

## Arlington Cultural Council Minutes

August 13, 2018, 7:30-9pm

Town Hall Annex, 1<sup>st</sup> Floor Conference Room

Attendance:

Member Name	Present?	Member Name	Present?
Lisbet Taylor, Co-Chair	YES	Asia Kepka	no
Kimberley Harding, Co-Chair	YES	Jeff Timperi, Treasurer	no
David Harris, Publicity Coordinator	YES	Heidi Kendig (prospective member)	YES
Becky Holmes-Farley, Corresponding Secretary	YES	Elisa Hupp (prospective member)	YES
		Stephanie Marlin-Curiel, guest, ACAC Co-Chair	YES

The meeting was called to order at 7:35p.

1. Introductions: Prospective members Heidi Kendig and Elisa Hupp were introduced, as was guest ACAC Co-Chair Stephanie Marlin-Curiel.
2. Selection of minutes recorder: Lisbet was designated as notetaker.
3. July 9<sup>th</sup> Meeting Minutes were approved unanimously.
4. Treasurer's Report: - Outstanding Grant Agreements and W-9 forms: still needed from Claudia Donnet and Arlington Public Art.  
- It was noted that Treasurer's files are missing from Dropbox. Jeff has backups and will address this when he returns from vacation.
5. Corresponding Secretary/Grantee Status Report:
  - Arlington Center for the Arts – "Migration" project will probably now happen in November/December.
  - Magnolia Park – 2 bigger structures done, 3<sup>rd</sup> to be done.
  - Heather (Dallin Museum): A projected October opening.
  - Dan Fox final report? – Liaison Jeff is on vacation, so will check.
  - Talking Chair – Kimberley w/check on final report.ACTION ITEM: Liaisons should follow up with their grantees for final reports, updates, etc.
6. Updating grant guidelines for 2019 grant cycle: The process was explained to our two guests.
  - Poet Laureate Cathie Desjardins has emailed the Co-Chairs for suggestions on how to frame a proposal.Criteria for Proposals: D. should have a letter of commitment from the venue "show evidence of acknowledged contact with the proposed venue"  
G. "it will typically not fund the same project for more than 3 consecutive years."

“Open to the broadest possible range of Arlington residents”: Delete “broadest”.  
 Becky will send Lisbet the language.

7. Upcoming Events: Town Day: Promotional materials needed. No action items were determined.
8. Merger with ACAC: Since Stephanie M.-C. was absent at the August 2nd ACAC meeting with MCC’s Arreen Andrew, it was explained to her that:
  - ACC cannot administer any Town funds unless they are added to ACC’s funds and follow MCC guidelines.
  - Nor can it award grant funds to any ACAC voting member organization.
  - ACC must be a non-voting member of ACAC.
  - As Arreen suggested we try this arrangement out for one year, it was decided that ACC will retain its name in the interim, as the start of the new grant cycle begins September 1; that is how we are known in Town among the grantee community; we wouldn’t want to change ACC’s name and then have to change it back in one year (as Arreen has indicated most other LCCs have done in similar circumstances).
  - ACTION ITEM: Lisbet will send info to Amy Mongeau for ArtsArlington.org: past grantees; current grantees; guidelines; Join Us; photos.
9. ArtsArlington.org is now up. Grantees should be encouraged to post their events on the site, which goes directly to ArtsBoston, that screens the entries. Arlington events will automatically populate the ArtsArlington.org Calendar site.
10. Basecamp (\$99/month): Stephanie M.C., in looking to organize ACAC subgroups, needs to find an online program. After discussing Basecamp’s merits, it was deemed too pricy, reviews were fair to middlin’, and it was popular only in the past. She is on the search for something cheaper. Kimberley: Does Town already have something onto which ACAC can add itself? Organizational problems because people need to be updated at general meeting, which wastes time. Microsoft Onenote: one possibility, very user-friendly, but clumsier. “Asana.” “Lifehacker.” Becky: Do you still have your data when you leave the platform? Kimberley: Does use violate Open Meeting Law?: Stephanie forwarded a query to Doug Heim (Town Counsel). Basecamp or any such program is really for committee work. Heidi offered several suggestions to Stephanie for programs to check.
11. Heidi Kendig is interested in joining the Council. Since the due date of her child is September 13, ACC will hold her application until she indicates when she is prepared to join.

The meeting was adjourned at 9:20pm.

**GRANTEE GRID**

Grantee	Project Title	Award	Liaison	Date	W-9	Grant Agrmt	Final Rept	Notes
Arlington Center for the Arts	I'm New Here: Perspectives on Migration	\$800	Becky	No date certain -- Fall (Nov/Dec?2018)	yes	yes		

Arlington Center for the Arts	Artist Survival Series	\$500	Becky	3/10&24;4/14	yes	yes	YES	At Old Schwamb Mill. Completed programs. 55 artists attended and two additional artists were involved. Very well received.
<b>Arlington Cultural Council</b>	Art in Windows Initiative - pilot	\$793	Asia	May-Dec.	Yes	yes		4 adults + 2 teenagers
Arlington Philharmonic Soc.	Almost-Spring Concert	\$1,000	Dave	Mar. 11	yes	yes		
<b>Arlington Public Art</b>	Pathways: Art on the Minuteman Bikeway	\$1,000	Dave	April-Nov 2018				
<b>Claudia Donnet</b>	Middle Eastern Dance	\$600	Jeff	Fall 2018				Forms outstanding
<b>Courtney Sundell</b>	Public Art at Magnolia Park	\$500	Kimberley	Summer 2018	yes	yes		Project nearly complete. Opening event Aug. 12
<b>Cyrus Dallin Art Museum</b>	Restoration and Unveiling	\$1,000	Kimberley	Oct.	yes	yes	?	Restoration is going well. Talk in Oct.
Dan Fox	Workshop and Jam Session	\$1,500	Jeff	Apr. 28-29	yes	yes	?	COMPLETED.
<b>Delvena Theatre</b>	Isabella	\$400	Lisbet	Nov. 8	yes	yes		
Emily Calvin-Bottis	Talking Chair	\$774	Kimberley	Month of April - -opening: 4/5	yes	yes	?	20 poets responded. Opening: April 5: 3-3:30p. On display month of April. COMPLETED.
[Family Folk Chorale]	[Family Folk Chorale]	[\$750]	Jeff	--	--	--	--	Revised project DECLINED.
Gail McCormick	Our Changing Town	\$800	Lisbet	Mar 20-Apr 26 - Reception March 22	yes	yes	YES	Reception: March 22 – ATH 2 <sup>nd</sup> Flr., 5-7p .
<b>Marion Carroll</b>	Music to Cure MS	\$500	Asia	10/28	yes	yes		3-5p, Park Ave. Congregational Church
<b>Paul Marotta</b>	Arlington Seniors Story Wall	\$1,500	Asia	10/22/18	yes	yes		Monday <b>10/22</b> is new date. Up for 2 months.
<b>Robbins Library</b>	Arlington Author Salon	\$900	Asia	Quarterly	yes	yes		most recent: 7/12, 7:30p, Kickstand Cafe
Thompson School PTO	Art of Ancient Greece and Rome	\$595	Dave	Jan-2018	yes	yes	YES	Project Completed.
Tommy Rull	A Musical Journey Through the Years	\$150	Becky	March 29	yes	yes	YES	Completed. Final Report Received. 22 attendees at Senior Center, mostly women. Well received.
<b>True Story Inc.</b>	The Listening Project	\$1,000	Lisbet	Spring 2018 (4 events) 4/17; 7/11	yes	yes		Last year's final event postponed to May 1 <sup>st</sup> , due to 3 <sup>rd</sup> Nor'easter – final rept submitted; 4/17 Robbins 7pm; 7/11 Robbins, 7pm

NEXT ACC MEETING: Monday, September 10.