

FY 2017 - 2018 Board of Selectmen & Town Manager Goals		
Category/Goal	Assigned Responsibility	
	Board of Selectmen	Town Manager
<b>LONG RANGE FINANCIAL/STRATEGIC PLANNING &amp; SUSTAINABILITY *</b>		
Work with Long Range Planning Committee to update existing multi-year financial plan while also considering opportunities to reduce the Town's structural deficit in preparation for future multi-year financial plans and work with the Budget and Revenue Taskforce to identify financial impact of the Arlington High School building project	X	X
<i>Deliverable – The Chair will provide an update to the Board of Selectmen following meetings of the Long Range Planning Committee</i>	X	
<i>Deliverable – The Town Manager or Deputy Town Manager will present updates regarding the Long Range Plan to the Board on a quarterly basis</i>		X
<i>Deliverable – The Board will call a meeting of the Budget and Revenue Taskforce at least once per year</i>	X	
<i>Deliverable – Work to engage and inform the public about the projected timeline of future overrides and debt exclusions and the corresponding service level impacts</i>	X	X
<i>Deliverable – Work to better utilize existing financial tools and documents (AVB &amp; Financial Plan) to educate residents about the correlation between service levels and taxation</i>	X	X
Investigate reduction of MWRA debt shift as a means of offsetting tax bill impacts of future overrides and debt exclusions	X	X
Continue to evaluate current methods of delivering various services to ensure that the most productive, cost efficient method is used		X
Continue to pursue grant funding and other revenue enhancing opportunities including grants available to Community Compact program participants		X
Work with legislators and other communities for a more equitable distribution of state resources and identify and communicate the Town's legislative priorities to the local delegation	X	X
<i>Priorities to include working with utility companies to explore system upgrades and better coordination amongst varying utilities, specifically focused on better coordination between utility work and Town paving projects, gas leak repair and double pole removal</i>		X
<i>Advocate for increasing the state match for CPA funding and the full implementation of recommendations of the Foundation Budget Review Commission</i>	X	X
<i>Advocate for both MassWorks and MassDOT funding to begin Phase 2 of the Massachusetts Avenue project</i>	X	X
<i>Work with state and federal legislative delegation to urge the FAA to consider options which might mitigate the impact of the noise of flights over East Arlington</i>	X	
<b>CAPITAL PROJECTS AND MAINTENANCE</b>		
Continue to work with the Town Manager and the School Department on continued implementation of the joint Town/School Facilities Department with a focus on asset inventory and programming of maintenance scheduling.	X	X
Work with the Arlington High School Building Committee in determining the preferred plan for renovating/reconstructing Arlington High School and funding the project	X	X
School building renovation/construction – (. Thompson Expansion, Gibbs Renovation, Hardy Expansion)	X	X
<i>Deliverable – Work with the Town Manager, PTBC, and the School Department to see that all of these projects are designed, bid, and constructed on-time and under budget</i>		X
Finalize the sale of the property at 1207 Massachusetts Avenue	X	X
Work with the ARB and the PTBC on hiring an OPM and architect to begin designing upgrades to the Central School space focused on improving the space used as a Senior Center		X
Work with the Town Manager and the PTBC to hire an architect and begin plans for a renovation of the DPW facility		X
Work with the Town Manager, the Friends of the Robbins Town Hall Gardens, and the Community Preservation Committee to implement appropriated improvements to Town Hall and the Gardens		X
<b>LONG RANGE COMMUNITY PLANNING, LAND USE, COMMUNITY DEVELOPMENT, AND TOURISM</b>		
Work with the Master Plan Implementation Committee to continue the implementation of the key strategies and recommendations contained within the Master Plan, including a continuing focus on the work of the Zoning Recodification Committee and the Residential Study Group	X	X
Work with the Arlington Tourism and Economic Development Committee to review the committee's priorities and the committee's structure with a focus on developing a sustainable model through which these priorities can be achieved	X	
Continue to support efforts focused on economic development, business retention, and tourism through working with the Economic Development Coordinator, with a particular focus on reducing the number of retail storefront vacancies in Arlington's commercial districts	X	X
Work to oppose the current proposal for the Mugar property, protect the wetlands contained within the property, and work toward the best outcome for the property, the neighborhood, and the Town	X	X
Continue to work with the Arlington Commission on Arts and Culture to support promotional opportunities for arts and culture in Arlington, work to promote the recently approved cultural district, and assist in the implementation of the Arts and Culture Action Plan	X	X
Work with the Cemetery Commission and ARB to consider the impending shortage of cemetery space	X	X

Work with Town Manager and other stakeholders on identifying land for storm debris and snow storage	X	X
Establishment a beautification committee to explore opportunities for enhancing holiday decorations and other aesthetic aspects of the Town	X	
Communicate and coordinate with neighboring communities to identify issues that have regional impacts, the following included:	X	X
<i>Work with Cambridge, Somerville, and the MWRA to eliminate all CSO discharges into the Alewife Brook within the next 20 years. Uphold Town Meeting vote to restore Alewife Brook to a Federal Class B waterway</i>	X	X
<i>Work with DCR and MassDOT on Alewife Greenway to protect the Town's interests and ensure that appropriate state agencies uphold their commitment to maintenance and veg</i>	X	X
<i>Work with state legislators. Cambridge and Belmont to renew the stormwater joint powers agreement</i>	X	X
<i>Investigate the potential for regionalizing an approach to stormwater (MS4) permitting</i>		X
<b>TRANSPORTATION AND PARKING</b>		
Continue to communicate and work with residents, businesses, and relevant agencies as Massachusetts Ave, Phase 2 moves into the design phase and advocate for project funding via the MassWorks grant program and the MassDOT funding process	X	X
Work with the Parking and Implementation and Governance Committee on managing the Arlington Center Parking Management Strategy and work to prepare proposals for the Parking Benefit District	X	X
Work with the Parking and Implementation and Governance Committee on investigating the implementation of a mobile payment app for parking meters, considering a variable pricing model, enhancing data collection and reporting, and exploring expansion of metering	X	X
Work with the Planning and Community Development Department as it studies means of getting residents to Alewife with the First Mile, Last Mile grant and as it pursues grant funding to study Bus Rapid Transit	X	X
Work with ABAC and TAC to leverage the Complete Streets program and promote and encourage multimodal transportation in Arlington, support corresponding infrastructure improvements throughout Town, and explore bike sharing opportunities	X	X
Work with stakeholders to finalize design and identify funding for the traffic signal at the intersection of Lake Street and the Minuteman Bikeway	X	X
Work with Disabilities Commission and Department of Public Works to continue to aggressively fund and implement ADA accessible curb ramp improvements	X	X
Initiate comprehensive review of the impact of Waze and other navigations apps that are impacting traffic in neighborhoods throughout Arlington	X	X
Work to draft updates to bylaw regarding private ways, including an update to the betterment process	X	X
<b>PUBLIC COMMUNICATIONS AND CUSTOMER SERVICE</b>		
Continue exploring options for customer service enhancement including enhanced use of website, offering of mobile app for the Request/Answer Center, and connecting citizen requests to the GIS database	X	X
Receive quarterly reporting from the Request/Answer center with a focus on volume and response time. How long before request is acknowledged? Monitor long term unanswered requests and explore further metrics that provide value to the Board	X	X
Update the Selectmen's Policy Handbook and establish a policy outlining the manner and frequency in which it will be reviewed	X	
Review all board applications for licenses and permits, and update applications and processes across departments	X	X
Work with Town Manager and Public Information Officer to maintain and expand traditional and alternative means to enhance public communication including investigating the implementation of community engagement training	X	X
Continue to enhance accessibility and transparency of Board of Selectmen proceedings through the integration of technology	X	
Explore the implementation of remote participation for both Board members and residents and the technology that would be necessary to make it practical	X	
Work to develop a memorandum of agreement with the Town Clerk's Office and the Board of Registrars regarding the management and administration of elections	X	
<b>INFORMATION TECHNOLOGY</b>		
Work with the Director of Information Technology to renew the 3 year IT Strategic Plan		X
Deliverable –Develop new 3 year IT Strategic Plan		X
Work with departments to expand the implementation of online bill payments		X
Deliverable – Continue implementation of online bill paying to further departments		X
Work to integrate GIS data and mapping tools into Public Works work order management		X
Deliverable – Demonstrate integration of GIS tools into Public Works work order management		X

<b>ENERGY EFFICIENCY/SUSTAINABILITY</b>		
Continue work with the Energy Working Group, leveraging Arlington's designation as a Green Community, to improve the Town's energy efficiency.		X
Work to investigate further expansion of electric vehicle charging infrastructure for public use.		X
<b>ORGANIZATIONAL</b>		
Prepare to begin bargaining with all bargaining units for a new contract beginning in FY2019		X
Continue to recruit and hire qualified, professional, and excellent employees at all levels of the organization		X
Work to provide organization wide professional development, focused on customer service training.		X