

**TOWN OF ARLINGTON  
MINUTES OF THE PERMANENT TOWN  
BUILDING COMMITTEE MEETING  
TUESDAY, OCTOBER 2, 2018**

Location: Town Hall Annex, Second Floor Meeting Room

Present:

Steve Nesterak  
Allen Reedy  
Peter Martini  
Bill Hayner  
Bob Jefferson  
Brett Lambert  
John Maher

Absent: Adam Chapdelaine  
John Danizio

Guests:

Regan Shields-Ives, Finegold Alexander  
Lara Pfadt, Finegold Alexander  
Phil Conroy, Shawmut  
Kate Peretz, Hardy School Principal  
Kristin DeFrancisco, Gibbs School Principal  
Vivian Varbedian, JLL

The Chairman convened the meeting at 7:00 P.M.

**GIBBS SCHOOL**

Mr. Nesterak gave an update on the progress of the work and provided a handout detailing the same. The ADA lift modifications are complete except for final painting and damper to the fire alarm system. The punch list is being completed.

The contractor has requested additional funds associated with accelerated work programs as well as additional general conditions. Mr. Conroy provided a written justification for same. He stated that the main driving factors were the need for additional cleaning labor and materials. He stated that much of these expenses should have been attributed to the Owner's contingency matter than the GMP contingency. He has also requested additional funds for increased General Conditions due to the fact that the project team had to be held over to complete the project past the projected project completion date of August 31, 2018.

Members of the committee stated considerable skepticism regarding these additional requests for funds. They pointed out that Shawmut had **acquiesced** in a rebalancing of the two contingency funds during the progress of the work.

Mr. Conroy was requested to provide a more detailed breakdown of the costs for the next meeting.

On a motion made by Jefferson, seconded by Hayner, the payment of Pay Requisition for September in the amount of \$865,990.07 was unanimously approved.

The following invoices were unanimously approved:

- 1) ProAV Systems for technical equipment in the amount of \$1,841.22
- 2) NV5 for services provided in August in the amount of \$38,800
- 3) NV5 for services provided from 9/1 – 9/18 in the amount of \$7,000
- 4) Finegold Alexander for services provided through 8/31 in the amounts of \$4,250, \$600 and \$4,584
- 5) Triumph Modular for storage trailer in the amount of \$7,750
- 6) Manning Atlantic for cafeteria equipment delivery in the amount of \$420.31
- 7) Briggs Engineering & Testing for window testing in the amounts of \$2,600 and \$3,100
- 8) Kittredge Foodservice Equipment & Supplies for cafeteria equipment in the amounts of \$282.83 and \$3,012.45
- 9) School Specialty for easel chart in the amount of \$788.73
- 10) ACCO Brands for Ultima machine and film in the amount of \$1,608.39
- 11) Connection for cabinet material in the amount of \$980.99

**Hold or Missing Invoices:**

- 1) Tucker Library Interiors in the amount of \$39,198.71
- 2) Red Thread in the amount of \$19,194

On a motion by Maher, seconded by Hayner, the remaining retainage except for 1% for Annese Electrical, General Mechanical Contractors, **Capeway** Roofing and Granite State Specialty. **was voted unanimously to be released.**

**HARDY SCHOOL**

Ms. Varbedian gave a project update and provided a handout detailing the same. She reports that the project is 65% complete and the project is on schedule. Work continues on Phase I of MAAB, the sanding and tapering of floors 2 and 3, as well as masonry on the South and West elevators. Window installation on the West side to begin next week.

On a motion by Jefferson, seconded by Hayner, Change Order 15 in the amount of \$4,228; Change Order 16 - adjustment of relieving angles at exterior of building for \$10,723; Change Order 17 - Sprinkler Line Drain at first floor for \$1,173; Change Order 18 – replace door at Roof/Stair Penthouse and related work for \$4,905 were all unanimously approved.

Pay requisition #5 and Payment Requisition #3 (Lake Street Playground) were unanimously approved on a motion by Hayner, seconded by Maher.

The following invoices were unanimously approved on a motion by Hayner, seconded by Jefferson:

- 1) JLL for additional on-site management in the amount of \$5,272.50
- 2) NorthStar Contracting for asbestos abatement of the window caulking in the amount of \$8,150.
- 3)

**CENTRAL SCHOOL**

Steve Kirby of Vertex, the Town's OPM, gave a detailed update on the proposal renovation.

Whereupon a motion to adjourn was made by Maher seconded by Hayner and it was unanimously voted at 9:23 P.M.

Respectfully submitted,

---

John F. Maher, Clerk Pro Tem