

**MEETING OF THE  
BOARD OF LIBRARY TRUSTEES  
TUESDAY APRIL 10, 2018  
MINUTES**

**Location: Robbins Library Community Room**

**Call to Order**

Chairperson Adam Delmolino called the meeting to order at 7:21 pm, and in attendance were trustees Heather Calvin, Kathy Fennelly, Jonathan Gates, Amy Hampe, Joyce Radochia, and Lois Rho. Andrea Nicolay, library director, and Maura Deedy, assistant library director were in attendance.

Guests in attendance: Doug Heim, Arlington Town Counsel; Nancy Gentile, Winfield Robbins Art Prints Coordinator; Richard Baiano and Catherine Bartlett of the Childs Gallery; Mora Rothenberg, Russell Fund Coordinator.

**Winfield Robbins Art Prints Appraisal Presentation by Childs Gallery**

Richard Baiano introduced himself to the board and provided an overview of his professional experience. Mr. Baiano reviewed the history of the Winfield Robbins art print collection. The collection consists of prints that are decorative--they are copies of artwork already in existence. Mr. Baiano explained Fair Market Value (FMV) as defined by the IRS, as compared to replacement value. The collection consists of over 150,000 prints in 871 boxes. Childs Gallery appraised a 20% representative sample of the collection in accordance with industry standard practice. Mr. Baiano compared the 2018 Childs Gallery appraisal to the 2001 appraisal. He values the collection at \$381,724 and is confident that the collection will continue to depreciate in value. The Board, Mr. Baiano and Mr. Heim discussed the longevity of the collection, market trends, the quality of the collection, and potential strategies for sale of the collection. Mr. Baiano concluded his presentation and offered to consult with staff and trustees as needed.

**Russell Fund Coordinator Mora Rothenberg, Russell Fund Expense Report and Summer 2018 Funding (vote needed)**

Mora Rothenberg, Russell Fund Coordinator, introduced herself to the board and discussed the responsibilities of the position. Ms. Rothenberg presented a proposed rate increase to the Board, with support from Ms. Nicolay. The Board discussed the rate and expense increases, and whether the hours should be increased. Ms. Fennelly made a motion to approve the Russell Fund Coordinator request for \$10,308 for summer 2018 funding with the caveat that Ms. Nicolay return to the board with comparable salary information and a final recommendation in August, when the rest of the FY19 trust funds are requested. Ms. Calvin seconded the motion. The Board approved the motion.

### **Trust Funds Expense Report**

The Trust Funds Expense report will be given next month.

### **Reimagining Our Libraries/Town Meeting Strategy**

Ms. Nicolay reviewed the Reimagining Our Libraries Public Relations Plan with presentations to community partners. The Board discussed the goals and timeline.

### **Approval of Minutes (vote needed)**

Ms. Fennelly moved to approve the minutes as amended. Ms. Rho seconded the motion. The Board approved the minutes as amended.

### **Community Time**

There were no members of the public present.

### **Director's Report**

Ms. Nicolay thanked Ms. Deedy for her work at Robbins Library. Ms. Nicolay attended the Public Library Association conference in Philadelphia. Staff have been undergoing CPR training with Arlington Fire Department and the first aid kits will be stocked with additional supplies as recommended by AFD. The Rockin' Robbins Book Cart Drill Team is rehearsing for this year's competition video and will be performing in the Patriot's Day parade. The Libraries are supporting the plastic bag ban by accepting donations of clean reusable bags and recycling them.

### **Foundation Liaison Update**

Ms. Nicolay and Ms. Fennelly attended the most recent Foundation meeting in which capital campaigns were discussed.

### **Friends Liaison Updates**

Ms. Radochia reminded the Trustees that the Friends of the Robbins Library are undergoing their annual membership appeal. They have several upcoming programs including a magazine giveaway and landscape clean up project. Mr. Delmolino reported there was no Friends of Fox Branch Library meeting in March.

### **Communications**

There were no communications received.

### **Unanticipated Items**

There were no unanticipated items.

### **Date of Next Meeting: May 8, 2018**

The date of the next meeting will be Tuesday, May 8, 2018.

**Adjournment (vote needed)**

Ms. Hampe moved to adjourn. Adjournment was approved unanimously. Meeting adjourned at 9:30 p.m.

**Materials Distributed:**

- April 2018 Meeting Agenda
- Russell Fund Mid Year Financial Report
- Russell Fund Summer 2018 Budget Request
- Trust Fund 3rd Quarter Report
- Reimagining Our Libraries Public Relations Plan
- Draft Town Meeting Thank You
- March 26 2018 Meeting Minutes
- March 2018 Director Report