



Historic and Cultural Resources Working Group Minutes

Date: September 26, 2018
Time: 8:30 – 10:00am
Location: Arlington Town Hall, First Floor Conference Room
Attendees: Pete Howard, Ann LeRoy, Steve Makowka, Erin Zwirko
Guests: Wendy Frontiero, Kathy Broomer, Richard Duffy

Erin opened the meeting and thanked Wendy and Kathy, the consultants, for joining the group this morning to discuss the comments on the Phase 1 Report, a deliverable for the Survey Master Plan project.

To begin, Richard indicated that the report was in good order and he did not have any serious concerns. He provided hand written editorial comments on the document and added in information that might have been missing. The other members agreed.

Specifically, the group discussed the reasoning behind creating 4 study area units, and the fact that there is inevitably some overlap (i.e., Mass Ave corridor, Mill Brook corridor). In response, Wendy and Kathy indicated that there are many ways the town could have been divided, but the goal was to create manageable units. Some information would be added into the report to explain that there is some overlap.

Additionally, the group discussed where this specific project fits in to the overall historic and cultural preservation project that was awarded CPA funds. There are three phases: the first, which just completed, was to inventory at-risk structures, the second is the survey master plan, and the third is to implement the recommendations of the survey master plan, primarily in the form of writing inventory forms for additional structures. The group also discussed the need to balance efforts between creating new inventory forms for new structures and correcting older inventory forms.

Steve Makowka discussed documentation of the high school, including prior representations of the work plan to be completed concurrent to the survey master plan.

Before departing, Richard wanted to provide an update to the group regarding the recently completed inventory forms. He indicated that the forms are in excellent condition for submittal to the Massachusetts Historical Commission with approximately 25% more architects identified.

On the minutes from the June 7 and July 12, 2018 meeting, Steve made a motion to accept the meeting summary. Ann seconded. All those in attendance voted in favor of approval.

The group discussed their upcoming meeting schedule. Erin indicated she would send around a suggested meeting date to begin discussing the Phase 2 deliverable.

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