



## Parking Implementation and Governance Committee

**Meeting Date:** Tuesday January 16, 2018

**Time:** 8:00 to 9:00 am

**Location:** Town Manager's Conference Room, Town Hall Annex

**Attendance:** Adam Chapdelaine, Dean Carman, Michael Morse, Jill Mirak, Howard Muise, Ali Carter

**Guests:** Darcy Devney

Meeting minutes: Minutes of 11/21/17 and 12/21/17 meetings were approved unanimously.

Parking Clerk Report: There is a problematic accessible space in East Arlington. Many violations for this space are appealed. There is a request for committee members to take a look at the space prior to the next meeting to see if they can identify the source of confusion.

Parking Benefit District: Department of Planning and Community Development created a list of proposed projects to be paid for with Parking Benefit District funds. Originally the Parking Benefit District was projected to generate \$425,000/year; however it is now on track for \$525,000 this year. The committee will present a list of expenditures from the PBD fund to Special Town Meeting (STM) in February 2018.. The committee will also recommend expenditures from the PBD fund to the Finance Committee for Annual Town Meeting (ATM) in April of 2018; these funds will need to be spent by June 30, 2019.

Project	#	Per unit cost	STM	ATM
Russell Common Parking Lot Design			\$50,000 (design)	\$100,000 (construction)
Sidewalk snowbank removal (includes snow removal at parking meters)			\$25,000	\$25,000
Bike racks	10	\$800	\$4,000	\$4,000
Moving bus stop from Broadway Plaza				\$10,000
Benches	8	\$2,000	\$16,000	
Trash/Recycling cans		\$5,000	\$5,000	\$5,000
Removing granite edge at tree pits			\$20,000	
Cleaning			\$10,000	\$10,000
<b>Total proposed cost</b>			<b>\$130,000</b>	<b>\$154,000</b>

Loading Zone Implementation Update: Loading zone on Alton Street has not yet been implemented. Signage remains to be installed. There will be follow up with APD and DPW prior to next meeting of this committee.

Pay-by-Phone Service: Ali will do a comparison of the two main pay-by-phone service providers, ParkMobile and Passport, and will report back to the committee.

Next meeting: Tuesday February 20, 2018.