

## MEETING MINUTES

March 28, 2018

Members Present: Paul Czech, Cynthia DeAngelis, Darcy Devney, Kerrie Fallon, Karen Mathiasen, Liza Molina, Michael Rademacher, Maureen St. Hilaire

Members Absent: Paul Raia

Others Present: Lela Shepherd, Town of Arlington Environmental Planner/Conservation Agent  
Julius Pereli, First Parish Unitarian Universalist Church  
Jack Jones, ADA Coordinator

Meeting Minutes of December 20, 2018:

Michael Rademacher made a motion to approve the December 20, 2018 Meeting Minutes with a correction that stated that only water work has been scheduled for Mill St. during 2018. The plan at this time is if funding allows to replace Mill St. in 2019. Michael's motion was seconded by Maureen St. Hilaire.

Meeting Minutes of January 17, 2018:

Darcy Devney made a motion to approve the January 17, 2018 Meeting Minutes with a correction that a letter would be sent to the M.O.D. regarding time limits on H/P parking. Darcy said that she has drafted a letter to be sent to M.O.D.

Introduction of New Members:

Cynthia DeAngelis welcomed Paul Czech, and Darcy Devney as new appointed Commission Members, and thanked both for previously volunteering on the Commission over the past several months.

Accessibility Improvement at Spy Pond:

Lela Shepherd said that the Spy Pond project has been divided into four sections with only two sections Spy Pond Park and Scannell Field scheduled for accessibility improvements. The areas near the Boy's and Girl's Club will receive bank restoration work around the shore line. Lela said that the fourth area around Spring Valley Road will require agreements with private property owners. The accessibility improvements will include new improved paths made with permeable material. Lela said that the Town has applied for a Federal Grant to fund the path improvements. Lela showed samples of the proposed material that is being considered for the paths. Eleven inches of soil depth will be removed before installing the path. Lela said that there is extensive bank erosion near the North Beach area. Lela also talked about the newly constructed accessible ADA compliant dock that will be constructed. The dock will make it easier for individuals in a wheelchair to sit on the dock and enjoy the pond view.

#### Variance for the First Parish Unitarian Universalist Church:

Julius Pereli representing the Church said that about five years ago the church completed a major renovation. The Church at that time could not afford to complete all the required accessibility improvements but was able to receive a variance that included time limits from the Architectural Access Board for required work that the Church was unable to afford at that time. At this time the Church would like to make some accessibility improvements to the kitchen and receive a variance to delay work for an additional two to three years on the ramp leading to the front door which is slightly steeper than allowed. Julius stated that there are four entrances to the Church with three entrances ADA compliant and fully accessible. Julius said that about five years ago the Church undertook a 1.8 million dollar renovation of the Western half of the complex. The focus of the project was to make the three floor Parish house accessible. The Church added 6 accessible bathrooms, an elevator, a new accessible main entrance, as well as renovating adjacent space to include an interior ramp to make the office area accessible. Julius said that about 2/3 of the renovation budget went toward accessibility. Julius asked the Commission if they would consider supporting the Church's request for allowing the Church to complete accessibility work on the kitchen before replacing the ramp at the front of the Church. The Commission voted unanimously to support the Church's request.

#### Outdoor Dining Permits:

Jack Jones said that so far this spring he has received four outdoor dining requests from the following Common Ground, Café Nero, Acitron and Twyrl. Jack said that he will respond in writing to those requests.

#### Diversity Career Fair:

Jack Jones said that the 9<sup>th</sup> annual Career Fair would be held on April 11, 2018 between 11:00 A.M. and 1:00 P.M. in the Town Hall Auditorium. Jack said that thirty employers have agreed to participate at the Job Fair.

#### Other:

Cynthia DeAngelis said that all members of the Commission are required every two years to complete online ethics training. Cynthia requested that Jack send out this information with the required online information to all the members.

Liza Molina requested that the list of Commission Members expiration dates be updated. Jack said that he would update the list.

Cynthia DeAngelis asked Paul Czech if he would look into any funding for CART Services. Paul said he would contact the Commissioner Heidi Reed of the Deaf and Hard of Hearing about any funding possibilities.

Kerrie Fallon said that she went down to Sunnyside Ave to access the sidewalk problem that was shared at a previous meeting with the Commission. Jack Jones said that \$300,000 in CDBG funds have been allocated for sidewalk improvements in this area. Jack also mentioned that \$150,000 of CDBG funds has been allocated for Town-wide curb cut ramp work, which is an increase of \$25,000 from recent previous years.

