017. Bids will be due by January 17th, in time for the February 12 Special Town Meeting.

The following invoices were unanimously approved on a motion by Chapdelaine, seconded by Maher:

1. Finegold Alexander in the amount of \$62,450.59
2. JLL in the amount of \$8,345.10
3. PMC in the amount of \$6,000.00

HOUSEKEEPING

On a motion by Hayner, seconded by Chapdelaine, the minutes of October 17, 2017 were unanimously approved.

On a motion by Chapdelaine, seconded by Lambert, the minutes of November 21, 2017 were unanimously approved with Hayner abstaining due to his absence at such meeting.

Whereupon a motion was made by Maher, seconded by Hayner, to adjourn and it was unanimously voted at 8:43 PM.

Respectfully submitted,

John F. Maher, Clerk Pro Tem