

RFP #18-59

ADDENDUM #1

RFP ADA Self-Evaluation and Transition Plan

Question 1

As the scope of work states that the project includes a field review of all Arlington owned and operated buildings, parks and rights-of-way, would the Town be able to provide respondents with a list of all owned and operated buildings and parks? Any additional details such as square footage and amenities would be appreciated as well if available.

Answer

For a list of town properties and associated square footage, please reference the attached document labeled, "Appendix F: Public Facilities Inventory, Arlington Master Plan". Since the compilation of this list, the following buildings have increased in size: Dallin Elementary, 68,578 sq ft., Hardy Elementary, 63,180 sq ft., and the Gibbs School, 67,491sq ft.

As a point of clarification, we are expecting the consultant to use the previously generated self-evaluations for rights of way, streets, sidewalks, park and recreation facilities and website. A self-evaluation on park and recreation programming was not yet completed. The field review should be limited to public buildings, facilities, and Town-owned property, and town programming.

Question 2

We will go online for a list of City facilities, but it is always better to have a list from the municipality. Is there a list of City facilities with a brief description of assets at same? Something like "Maintenance Yard with parking, restrooms, work areas, kitchen, break room, and storage".

Answer

For a list of town properties and associated square footage, please reference the attached document labeled, "Appendix F: Public Facilities Inventory, Arlington Master Plan". Since the compilation of this list, the following buildings have increased in size: Dallin Elementary, 68,578 sq ft., Hardy Elementary, 63,180 sq ft., and the Gibbs School, 67,491sq ft.

Question 3

I admit to some confusion regarding parks. There is an earlier parks access audit. In fact at the bottom of page 1 and top of page 2, the RFP says bidders are to incorporate that work into the access audit (self-evaluation). However, on page 4, Scope of Work, under Task III Evaluation of Facilities, item A requires that we "Provide a field review of Arlington owned and operated buildings, parks, and rights of way...". It seems redundant to include parks here, as it looks as if parks have already been evaluated. Are parks to be audited for compliance with the 2010 Standards?

Answer

We are expecting the consultant to use the previously generated self-evaluations for rights of way, streets, sidewalks, park and recreation facilities and website. A self-evaluation on park and recreation programming was not yet completed. The field review should be limited to public buildings, facilities, and town-owned property, and town programming.

Question 4

That same portion of the RFP (Task III – Evaluation of Facilities) notes rights of way. To make a sharper proposal, does the City have statistics regarding number of miles of sidewalk, number of curb ramps, and the number of intersections with stoplights? Are we to use the tree study document regarding miles of

Answer

All of the information outlined above should be found in the referenced materials.

Question 5

There is a page limit referenced in the submittal requirements, but I don't see a statement as to what the page limit is anywhere in the RFP. Is there a page limit, and if so, what is it?

Answer

There is no page limit.

Question 6

Our digital images of access deficits are GPS enabled. Is that adequate for Deliverables item D, or do you actually want a GIS shapefile?

Answer

All digital mapping needs to be delivered as a GIS shapefile.

## Appendix F: Public Facilities Inventory

<b>Building Name</b>	<b>Address</b>	<b>Footprint (sq. ft.)</b>	<b>Year Built</b>	<b>Year of Completion Last Major Renovation</b>	<b>Estimated Year of Completion of Next Major Renovation</b>
<b>Community Safety Buildings</b>					
Tower Fire Station (Park Circle)	291 Park Ave	2,700	2007		
Highland Fire Station	1005 Massachusetts Ave	6,503	1929	2011	
Central Fire Station	220 Broadway	12,738	1926		2017
Community Safety Building	112 Mystic Street	20,780	1983		2020
Dog Pound	112 Mystic Street	1,214			
<b>Public School Buildings</b>					
Bishop Elementary School	25 Columbia Road	51,367	1950	2002	
Brackett Elementary School	66 Eastern Avenue	57,670	2000		
Dallin Elementary School	185 Florence Avenue	65,578	1956	2005	
Hardy Elementary School	52 Lake Street	55,107	1926	2001	
Peirce Elementary School	85 Park Avenue Extension	48,500	2002		
Stratton Elementary School	180 Mountain Avenue	63,300	1962	1968 & 2011	
Thompson Elementary School	60 North Union Street	59,000	1956	2013	
Ottoson Middle School	63 Acton Street	154,380	1920	1998	
Arlington High School (4 buildings)	869 Massachusetts Avenue	394,106	1914-1980		
Peirce Field "Snack Shack"	869 Massachusetts Avenue		2007		
Spy Pond Field House	50 Pond Ln	870			
<b>Libraries</b>					
Robbins Library	700 Massachusetts Ave	48,003	1892	1992	
Fox Branch Library	175 Massachusetts Ave	6,683	1940	1952	
<b>Managed by Arlington Redevelopment Board</b>					
Former Central School Building	27 Maple Street	18,746	1894	1985	
Former Crosby School Building	34 Winter St	40,167	1895	1991	
Former Gibbs School Building	41 Foster St	53,769	1928	1972	
Jefferson Cutter House	Corner of Mystic St. and Massachusetts Ave	3,444	1817	1989	
Former Parmenter School Building	17 Irving St	27,616	1926	1988	

<b>Building Name</b>	<b>Address</b>	<b>Footprint (sq. ft.)</b>	<b>Year Built</b>	<b>Year of Completion Last Major Renovation</b>	<b>Estimated Year of Completion of Next Major Renovation</b>
Former Dallin Library Building		4,164	1937	1999	
23 Maple Street (group home)	23 Maple St	4,760	1862	2008	
<b>Department of Public Works</b>					
Building A (Director/Engineer/Inspection)	51 Grove St	16,608	1920	1987?	
Building B (Assembly Hall)	51 Grove St	8,568	1950	1987?	
Building C (Maintenance Garage)	51 Grove St	40,000			
Building D (Snow Fighting Garage)	51 Grove St	6,402			
Building E (Small Salt Shed)	51 Grove St	2,304			
Building F (Large Salt Shed)	51 Grove St				
Transfer Station		1,332			
Ryder Street Garage		5,292	1950		
<b>Cemetery Department</b>					
Cemetery Building A (Chapel & Office)	70 Medford St	2,016	1903		2015
Cemetery Garage	70 Medford St	825	c. 1952		
<b>Recreation Department</b>					
Ed Burns Arena Ice Skating Rink/Indoor facility	422 Summer St	25,680	1969		
Bath House at Arlington Reservoir	Lowell St	815			
Pump House at Arlington Reservoir	Lowell St				
<b>Other Town-Owned Buildings</b>					
Arlington Town Hall & Annex	730 Massachusetts Ave	45,612	1913	2011	In process
Jarvis House (Town Legal Department)	50 Pleasant St	(included above)	1955	2011	In process
Mt. Gilboa House		1,960	1924		
Whittemore Robbins House	670R Massachusetts Ave	1,236	1799	1995	
Source: Arlington Capital Planning Committee, 2013 Report to Town Meeting					