



TOWN OF ARLINGTON

EQUAL OPPORTUNITY ADVISORY COMMITTEE

730 MASSACHUSETTS AVENUE, ARLINGTON, MA 02476
PHONE (781) 316-3120 FAX: (781) 316-3129

TRICIA O'DONOGHUE, CHAIRMAN
BARBARA BOLTZ
ANDREA HAAS
AUGUSTA HAYDOCK
JACK JONES
LORI LENNON

CARYN COVE MALLOY
EQUAL OPPORTUNITY OFFICER

Equal Opportunity Advisory Committee
Meeting Minutes
Wednesday December 13, 2017
7:30 p.m.

Present: Tricia O'Donoghue (Chairman), Augusta Haydock, Barbara Boltz, Caryn Malloy, Lori Lennon

Absent: Jack Jones, Andrea Haas

Minutes

Augusta Haydock moved approval of the minutes as corrected.

SO VOTED

Current Job Openings

The Committee reviewed recent hiring activity and was pleased to see a minority candidate appointed within the Department of Health and Human Services.

Caryn Malloy asked the Committee for their suggestions to diversify the applicant pool for the 2018 state administered examination for Entry Level Firefighter. The application deadline for the exam is February 21, 2018.

The Committee discussed the challenges of getting more diverse applicants for town positions. Lori Lennon suggested the Town investigate the development of an internship program to groom young professionals for future municipal job opportunities.

Current Bid Projects

The construction bid for the expansion of the Hardy Elementary School will be going out in late December; the work is estimated to cost \$2.6 million.

School Diversity Task Group (SDTG)

Barbara Boltz reported that the next meeting is scheduled for January 7, 2018.

Other Business

In November, the Committee received correspondence from the Minuteman School Building Committee in response to the letter sent by the Committee in October inquiring about MBE/WBE participation goals for the re-construction of the Minuteman Regional Technical Vocational School.

Patricia O'Donoghue asked if the Committee would like to formally receive the response of the Minuteman School Building Committee; Barbara Boltz moved that the Committee formally receive the response. SO VOTED

The Committee discussed ideas for inclusion in the Town's annual report. Caryn Malloy was asked to ensure that committee members listed in the annual report are up to date.

Patricia O'Donoghue expressed that she had difficulty in getting information from the project manager of the Gibbs Middle School reconstruction project on female and minority participation on the project. Caryn Malloy offered to follow up internally to get information.

Barbara Boltz moved to adjourn the meeting at 8:42 p.m.

Caryn Malloy
Equal Opportunity Officer