

**Town of Arlington
Massachusetts**

**Report of the
Finance Committee**



**ANNUAL TOWN MEETING
Monday, April 22, 2019**

**SPECIAL TOWN MEETING
Monday, April 29, 2019**

THE FINANCE COMMITTEE
 ALLAN TOSTI, *Chairman*

CHRISTINE DESHLER, *Vice Chairman*
 CHARLES T. FOSKETT, *Vice Chairman*

ALAN JONES, *Vice Chairman*
 PETER B. HOWARD, *Secretary*

PRECINCT	TERM ENDS	PRECINCT	TERM ENDS
1 GRANT GIBIAN	2019	11 VACANT	2020
2 VACANT	2020	12 DARREL HARMER	2021
3 JOHN ELLIS	2021	13 JOHN J. DEYST, JR.	2019
4 VACANT	2020	14 ALAN JONES	2019
5 MARY MARGARET FRANCLEMONT	2020	15 ANNIE LACOURT	2021
6 CAROLYN WHITE	2019	16 WILLIAM KELLAR	2020
7 JONATHAN WALLACH	2019	17 ALLAN TOSTI	2021
8 CHARLES T. FOSKETT	2019	18 ROHIT K. DUVADIE	2019
9 BRIAN BECK	2021	19 CHRISTINE DESHLER	2021
10 PETER B. HOWARD	2020	20 DEAN CARMAN	2020
21 DAVID MCKENNA	2018		

ELIZABETH DIGGINS
Executive Secretary

The Finance Committee was established by vote of the Town over a century ago on March 7, 1895. Article 33 provided for the selection of a "committee of twenty-one", which would consider all articles in the warrant involving an appropriation of money and "make report thereof in print, with their estimates and recommendations for final action of the town....."

Arlington's Finance Committee, however, was not the first in the state. According to the Massachusetts Finance Committee Handbook, "The Finance Committee's beginning was the action of a group of citizens of Quincy in 1870, who created themselves a committee to restore financial order." In 1910, the legislature required finance committees for every town "whose valuation for the purposes of apportioning the state tax exceeds one million dollars." Chapter 39, Section 16, also provided that any other town may "by by-law provide for the election or the appointment and duties of appropriation, advisory or finance committees, who shall consider any or all municipal questions for the purpose of making reports or recommendations to the town...."

In Arlington, the duties and responsibilities of the Finance Committee are stated in the Town Manager Act, Sections 31-35, and in the Bylaws, Title I, Article 7. Finance Committee members must be registered voters of the town. They are appointed by a three-member committee composed of the Moderator, the chairman of the Finance Committee and the chairman of the Board of Trust Fund Commissioners.

Under Section 4 of Article 7 of Title I of the Bylaws, the Finance Committee "shall consider all articles contained in any warrant except articles on zoning...and those articles which do not require or request an appropriation of money...said committee shall make recommendations, and shall report in print, if possible at or prior to each town meeting, but the omission of said committee so to consider, recommend and/or report shall not affect the validity of any vote or other action at any town meeting. The committee shall also make such general suggestions, criticisms and recommendations, as it may deem expedient. Nothing contained in this section shall preclude the Committee from considering, if it sees fit, articles which do not require or request an appropriation of money."

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GLOSSARY

AVAILABLE FUNDS -- See Unencumbered Funds

CHERRY SHEET – A formerly, cherry-colored form showing state and county charges and reimbursement to the Town as certified by the State Director of Accounts.

ENTERPRISE FUNDS -- Funds that account for all revenues and expenditures for services and allow surpluses to be used to reduce user fees for the services or to pay for capital improvements. Each fund has an independent budget. Losses are made up from the Town’s general fund. Presently, Arlington has enterprise funds for Council on Aging Transportation, Recreation, Veterans’ Memorial Rink, Water & Sewer and Youth Services.

FISCAL YEAR -- July 1 through June 30.

FREE CASH -- See Unencumbered Funds.

OVERLAY -- Funds set aside to cover abatements and exemptions. The amount is determined by the Board of Assessors.

OVERLAY RESERVE -- Unused accumulated amount of Overlay for previous years that is not required to be held in a specific Overlay account for a given year. Once released by the Board of Assessors, the funds may be used for any municipal purpose.

RESERVE FUND -- A fund established by the Annual Town Meeting. It is under control of the Finance Committee, which may authorize transfers for extraordinary or unforeseen expenditures. The fund may be composed of an appropriation of not more than 5% of the tax levy for the preceding year.

STABILIZATION FUND -- A special account created to provide a reserve for municipal expenditures. Transfers into and out of these funds require a 2/3 vote of Town Meeting.

SURPLUS REVENUE -- The total amount of cash, accounts receivable, and other current assets that exceed liabilities and reserves.

UNENCUMBERED FUNDS -- The amount of surplus revenue, minus uncollected taxes of prior years. Unencumbered funds must be certified by the State Bureau of Accounts before they can be used. This is also known as Free Cash or Available Funds.

REPORT OF THE CHAIR OF THE FINANCE COMMITTEE

The Town is now entering the ninth year since the last tax override in 2011. The plan has worked well not only because of the successful override and the caps on Town spending, but also because of the successful implementation of legislation allowing towns to enter the State Group Insurance Commission (“GIC”) to cover their employee health insurance.

The main goal for the last few years has been to delay and reduce the size of the deficit and the tax limit override that would be needed to maintain services. However, the school enrollment increases have continued to impact Town budgets. To deal with this, the Long-Term Planning Committee and the Finance Committee are proposing to continue the school general fund allowable increase at 3.5%, the special education increase at 7% and modify the enrollment increase allowance from last year. The other Town budgets will be limited to 3.25%. For several years the allowance for additional students was 25% of the per pupil cost as determined by the State. This was increased two years ago to 35%, and the change was made retroactive to fiscal year 2014. A further increase of \$1.5 million was allowed for the opening of the Gibbs Middle School for the current fiscal year. For next year, we are proposing that this student growth allowance be further increased to 50%.

In addition to the impact on the operating budget, the school enrollment increases are having a substantial impact on the capital budget. Increases in the number of students have used up spare classrooms, and projections show continuing increases over the next several years. Fortunately, the voters stepped to the plate and approved debt exclusions for an addition to the Thompson Elementary school, the Gibbs Middle School renovation and the feasibility plans for the High School. The Capital budget provided funds for the additional classrooms at the Hardy Elementary School.

On April 16, numbers were updated when the House Ways and Means Committee recommended an additional \$2,305,899 in net local aid which allowed for the increase in the enrollment adjustment to 50% discussed above. The balance is being used to reduce the amount needed from the override stabilization fund. This will allow for an 6.90% increase in the school appropriation. See Appendix D1 for a breakdown of projected revenue and expenditures. As you can see, even with this increase in State Aid, we will still have a structural deficit in fiscal 2020. Because of the additional funds that will be provided by the Commonwealth, decreased projections in some expenses, larger free cash balances, and substantial overlay reserve funds that we are recommending be transferred to the override stabilization fund, the first deficit is projected to be pushed off until fiscal year 2023.

Under this policy, the Finance Committee, in cooperation with other Town officials, proceeded to move ahead with the fiscal year 2020 budget. Both the Town Manager and School Superintendent presented budgets within the limits agreed to by the Long-Term Planning Committee as described above. Our initial revenue projections were based upon levels agreed to by various Town officials and local aid as recommended by the Governor and later modified by the House Ways and Means Committee. The Finance Committee has been working since mid-January reviewing budgets and warrant articles and examining the revenue projections for next year. After the House Ways and Means Committee reported their recommendations, we fine-tuned the numbers, and went to print with the Finance Committee Report, making it available to you as soon as possible.

We have thoroughly reviewed all of the budgets and kept them within the guidelines agreed to by all parties in the Long-Range Planning Committee. We have continued to fund the long-term stabilization fund and the Other Post-Employment Benefits Fund (OPEB) to protect our credit rating and provide for the Town's long-term financial health. We continue to maintain the snow and ice budget and increase the reserve fund to prevent snow and ice deficits. However, this will be the second year that we are required to draw-down funds from the Override Stabilization Fund. As you can see from Appendix D1, these funds will be drawn down quickly over the next few years.

As you know, there will be a Proposition 2 ½ debt exclusion for the rebuilding of Arlington High School on June 11th. The High School Building Committee has been working on this project for two years with the assistance of the Massachusetts School Building Authority. They have spent endless hours reviewing every reasonable alternative and developed what we believe is a cost-effective project that will be before you at the Special Town Meeting on April 29th. The Finance Committee unanimously recommends this project to you.

In addition, the Select Board is recommending a Proposition 2 ½ override on the same ballot. This will provide additional funds to the school department in accordance with their 5-year plan and some additional funds to assist in transportation projects aimed at increasing mobility to our senior citizens. It will also delay the next operating deficit until 2024. The Finance Committee is supporting this override and the Select Board's plan. The vote was 8-7. We have included alternatives in the budget that must be approved so that if the override is successful, we will not need to come back for another Town Meeting.

In closing, we need to emphasize the importance of controlling appropriations in the fiscal year 2020 budget. In the fall of 2018, when we last issued Town bonds, the Town maintained its high AAA rating from Standard and Poor's, which rates the Town's bonds. We accomplished this because we have a multi-year revenue and expenditure plan, a capital plan with strong support from Town Meeting, a strong reserve position and continued funding of the retiree health insurance fund. We cannot use any more of the Town's reserves without jeopardizing the Town's future financial condition. The voters must know that the Town can control expenditures. We need to continue to utilize conservative financial practices if we are to maintain our high credit rating, which lowers interest costs for future bonding and keeps faith with our promise to the voters.

As in past years, we ask for your support in keeping the budgets balanced. We have allocated revenues as prudently and fairly as possible. Proposed increases must be balanced by reductions elsewhere. As always, we are available to answer any questions you may have.

Respectfully submitted,

Allan Tosti, Chair
Arlington Finance Committee

ARTICLE 48

APPROPRIATION/PEG ACCESS BUDGET

To see if the Town will vote to appropriate or transfer a sum or sums of money for the support of public, educational, and/or governmental (“PEG”) access cable television services, said sum or sums to be provided for by the cable franchise agreements and cable licensing fees, detailed in an operational cost, building expenses, and capital expense budget, and expended under the direction of the Town Manager; or take any action related thereto.

(Inserted at the request of the Town Manager)

VOTED: That the Town appropriate the cable revenues projected for the next fiscal year as follows for fiscal year 2020:

Revenue Cable Fees	\$834,280
Cable Capital	135,000
Misc. Income	<u>3,970</u>
Total	\$973,250

Expenses Salaries	\$587,830
Expenses	250,420
Capital	<u>135,000</u>
Total	\$973,250

ARTICLE 49

ACCEPTANCE/LOCAL OPTION TAXES

To see if the Town will vote to accept any local option taxes or other revenue raising options, which are made available to cities and towns through enactments of the legislature, by state regulation or court action; or take any action related thereto.

(Inserted at the request of the Finance Committee)

VOTED: That no action be taken under this article.

COMMENT: There is no legislation or regulation available for adoption under this article.

ARTICLE 50

LOCAL OPTION/SHORT TERM RENTAL IMPACT FEES

To see if the Town will vote to adopt a local option “community impact” fee for short-term rentals of residential or commercial properties pursuant to G.L. c. 64G sec. 3D(a); and/or also adopt a second local “community impact” fee for short-term rentals pursuant to G.L. c. 64G sec. 3D(b); or take any action related thereto.

(Inserted by the Select Board)

VOTED: That the Finance Committee supports the favorable action recommendation of the Select Board.

ARTICLES 51 and 52 The Select Board will report on these articles.

ARTICLE 53

ENDORSEMENT OF PARKING BENEFIT DISTRICT EXPENDITURES

To see if the Town will vote to endorse the Parking Benefit District operating and capital expenditures for Fiscal Year 2020 prepared by the Town Manager and the Select Board consistent with the Town Bylaws; or take any action related thereto.

(Inserted by the Select Board and at the request of the Town Manager)

VOTED: That the Town does hereby endorse the following expenditures from the Parking Fund:

Projected Fiscal Year 2020 Meter Revenue	\$450,000
Offset to Parking Budget 13	\$ 36,314
Offset to Parking Enforcement Budget 19	\$ 64,575
Parking Meter Operations	\$163,713
Center and Plaza Improvements	\$150,000
Projected Fiscal Year 2020 Expenditures	\$414,602

Available balance from Fiscal 2018 for Center and Plaza Improvements \$36,500.

ARTICLE 54

APPROVAL/PARKING OPERATING COSTS

To see if the Town will appropriate or transfer a sum of money to fund appropriate operating costs of new parking equipment and measures from the Special Revolving Parking Fund established under Article 7 of the October 2016 Special Town Meeting; or take any action related thereto.

(Inserted at the request of the Town Manager)

VOTED: That no action be taken under this article.

COMMENT: All necessary actions in this area are taken under article 53.

ARTICLE 55

POSITIONS RECLASSIFICATION

To see if the Town will vote to make additions, deletions and/or modifications to the Classification and Pay Plan, appropriate a sum of money to fund same if necessary, determine how the money will be raised and expended; or take any action related thereto.

(Inserted at the request of the Town Manager and the Director of Human Resources)

VOTED: **That the Classification Plan, as established by Title 1, Article 6, Section 1, Schedule A of the By-Laws, be and hereby is amended as follows:**

1. By reclassifying the following positions:

A. Water Systems Maintenance Craftsman MC 6 to MC7 Department of Public Works	FTE8	\$8,835
B. Director of Planning and Community Development M2 to M3 Planning and Community Development	FTE1	<u>\$2,525</u>
	TOTAL	\$11,360

And to fund the \$11,360 appropriation as indicated above, said sum to be raised by general tax and included in the budgets of the departments affected.

2. By adding the following positions:

- A. Senior Clerk and Typist – APD – OA2
Police
- B. Senior Clerk and Typist – COA – OA2
Health and Human Services (Council on Aging Division)
- C. Outreach Worker – APD – MTP2
Police
- D. Assistant Director of Recreation – MTP9
Recreation
- E. Treasurer and Collector of Taxes – M2
Treasurer
- F. Assistant Facilities Coordinator - ATP3
Recreation
- G. Head of Teen Services L2
Libraries
- H. Social Worker (II) – COA MTP5
Health and Human Services (Council on Aging Division)
- I. Principal Clerk – Select Board – OA3
Select Board
- J. Senior Transportation Planner MTP11
Planning and Community Development

3. By deleting the following positions:

- A. Teen Services Librarian L2
Libraries
- B. Building Maintenance Craftsman ATP3
Recreation

ARTICLE 56

COLLECTIVE BARGAINING

To see if the Town will vote to fund any fiscal items in the event that any are contained in collective bargaining agreements between the Town and the following named collective bargaining units, and to fund for non-union, M Schedule, and elected officials’ salaries or fringe benefits, determine how the money shall be raised and expended; or take any action related thereto:

- A. Local 680, American Federation of State, County and Municipal Employees;
- B. Service Employees International Union;
- C. Robbins Library Professional Association;
- D. Local 1297, International Association of Firefighters;
- E. Arlington Police Patrol Officers’ Association (formerly Arlington Patrolmen’s Association);
- F. Arlington Ranking Police Officers’ Association;
- G. M Schedule and non-union employees; and
- H. Full-time elected officials.

(Inserted at the request of the Town Manager)

VOTED: That the sum of \$337,624 is hereby appropriated, to be set aside for funding future collective bargaining agreements, said sum to be raised by general taxes and said sum shall not be expended without a future vote of Town Meeting.

COMMENT: Negotiations are still in process. If a settlement is achieved before the end of Town Meeting, the Finance Committee will bring those settlement(s) before the meeting.

ARTICLE 57

APPROPRIATION/TOWN BUDGETS

To see if the Town will vote to make appropriations to defray Town obligations, liabilities, outlay and expenses and especially for or relating to all or any of the boards, departments, purposes and matters hereinafter mentioned, and to provide for the disposal of motor vehicles and other personal property belonging to the Town, determine how the money shall be raised and expended; or take any action related thereto: Finance Committee, Select Board, Town Manager, Human Resources, Comptroller, Information Technology, Town Treasurer and Collector of Taxes, Assessors, Legal and Workers’ Compensation, Town Clerk, Registrars, Planning and Community Development, Redevelopment Board, Parking, Zoning Board of Appeals, Public Works, Facilities, Cemeteries, Community Safety, School Department, Libraries, Human Services, Insurance, Non-Contributory Pensions, Contributory Pensions, Town Debt and Interest, Reserve Fund, and/or any other Town Departments, Boards, Commissions or Committees, Water and Sewer Enterprise Fund, Recreation Enterprise Fund, Council on Aging Transportation Enterprise Fund, Veterans’ Memorial Rink Enterprise Fund, and Youth Services Enterprise Fund.

(Inserted by the Select Board and at the request of the Town Manager)

See Appendix B below

ARTICLE 58

CAPITAL BUDGET

To see if the Town will vote to appropriate a sum of money to defray the expense of purchasing, leasing, or bonding of capital equipment, infrastructure, buildings or other projects of the Town or to acquire real property for municipal purposes; to appropriate a sum of money to fund previously incurred or future Town debt, to acquire land for said projects where necessary by purchase, eminent domain taking or otherwise, determine how the money shall be raised including the possibility of borrowing any or all of the same, or the transfer of funds from any previous appropriation, determine how such money shall be expended; or take any action related thereto.

(Inserted by the Select Board and at the request of the Town Manager and the Capital Planning Committee)

VOTED:

(1) That the sum of \$872,132 is hereby transferred from amounts previously appropriated and borrowed under the following warrant articles and for the purposes set forth below:

(2)

Amount to be Transferred	Warrant Article	Meeting Date	Original Purpose
\$900	24	4/29/2015	Replace Concrete Street Light Poles
\$26,252	24	4/29/2015	Retaining Wall Westminster Ave
\$60,000	24	4/29/2015	Waterproof Basement Robbins
\$15,000	24	4/29/2015	Library Heating/Cooling H2O Pump
\$2,097	24	4/29/2015	Magnolia Playground
\$52,883	33	5/08/2013	High School Parking Lot Culvert
\$715,000	3	5/03/2017	Hardy Capacity Expansion

which amounts are no longer needed to complete the projects for which they were initially borrowed, to pay costs of the following:

Sidewalk and Curbstone construction in the amount of	\$450,000
Sidewalk Ramp installation in the amount of	\$65,000
Hardy Roof and Envelope Repair in the amount of	\$350,000
Town Hall Renovations in the amount of	\$7,132

as permitted by Chapter 44, Section 20 of the General Laws.

(3) That the Town votes to (i) transfer \$952,823.99 representing the balance of funds borrowed to pay costs of modular classrooms for use during the Stratton School renovation project, as approved under Article 2 of the Warrant at the Special Town Meeting held on January 25, 2016, which funds are no longer necessary to pay costs of modular classrooms, to pay costs of completing the Stratton School renovation project, thereby reducing the amount authorized to be borrowed to pay costs of the Stratton School renovation project by a like amount, and (ii) amend the vote of the Town adopted under Article 3 of the Warrant at the Special Town Meeting on January 25, 2016, so as not to apply proceeds of the sale of the building and lot located at 1207 Massachusetts Avenue, Parcel Id. No. 57-4-14, to pay costs of the Stratton School renovation project.

(4) That the sum of \$13,196,044 be and hereby is appropriated for various capital projects and equipment as shown below, and expended under the direction of the Town Manager, said sum to be raised by general tax:

Item	Amount	Project	Department
1.	\$ 62,000	1 Ton Pickup Truck w-Dump Body	PUBLIC WORKS NATURAL RESOURCES DIVISION
2.	\$ 40,000	3-4 Ton Pickup Truck	PUBLIC WORKS NATURAL RESOURCES DIVISION
3.	\$ 40,000	3-4 Ton Pick-up, 4wd w-Plow	PUBLIC WORKS HIGHWAY DIVISION
4.	\$ 50,000	ADA Study Implementation Program	RECREATION
5.	\$ 50,000	Air Conditioning Study	SCHOOLS
6.	\$ 30,000	Building exterior repairs assessment - Parmenter	PLANNING
7.	\$ 7,000	Bullet Proof Vest Program	COMMUNITY SAFETY - POLICE SERVICES
8.	\$ 95,000	Bus #102 - 53 passenger bus	SCHOOLS
9.	\$ 75,000	Carriage House interior renovation	HEALTH & HUMAN SERVICES
10.	\$ 20,000	Ed Burns Arena Roof Work	VETERANS' MEMORIAL RINK ENTERPRISE FUND
11.	\$ 41,500	Exterior Repairs- Dallin Library	PLANNING
12.	\$ 10,000	Feasibility Study	RECREATION
13.	\$ 25,000	Hardy Accessibility Improvements	SCHOOLS
14.	\$ 40,000	Hardy Playground	SCHOOLS
15.	\$ 350,000	Hardy Reroofing and Envelope Phase I	SCHOOLS
16.	\$ 10,000	HVAC assessment - Parmenter	PLANNING
17.	\$ 10,000	Interface between WebQA and PeopleGIS for DPW work orders	INFORMATION TECHNOLOGY
18.	\$ 10,000	Interior finish repairs - Dallin Library	PLANNING
19.	\$ 13,760	Matching funds for technology grant	INFORMATION TECHNOLOGY
20.	\$ 41,260	MLN Equipment Schedule FY20-24	LIBRARY
21.	\$ 20,000	Ottoson Exterior Step Repair	SCHOOLS
22.	\$ 30,000	Parking lot upgrades - Dallin Library	PLANNING
23.	\$ 120,000	Photocopier Lease Program	SCHOOLS
24.	\$ 53,000	Photocopier Replacement Program	PURCHASING
25.	\$ 75,000	Poets Corner Field	RECREATION
26.	\$ 50,000	Replace Truck and Plow	SCHOOLS
27.	\$ 150,000	Reservoir Improvements Phase II	RECREATION
28.	\$ 25,000	Roadway Consulting Services	PUBLIC WORKS ENGINEERING DIVISION
29.	\$ 350,000	Roadway Reconstruction	PUBLIC WORKS HIGHWAY DIVISION
30.	\$ 475,475	Roadway Reconstruction Override 2011	PUBLIC WORKS HIGHWAY DIVISION
31.	\$ 10,000	Roof Parapet	LIBRARY
32.	\$ 17,500	Sander Body	PUBLIC WORKS HIGHWAY DIVISION
33.	\$ 40,000	School - Admin Computers and Peripherals	INFORMATION TECHNOLOGY
34.	\$ 75,000	School - Network Infrastructure	INFORMATION TECHNOLOGY
35.	\$ 420,000	School - Replacement academic PC's district wide	INFORMATION TECHNOLOGY
36.	\$ 60,000	School - Software Licensing	INFORMATION TECHNOLOGY
37.	\$ 40,000	Security Updates	SCHOOLS
38.	\$ 65,000	Sidewalk Ramp Installation	PUBLIC WORKS HIGHWAY DIVISION
39.	\$ 500,000	Sidewalks and Curbstones	PUBLIC WORKS HIGHWAY DIVISION
40.	\$ 35,000	Thompson Heat Pump Replacement	SCHOOLS
41.	\$ 10,000	Town Hall - Renovations	FACILITIES
42.	\$ 60,000	Town Microcomputer Program	INFORMATION TECHNOLOGY
43.	\$ 50,000	Town Software Upgrades & Standardization	INFORMATION TECHNOLOGY
44.	\$ 40,000	Van # 110 - passenger	SCHOOLS
45.	\$ 135,000	Vehicle Replacement Program	COMMUNITY SAFETY - POLICE SERVICES
46.	\$ 40,000	Veterans Memorials Repairs	HEALTH & HUMAN SERVICES
47.	\$ 136,500	Whittemore Robbins House - Exterior Painting and Window Repl	HEALTH & HUMAN SERVICES
48.	\$ 60,000	Whittemore Robbins House Kitchen	HEALTH & HUMAN SERVICES
49.	\$ 60,000	Window Screens in Schools	SCHOOLS
	\$ 4,222,995	Acquisitions Total	
	\$ 4,321,873	Prior Exempt Debt Service	
	\$ 6,178,884	Prior Non-exempt Debt Service, General Fund	
	\$ 170,643	New Non-exempt Debt Service, General Fund	
	\$ 10,671,400	General Fund Debt Service	
	\$ 159,931	Prior Debt Service, Rink Enterprise Fund	
	\$ 2,625	New Debt Service, Rink Enterprise Fund	
	\$ 162,556	Rink Enterprise Fund Debt Service	
	\$ (461)	Non-exempt Bond Premium FY2020	
	\$ (101,278)	Rink Enterprise Fund	
	\$ (47,175)	Ambulance Revolving Fund	
	\$ (459,845)	Antennae Fund	
	\$ (48,944)	Urban Renewal Fund	
	\$ (657,703)	Offset Sources	
	\$ (872,132)	Reappropriation of Prior Bonded Appropriations (Vote #1 above)	
	\$ (331,072)	Reappropriation of Prior Cash Appropriations	
	\$ (1,203,204)	Prior Capital Carryforwards	
	\$ 13,196,044	Total Appropriation	

- (5) That the various capital projects and equipment purchases shown below shall be undertaken and financed by grants or other funds as shown below, such grants to be expended under the direction of the Town Manager.

Item	Amount	Project	Department
1.	\$ 62,000	1 Ton Dump Truck	PUBLIC WORKS WATER/SEWER DIVISION
2.	\$ 55,000	Activity Van - After School Program	SCHOOLS
3.	\$ 750,000	Chapter 90 Roadway	PUBLIC WORKS HIGHWAY DIVISION
4.	\$ 7,900,000	DPW Facility - Site Improvements	PUBLIC WORKS PROPERTIES DIVISION
5.	\$ 250,000	Drainage Rehab - Regulatory Compliance (Ch-308)	PUBLIC WORKS WATER/SEWER DIVISION
6.	\$ 10,000	Headstone Cleaning & Repair	PUBLIC WORKS CEMETERY DIVISION
7.	\$ 100,000	Hydrant and Valve replacement program	PUBLIC WORKS WATER/SEWER DIVISION
8.	\$ 125,000	Install Sidewalk Ramps - CDBG	PUBLIC WORKS HIGHWAY DIVISION
9.	\$ 22,500	Interior finish upgrades - Jefferson Cutter	REDEVELOPMENT BOARD
10.	\$ 20,000	Interior repairs - 23 Maple Street	REDEVELOPMENT BOARD
11.	\$ 400,000	Reservoir Improvements Phase II	RECREATION
12.	\$ 900,000	Sewer System Rehabilitation	PUBLIC WORKS WATER/SEWER DIVISION
13.	\$ 5,000	Small Equipment	PUBLIC WORKS WATER/SEWER DIVISION
14.	\$ 395,000	Vacuum/Jet Truck	PUBLIC WORKS WATER/SEWER DIVISION
15.	\$ 1,400,000	Water System Rehabilitation	PUBLIC WORKS WATER/SEWER DIVISION
	\$ 12,394,500		
	\$ (7,900,000)	Less: DPW Facility Site Improvements, Authorized to Bond under Vote #5	
	<u>\$ 4,494,500</u>	Total	

- (6) That the sum of \$44,094,000 be and hereby is appropriated for extraordinary repairs to public facilities, acquisition of land and the purchase and installation of equipment and for costs incidental and related thereto as follows:

Item	General Fund	Water/Sewer Enterprise Fund	Total	Project	Department
1.	\$ 125,000		\$ 125,000	33,000 GVW Dump Truck w-Plow	PUBLIC WORKS HIGHWAY DIVISION
2.	\$ 168,000		\$ 168,000	44,000 GVW, 4WD Truck w-Sander	PUBLIC WORKS HIGHWAY DIVISION
3.	\$ 150,000		\$ 150,000	Boiler Replacement	VETERANS' MEMORIAL RINK ENTERPRISE FUND
4.	\$ 22,000,000	\$ 7,900,000	\$ 29,900,000	DPW Facility - Site Improvements	PUBLIC WORKS PROPERTIES DIVISION
5.	\$ 100,000		\$ 100,000	Gibbs School HVAC Catwalks	SCHOOLS
6.	\$ 300,000		\$ 300,000	Hardy Playground	SCHOOLS
7.	\$ 750,000		\$ 750,000	Lake Street/Bikeway Intersection Improvements	PUBLIC WORKS ENGINEERING DIVISION
8.	\$ 125,000		\$ 125,000	Landscape Improvements - Bishop School	SCHOOLS
9.	\$ 205,000		\$ 205,000	Portable Radio Replacement	COMMUNITY SAFETY - FIRE SERVICES
10.	\$ 967,000		\$ 967,000	Radio Upgrade-Replacement Program	COMMUNITY SAFETY - POLICE SERVICES
11.	\$ 100,000		\$ 100,000	Repointing	LIBRARY
12.	\$ 2,450,000		\$ 2,450,000	Reservoir Improvements Phase II	RECREATION
13.	\$ 300,000		\$ 300,000	School Playground Upgrades	SCHOOLS
14.	\$ 8,055,000		\$ 8,055,000	Senior Center/Central School Renovation	PLANNING
15.	\$ 225,000		\$ 225,000	Street Sweeper	PUBLIC WORKS HIGHWAY DIVISION
16.	\$ 60,000		\$ 60,000	Traffic Signal Maint & Upgrades	PUBLIC WORKS MER
17.	\$ 114,000		\$ 114,000	Voting Machines	SELECT BOARD
	<u>\$ 36,194,000</u>	<u>\$ 7,900,000</u>	<u>\$ 44,094,000</u>	Total	

and that the Treasurer, with the approval of the Select Board, is hereby authorized to borrow not exceeding the sum of \$44,094,000 under and pursuant to the statutes cited above (requires a 2/3 vote), and any other enabling authority, and to issue bonds or notes of the Town therefor, said sum to be expended under the direction of the Town Manager.

- (7) That the Town Manager is authorized and directed to apply for and accept any further federal, state or other grants that may be available for any one or more of the foregoing projects and equipment.

- (8) Notwithstanding the foregoing, in the event that monies are not expended for the purposes delineated above then the Comptroller is authorized and directed not to transfer these excess funds to available funds, but said funds shall remain and be accounted for in the warrant article pending further vote of the Town Meeting, except as otherwise provided by law, and,
- (9) That any amounts appropriated under Section (3) above for a particular purpose under a specified section of Chapter 44 and not needed for such purpose may be expended by the Town Manager, with the approval of the Capital Planning Committee, for any other purpose listed in Section (3) above under the same section of Chapter 44.
- (10) That any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 59

**RESCIND OR REAPPROPRIATE BORROWING
AUTHORIZATIONS FROM PRIOR YEARS**

To see if the Town will vote to rescind the authority to borrow or appropriate funds, from prior years' authorizations, the amounts remaining with regard to any numbered prior Annual and/or Special Town Meeting Warrant Articles; or take any action related thereto.

(Inserted at the request of the Town Treasurer)

VOTED: That no action be taken under this article.

COMMENT: No authorizations are available for rescission at this Town Meeting.

ARTICLE 60

**APPROPRIATION/TRANSPORTATION
INFRASTRUCTURE FUND**

To see if the Town will vote to appropriate \$25,813.30 received by the Town from the Commonwealth Transportation Infrastructure Fund to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure or any other public purpose substantially related to the operation of transportation network services in the Town including, but not limited to, the Complete Streets Program, accepted by Town Meeting on May 4, 2015, established in Massachusetts General Laws Chapter 90I, Section 1 and other programs that support alternative modes of transportation; or take any action related thereto.

(Inserted at the request of the Town Manager)

VOTED: That the Town appropriate the sum of \$25,813.30 received by the Town from the Commonwealth Transportation Infrastructure Fund to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure or any other public purpose substantially related to the operation of transportation network services in the Town including, but not limited to, the Complete Streets Program, accepted by Town Meeting on May 4, 2015, established in Massachusetts General Laws Chapter 90I, Section 1 and other programs that support alternative modes of transportation.

COMMENT: Monies from this Fund will be used for the express bus lane for morning commuting hours in East Arlington.

ARTICLE 61

**APPROPRIATION/FINANCING OF CONSTRUCTION OR
RECONSTRUCTION OF SEWERS AND SEWERAGE
FACILITIES**

To see if the Town will vote to appropriate a sum of money for the purpose of financing the construction or reconstruction of sewers and sewerage facilities for inflow/infiltration reduction or system rehabilitation, including costs incidental and related thereto, and to determine how the appropriation shall be raised or expended, including the possibility of borrowing all or some of same; or take any action related thereto.

(Inserted at the request of the Town Manager and the Director of Public Works)

VOTED: That the sum of \$800,000 be and hereby is appropriated for the purpose of financing the construction or reconstruction of sewers and sewerage facilities, inflow/infiltration reduction or system rehabilitation, including costs incidental and related thereto; that to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$800,000 under and pursuant to Chapter 44, Section 7, of the General Laws, as amended, or any other enabling authority and to issue bonds or notes of the Town therefor; and that the Board of Selectmen and the Town Manager be and hereby are authorized to enter into any agreements they determine to be necessary in connection with the project and its financing and are further authorized to accept and expend in addition to the foregoing appropriation any grants that may become available from the Massachusetts Water Resources Authority or other sources.

COMMENT: This authorization allows the Town to receive an interest free loan from the MWRA and issue municipal debt in support of capital construction projects. (requires a 2/3 vote)

ARTICLE 62

APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES

To see if the Town will vote to appropriate a sum of money for the purpose of financing the construction or reconstruction of water mains and water facilities, including costs incidental and related thereto, and to determine how the appropriation shall be raised and expended including the possibility of borrowing all or some of same; or take any action related thereto.

(Inserted at the request of the Town Manager and the Director of Public Works)

VOTED:

That the sum of \$1,200,000 be and hereby is appropriated for the purpose of financing the construction or reconstruction of water mains and water facilities, including costs incidental and related thereto; that to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,200,000 under and pursuant to Chapter 44, Section 8, of the General Laws, as amended, or any other enabling authority and to issue bonds or notes of the Town therefor; and that the Board of Selectmen and the Town Manager be and hereby are authorized to enter into any agreements they determine to be necessary in connection with the project and its financing and are further authorized to accept and expend in addition to the foregoing appropriation any grants that may become available from the Massachusetts Water Resources Authority or other sources.

COMMENT:

This authorization allows the Town to receive an interest free loan from the MWRA and issue municipal debt in support of capital construction projects. (requires a 2/3 vote)

ARTICLE 63

APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL AND OUT OF DISTRICT VOCATIONAL PLACEMENTS

To see if the Town will vote to appropriate a sum of money for the purpose of paying the Town's apportioned share of the operating and maintenance costs, including capital costs, tuition, and all of Arlington's other obligations under the Minuteman Regional School District Agreement for the Minuteman Regional Vocational Technical High School, as well as paying the tuition for all other out of district vocational education placements, determine how the money shall be raised and expended; or take any action related thereto.

(Inserted at the request of Minuteman Regional Vocational School District Committee)

VOTED:

That the sum of \$5,384,690 be and hereby is appropriated for the purpose of paying the Town's apportioned share of the operating and maintenance costs, including capital costs, of the Minuteman Regional Vocational Technical High School District Budget; said sum to be raised by general tax and expended under the direction of the Minuteman Regional Vocational High School Committee.

ARTICLE 64

APPROPRIATION/COMMITTEES AND COMMISSIONS

To see if the Town will vote to appropriate a sum or sums of money to be expended under the direction of various committees, commissions, and boards of the Town, determine how the money shall be raised; provided that any funds appropriated hereunder shall remain under the jurisdiction of said entities until expended at their direction, unless otherwise appropriated by the

Town Meeting; the entities included hereunder, without limitation, are: Arlington Historical Commission, Arlington Recycling Committee, Avon Place Historic District Commission, Broadway Historic District Commission, Central Street Historic District Commission, Mt. Gilboa/Crescent Hill Historic District Commission, Jason/Gray Historic District Commission, Pleasant Street Historic District Commission, Russell Historic District Commission, Conservation Commission, Capital Planning Committee, Commission on Disability, Human Recourses Board, Public Memorial Committee, Human Rights Commission, Arlington Committee on Tourism and Economic Development, Envision Arlington, Transportation Advisory Committee, Arlington Commission for Arts and Culture, Open Space Committee, and any other Town Committee or Commission; or take any action related thereto.

(Inserted at the request of the Town Manager)

VOTED: That the sum of \$93,835 be and hereby is appropriated to be expended by the following commissions, committees, and boards in the amounts indicated:

A. Arlington Historical Commission – \$2,660

B. Historic District Commissions – \$5,100

(Avon Place Historic District Commission, Broadway Historic District Commission, Central Street Historic District commission, Jason/Gray Historic District Commission, Russell Historic District Commission, Pleasant Street Historic District Commission and Mount Gilboa/Crescent Hill Historic District Commission)

C. Capital Planning Committee – \$0

D. Commission on Disability – \$25,000

E. Recycling Committee – \$3,000

F. Human Rights Commission – \$7,500

G. Arlington Tourism and Economic Development Committee - \$4,275

H. Envision Arlington - \$3,000

I. Transportation Advisory Committee - \$2,000

J. Scenic By-Way - \$2,000

K. Open Space Committee - \$300

L. LGBTQIA + Rainbow Commission - \$4,000

K. Arlington Commission on Arts and Culture - \$35,000 (8-7)

(This appropriation will also fund Public Arts, Poet Laureate and Arlington Alive activities at the discretion and under the supervision of the Arlington Commission on Arts and Culture. The Commission will also be raising additional funds from their various activities).

Said sums to be raised by general tax and expended under the direction of the various commissions, committees and boards. All consultant services shall be supervised under the direction of the Town Manager.

ARTICLE 65 APPROPRIATION/TOWN CELEBRATIONS AND EVENTS

To see if the Town will vote to appropriate a sum or sums of money to be expended under the direction of the Town Manager for the following celebrations and memorials, determine how the money shall be raised and expended; or take any action related thereto: Memorial Day Observation and the Patriots' Day Celebration Display of American Flags on Massachusetts Avenue Placing of American Flags on the Graves of Veterans Town Day Celebration Veterans' Day Parade
(Inserted at the request of the Town Manager)

VOTED: The sum of \$15,167 be and hereby is appropriated for the following celebrations and memorials in the amounts indicated:

- A. Patriots' Day Celebration, Veteran's Day Parade and the Memorial Day Observation - \$5,667**
- B. Display of American Flags on Massachusetts Avenue - \$0**
- C. Placing of American Flags on the Graves of Veterans - \$4,500**
- D. Town Day Celebration - \$5,000**

Said sum to be raised by general tax and expended under the direction of the Town Manager.

ARTICLE 66

APPROPRIATION/MISCELLANEOUS

To see if the Town will vote the following: Legal Defense – To appropriate a sum of money to replenish the Legal Defense Fund established under Article 13, Section 5 of Title 1 of the Town Bylaws, Indemnification of Medical Costs, to appropriate a sum of money in accordance with the provisions of Chapter 41, Section 100B of the General Laws, to indemnify certain retired Police Officers and Firefighters for all reasonable medical and surgical expenses which they incurred, determine how the money will be raised and expended; or take any action related thereto.

(Inserted at the request of the Town Manager)

VOTED: The sum of \$10,821 be and hereby is appropriated for the following purposes:

A. Legal Defense - To appropriate a sum of money to replenish the Legal Defense Fund established under Article 13 of Title I of the Town By-Laws - \$0

B. Indemnification of Medical Costs – \$10,821

(To indemnify certain retired Police Officers and Firefighters for all reasonable medical and surgical expenses which they incurred during the previous calendar year that are the proximate result of the disability for which they were retired; and to defray the expenses of the Medical Panel required by law; provided, incurred expenses shall be considered for indemnification thereunder except only those such as are excess over covered benefits of any plan of Hospital, Surgical or other coverage which the retiree has or had available to him, either directly or through a member of his immediate family, which benefits shall be considered primary, and which must be disclosed by such plan, or by the physician, hospital or other medical personnel or facility with or without the consent of the retiree.)

Said sums to be raised by general tax and expended under the direction of the Town Manager.

ARTICLE 67

APPROPRIATION/WATER BODIES FUND

To see if the Town will vote to appropriate a sum of \$50,000 to the Town's Water Bodies Fund for the maintenance, treatment, and oversight of all the Town's water bodies, said sum to be raised by the general tax and expended under the direction of the Town Manager, who will also report to Town Meeting on the status of the fund; or take any action related thereto.

(Inserted at the request of the Envision Arlington Standing Committee and its Spy Pond and Reservoir Task Groups, and the Arlington Conservation Commission)

VOTED: **That the sum of \$50,000 be and hereby is appropriated to the Water Bodies Fund for the purpose of testing, maintaining, treating and oversight of the Town’s water bodies. Said sum to be raised by the general taxes and expended under the direction of the Town Manager.**

COMMENT: The Water Bodies Fund, established by special legislation in 2008, is used for periodic testing, treatment, maintenance and oversight of the town's water bodies. The fund receives private donations as well as public appropriations.

ARTICLE 68

APPROPRIATION/COMMUNITY PRESERVATION FUND

To see if the Town will vote to make appropriations from the Community Preservation Fund for eligible community preservation projects; for community preservation reserve accounts for historic preservation, open space and recreation, and affordable housing; for Community Preservation Committee administrative expenses or other eligible expenses; or take any action related thereto.

(Inserted at the request of the Community Preservation Committee)

VOTED: **That the Finance Committee supports all of the projects recommended by the Community Preservation Committee. (12-1)**

ARTICLE 69

APPROPRIATION/HARRY BARBER COMMUNITY SERVICE PROGRAM

To see if the Town will vote to appropriate the sum of \$7,500.00 for the Harry Barber Community Service Program for the Council on Aging, to determine how the money will be raised and expended; or take any action related thereto.

(Inserted at the request of the Council on Aging)

VOTED: **That the sum of \$7,500 be and hereby is appropriated for the purpose of conducting the Harry Barber Community Service Program; said sum to be raised by general tax and expended under the direction of the Town Manager.**

COMMENT: This program provides the opportunity for senior citizens to provide service in various Town departments in exchange for payment, which they can use to help with taxes and rent.

ARTICLE 70

**APPROPRIATION/PENSION ADJUSTMENT FOR FORMER
TWENTY-FIVE YEAR/ACCIDENTAL DISABILITY
EMPLOYEES**

To see if the Town will vote to appropriate a sum of money to implement the provisions of Chapter 32 of Massachusetts General Laws Section 90A, 90C, 90D and 90E, pursuant to which the Town pays up to fifty percent of the maximum salary as set forth in the Compensation and Pay Plan for the position formerly held by retired employees with twenty-five or more years of service to the Town and those employees who retired under an Accidental Disability; provided, however, that no one who retires after May 1, 2010 shall be eligible under this vote unless they qualify for at least a fifty percent pension, without this vote upon their retirement; this adjustment to be paid to those who qualify and administered in accordance with prior practice and understanding relating to the retirement allowance of said retirees; determine how the money shall be raised and expended; or take any action related thereto.

(Inserted at the request of the Contributory Retirement Board)

VOTED: That the sum of \$0 be and hereby is appropriated to implement the provisions of Chapter 32 of Massachusetts General Laws Section 90A, 90C, 90D and 90E, pursuant to which the Town pays up to fifty percent of the maximum salary as set forth in the Compensation and Pay Plan for the position formerly held by retired employees with twenty-five or more years of service to the Town and those employees who retired under an Accidental Disability; provided, however, that no one who retires after May 1, 2010 shall be eligible under this vote unless they qualify for at least a fifty percent pension, without this vote, upon their retirement. This adjustment to be paid to those who qualify, and administered in accordance with prior practice and understanding relating to the retirement allowance of said retirees; said sum to be expended under the direction of the Retirement Board.

COMMENT: This vote, which is required annually, allows the Retirement Board to ensure that retired employees will not drop below 50% of the current salary of the position they held as an active Town employee. The vote has been modified with a set date to close a loophole that allowed employees to increase their pension above what they would otherwise qualify for.

ARTICLE 71

APPROPRIATION/OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST FUND

To see if the Town will vote to accept into the Other Post Employment Benefits (OPEB) Trust Fund, established by Chapter 161 of the Acts of 2005, an appropriation of funds and/or the transfer of additional monies that the Town may deem advisable from other sources, including any monies previously deposited into any of the Town's stabilization funds for this purpose, in order to administer and fund its OPEB obligation as described in the said Chapter 161 of the Acts of 2005; determine how the monies shall be raised and expended; or take any action related thereto.

(Inserted at the request of the Contributory Retirement Board)

VOTED: **That the Town takes the following actions:**

- a. appropriates into said Other Post-Employment Benefits Fund (OPEB), authorized by Chapter 161 of the Acts of 2005, the sum of \$481,982 representing that amount of money that is the difference between the previously established base amount of \$500,000 and the fiscal 2020 appropriation for the non-contributory pension obligation; said sum to be raised by the general tax,**
- b. appropriates into said fund the sum of \$155,000 representing the increased share of retiree HMO contributions as voted by the Board of Selectmen on November 6, 2006; said sum to be raised by the general tax.**
- c. appropriates into said fund the sum of \$300,000 to be transferred from the remaining balance in the health benefit trust fund.**

COMMENT: These recommendations continue the program to fund the unfunded liability for retiree health insurance.

ARTICLE 72

APPROPRIATION/OVERLAY RESERVE

To see if the Town will vote to appropriate a sum of money from previous years overlay reserve surplus accounts, determine to what purpose this appropriation shall be made; or take any action related thereto.

(Inserted at the request of the Finance Committee)

- VOTED:**
- A. That the sum of \$200,000 be and hereby is appropriated, to be transferred from Overlay Reserve Surplus Accounts of previous fiscal years, said sum to be utilized in the determination of the tax rate.**
 - B. That the sum of \$2,500,000 be and hereby is appropriated to be transferred from Overlay Reserve Surplus Accounts of previous fiscal years, into the Fiscal Stability Stabilization Fund and expended under the direction of future town meetings.**

ARTICLE 73

TRANSFER OF FUNDS/CEMETERY

To see if the Town will vote to transfer a sum of money to the Cemetery Commissioners for the improvement of Town cemeteries, said sum shall be taken from the Mt. Pleasant Cemetery "Sale of Lots and Graves" and/or "Perpetual Care Funds"; or take any action related thereto.

(Inserted at the request of the Finance Committee)

VOTED: That the Town transfers \$200,000 to the Cemetery Commissioners for the care of Town cemeteries and \$10,000 to the Capital Budget for headstone cleaning and repair, said sums to be taken from the Perpetual Care Fund.

ARTICLE 74

USE OF FREE CASH

To see if the Town will vote to authorize the taking of a sum of money voted for appropriations heretofore made at the Town Meeting under the Warrant and not voted to be borrowed from available funds in the Treasury, and authorize the Assessors to use free cash in the Treasury to that amount in the determination of the tax rate for the Fiscal Year beginning July 1, 2019; or take any action related thereto.

(Inserted at the request of the Finance Committee)

VOTED: That the sum of \$5,559,782 be taken from available funds in the treasury, and that the Board of Assessors is instructed to use said amount in the determination of the tax rate.

ARTICLE 75

APPROPRIATION/CANNABIS MITIGATION STABILIZATION FUND

To see if the Town will vote to transfer a sum of money in accordance with the provisions of the General Laws, Chapter 40, Section 5B, as amended, or other appropriate provisions of law, determine how much money should be transferred into or out of such Stabilization Fund; or take any action related thereto.

(Inserted at the request of the Town Manager)

VOTED: That the sum of \$1 be and hereby is appropriated to the Cannabis Mitigation Stabilization Fund, said sum to be raised by general tax.

COMMENT: The appropriation in this motion is to establish the fund for possible future revenues and/or expenditures.

ARTICLE 76

APPROPRIATION/LONG TERM STABILIZATION FUND

To see if the Town will make an appropriation to the Long Term Stabilization Fund in accordance with the provisions of the General Laws, Chapter 40, Section 5B, as amended, or other appropriate provisions of law, determine how the money shall be raised and expended; or take any action related thereto.

(Inserted at the request of the Finance Committee)

VOTED: That the sum of \$100,000 be and hereby is appropriated to the Long Term Stabilization Fund, said sum to be raised by general tax.

COMMENT: The Finance Committee recommends that we appropriate a yearly sum in this account for the foreseeable future to both protect the financial position of the Town and reinforce the Town’s bond rating.

ARTICLE 77

APPROPRIATION/FISCAL STABILITY STABILIZATION FUND

To see if the Town will make an appropriation to or from the Fiscal Stability Stabilization Fund created under Article 65 of the 2005 Annual Town Meeting or any other enabling action of Town Meeting in accordance with the provisions of the General Laws, Chapter 40, Section 5B, as amended, or other appropriate provisions of law, determine how the money shall be raised and expended; or take any action related thereto.

(Inserted at the request of the Finance Committee)

VOTED: A. That the sum of \$2,475,490 be and hereby appropriated from the Fiscal Stability Stabilization Fund, and that the Board of Assessors is instructed to use said amount in the determination of the tax rate,

B. Provided however if the Proposition 2 ½ override scheduled for June 11, 2019 for \$5,500,000 passes, then the vote under A above is nullified and the sum of \$2,174,510 be and hereby is appropriated into the Fiscal Stability Stabilization Fund, said sum to be raised by general taxes and expended under the direction of future town meetings. (14-1)

ARTICLES 78 and 79

The Select Board will report on these articles.

ARTICLE 2

**ACQUISITION OF REAL ESTATE/PARCEL 54-3-3.A
(25 GROVE STREET)**

To see if the Town will vote to authorize the Select Board to acquire, by purchase, gift, eminent domain or otherwise, in fee simple, an approximately 8,427 square foot developed parcel of land identified as parcel 54-3-3.A, located at 25 Grove Street, Arlington, including all buildings and structures thereon, and all privileges and appurtenances thereto belonging, as well as all trees and shrubs thereon, excepting therefrom any easements of record included within such description by whomsoever the same may be owned, for general municipal purposes, and for all purposes and uses accessory thereto, including but not limited to, inter alia, the expansion of either or both the existing Department of Public Works facility and/or the Arlington High School campus and Arlington High School educational facilities and amenities, including parking, service stations and areas for DPW vehicles, and/or class rooms, conference and meeting rooms, study areas and educational office space, and that to meet such expenditure to appropriate a sum of money to be expended at the direction of the Town Manager, to pay costs of acquiring said property, and for the payment of all costs incidental and related thereto, and to determine whether such amount shall be raised by taxation, transfer from available funds, borrowing or otherwise; to authorize the Town Manager and Select Board to apply for, accept and expend any grants from any source whatsoever that may be available to pay any portion of this project; or to take any other action related thereto.

(Inserted at the request of the Town Manager)

VOTED: That no action be taken under this article.

COMMENT: The taking of private property by eminent domain for public purpose is a power that should only be used as a last resort, that is, when the public objective cannot otherwise be achieved. In a hearing on this article, the Town reported that there was not a clear consensus on the High School Building Committee that a taking was necessary, and any decision on the matter was likely a year or more in the future. Since there was no clear and compelling argument for the Town to take this property, the Finance Committee recommends No Action on this matter.

ARTICLE 3 APPROPRIATION/FUTURE ZONING BYLAW AMENDMENTS

To see if the Town will vote to appropriate or transfer a sum of money to fund development of amendments to Arlington’s Zoning Bylaw to align with the Arlington Master Plan, including payment of consultant fees in furtherance of the process; or take any action related thereto.

(Inserted at the request of the Town Manager)

VOTED: That the sum of \$70,000 be and hereby is appropriated to fund development of amendments to Arlington’s Zoning Bylaw to align with the Arlington Master Plan, including payment of consultant fees in furtherance of the process; said sum to be raised by general taxes and expended under the direction of the Town Manager.

COMMENT: Future zoning bylaw amendments would include updating the Industrial zoning district to reflect current needs of today’s industrial and innovation uses and markets and further refinement of business zoning districts per the Master Plan.

ARTICLE 4 DISPOSITION OF REAL ESTATE/ PARCEL 133-1-8 GLOUCESTER STREET

To see if the Town will vote to authorize the Select Board to dispose of, or grant access to or through a 216 square foot parcel of land identified as 133-1-8 Gloucester Street by sale, grant of easement, or otherwise under such terms as the Town may specify consistent with applicable legal requirements; or take any action related thereto.

(Inserted at the request of the Town Manager)

VOTED: That the Town authorize the Select Board to dispose of, or grant access to or through a 216 square foot parcel of land identified as 133-1-8 Gloucester Street by sale, grant of easement, or otherwise under such terms as the Town may specify consistent with applicable legal requirements.

COMMENT: This small plot of land is landlocked from other Town property or any public way. This motion authorizes the Select Board to dispose of this property in the best interests of the Town.

ARTICLE 5 APPROPRIATION/RESIDENTIAL DESIGN GUIDELINES

To see if the Town will vote to appropriate or transfer a sum of money to fund development of residential design guidelines, including payment of a consultant to develop such guidelines and recommend a design review process for the Town; or take any action related thereto.

(Inserted at the request of the Town Manager)

VOTED: That the sum of \$50,000 be and hereby is appropriated to fund development of residential design guidelines, including payment of a consultant to develop such guidelines and recommend a design review process for the Town, provided however that such guidelines shall not take affect until the Town Meeting reviews and approves of such guidelines. Said sum to be raised by general taxes and expended under the direction of the Town Manager. (9-5)

COMMENT: When boards such as the Redevelopment Board and the Zoning Board of Appeals make decisions on approval of residential development, they, at present, have no formal guidelines on which to base their design recommendations. The purpose of this appropriation is to develop official guidelines.

ARTICLE 6 APPROPRIATION/MUGAR PROPERTY APPLICATION REVIEWS

To see if the Town will appropriate or transfer a sum of money to fund support of the review and/or comment of any application or request for approval to the Town or the Commonwealth of Massachusetts for or accessory or otherwise related to the construction of residential dwelling units off of Dorothy Road in Arlington, Massachusetts (otherwise known as the “Thorndike Place” or the “Mugar Property”), including payment of legal, consultant, expert, and technical review fees in furtherance of such review and/or comment, and any legal actions reasonably arising therefrom permissible under law; or take any action related thereto.

(Inserted at the request of the Town Manager)

VOTED: That the sum of \$25,000 be and hereby is appropriated to fund support of the review of the and/or comment of any application or request for approval to the Town or the Commonwealth of Massachusetts for or accessory or otherwise related to the construction of residential dwelling units off of Dorothy Road in Arlington, Massachusetts (otherwise known as the “Thorndike Place” or the “Mugar Property”), including payment of legal, consultant, expert, and technical review fees in furtherance of such review and/or comment, and any legal actions reasonably arising therefrom permissible under law. Such sum to be raised by general taxes and expended under the direction of the Town Manager.

COMMENT: This would continue to support both the Town’s position that this project should not be exempted from the normal zoning review and standards process; and for technical expertise to scrutinize the applicants claims before the Zoning Board of Appeals as necessary.

APPENDIX B
Fiscal Year 2020 Budgets

The Finance Committee recommends that the sums be appropriated to defray obligations, outlays, and expenses for the Fiscal Year ending June 30, 2020 to be raised by general tax except as otherwise specifically voted, and expended.

Individual Sub-Budgets to be voted separately.

FY 2019 Personnel Services accounts do not include salary increases voted under a separate warrant article. FY 2020 amounts include current salary increases for both years.

Stipends and clothing allowances are taxable as income and have been moved to the salary accounts in FY 2020.

1 Finance Committee	2017	2018	2019	2020	\$ change	% change
Personnel Services	9,997	7,800	8,050	8,150	100	1.24%
Expenses	2,500	2,500	2,500	2,500	0	0.00%
TAXATION TOTAL	12,497	10,300	10,550	10,650	100	0.95%
	2.38%	-17.58%	2.43%	0.95%		
Detail of Personnel Services:						
Executive Secretary	6,947	4,750	5,000	5,100	100	2.00%
Fincom members (21)	3,050	3,050	3,050	3,050	0	0.00%
TOTAL PERSONNEL SERVICES	9,997	7,800	8,050	8,150	100	1.24%

2 Select Board	2017	2018	2019	2020	\$ change	% change
Personnel Services	297,412	279,184	327,189	390,627	63,438	19.39%
Expenses	185,570	156,086	255,465	124,450	(131,015)	-51.28%
APPROPRIATION TOTAL	482,982	435,270	582,654	515,077	(67,577)	-11.60%
Water/Sewer Enterprise Fund	(24,094)	(28,446)	(25,636)	(34,317)	(8,681)	33.86%
TAXATION TOTAL	458,888	406,824	557,018	480,760	(76,258)	-13.69%
	19.93%	-11.35%	36.92%	-13.69%		
a. Administration and Licensing						
Personnel Services	252,982	259,096	279,979	296,201	16,222	5.79%
Expenses	20,850	22,050	22,050	22,150	100	0.45%
Water/Sewer Enterprise Fund	(24,094)	(28,446)	(25,636)	(34,317)	(8,681)	33.86%
Out of State Travel	0	0	0	0	0	
TOTAL	249,738	252,700	276,393	284,034	7,641	2.76%
Detail of Personnel Services:						
Board Administrator (inc. night stipend)	87,497	89,207	89,207	103,396	14,189	15.91%
Office Manager	66,618	67,951	67,951	70,696	2,745	4.04%
Administrative Assistant	55,655	56,769	54,714	57,993	3,279	5.99%
Principal Clerk & Typist (.5,.5,1,1)	22,037	23,994	47,046	42,246	(4,800)	-10.20%
Longevity	5,675	5,675	5,561	6,370	809	14.55%
SUB TOTAL	237,482	243,596	264,479	280,701	16,222	6.13%
Chairman	3,500	3,500	3,500	3,500	0	0.00%
Members (4)	12,000	12,000	12,000	12,000	0	0.00%
TOTAL PERSONNEL SERVICES	252,982	259,096	279,979	296,201	16,222	5.79%
b. Elections and Town Meeting						
Personnel Services *	44,430	20,088	47,210	94,426	47,216	100.01%
Expenses *	98,220	52,536	151,915	24,300	(127,615)	-84.00%
State reimbursement for state elections	0	0	0	0	0	
TOTAL	142,650	72,624	199,125	118,726	(80,399)	-40.38%
c. Printing Town Reports **						
	3,500	3,500	3,500	0	(3,500)	-100.00%
d. Accounting and Auditing						
	63,000	78,000	78,000	78,000	0	0.00%

* 2 elections in FY 2020, poll workers pay moved from Expenses to Personnel Services
** moved to Town Manager's Expenses in FY 2020

APPENDIX B
Fiscal Year 2020 Budgets

3 Town Manager	2017	2018	2019	2020	\$ change	% change
Personnel Services	740,294	778,758	789,814	822,262	32,448	4.11%
Expenses *	33,500	33,500	42,500	53,000	10,500	24.71%
APPROPRIATION TOTAL	773,794	812,258	832,314	875,262	42,948	5.16%
Water/Sewer Enterprise Fund	(117,991)	(147,869)	(155,220)	(159,052)	(3,832)	2.47%
CPA Offsets		(34,468)	(35,354)	(36,721)	(1,367)	3.87%
TAXATION TOTAL	655,803	629,921	641,740	679,489	37,749	5.88%
	30.50%	-3.95%	1.88%	5.88%		
Detail of Personnel Services:						
Town Manager	201,540	205,571	209,682	210,969	1,287	0.61%
Deputy Town Manager	122,400	128,888	131,388	139,145	7,757	5.90%
Assistant Town Manager	91,640	102,614	103,114	109,729	6,615	6.42%
Purchasing Officer	92,336	94,183	94,182	97,987	3,805	4.04%
Exec Sec'y/Admin Ass't	55,817	60,178	62,435	67,393	4,958	7.94%
Management analyst	62,337	69,725	71,008	73,877	2,869	4.04%
Public Information Officer (.69)	67,749	69,105	69,104	71,896	2,792	4.04%
BASE SALARY + STEPS	693,819	730,264	740,913	770,996	30,083	4.06%
Longevity	2,706	4,369	4,776	6,635	1,859	38.92%
Other benefits (salary reserve)	43,769	44,125	44,125	44,631	506	1.15%
TOTAL PERSONNEL SERVICES	740,294	778,758	789,814	822,262	32,448	4.11%
* printing of town reports (\$3,500) moved from Select Board budget in FY 2020						

4 Human Resources	2017	2018	2019	2020	\$ change	% change
Personnel Services	271,027	276,394	291,628	306,790	15,162	5.20%
Expenses	56,450	56,450	56,450	56,450	0	0.00%
APPROPRIATION TOTAL	327,477	332,844	348,078	363,240	15,162	4.36%
Water/Sewer Enterprise Fund	(15,247)	(15,806)	(16,065)	(16,800)	(735)	4.58%
TAXATION TOTAL	312,230	317,038	332,013	346,440	14,427	4.35%
	3.78%	1.54%	4.72%	4.35%		
Detail of Human Resources:						
Director of Human Resources	109,915	116,315	118,815	125,834	7,019	5.91%
Assistant, Technician, Administrator (2.5)	155,109	154,726	167,460	174,723	7,263	4.34%
BASE SALARY + STEPS	265,024	271,041	286,275	300,557	14,282	4.99%
Longevity	6,003	5,353	5,353	6,233	880	16.44%
TOTAL PERSONNEL SERVICES	271,027	276,394	291,628	306,790	15,162	5.20%

5 Information Technology	2017	2018	2019	2020	\$ change	% change
Personnel Services	669,490	685,202	665,111	699,665	34,554	5.20%
Expenses	221,253	318,153	433,775	409,853	(23,922)	-5.51%
APPROPRIATION TOTAL	890,743	1,003,355	1,098,886	1,109,518	10,632	0.97%
Water/Sewer Enterprise Fund	(152,706)	(161,319)	(181,714)	(199,015)	(17,301)	9.52%
TAXATION TOTAL	738,037	842,036	917,172	910,503	(6,669)	-0.73%
	6.17%	14.09%	8.92%	-0.73%		
Detail of Personnel Services:						
Director of Information Technology	131,382	134,010	141,535	149,702	8,167	5.77%
Mgr of Software Development	108,216			0	0	
Asst Director of Information Technology		86,977	93,623	104,848	11,225	11.99%
Production Coordinator	98,640	100,613	100,613	91,172	(9,441)	-9.38%
Senior Programmer	73,101	74,564	74,563	79,127	4,564	6.12%
Network Desktop Specialist / Programmer	73,101			0	0	
MUNIS Systems Analyst		81,017	87,207	97,987	10,780	12.36%
Systems Analyst / Director GIS	92,336	94,183	94,182	97,987	3,805	4.04%
Technical Planner / GIS Coordinator (.3, .6, 0, 0)	19,638	41,362		0	0	
IT Admin Assistant	57,393	58,542	58,541	61,738	3,197	5.46%
BASE SALARY + STEPS	653,807	671,268	650,263	682,561	32,298	4.97%
Overtime	1,000	1,000	1,000	1,000	0	0.00%
Longevity	14,683	12,934	13,848	15,679	1,831	13.22%
Stipends				425		
TOTAL PERSONNEL SERVICES	669,490	685,202	665,111	699,665	34,554	5.20%

APPENDIX B
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6 Comptroller	2017	2018	2019	2020	\$ change	% change
Personnel Services	364,504	363,579	328,326	342,941	14,615	4.45%
Expenses *	102,972	99,697	29,697	27,600	(2,097)	-7.06%
APPROPRIATION TOTAL	467,476	463,276	358,023	370,541	12,518	3.50%
Water/Sewer Enterprise Fund	(38,534)	(39,097)	(38,745)	(29,943)	8,802	-22.72%
TAXATION TOTAL	428,942	424,179	319,278	340,598	21,320	6.68%
	1.58%	-1.11%	-24.73%	6.68%		
Detail of Personnel Services:						
Comptroller	126,480	131,050	131,050	130,560	(490)	-0.37%
Assistant Comptroller	78,101	74,564	79,873	84,761	4,888	6.12%
Data Processing Admin Ass't *					0	
Junior Accountant	52,598	51,375	49,165	58,291	9,126	18.56%
Principal Account Clerk	48,201	42,433	49,165	54,283	5,118	10.41%
Mail stipend			2,080	2,160	80	3.85%
Telephone Operator (1.3,1.3,0.0) *	47,178	48,123	0	0	0	
BASE SALARY + STEPS	352,558	347,545	311,333	330,055	18,722	6.01%
Other benefits & stipends	6,000	6,000	6,000	600	(5,400)	-90.00%
Part time and overtime		5,000	5,000	6,000	1,000	20.00%
Longevity	5,946	5,034	5,993	6,286	293	4.89%
TOTAL PERSONNEL SERVICES	364,504	363,579	328,326	342,941	14,615	4.45%
<i>* Expenses for telephone system moved to IT department in FY 2019. Operators not needed with new system; salaries moved to IT expense budget, operators retired.</i>						

7 Treasurer-Collector	2017	2018	2019	2020	\$ change	% change
Personnel Services	621,357	633,401	612,876	675,356	62,480	10.19%
Expenses	151,011	156,063	162,063	159,663	(2,400)	-1.48%
Out-of-State Travel	3,000	3,000	3,000	3,000	0	0.00%
APPROPRIATION TOTAL	775,368	792,464	777,939	838,019	60,080	7.72%
Water/Sewer Enterprise Fund	(106,518)	(107,699)	(110,073)	(108,056)	2,017	-1.83%
TAXATION TOTAL	668,850	684,765	667,866	729,963	62,097	9.30%
	10.52%	2.38%	-2.47%	9.30%		
Detail of Personnel Services:						
Treasurer	104,407	106,496	50,000	119,800	69,800	139.60%
Deputy Treasurer	82,808	86,048	87,631	87,631	0	0.00%
Clerical (8)	397,354	405,557	414,913	427,739	12,826	3.09%
BASE SALARY + STEPS	584,569	598,101	552,544	635,170	82,626	14.95%
Overtime	15,000	15,000	15,000	15,000	0	0.00%
Deputy Tax Collector Wages	15,000	15,000	15,000	15,000	0	0.00%
Out-of-grade pay			25,732	0	(25,732)	-100.00%
Stipends *				3,400	3,400	
Longevity	6,788	5,300	4,600	6,786	2,186	47.52%
TOTAL PERSONNEL SERVICES	621,357	633,401	612,876	675,356	62,480	10.19%
*Training						

8 Postage	2017	2018	2019	2020	\$ change	% change
Personnel Services	32,648	31,245	31,245	33,265	2,020	6.47%
Expenses	179,531	179,583	179,583	190,883	11,300	6.29%
APPROPRIATION TOTAL	212,179	210,828	210,828	224,148	13,320	6.32%
Water/Sewer Enterprise Fund	(36,431)	(36,691)	(36,457)	(36,457)	0	0.00%
TAXATION TOTAL	175,748	174,137	174,371	187,691	13,320	7.64%
	0.85%	-0.92%	0.13%	7.64%		
Detail of Personnel Services:						
Output Media Handler (.66)	32,319	30,916	30,916	32,711	1,795	5.81%
BASE SALARY + STEPS	32,319	30,916	30,916	32,711	1,795	5.81%
Overtime	0	0	0	0	0	
Stipends				225		
Longevity	329	329	329	329	0	0.00%
TOTAL PERSONNEL SERVICES	32,648	31,245	31,245	33,265	2,020	6.47%

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9 Board of Assessors	2017	2018	2019	2020	\$ change	% change
Personnel Services	266,246	281,059	287,053	298,723	11,670	4.07%
Expenses	31,648	32,648	32,648	33,248	600	1.84%
TAXATION TOTAL	297,894	313,707	319,701	331,971	12,270	3.84%
	7.35%	5.31%	1.91%	3.84%		
Detail of Personnel Services:						
Director of Assessments	98,641	104,654	107,154	113,932	6,778	6.33%
Office Manager	63,050	66,723	66,723	71,528	4,805	7.20%
Data Collector	50,466	53,405	55,407	60,222	4,815	8.69%
Sr. Clerk Typist	37,589	39,777	41,269	34,427	(6,842)	-16.58%
Board Members (3)	14,700	14,700	14,700	14,700	0	0.00%
BASE SALARY + STEPS	264,446	279,259	285,253	294,809	9,556	3.35%
Overtime	1,000	1,000	1,000	1,000	0	0.00%
Longevity	800	800	800	1,639	839	104.88%
Stipends				1,275		
TOTAL PERSONNEL SERVICES	266,246	281,059	287,053	298,723	11,670	4.07%

10 Legal	2017	2018	2019	2020	\$ change	% change
Personnel Services	452,506	462,242	468,548	476,875	8,327	1.78%
Expenses - Legal	135,002	135,002	135,002	136,665	1,663	1.23%
APPROPRIATION TOTAL	587,508	597,244	603,550	613,540	9,990	1.66%
Water/Sewer Enterprise Fund	(107,260)	(112,659)	(114,526)	(115,736)	(1,210)	1.06%
TAXATION TOTAL	480,248	484,585	489,024	497,804	8,780	1.80%
	5.85%	0.90%	0.92%	1.80%		
Detail of Personnel Services:						
Town Counsel	122,856	127,314	129,814	137,506	7,692	5.93%
Benefits Atty./Workers' Compensation Agent	153,520	156,410	156,410	162,365	5,955	3.81%
Asst Admin/Claims Coordinator/Risk Mgmt	69,945	72,509	72,509	63,761	(8,748)	-12.06%
Legal Secretaries (1.54)	96,959	96,638	99,145	103,700	4,555	4.59%
BASE SALARY + STEPS	443,280	452,871	457,878	467,332	9,454	2.06%
Longevity	9,226	9,371	10,670	9,543	(1,127)	-10.56%
TOTAL PERSONNEL SERVICES	452,506	462,242	468,548	476,875	8,327	1.78%

11 Town Clerk	2017	2018	2019	2020	\$ change	% change
Personnel Services	243,956	248,466	237,859	248,875	11,016	4.63%
Expenses	28,860	28,860	28,860	28,260	(600)	-2.08%
TAXATION TOTAL	272,816	277,326	266,719	277,135	10,416	3.91%
	3.60%	1.65%	-3.82%	3.91%		
Detail of Personnel Services:						
Town Clerk	90,986	92,806	92,806	96,555	3,749	4.04%
Ass't Town Clerk	55,925	57,044	57,044	60,536	3,492	6.12%
Other Clerks (2)	80,918	82,538	76,886	79,485	2,599	3.38%
Registrar of Voters (.23,.23,0,0)	5,000	5,000	0	0	0	0.00%
BASE SALARY + STEPS	232,829	237,388	226,736	236,576	9,840	4.34%
Overtime	3,500	3,500	3,500	3,500	0	0.00%
Stipends				850		
Longevity	7,627	7,578	7,623	7,949	326	4.28%
TOTAL PERSONNEL SERVICES	243,956	248,466	237,859	248,875	11,016	4.63%

12 Board of Registrars	2017	2018	2019	2020	\$ change	% change
Personnel Services	52,307	55,316	55,615	58,858	3,243	5.83%
Expenses	13,550	13,550	13,550	13,250	(300)	-2.21%
TOTAL	65,857	68,866	69,165	72,108	2,943	4.26%
	8.70%	4.57%	0.43%	4.26%		
Detail of Personnel Services:						
Registrar of Voters	1,500	1,500	1,500	1,500	0	0.00%
Registrars of Voters (3 PT)	1,500	1,500	1,500	1,500	0	0.00%
Moderator	500	500	500	500	0	0.00%
Assistant Registrar of Voters	46,457	49,166	49,165	51,983	2,818	5.73%
Election tech support	150	150	450	150	(300)	-66.67%
BASE SALARY + STEPS	50,107	52,816	53,115	55,633	2,518	4.74%
Overtime	2,200	2,200	2,200	2,500	300	13.64%
Stipends				425		
Longevity	0	300	300	300	0	0.00%
TOTAL PERSONNEL SERVICES	52,307	55,316	55,615	58,858	3,243	5.83%

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13 Parking	2017	2018	2019	2020	\$ change	% change
Personnel Services	88,953	91,695	70,551	74,553	4,002	5.67%
Expenses	41,080	41,080	52,380	20,780	(31,600)	-60.33%
APPROPRIATION TOTAL	130,033	132,775	122,931	95,333	(27,598)	-22.45%
Parking meter offset	0	(45,848)	(46,576)	(36,314)	10,262	-22.03%
TAXATION TOTAL	130,033	86,927	76,355	59,019	(17,336)	-22.70%
	13.24%	-33.15%	-12.16%	-22.70%		
Detail of Personnel Services:						
Parking Clerk	20,435	20,844	0	0	0	
Data Input Operator/Clerk	66,618	67,951	67,951	71,528	3,577	5.26%
BASE SALARY + STEPS	87,053	88,795	67,951	71,528	3,577	5.26%
Overtime	1,000	1,000	1,000	1,000	0	0.00%
Longevity	900	900	1,100	1,100	0	0.00%
Parking meter stipend		1,000	500	500		
Stipends				425	425	
TOTAL PERSONNEL SERVICES	88,953	91,695	70,551	74,553	4,002	5.67%

14 Planning & Community Development	2017	2018	2019	2020	\$ change	% change
Personnel Services	479,778	536,993	616,322	649,825	33,503	5.44%
Expenses	24,185	28,695	25,195	27,830	2,635	10.46%
APPROPRIATION TOTAL	503,963	565,688	641,517	677,655	36,138	5.63%
Central School Allocation	(25,151)	(23,403)	(25,403)	(24,348)	1,055	-4.15%
School Offset ***				(39,952)		
Conservation Comm. Fees & Fines Account	(3,202)	(4,971)	(4,971)	(4,971)	0	0.00%
CDBG Planner *	(44,850)	(40,000)	(40,000)	(40,000)	0	0.00%
CDGB Affordable Housing *	(12,121)	(12,335)	(12,335)	(12,335)	0	0.00%
HOME Fund (grants & private donations)	(8,000)	(5,000)	0	0	0	
TAXATION TOTAL	410,639	479,979	558,808	556,049	(2,759)	-0.49%
	-1.22%	16.89%	16.42%	-0.49%		
Detail of Personnel Services:						
Director	103,440	109,466	113,980	121,034	7,054	6.19%
Ass't Director	92,336	94,183	84,335	89,388	5,053	5.99%
Economic Dev't Coordinator	92,336	81,289	84,335	91,033	6,698	7.94%
Energy / Project Manager ***				79,904	79,904	
Environmental Planner	45,947	71,009	71,008	66,153	(4,855)	-6.84%
Technical Planner (.4,0,0,0)	26,056				0	
Senior Planner *	66,618	74,025	76,801	71,548	(5,253)	-6.84%
Senior Transportation Planner			78,089	81,244	3,155	4.04%
Administrative Aide	51,245	46,806	48,560	48,696	136	0.28%
Building Craftsman **		59,215	59,214		(59,214)	-100.00%
BASE SALARY + STEPS	477,978	535,993	616,322	649,000	32,678	5.30%
Longevity	1,800	1,000	0	0	0	
Stipends				825		
TOTAL PERSONNEL SERVICES	479,778	536,993	616,322	649,825	33,503	5.44%
* Position partially funded through Community Development Block Grant funds						
** Building Craftsman position moved from Planning to Facilities in FY 2020						
*** Energy / Project manager moved from Facilities to Planning in FY 2020, 1/2 paid by School Offset						

15 Redevelopment Board	2017	2018	2019	2020	\$ change	% change
Parmenter expenses *	15,000	15,000	15,000	0	(15,000)	-100.00%
Dallin expenses *	5,000	5,000	5,000	0	(5,000)	-100.00%
Other expenses	10,800	10,800	10,800	10,800	0	0.00%
TAXATION TOTAL	30,800	30,800	30,800	10,800	(20,000)	-64.94%
	0.00%	0.00%	0.00%	-64.94%		
Rental Property Revenues						
Gibbs Revenue **	340,380	0	0	0	0	
Parmenter Revenue	223,155	227,232	231,594	0	(231,594)	-100.00%
Dallin Revenue	45,000	45,000	45,116	0	(45,116)	-100.00%
Total Rental Properties Revenues	608,535	272,232	276,710	0	(276,710)	-100.00%
Rental Properties Revenues less Expenses	577,735	241,432	245,910	n/a		
* Parmenter & Dallin Expenses moved to the Redevelopment Board budget in FY 2019. Rental Property expenses do not include capital expenditures, management personnel in Town Manager's budget, indirect personnel expenses, or depreciation.						
** Gibbs School transferred to the school department for renovation in FY 2018						

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16 Zoning Board of Appeals	2017	2018	2019	2020	\$ change	% change
Personnel Services	20,812	22,220	22,220	24,391	2,171	9.77%
Expenses *	4,100	10,100	10,100	10,100	0	0.00%
TAXATION TOTAL	24,912	32,320	32,320	34,491	2,171	6.72%
	13.17%	29.74%	0.00%	6.72%		
Detail of Personnel Services:						
Principal Clerk & typist (.49)	20,812	22,220	22,220	24,391	2,171	9.77%
BASE SALARY + STEPS	20,812	22,220	22,220	24,391	2,171	9.77%
Longevity	0	0	0	0	0	
TOTAL PERSONNEL SERVICES	20,812	22,220	22,220	24,391	2,171	9.77%
<i>* FY 2018-FY 2020 Expenses include \$6,000 for a stenographer related to Mugar hearings</i>						

17 Public Works	2017	2018	2019	2020	\$ change	% change
All Public Works						
Personnel Services	3,848,046	3,967,389	4,004,761	4,269,315	264,554	6.61%
Expenses	5,982,610	6,373,014	6,609,164	6,977,488	368,324	5.57%
APPROPRIATION TOTAL	9,830,656	10,340,403	10,613,925	11,246,803	632,878	5.96%
Water/Sewer Enterprise Fund	(1,005,376)	(1,016,222)	(1,038,667)	(1,047,356)	(8,689)	0.84%
Other offsets and transfers	(165,000)	(215,000)	(185,000)	(235,000)	(50,000)	27.03%
TAXATION TOTAL	8,660,280	9,109,181	9,390,258	9,964,447	574,189	6.11%
	4.46%	5.18%	3.09%	6.11%		

Provided however if the Proposition 2 ½ override scheduled for June 11, 2019 for \$5,500,000 passes, then the amount appropriated for the Public Works budget will be increased by \$200,000 to a total of \$10,164,447.

Additional appropriation if the override passes	200,000
TAXATION TOTAL IF OVERRIDE PASSES	10,164,447

For fiscal year 2020, the Director of Public Works is hereby authorized to transfer funds within this budget.

17 Public Works Administration	2017	2018	2019	2020	\$ change	% change
Personnel Services	445,752	459,626	459,662	481,717	22,055	4.80%
Expenses	23,400	23,400	21,900	20,600	(1,300)	-5.94%
APPROPRIATION TOTAL	469,152	483,026	481,562	502,317	20,755	4.31%
Recycling fund offset	(15,000)	(15,000)	(35,000)	(35,000)	0	0.00%
Water/Sewer Enterprise Fund	(224,098)	(234,576)	(241,513)	(240,781)	732	-0.30%
TAXATION TOTAL	230,054	233,450	205,049	226,536	21,487	10.48%
	40.03%	1.48%	-12.17%	10.48%		
Detail of Personnel Services:						
Director of Public Works	131,865	136,503	139,003	147,068	8,065	5.80%
Assistant Director of Public Works	92,336	94,183	94,182	97,987	3,805	4.04%
Recycling Coordinator (.86)	56,069	58,244	58,244	60,597	2,353	4.04%
Administrative Asst.	51,661	52,695	52,695	53,749	1,054	2.00%
Principal accounting clerk / bookkeeper	48,201	49,166	49,165	51,983	2,818	5.73%
Principal clerk / stenographer	48,201	49,166	49,165	51,983	2,818	5.73%
BASE SALARY + STEPS	428,333	439,957	442,454	463,367	20,913	4.73%
Longevity	4,699	6,949	6,953	6,420	(533)	-7.67%
Overtime & Out of Grade Pay	12,720	12,720	10,255	10,255	0	0.00%
Clothing allowance and stipends				1,675		
TOTAL PERSONNEL SERVICES	445,752	459,626	459,662	481,717	22,055	4.80%

ADMINISTRATIVE

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E N G I N E R I N G	b. Engineering						
	Personnel Services	324,892	322,064	327,148	352,150	25,002	7.64%
	Expenses *	18,900	18,900	18,900	83,500	64,600	341.80%
	APPROPRIATION TOTAL	343,792	340,964	346,048	435,650	89,602	25.89%
	Water/Sewer Enterprise Fund	(218,182)	(213,151)	(211,398)	(214,550)	(3,152)	1.49%
	TAXATION TOTAL	125,610	127,813	134,650	221,100	86,450	64.20%
		-12.44%	1.75%	5.35%	64.20%		
	Detail of Personnel Services:						
	Town Engineer	107,692	109,846	109,845	114,283	4,438	4.04%
	Assistant Town Engineer	78,370	74,026	76,802	87,876	11,074	14.42%
Jr. Engineer	69,616	71,009	71,008	74,708	3,700	5.21%	
Jr. Engineer	63,814	61,583	63,893	68,633	4,740	7.42%	
BASE SALARY + STEPS	319,492	316,464	321,548	345,500	23,952	7.45%	
Longevity	1,600	1,800	1,800	1,800	0	0.00%	
Overtime	3,800	3,800	3,800	3,800	0	0.00%	
Clothing allowance				1,050			
TOTAL PERSONNEL SERVICES	324,892	322,064	327,148	352,150	25,002	7.64%	
<i>* includes \$60,000 for mobility improvements in FY 2020</i>							
C E M E T E R I E S	c. Cemeteries						
	Personnel Services	245,660	252,189	249,903	266,895	16,992	6.80%
	Expenses	157,700	207,700	153,600	202,500	48,900	31.84%
	APPROPRIATION TOTAL	403,360	459,889	403,503	469,395	65,892	16.33%
	Transfer from cemetery funds article	(150,000)	(200,000)	(150,000)	(200,000)	(50,000)	33.33%
	TAXATION TOTAL	253,360	259,889	253,503	269,395	15,892	6.27%
		2.56%	2.58%	-2.46%	6.27%		
	Detail of Personnel Services:						
	Supervisor	73,101	74,564	74,563	79,127	4,564	6.12%
	Working Foreman	56,606	57,517	57,517	61,246	3,729	6.48%
Motor Equip. Operator	42,282	44,724	45,594	49,686	4,092	8.97%	
Principal clerk	46,123	47,046	47,046	49,778	2,732	5.81%	
BASE SALARY + STEPS	218,112	223,851	224,720	239,837	15,117	6.73%	
Longevity	3,993	4,783	4,983	4,983	0	0.00%	
Overtime , Doubletime & Out of Grade Pay	23,555	23,555	20,200	20,600	400	1.98%	
Stipends and clothing allowance				1,475			
TOTAL PERSONNEL SERVICES	245,660	252,189	249,903	266,895	16,992	7%	
P R O P & N A T R E S	d. Natural Resources & Field Maintenance						
	Personnel Services	1,029,391	1,054,529	1,091,681	1,163,402	71,721	6.57%
	Expenses	398,900	455,300	485,000	544,000	59,000	12.16%
	APPROPRIATION TOTAL	1,428,291	1,509,829	1,576,681	1,707,402		
	Field maintenance	50,000	50,000	50,000	50,000	0	0.00%
	TAXATION TOTAL	1,478,291	1,559,829	1,626,681	1,757,402	130,721	8.04%
		11.40%	5.52%	4.29%	8.04%		
	Detail of Personnel Services:						
	Operations Manager						
	Forestry Supervisor	73,101	74,564	74,563	79,127	4,564	6.12%
Parks Maintenance Supervisor	73,101	74,564	74,563	77,575	3,012	4.04%	
Working Foreman / Tree Climber	56,606	57,517	57,517	63,048	5,531	9.62%	
Working Foreman / Laborer (2)(2)(1)(1)	110,493	112,200	57,517	61,246	3,729	6.48%	
Motor Equip. Operator (4)	198,883	196,526	200,110	216,643	16,533	8.26%	
Park Maintenance Craftsman (2)(2)(3)(3)	95,088	93,245	149,689	160,449	10,760	7.19%	
Tree Climber (3)	148,102	154,371	160,989	163,320	2,331	1.45%	
Tree Warden	42,752	42,813	64,674	69,920	5,246		
Laborer (3)	124,425	127,204	130,385	140,863	10,478	8.04%	
BASE SALARY + STEPS	922,551	933,004	970,007	1,032,187	62,180	6.41%	
Longevity	8,155	9,975	10,174	9,165	(1,009)	-9.92%	
Overtime, Doubletime & Out of Grade Pay	98,685	111,550	111,500	114,300	2,800	2.51%	
Clothing allowance				7,750			
TOTAL PERSONNEL SERVICES	1,029,391	1,054,529	1,091,681	1,163,402	71,721	6.57%	

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e. Sanitation/Highway Division (inc snow & ice)

Highway salaries	1,369,990	1,445,352	1,467,352	1,565,205	97,853	6.67%
Highway expenses	641,800	643,275	602,500	608,000	5,500	0.0
APPROPRIATION TOTAL	2,011,790	2,088,627	2,069,852	2,173,205	103,353	4.99%
Water/Sewer Enterprise Fund	(399,954)	(402,358)	(417,725)	(413,970)	3,755	-0.90%
Highway total	1,611,836	1,686,269	1,652,127	1,759,235	107,108	6.48%
Sanitation expenses (detail below)	3,479,480	3,547,256	3,715,751	3,889,875	174,124	4.69%
Removal of Ice & Snow *	921,000	1,140,708	1,172,013	1,172,013	0	0.00%
TAXATION TOTAL	6,012,316	6,374,233	6,539,891	6,821,123	281,232	4.30%
	2.88%	6.02%	2.60%	4.30%		

Detail of Personnel Services:

H	Operations Manager	92,785	94,641	94,640	100,433	5,793	6.12%
I	Sup. of Highway/Water/Sewer	78,308	79,874	79,873	83,099	3,226	4.04%
G	Fuel depot stipend	3,000	3,000	3,000	3,000	0	0.00%
H	Working Foreman Highway (2)	116,552	118,430	118,428	126,096	7,668	6.47%
W	Working Foreman / Mason	54,184	55,056	57,515	61,246	3,731	6.49%
A	Licensed Mason	45,623	47,302	51,121	55,607	4,486	8.78%
Y	Motor Equipment Operator (12)(13)(12)(12)	587,605	646,684	593,139	631,533	38,394	6.47%
S	Crane Operator			55,056	58,688	3,632	
	Working Foreman / Painter	56,606	57,517	57,517	61,246	3,729	6.48%
	Carpenter	51,302	52,129	52,128	55,607	3,479	6.67%
	Dispatcher	49,486	52,129	52,128	55,607	3,479	6.67%
	Laborer / Watchman	43,597	44,300	44,300	47,412	3,112	7.02%
	Temporary/Seasonal Laborers	35,450	35,450	45,000	46,250	1,250	2.78%
	BASE SALARY + STEPS	1,214,498	1,286,512	1,303,847	1,385,821	81,974	6.29%
	Longevity	13,167	12,585	13,885	15,769	1,884	13.57%
	Overtime, Double-Time & Out of Grade Pay	142,325	146,255	149,620	153,365	3,745	2.50%
	Clothing allowance				10,250		
	TOTAL PERSONNEL SERVICES	1,369,990	1,445,352	1,467,352	1,565,205	97,853	6.67%

Sanitation expenses

S	Curbside collection	2,327,230	2,373,775	2,421,251	2,469,675	48,424	2.00%
A	Rubbish Disposal (tip fee)	849,250	870,481	925,000	948,200	23,200	2.51%
N	Yard waste disposal	123,000	123,000	107,000	107,000	0	0.00%
I	Solid Fill Disposal	145,000	145,000	180,000	180,000	0	0.00%
T	Recycling **			50,000	50,000	0	0.00%
A	Food scrap diversion program ***				100,000		
T	Hazardous Waste (collection & disposal)	35,000	35,000	32,500	35,000	2,500	7.69%
I	TOTAL SANITATION EXPENSES	3,479,480	3,547,256	3,715,751	3,889,875	174,124	4.69%

* For FY2020, snow & ice is budgeted at 80% of the 10-year average of expenditures

** The increasing cost of state-mandated recycling is included starting in FY 2019

*** New program to remove compostable garbage from the waste stream

f. Motor Equipment Repair

M	Personnel Services	432,361	433,629	409,015	439,946	30,931	7.56%
T	Expenses	121,430	126,475	184,500	187,000	2,500	1.36%
R	APPROPRIATION TOTAL	553,791	560,104	593,515	626,946	33,431	5.63%
	Water/Sewer Enterprise Fund	(163,142)	(166,137)	(168,031)	(178,055)	(10,024)	5.97%
E	TAXATION TOTAL	390,649	393,967	425,484	448,891	23,407	5.50%
Q		2.15%	0.85%	8.00%	5.50%		

Detail of Personnel Services:

I	Supervisor of Motor Equip. Repair	73,102	69,272	74,563	78,351	3,788	5.08%
P	Working Foreman Motor Equip. Repair	58,276	59,215	59,214	63,048	3,834	6.47%
R	Motor Equipment Repairman (4)	217,946	225,719	225,656	244,984	19,328	8.57%
	BASE SALARY + STEPS	349,324	354,206	359,433	386,381	26,948	7.50%
E	Longevity	6,586	2,972	4,482	4,865	383	8.55%
P	Overtime & Out of Grade Pay	76,451	76,451	45,100	46,075	975	2.16%
	Clothing allowance				2,625		
	TOTAL PERSONNEL SERVICES	432,361	433,629	409,015	439,946	30,931	7.56%

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L S T R E E T L I G H T I N G	g. Street lighting, traffic signals	2017	2018	2019	2020	\$ change	% change
	Street lighting - maintenance	20,000	20,000	25,000	25,000	0	0.00%
	Street lighting - energy	90,000	80,000	80,000	80,000	0	0.00%
	Traffic signals - maintenance	30,000	30,000	75,000	90,000	15,000	20.00%
	Traffic signals - energy	30,000	30,000	25,000	25,000	0	0.00%
	TAXATION TOTAL	170,000	160,000	205,000	220,000	15,000	7.32%
		-6.85%	-5.88%	28.13%	7.32%		

18 Facilities	2017	2018	2019	2020	\$ change	% change
Personnel Services	402,017	424,599	463,457	462,049	(1,408)	-0.30%
Expenses	306,374	406,414	346,244	395,044	48,800	14.09%
APPROPRIATION TOTAL	708,391	831,013	809,701	857,093	47,392	5.85%
Salary offsets	(130,296)	(135,387)	(140,875)	(104,581)	36,294	-25.76%
TAXATION TOTAL	578,095	695,626	668,826	752,512	83,686	12.51%
	39.09%	20.33%	-3.85%	12.51%		
<u>Detail of Personnel Services:</u>						
Director of Facilities	122,856	127,314	127,314	130,083	2,769	2.17%
Energy Manager *	70,120	71,350	76,801		(76,801)	-100.00%
Building Craftsman **				63,048		
Sr. Building Custodian	49,486	50,282	50,282	53,658	3,376	6.71%
Administrative Assistant	69,616	71,009	71,008	73,877	2,869	4.04%
Custodian	45,727	48,310	50,282	53,658	3,376	6.71%
Sr. Building Custodian (.5,.6,.6,.6)	29,691	30,169	30,169	27,579	(2,590)	-8.58%
Saturday Custodian (.23)	10,001	11,565	11,565	12,341	776	6.71%
BASE SALARY + STEPS	397,497	409,999	417,421	414,243	(3,178)	-0.76%
Overtime	2,500	12,500	43,556	43,556	0	0.00%
Clothing allowance				1,450		
Longevity	2,020	2,100	2,480	2,800	320	12.90%
TOTAL PERSONNEL SERVICES	402,017	424,599	463,457	462,049	(1,408)	-0.30%
* Energy Manager transferred to Planning in FY 2020						
** Building Craftsman position moved from Planning to Facilities in FY 2020						

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19 Police Services	2017	2018	2019	2020	\$ change	% change
Personnel Services	7,284,625	7,511,906	7,494,520	7,592,073	97,553	1.30%
Expenses	687,950	702,970	720,070	713,070	(7,000)	-0.97%
APPROPRIATION TOTAL	7,972,575	8,214,876	8,214,590	8,305,143	90,553	1.10%
Parking meter offset	0	(56,437)	(57,624)	(64,575)		
TAXATION TOTAL	7,972,575	8,158,439	8,156,966	8,240,568	83,602	1.02%
	5.96%	2.33%	-0.02%	1.02%		
Detail of Personnel Services						
Police Chief	178,396	184,464	184,464	168,823	(15,641)	-8.48%
Captains (3)	364,383	371,676	371,676	368,067	(3,609)	-0.97%
Lieutenants (6)	656,657	671,991	671,993	675,260	3,267	0.49%
Sergeants (9)	643,726	823,686	823,286	825,509	2,223	0.27%
Patrolmen (49)	3,520,334	3,457,076	3,423,223	3,397,757	(25,466)	-0.74%
Parking Control Officers (2.35,2.65,2.65, 2.8)	100,487	112,177	114,897	129,165	14,268	12.42%
Administrative Assistant	63,754	65,029	58,231	61,719	3,488	5.99%
Principal Clerk	46,123	47,046	51,375	54,283	2,908	5.66%
Senior Clerk (.71,.71,.71,.69)	28,726	29,478	29,478	30,012	534	1.81%
Detention Attendant/Clerk (1.6)	69,655	75,505	77,229	85,473	8,244	10.67%
Animal Control Officer	51,704	47,225	48,995	50,975	1,980	4.04%
Social Workers (0,.5,.5,1)		32,021	32,021	66,629	34,608	108.08%
Communications Supervisor	69,954	71,354	71,354	74,236	2,882	4.04%
Dispatchers (9)	473,581	479,063	483,242	509,076	25,834	5.35%
SALARIES AND OTHER BENEFITS	6,267,480	6,467,791	6,441,464	6,496,983	55,519	0.86%
Longevity	124,492	138,343	147,283	144,725	(2,558)	-1.74%
Overtime	605,000	617,100	617,100	629,442	12,342	2.00%
Minuteman Bikeway Patrol	15,300	15,606	15,606	21,018		
Holiday pay	218,140	218,140	218,140	222,503	4,363	2.00%
School Credits	5,100	5,100	5,100	5,100	0	0.00%
Court Time	35,700	36,414	36,414	37,142	728	2.00%
Differential / out of grade pay	3,315	3,315	3,315	3,382	67	2.02%
Accreditation stipend	7,344	7,344	7,344	7,344	0	0.00%
Emergency dispatch stipend	2,754	2,754	2,754	2,809	55	2.00%
Stipends				21,625		
TOTAL PERSONNEL SERVICES	7,284,625	7,511,906	7,494,519	7,592,073	97,554	1.30%

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20 Fire Services	2017	2018	2019	2020	\$ change	% change
Personnel Services	6,841,598	7,019,122	7,027,729	7,450,346	422,617	6.01%
Expenses	439,900	439,900	439,900	415,800	(24,100)	-5.48%
Fire alarm system maintenance	0	0	0	0	0	
APPROPRIATION TOTAL	7,281,498	7,459,022	7,467,629	7,866,146	398,517	5.34%
Ambulance revolving fund offset	(169,542)	(172,934)	(200,121)	(209,504)	(9,383)	
TAXATION TOTAL	7,111,956	7,286,088	7,267,508	7,656,642	389,134	5.35%
	6.26%	2.45%	-0.26%	5.35%		
Detail of Personnel Services						
Fire Chief	141,155	160,376	163,583	170,389	6,806	4.16%
Chief Officer (5)	489,165	498,950	498,955	530,517	31,562	6.33%
Captain (7)	595,511	607,418	607,425	643,616	36,191	5.96%
Lieutenant (15)	1,109,639	1,131,840	1,131,840	1,196,620	64,780	5.72%
Firefighter (50)	3,077,834	3,153,072	3,155,657	3,319,429	163,772	5.19%
Office Manager	55,655	56,768	64,715	68,161	3,446	5.32%
Emergency Management Stipend				6,000		
Master Mechanic	75,660	77,173	77,173	81,896	4,723	6.12%
Motor Equipment Repairman	56,606	57,738	57,512	61,246	3,734	6.49%
BASE SALARY + STEPS	5,601,225	5,743,335	5,756,860	6,077,874	321,014	5.58%
Longevity	149,414	160,759	152,840	164,710	11,870	7.77%
Weekend Differential *	47,047	47,831	47,831	0	(47,831)	-100.00%
Overtime	455,310	464,464	464,464	473,753	9,289	2.00%
Holiday pay	174,337	177,824	177,824	185,008	7,184	4.04%
Vacation, personal time, double time	107,760	109,916	119,916	122,313	2,397	2.00%
School Credits	170,867	177,315	167,315	189,583	22,268	13.31%
EMT/Defibrillator Pay	120,138	122,179	125,179	203,255	78,076	62.37%
Stipends	6,000	6,000	6,000	24,350	18,350	305.83%
Captains Working as Chief Officers	9,500	9,500	9,500	9,500	0	0.00%
TOTAL PERSONNEL SERVICES	6,841,598	7,019,122	7,027,728	7,450,345	422,617	6.01%
<i>* The weekend differential is no longer included in the contract</i>						

21 Inspections	2017	2018	2019	2020	\$ change	% change
Personnel Services	406,426	480,066	483,994	505,042	21,048	4.35%
Expenses	12,000	12,000	12,000	15,200	3,200	26.67%
TAXATION TOTAL	418,426	492,066	495,994	520,242	24,248	4.89%
	-0.20%	17.60%	0.80%	4.89%		
Detail of Personnel Services:						
Director of Inspectional Services	120,401	124,810	127,310	134,901	7,591	5.96%
Wire Inspector	64,119	67,856	70,401	75,991	5,590	7.94%
Plumbing & Gas Inspector	75,660	77,174	77,173	80,290	3,117	4.04%
Building Inspector (1)(2)(2)(2)	73,102	138,919	138,917	142,970	4,053	2.92%
Zoning Assistant	48,201	49,166	49,166	51,983	2,817	5.73%
BASE SALARY + STEPS	381,483	457,925	462,967	486,135	23,168	5.00%
Longevity	8,943	10,141	9,028	9,857	829	9.18%
Stipends and clothing allowance				1,050		
Temporary workers				4,000		
Overtime	16,000	12,000	12,000	4,000	(8,000)	-66.67%
TOTAL PERSONNEL SERVICES	406,426	480,066	483,994	505,042	21,048	4.35%

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22 Education *	2017	2018	2019	2020	\$ change	% change
a. Instructional Service Programs	30,332,066	32,472,327	35,641,438	39,094,712	3,453,274	9.69%
b. Special Education & Pupil Services	10,875,798	12,185,280	12,998,061	13,338,148	340,087	2.62%
c. Instructional Support Programs	1,445,418	1,661,305	1,627,374	1,831,932	204,558	12.57%
d. Management Services	2,978,173	2,573,824	2,863,411	2,951,232	87,821	3.07%
e. Operation/Maintenance Programs	5,177,691	5,320,982	5,867,114	6,012,334	145,220	2.48%
f. Student Out of Dist Tuition & Trans	6,192,187	6,714,767	7,255,624	7,598,781	343,157	4.73%
TAXATION TOTAL	57,001,333	60,928,485	66,253,022	70,827,139	4,574,117	6.90%
	6.40%	6.89%	8.74%	6.90%		
Provided however if the Proposition 2 ½ override scheduled for June 11, 2019 for \$5,500,000 passes, then the amount appropriated for the Education budget will be increased by \$600,000 to a total of \$71,427,139.						
Additional appropriation if override passes				600,000		
TAXATION TOTAL IF OVERRIDE PASSES	57,001,333	60,928,485	66,253,022	71,427,139	5,174,117	7.81%
<i>* These appropriations do not include other funds which go directly to the schools without appropriation.</i>						

23 Libraries	2017	2018	2019	2020	\$ change	% change
Personnel Services	1,753,737	1,841,856	1,889,117	1,984,238	95,121	5.04%
Expenses	537,580	537,580	537,580	538,880	1,300	0.24%
APPROPRIATION TOTAL	2,291,317	2,379,436	2,426,697	2,523,118	96,421	3.97%
Friends of Fox offset	(25,200)	(25,200)	(25,200)	(25,200)	0	0.00%
TAXATION TOTAL	2,266,117	2,354,236	2,401,497	2,497,918	96,421	4.02%
	4.03%	3.89%	2.01%	4.02%		
Detail of Personnel Services:						
Library Director	105,344	113,480	115,980	123,114	7,134	6.15%
Ass't Director/Head of Adult Services	76,768	81,240	84,286	76,230	(8,056)	-9.56%
Head of Children's Services	73,128	74,591	74,590	81,094	6,504	8.72%
Head of Technical Services	65,290	66,597	67,926	71,179	3,253	4.79%
Head of Circulation	63,446	64,715	53,835	58,110	4,275	7.94%
Branch Librarian/Technical Librarian (2)	132,688	137,623	135,414	148,555	13,141	9.70%
Adult Service Librarians (5.2,5.2,4.7,5.7)	335,668	350,001	334,086	354,804	20,718	6.20%
Children's Librarian (1.71,2.11,3.11,3.11)	96,071	119,887	178,574	192,114	13,540	7.58%
Senior Library Ass'ts (9.6)	471,752	484,437	487,784	495,500	7,716	1.58%
Library Assistants & Intern (3.1, 3.1, 3.3,3.6)	117,126	120,757	128,654	146,142	17,488	13.59%
Principal Clerk/Bookkeeper	52,188	55,228	55,228	58,291	3,063	5.55%
Senior Clerk Typist (.5)	20,230	20,635	20,635	21,468	833	4.04%
Pages (PT)	66,195	76,648	76,648	76,648	0	0.00%
BASE SALARY + STEPS	1,675,895	1,765,839	1,813,640	1,903,249	89,609	4.94%
Overtime	63,500	60,000	60,000	60,000	0	0.00%
Night Time Differential	1,142	1,142	1,142	1,142	0	0.00%
Longevity	13,200	14,875	14,335	14,772	437	3.05%
Stipends and clothing allowance				5,075		
TOTAL PERSONNEL SERVICES	1,753,737	1,841,856	1,889,117	1,984,238	95,121	5.04%

APPENDIX B
Fiscal Year 2020 Budgets

24 Health & Human Services		2017	2018	2019	2020	\$ change	% change
All Health and Human Services							
Personnel Services		629,604	743,767	771,466	932,430	160,964	20.86%
Expenses		425,377	449,277	467,968	456,168	(11,800)	-2.52%
TAXATION TOTAL		1,054,981	1,193,044	1,239,434	1,388,598	149,164	12.03%
		4.87%	13.09%	3.89%	12.03%		
a. Health and Human Services Administration							
Personnel Services		356,809	425,891	431,759	574,570	142,811	33.08%
Expenses *		32,800	49,700	98,200	109,200	11,000	11.20%
TAXATION TOTAL		389,609	475,591	529,959	683,770	153,811	29.02%
		4.60%	22.07%	11.43%	29.02%		
Detail of Personnel Services:							
ADMINISTRATIVE	Director of Health and Human Services	112,073	116,315	118,815	125,834	7,019	5.91%
	Public Health Director		69,766	69,766	72,584	2,818	4.04%
	Office Manager - Health and Human Services	50,440				0	
	Administrative Assistant		49,166	49,165	58,291	9,126	18.56%
	Health Compliance Officer	75,296	76,802	71,350	77,014	5,664	7.94%
	Health Comp Officer / Sealer (.11) **	7,464	7,766	7,766	8,080	314	4.04%
	Health Compliance Inspector	72,748	61,728	66,444	71,721	5,277	7.94%
	Public Health Nurse	26,481	32,419	36,204	37,667	1,463	4.04%
	Mgr of Diversity, Equity & Inclusion				55,170		
	Program Coordinator - AYHSC				55,675		
	BASE SALARY + STEPS	344,502	413,962	419,510	562,035	142,525	33.97%
	Overtime	7,500	7,500	7,500	7,500	0	0.00%
	Longevity	4,807	4,430	4,750	5,035	285	6.00%
TOTAL PERSONNEL SERVICES	356,809	425,891	431,759	574,570	142,811	33.08%	
<i>* Increase in FY 2019 due to need for additional mosquito and rodent control</i>							
<i>** Position now shared with the Town of Belmont</i>							
b. Veterans' Services							
VETERANS	Personnel Services	61,065	64,623	70,064	74,950	4,886	6.97%
	Expenses	3,577	3,577	5,268	5,268		
	Veteran's aid & assistance *	375,000	375,000	335,000	300,000	(35,000)	-10.45%
	TAXATION TOTAL	439,642	443,200	410,332	380,218	(30,114)	-7.34%
		4.64%	0.81%	-7.42%	-7.34%		
Detail of Personnel Services:							
ADMINISTRATIVE	Director of Veterans' Services	61,065	64,623	70,064	74,236	4,172	5.95%
	BASE SALARY + STEPS	61,065	64,623	70,064	74,236	4,172	5.95%
	Longevity	0	0	0	714	714	
	TOTAL PERSONNEL SERVICES	61,065	64,623	70,064	74,950	4,886	6.97%
<i>* 75% of veterans's aid & assistance reimbursed by state.</i>							
c. Council on Aging							
COUNCIL ON AGING	Personnel Services	211,730	253,253	269,643	282,910	13,267	4.92%
	Expenses	14,000	21,000	29,500	41,700	12,200	41.36%
	TAXATION TOTAL	225,730	274,253	299,143	324,610	25,467	8.51%
		5.81%	21.50%	9.08%	8.51%		
Detail of Personnel Services:							
COUNCIL ON AGING	Executive Secretary	84,361	87,631	87,631	91,172	3,541	4.04%
	Social Worker (.94, 1.34, 1.54, 1.54)	64,968	94,432	108,021	112,605	4,584	4.24%
	Principal Clerk & Secretary	48,201	42,433	44,023	47,518	3,495	7.94%
	Nurse *	12,800	13,057	12,060	11,822	(238)	-1.97%
	Receptionist (0,.5,.5,.5)		14,500	16,545	17,859	1,314	7.94%
	BASE SALARY + STEPS	210,330	252,053	268,280	280,976	12,696	4.73%
	Longevity	1,400	1,200	1,363	1,509	146	10.71%
	Stipends				425		
TOTAL PERSONNEL SERVICES	211,730	253,253	269,643	282,910	13,267	4.92%	
<i>* Represents the Town portion only. These positions are partially funded by State and other grants.</i>							

APPENDIX B
Fiscal Year 2020 Budgets

25 Retirement	2017	2018	2019	2020	\$ change	% change
a Contributory Pensions	10,659,672	11,268,183	11,887,479	12,543,872	656,393	5.52%
b Non-Contributory Pensions	87,000	55,322	18,018	18,468	450	2.50%
APPROPRIATION TOTAL	10,746,672	11,323,505	11,905,497	12,562,340		
Water/Sewer Offset	(1,104,890)	(1,181,770)	(1,139,952)	(1,206,394)	(66,442)	5.83%
TAXATION TOTAL	9,641,782	10,141,735	10,765,545	11,355,946	590,401	5.48%
	5.49%	5.19%	6.15%	5.48%		

26 Insurance	2017	2018	2019	2020	\$ change	% change
Total insurance costs (health + other - offsets)	16,920,564	17,239,561	17,159,100	17,891,836	732,736	4.27%
	3.43%	1.89%	-0.47%	4.27%		
<i>For fiscal year 2020, the Town Manager is hereby authorized to transfer funds within this budget.</i>						
Group Insurance Commission *	15,105,907	15,351,035	15,020,788	15,859,137	838,349	5.58%
Medicare payroll tax	1,100,000	1,155,000	1,364,821	1,358,923	(5,898)	-0.43%
Flexible Benefit Plan	83,368	83,368	75,000	33,000	(42,000)	-56.00%
Employee health mitigation fund **	0	0	0	0	0	
Medicare penalty	18,000	18,000	18,000	18,000	0	0.00%
Opt-out program	245,995	221,996	215,996	217,996	2,000	0.93%
TOTAL GROUP HEALTH	16,553,270	16,829,399	16,694,605	17,487,056	790,451	4.73%
Health Insurance Trust Fund **					0	
Recreation Enterprise Fund	(60,519)	(33,836)	(50,070)	(73,402)	(23,332)	46.60%
Ed Burns Arena Enterprise Fund	(63,598)	(47,438)	(48,530)	(19,347)	29,183	-60.13%
Contributory retirement	(41,620)	(42,039)	(41,998)	(41,693)	305	-0.73%
Water/Sewer Enterprise Fund	(575,602)	(561,976)	(530,358)	(568,826)	(38,468)	7.25%
TOTAL OFFSETS	(741,339)	(685,289)	(670,956)	(703,268)	(32,312)	4.82%
NET GROUP HEALTH	15,811,931	16,144,110	16,023,649	16,783,788	758,139	4.73%
	3.34%	2.10%	-0.75%	4.74%		
Group Life	63,633	63,633	63,633	86,230	22,597	35.51%
Liability insurance	55,000	55,000	55,000	55,000	0	0.00%
Indemnity insurance	270,625	297,443	297,443	297,443	0	0.00%
Unemployment insurance	200,000	200,000	200,000	150,000	(50,000)	-25.00%
Workers' Compensation	540,000	500,000	540,000	540,000	0	0.00%
TOTAL OTHER INSURANCE	1,129,258	1,116,076	1,156,076	1,128,673	(27,403)	-2.37%
Municipal Building Trust Fund	(20,625)	(20,625)	(20,625)	(20,625)	0	0.00%
NET OTHER INSURANCE	1,108,633	1,095,451	1,135,451	1,108,048	(27,403)	-2.41%
<i>* All funds required to be paid for post employment benefits shall be transferred by the Comptroller, as needed, from this budget to the OPEB account established by Chapter 161 of the Acts of 2005 and Article 44 of the 2008 Annual Town Meeting for the purpose of paying OPEB costs from said fund.</i>						
<i>** Fund is now fully-funded at \$1,000,000</i>						

27 Reserve Fund	2017	2018*	2019*	2020*	\$ change	% change
TAXATION TOTAL	1,465,000	1,506,440	1,553,287	1,604,584	51,297	3.30%
	22.08%	2.83%	3.11%	3.30%		
<i>* The Finance Committee recommends a policy of dedicating 1% of the non-exempt budget to the Reserve Fund. This will allow the Reserve Fund to cover snow and ice deficits for each year without requiring these to be raised on the next year's tax levy.</i>						

APPENDIX B
Fiscal Year 2020 Budgets

A Water & Sewer	2017	2018	2019	2020	\$ change	% change
EXPENSES						
Personnel services	2,091,941	2,233,147	2,319,543	2,408,112	88,569	3.82%
Expenses	759,100	819,100	819,100	872,555	53,455	6.53%
MWRA Assessment	12,897,593	13,607,851	13,973,933	14,342,325	368,392	2.64%
Indirect charges	598,780	649,586	678,436	699,376	20,940	3.09%
Capital and debt	1,936,935	1,722,918	1,867,094	2,239,399	372,305	19.94%
Health insurance	575,602	561,976	530,358	568,826	38,468	7.25%
Retirement	1,104,890	1,181,770	1,139,952	1,206,394	66,442	5.83%
Workers compensation & unemployment	9,500	9,500	9,500	9,500	0	0.00%
TOTAL WATER & SEWER EXPENSES	19,974,341	20,785,848	21,337,916	22,346,487	1,008,571	4.73%
	0.94%	4.06%	2.66%	4.73%		
REVENUES						
User charges	13,954,027	14,612,125	15,374,301	16,199,396	825,095	5.37%
From general fund (debt shift)	5,593,112	5,593,112	5,593,112	5,593,112	0	0.00%
Liens	105,892	234,552	0	200,462	200,462	
Interest & penalties	0	0	0	50,054	50,054	
Connection fees	131,365	163,020	170,041	119,987	(50,054)	-29.44%
User of retained earnings	189,945	183,039	200,462	183,476	(16,986)	-8.47%
TOTAL WATER & SEWER REVENUES	19,974,341	20,785,848	21,337,916	22,346,487	1,008,571	4.73%
	0.53%	4.06%	2.66%	4.73%		
FUND INCREASE (DECREASE)	0	0	0	0		
(Deficit to be funded through General Fund)						
<u>Water Distribution Dxpenses</u>						
MWRA assessment	4,890,344	5,239,376	5,245,583	5,390,060	144,477	2.75%
Salaries and wages	1,082,165	1,211,325	1,275,775	1,354,031	78,256	6.13%
Health insurance	287,801	280,988	265,179	284,413	19,234	7.25%
Retirement	552,445	590,885	569,976	603,197	33,221	5.83%
Workers compensation & unemployment	2,000	2,000	2,000	2,000	0	0.00%
Clothing and cleaning allowance	4,400	5,600	5,100	6,725	1,625	31.86%
Indirect costs	299,390	324,793	339,218	349,688	10,470	3.09%
Maintenance, training, supplies	340,500	350,500	350,500	353,955	3,455	0.99%
Water main rehabilitation	100,000	100,000	100,000	100,000	0	0.00%
Debt service	1,045,250	843,212	1,077,663	1,068,650	(9,013)	-0.84%
Capital outlay	170,000	255,000	170,000	562,000	392,000	230.59%
TOTAL WATER DISTRIBUTION EXPENSES	8,774,295	9,203,679	9,400,994	10,074,719	673,725	7.17%
<u>Sewer Collection Expenses</u>						
MWRA assessment	8,007,249	8,368,475	8,728,350	8,952,265	223,915	2.57%
Salaries and wages	502,688	508,111	519,334	523,678	4,344	0.84%
Health insurance	287,801	280,988	265,179	284,413	19,234	7.25%
Retirement	552,445	590,885	569,976	603,197	33,221	5.83%
Workers compensation & unemployment	7,500	7,500	7,500	7,500	0	0.00%
Indirect costs	299,390	324,793	339,218	349,688	10,470	3.09%
Expenses	125,000	125,000	125,000	125,000	0	0.00%
Debt service	621,685	524,706	519,431	508,749	(10,682)	-2.06%
TOTAL SEWER EXPENSES	10,403,758	10,730,458	11,073,988	11,354,490	280,502	2.53%
<u>Water & Sewer Properties Expenses</u>						
Salaries and wages	502,688	508,111	519,334	523,678	4,344	0.84%
Heating fuel and electricity	63,600	63,600	63,600	63,600	0	0.00%
Great Meadows expenses	4,000	4,000	4,000	4,000	0	0.00%
TOTAL WATER & SEWER PROP. EXPENSES	570,288	575,711	586,934	591,278	4,344	0.74%
<u>Storm Sewer Expenses</u>						
Maintenance	71,000	71,000	71,000	71,000	0	0.00%
Storm sewer rehabilitation	5,000	5,000	5,000	5,000	0	0.00%
Supplies	150,000	200,000	200,000	250,000	50,000	25.00%
TOTAL STORM SEWER EXPENSES	226,000	276,000	276,000	326,000	50,000	18.12%

APPENDIX B
Fiscal Year 2020 Budgets

B Recreation *	2017	2018	2019	2020	\$ change	% change
EXPENSES						
Personnel Services	336,527	359,668	751,980	862,595	110,615	14.71%
Operating Expenses	343,496	279,686	1,034,170	1,023,102	(11,068)	-1.07%
Capital Outlay	0	0	0	0	0	
TOTAL EXPENSES **	680,023	639,354	1,786,150	1,885,697	99,547	5.57%
	11.05%	-5.98%	179.37%	5.57%		
REVENUES						
User Fees and Charges	664,660	634,152	1,773,150	1,872,697	99,547	5.61%
Miscellaneous	17,000	17,000	13,000	13,000	0	0.00%
TOTAL REVENUES **	681,660	651,152	1,786,150	1,885,697	99,547	5.57%
	10.84%	-4.48%	174.31%	5.57%		
FUND INCREASE (DECREASE)	1,637	11,798	0	0		
(Deficit to be funded through General Fund)						
<u>Personnel Services Detail</u>						
Director of Recreation ** (.5(.8)(.8)(.8)	59,288	84,832	84,832	72,278	(12,554)	-14.80%
Assistant Director (.8)			57,218	63,769	6,551	11.45%
Recreation Facilities Supervisor	60,811	64,355	66,768	72,069	5,301	7.94%
Administrative Assistant (.29.29,.5.5)	7,415	8,004	21,853	24,651	2,798	12.80%
Sr Clerk & Typist (.68,.68,.80,.80)	28,565	30,835	37,637	41,586	3,949	10.49%
Afterschool Program Director			56,768	50,975		
Asst Afterschool (.8)			32,082	35,928		
Preschool Director			47,225	50,975		
Asst Preschool (.8)			30,922	33,378		
Building Craftsman (.2)	11,131	11,354	11,354	11,979	625	5.50%
SUB-TOTAL	167,210	199,381	446,660	457,587	10,927	2.45%
Temporary staff	168,720	160,000	140,000	178,000	38,000	27.14%
Reservoir staff			160,000	220,000		
Stipends				850		
Longevity	597	287	320	1,158	838	261.88%
Overtime	0	0	5,000	5,000	0	0.00%
TOTAL PERSONNEL SERVICES	336,527	359,668	751,980	862,595	110,615	14.71%
<u>Operating Expenses Detail</u>						
Office Supplies	1,900	2,000	2,000	2,200	200	10.00%
Utilities	30,000	30,000	30,000	31,000	1,000	3.33%
Vehicle maintenance	0	300	1,000	1,000	0	0.00%
Travel Allowance	1,677	1,450	1,000	1,000	0	0.00%
Health Insurance	60,519	33,836	51,812	73,402	21,590	41.67%
Maintenance reserve	27,500	20,000	25,000	25,000	0	0.00%
Program and other expenses	221,900	192,100	925,100	889,500	(35,600)	-3.85%
TOTAL OPERATING EXPENSES	343,496	279,686	1,035,912	1,023,102	(12,810)	-1.24%
* Prior to fiscal 2019, most of the salaries were paid from a revolving fund. State regulations now require these salaries to be shifted to the enterprise fund resulting in the substantial increase.						
** Director of Recreation previously split 50/50 with Ed Burns Arena, now 80/20						

APPENDIX B
Fiscal Year 2020 Budgets

C Ed Burns Arena	2017	2018	2019	2020	\$ change	% change
EXPENSES						
Personnel Services	287,507	266,981	272,590	275,678	3,088	1.13%
Operating Expenses	271,433	259,588	277,340	279,366	2,026	0.73%
Debt Service	83,000	85,154	82,591	101,278	18,687	22.63%
TOTAL EXPENSES	641,940	611,723	632,521	656,322	23,801	3.76%
	5.64%	-4.71%	3.40%	3.76%		
REVENUES						
Public Skating	73,320	52,000	52,000	55,000	3,000	5.77%
Ice time	376,000	365,560	496,521	490,572	(5,949)	-1.20%
Concession Stand	30,000	25,000	25,000	25,000	0	0.00%
Capital & Miscellaneous	163,320	156,654	59,000	85,750	26,750	45.34%
TOTAL REVENUES	642,640	599,214	632,521	656,322	23,801	3.76%
	4.21%	-6.76%	5.56%	3.76%		
FUND INCREASE (DECREASE)	700	(12,509)	0	0		
(Deficit to be funded through General Fund)						
<u>Personnel Services Detail</u>						
Director of Recreation* (.5)(.2)(.2) (.2)	59,288	21,208	21,208	18,069	(3,139)	-14.80%
Asst Director (.2)			14,305	15,942	1,637	11.44%
Rink Facility Supervisor	73,101	74,564	74,563	72,069	(2,494)	-3.34%
Administrative Assistant (.37,.19,.5,.5)	14,441	8,004	21,459	24,651	3,192	14.87%
Sr. Clerk & Typist (.23,.68,.20,.20)	9,662	30,835	9,409	10,397	988	10.50%
Building Craftsman	44,524	45,415	45,414	47,914	2,500	5.50%
SUB-TOTAL	201,016	180,026	186,358	189,043	2,685	1.44%
Temporary staff	82,486	80,000	76,500	78,000	1,500	1.96%
Longevity	2,505	1,955	2,232	610	(1,622)	-72.67%
Stipends				525	525	
Overtime	1,500	5,000	7,500	7,500	0	0.00%
TOTAL PERSONNEL SERVICES	287,507	266,981	272,590	275,678	3,088	1.13%
<u>Operating Expenses Detail</u>						
Office Supplies	500	500	500	500	0	0.00%
Other Supplies	0	0	0	0	0	
Utilities (Electricity & Gas)	137,000	127,000	135,000	138,000	3,000	2.22%
Security	4,832	4,900	5,000	5,909	909	18.18%
Marketing	500	500	2,000	2,000	0	0.00%
Refrigeration contract	5,000	6,000	7,500	7,500	0	0.00%
Zamboni fuel and maintenance	2,200	2,200	0	0	0	
Liability Insurance	0	0			0	
Health Insurance	63,598	47,438	48,530	19,347	(29,183)	-60.13%
Concession Stand	19,000	20,000	19,000	19,000	0	0.00%
DCR payment	12,853	13,100	13,100	13,100	0	0.00%
Equipment/Buildings/Grounds				46,500	46,500	
Repairs and Maintenance				25,000	25,000	
Otherwise Unclassified	25,950	37,950	46,710	2,510	(44,200)	-94.63%
TOTAL OPERATING EXPENSES	271,433	259,588	277,340	279,366	2,026	0.73%
<i>* Director of Recreation previously split 50/50 with Recreation, 20/80</i>						

APPENDIX B
Fiscal Year 2020 Budgets

D Council on Aging Transportation	2017	2018	2019	2020	\$ change	% change
EXPENSES						
Personnel Services	74,880	73,125	67,705	73,907	6,202	9.16%
Operating Expenses	28,120	26,210	22,000	19,000	(3,000)	-13.64%
Capital Outlay	0	0	0	0		
TOTAL EXPENSES	103,000	99,335	89,705	92,907	3,202	3.57%
	-18.52%	-3.56%	-9.69%	3.57%		
REVENUES						
Transfer from CoA Reserve Fund	30,720	26,435	17,805	18,007	202	1.13%
Dial-A-Ride-Taxi (DART) fees	8,500	8,500	6,000	6,000	0	0.00%
CDBG	40,000	34,000	36,500	36,500	0	0.00%
Vans	9,500	10,900	8,400	11,400	3,000	35.71%
Other state revenue	0	0	0	0	0	
Donations	14,280	19,500	21,000	21,000	0	0.00%
General fund subsidy	0	0	0	0	0	
TOTAL REVENUES	103,000	99,335	89,705	92,907	3,202	3.57%
	-19.09%	-3.56%	-9.69%	3.57%		
FUND INCREASE (DECREASE)	0	0	0	0		
<u>Personnel Services Detail</u>						
Van driver	35,809	0	0	0	0	
Info & Referral	30,221	30,825	30,825	35,572	4,747	15.40%
Dial-a-ride clerk					0	
On call van driver	8,850	42,000	36,580	37,835	1,255	3.43%
BASE SALARY	74,880	72,825	67,405	73,407	6,002	8.90%
Auto gas & oil				500		
Longevity	0	300	300	0	(300)	-100.00%
TOTAL PERSONNEL SERVICES	74,880	73,125	67,705	73,907	6,202	9.16%
Provided however if the Proposition 2 ½ override scheduled for June 11, 2019 for \$5,500,000 passes, then the amount of \$50,000 will be appropriated from the General Fund, increasing the General fund subsidy to \$50,000, and the Operating Expenses from \$19,000 to \$69,000.						
EXPENSES						
Personnel Services	74,880	73,125	67,705	73,907		
Operating Expenses	28,120	26,210	22,000	69,000		
Capital Outlay	0	0	0	0		
TOTAL EXPENSES	103,000	99,335	89,705	142,907		
	131.98%	-3.56%	-9.69%	59.31%		
REVENUES						
Transfer from CoA Reserve Fund	30,720	26,435	17,805	18,007		
Dial-A-Ride-Taxi (DART) fees	8,500	8,500	6,000	6,000		
CDBG	40,000	34,000	36,500	36,500		
Vans	9,500	10,900	8,400	11,400		
Other state revenue	0	0	0	0		
Donations	14,280	19,500	21,000	21,000		
General fund subsidy	0	0	0	50,000		
TOTAL REVENUES	103,000	99,335	89,705	142,907		
	-19.09%	-3.56%	-9.69%	59.31%		
FUND INCREASE (DECREASE)	0	0	0	0		

APPENDIX B
Fiscal Year 2020 Budgets

E Arlington Youth Counseling Center	2017	2018	2019	2020	\$ change	% change
EXPENSES						
Personnel Services	376,903	395,501	396,189	447,658	51,469	12.99%
Expenses	208,585	234,499	255,799	292,700	36,901	14.43%
TOTAL EXPENSES	585,488	630,000	651,988	740,358	88,370	13.55%
	-2.24%	7.60%	3.49%	13.55%		
REVENUES						
Client Fees & insurance reimbursements	318,000	363,000	376,988	410,358	33,370	8.85%
School contracts	64,000	52,000	45,000	40,000	(5,000)	-11.11%
Gifts & Donations	67,488	90,000	105,000	160,000	55,000	52.38%
Intergovernmental (CDBG)	11,000	5,000	5,000	10,000	5,000	100.00%
General fund subsidy	120,000	120,000	120,000	120,000	0	0.00%
Grant	5,000					
TOTAL REVENUES	585,488	630,000	651,988	740,358	88,370	13.55%
	-3.23%	7.60%	3.49%	13.55%		
FUND INCREASE (DECREASE)	0	0	0	0		
<u>Personnel Services Detail</u>						
Director of Youth Services	85,497	87,207	87,207	104,848	17,641	20.23%
Psychiatrist (1 PT)	7,280	7,280	7,280	7,280	0	0.00%
Psychiatric Nurse	39,000	45,500	45,500	45,500	0	0.00%
Psychologist (.57,.57,.57,.86)	48,853	47,161	48,930	67,119	18,189	37.17%
Clinical Director	77,930	79,489	79,489	85,595	6,106	7.68%
Medical Record Clerk (.51,.6,.51,.51)	23,428	28,925	25,507	26,760	1,253	4.91%
Asst. Clinical Director (.6)	42,072	44,522	44,522	47,942	3,420	7.68%
Billing agent	50,757	53,836	55,854	60,289	4,435	7.94%
BASE SALARY	374,817	393,921	394,289	445,333	51,044	12.95%
Longevity	2,086	1,580	1,900	1,900	0	0.00%
Stipends				425		
TOTAL PERSONNEL SERVICES	376,903	395,501	396,189	447,658	51,469	12.99%
<u>Operating Expenses Detail</u>						
Administrative fees	6,000	25,000	30,600	32,000	1,400	4.58%
Management Consulting					0	
Fee for service clinicians	195,000	200,000	215,000	250,000	35,000	16.28%
Case manager	0	0	0	0	0	
Professional licenses	800	800	800	500	(300)	-37.50%
Other purchased services						
Office Supplies	3,185	4,099	4,099	4,200	101	2.46%
Car Allowance	300	300	300	0	(300)	-100.00%
Health Insurance & Retirement					0	
Unclassified	3,300	4,300	5,000	6,000	1,000	20.00%
TOTAL OPERATING EXPENSES	208,585	234,499	255,799	292,700	36,901	14.43%

APPENDIX C
Summary of Finance Committee Recommendations
Fiscal Year 2020 - Without Override

REVENUES

PROPERTY TAX DETAIL

	113,696,347
+2.5%	2,842,409
New growth	650,000
Debt exclusions	5,434,563
Symmes debt exclusion (net of receipts)	0
less MSBA receipts	(476,523)
MWRA debt	5,593,112
2019 Override	0
TOTAL PROPERTY TAX	127,739,908

SCHOOL CONSTRUCTION AID (MSBA)

Bishop	0
Brackett	0
Hardy	0
Peirce	476,523
TOTAL EXEMPT RECEIPTS	476,523
Ottoson (non-exempt)	0
TOTAL EXEMPT RECEIPTS	476,523

LOCAL RECEIPTS DETAIL

Motor vehicle excise	5,051,000
Other excise - hotel	325,000
Other excise - meals	400,000
Penalties & interest	355,000
Payments in lieu of taxes	18,000
Fees	935,000
Rentals	373,000
Dept revenue - schools	100,000
Dept revenue - libraries	49,000
Dept revenue - cemeteries	265,000
Dept revenue - recreation	0
Other departmental revenue	200,000
Licenses and permits	1,705,000
Special assessments	0
Fines and forfeits	30,000
Investment income	65,000
Medicare Part D	0
TOTAL LOCAL RECEIPTS	9,871,000

LOCAL AID ("CHERRY SHEET") DETAIL

RECEIPTS	
Education	
Chapter 70	13,979,327
Charter Tuition Assessment Reimbursement	14,364
Offset Receipts	
School Lunch Assistance	0
School Choice Receiving Tuition	0
Total Education	13,993,691
General Government	
Additional Assistance	0
Total unrestricted gen'l gov't	8,056,055
Annual Formula Local Aid	0
Veterans' Benefits	206,676
Exemptions: Vets, blind, Elderly, etc.	125,356
Offset Receipts	
Public Libraries	57,924
Total General Government	8,446,011
Total Estimated Receipts	22,439,702
Ch 70 add from SFSF	0
School Construction (MSBA)	476,523
Local Aid Receipts inc MSBA	22,916,225
ASSESSMENTS	
State Assessments and Charges	
Retired Employee's Health Insurance	0
Air Pollution Districts	17,772
Metropolitan Area Planning Council	23,998
RMV Non-Renewal Surcharge	33,480
Total Assess. & Charges	75,250
Transportation Authorities	
MBTA	3,045,228
Boston Metro. Transit District	727
Total MBTA Assessment	3,045,955
Annual Charges Against Receipts	
Special Education	16,279
Total Annual Charges	16,279
Tuition Assessments	
School Choice Sending Tuition	61,860
Charter School Sending Tuition	203,873
Total Tuition Assessments	265,733
Total Estimated Charges	3,403,217
NET LOCAL AID	19,036,485

APPROPRIATIONS

BUDGETS (Article 57)

Town Manager	
3 Town Manager	679,489
4 Human Resources	346,440
5 Information Technology	910,503
6 Comptroller	340,598
7 Treasurer-Collector	729,963
9 Board of Assessors	331,971
10 Legal	497,804
14 Planning & Community Development	556,049
15 Redevelopment Board	10,800
17 a. Public Works Administration	226,536
17 b. Engineering	221,100
17 c. Cemeteries	269,395
17 d. Natural Resources & Field Maintenance	1,757,402
17 e. Sanitation/Highway Division (inc snow & ice)	6,821,123
17 f. Motor Equipment Repair	448,891
17 g. Street lighting, traffic signals	220,000
18 Facilities	752,512
19 Police Services	8,240,568
20 Fire Services	7,656,642
21 Inspections	520,242
23 Libraries	2,497,918
24 a. Health and Human Services Administration	683,770
24 b. Veterans' Services	380,218
24 c. Council on Aging	324,610
Total Town Manager	35,424,544
Select Board	
2 a. Administration and Licensing	284,034
2 c. Printing Town Reports **	0
2 d. Accounting and Auditing	78,000
13 Parking	59,019
16 Zoning Board of Appeals	34,491
Total Select Board	455,544
Town Clerk	
11 Town Clerk	277,135
12 Board of Registrars	72,108
Total Town Clerk	349,243
Retirement	
25 a Contributory Pensions	11,337,478
25 b Non-Contributory Pensions	18,468
25 Total Pensions	11,355,946
Fixed Budgets	
26 Insurance	17,891,836
8 Postage	187,691
2 b. Elections and Town Meeting	118,726
27 Reserve Fund	1,604,584
Total Fixed Budgets	19,802,837
1 Finance Committee	10,650
22 Education *	70,827,139
TOTAL BUDGETS (Art 57)	138,225,903

WARRANT ARTICLES

TOTAL BUDGETS	
Total Budgets (Article 57)	138,225,903
Capital Budget (Article 58)	13,196,044
OTHER WARRANT ARTICLES	
55 Positions reclassification	11,360
56 Collective Bargaining	337,624
63 Minuteman Regional School	5,384,690
64 Arlington Historical Commission	2,660
64 Historic District Commissions	5,100
64 Capital Planning Committee	0
64 Disabilities Commission	25,000
64 Recycling Committee	3,000
64 Human Rights Commission	7,500
64 LGBTQIA+ Rainbow Commission	4,000
64 Tourism & Econ. Development	4,275
64 Envision Arlington (was Vision 2020)	3,000
64 Transportation Advisory	2,000
64 Scenic Byway	2,000
64 Arlington Commission on Arts & Culture	35,000
64 Open Space Committee	300
65 Town Day	5,000
65 Flags on graves of veterans	4,500
65 Veteran's, Mem., Patriot's Day	5,667
66 Indemnification, medical costs	10,821
66 Legal defense fund	0
67 Water bodies (Cons Comm)	50,000
69 "Harry Barber" Community Service program	7,500
71 Retiree health insurance (OPEB)	936,982
75 Cannabis mitigation fund	1
76 Long term stabilization fund	100,000
S3 Future zoning bylaw amendments	70,000
S5 Design/build guidelines	50,000
S6 Mugar legal defense	25,000
TOTAL OTHER ARTICLES	7,092,980
TOTAL WARRANT ARTICLES	158,514,927

ENTERPRISE FUNDS

A. WATER & SEWER

Budget	5,065,387
Capital	2,239,399
Assessment	14,342,325
Indirect charges	699,376
Total expenses	22,346,487
Total revenues	22,346,487
Net surplus (deficit)	0

B. RECREATION

Budget	1,885,697
Capital	0
Total expenses	1,885,697
Total revenues	1,885,697
Net surplus (deficit)	0

C. ED BURNS ARENA

Budget	555,044
Capital	101,278
Total expenses	656,322
Total revenues	656,322
Net surplus (deficit)	0

D. COUNCIL ON AGING TRANSPORTATION

Budget	92,907
Total revenues	92,907
From general fund	0
Net surplus (deficit)	0

E. ARLINGTON YOUTH COUNCILING SVCS

Budget	740,358
Total revenues	620,358
From general fund	120,000
Net surplus (deficit)	0

ENTERPRISE FUND SUMMARY

Budget	8,339,393
Capital	2,340,677
Assessment	14,342,325
Indirect charges	699,376
Total expenses	25,721,771
Total revenues	25,601,771
Total from general fund	120,000
Net surplus (deficit)	0

SUMMARY

SUMMARY OF 2020 REVENUES

Property Tax Levy (n/l Symmes)	127,739,908
Local Aid Receipts n/l MSBA	22,439,702
School Construction Aid (MSBA)	476,523
Local Receipts	9,871,000
Overlay reserve surplus (Art 72)	2,700,000
Override stab. fund (Article 77)	2,475,490
Health Claims Trust Fund	300,000
Use of free cash (Art 74)	5,559,782
TOTAL OF 2020 REVENUES	171,562,405

SUMMARY OF 2020 EXPENDITURES

Town budgets (Article 57)	67,398,764
School budget (Article 57)	70,827,139
Capital plan (Article 58)	13,196,044
Warrant articles	1,708,290
Minuteman Regional School	5,384,690
Enterprise Funds	120,000
MWRA debt service	5,593,112
MBTA assessment	3,045,955
Educ. & Library offset receipts	57,924
Charter/choice tuitions	265,733
Other state assessments	91,529
Reserve for court judgements	100,000
Symmes urban renewal	673,225
Snow & ice deficit	0
Overlay reserve	600,000
Overlay reserve surplus (Art 72)	2,500,000
Override stab. fund (Article 77)	0
TOTAL OF 2020 EXPENDITURE!	171,562,405

2020 REVENUES LESS EXPENDITURES

	0
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APPENDIX C
Summary of Finance Committee Recommendations
Fiscal Year 2020 - With \$5,500,000 Override

REVENUES

PROPERTY TAX DETAIL

FY 2018 levy limit	113,696,347
+2.5%	2,842,409
New growth	650,000
Debt exclusions	5,434,563
Symmes debt exclusion (net of receipts)	0
less MSBA receipts	(476,523)
MWRA debt	5,593,112
2019 Override	5,500,000
TOTAL PROPERTY TAX	133,239,908

SCHOOL CONSTRUCTION AID (MSBA)

Bishop	0
Brackett	0
Hardy	0
Peirce	476,523
TOTAL EXEMPT RECEIPTS	476,523
Ottoson (non-exempt)	0
TOTAL EXEMPT RECEIPTS	476,523

LOCAL RECEIPTS DETAIL

Motor vehicle excise	5,051,000
Other excise - hotel	325,000
Other excise - meals	400,000
Penalties & interest	355,000
Payments in lieu of taxes	18,000
Fees	935,000
Rentals	373,000
Dept revenue - schools	100,000
Dept revenue - libraries	49,000
Dept revenue - cemeteries	265,000
Dept revenue - recreation	0
Other departmental revenue	200,000
Licenses and permits	1,705,000
Special assessments	0
Fines and forfeits	30,000
Investment income	65,000
Medicare Part D	0
TOTAL LOCAL RECEIPTS	9,871,000

LOCAL AID ("CHERRY SHEET") DETAIL

RECEIPTS	
Education	
Chapter 70	13,979,327
Charter Tuition Assessment Reimbursement	14,364
Offset Receipts	
School Lunch Assistance	0
School Choice Receiving Tuition	0
Total Education	13,993,691
General Government	
Additional Assistance	0
Total unrestricted gen'l gov't	8,056,055
Annual Formula Local Aid	0
Veterans' Benefits	206,676
Exemptions: Vets, blind, Elderly, etc.	125,356
Offset Receipts	
Public Libraries	57,924
Total General Government	8,446,011
Total Estimated Receipts	22,439,702
Ch 70 add from SFSF	0
School Construction (MSBA)	476,523
Local Aid Receipts inc MSBA	22,916,225
ASSESSMENTS	
State Assessments and Charges	
Retired Employee's Health Insurance	0
Air Pollution Districts	17,772
Metropolitan Area Planning Council	23,998
RMV Non-Renewal Surcharge	33,480
Total Assess. & Charges	75,250
Transportation Authorities	
MBTA	3,045,228
Boston Metro. Transit District	727
Total MBTA Assessment	3,045,955
Annual Charges Against Receipts	
Special Education	16,279
Total Annual Charges	16,279
Tuition Assessments	
School Choice Sending Tuition	61,860
Charter School Sending Tuition	203,873
Total Tuition Assessments	265,733
Total Estimated Charges	3,403,217
NET LOCAL AID	19,036,485

APPROPRIATIONS

BUDGETS (Article 57)

Town Manager	
3 Town Manager	679,489
4 Human Resources	346,440
5 Information Technology	910,503
6 Comptroller	340,598
7 Treasurer-Collector	729,963
9 Board of Assessors	331,971
10 Legal	497,804
14 Planning & Community Development	556,049
15 Redevelopment Board	10,800
17 a. Public Works Administration	226,536
17 b. Engineering	221,100
17 c. Cemeteries	269,395
17 d. Natural Resources & Field Maintenance	1,757,402
17 e. Sanitation/Highway Division (inc snow & ice)	7,021,123
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18 Facilities	752,512
19 Police Services	8,240,568
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21 Inspections	520,242
23 Libraries	2,497,918
24 a. Health and Human Services Administration	683,770
24 b. Veterans' Services	380,218
24 c. Council on Aging	324,610
Total Town Manager	35,624,544
Select Board	
2 a. Administration and Licensing	284,034
2 c. Printing Town Reports **	0
2 d. Accounting and Auditing	78,000
13 Parking	59,019
16 Zoning Board of Appeals	34,491
Total Select Board	455,544
Town Clerk	
11 Town Clerk	277,135
12 Board of Registrars	72,108
Total Town Clerk	349,243
Retirement	
25 a Contributory Pensions	11,337,478
25 b Non-Contributory Pensions	18,468
25 Total Pensions	11,355,946
Fixed Budgets	
26 Insurance	17,891,836
8 Postage	187,691
2 b. Elections and Town Meeting	118,726
27 Reserve Fund	1,604,584
Total Fixed Budgets	19,802,837
1 Finance Committee	10,650
22 Education *	71,427,139
TOTAL BUDGETS (Art 57)	139,025,903

WARRANT ARTICLES

TOTAL BUDGETS	
Total Budgets (Article 57)	139,025,903
Capital Budget (Article 58)	13,196,044
OTHER WARRANT ARTICLES	
55 Positions reclassification	11,360
56 Collective Bargaining	337,624
63 Minuteman Regional School	5,384,690
64 Arlington Historical Commission	2,660
64 Historic District Commissions	5,100
64 Capital Planning Committee	0
64 Disabilities Commission	25,000
64 Recycling Committee	3,000
64 Human Rights Commission	7,500
64 LGBTQIA+ Rainbow Commission	4,000
64 Tourism & Econ. Development	4,275
64 Envision Arlington (was Vision 2020)	3,000
64 Transportation Advisory	2,000
64 Scenic Byway	2,000
64 Arlington Commission on Arts & Culture	35,000
64 Open Space Committee	300
65 Town Day	5,000
65 Flags on graves of veterans	4,500
65 Veteran's, Mem., Patriot's Day	5,667
66 Indemnification, medical costs	10,821
66 Legal defense fund	0
67 Water bodies (Cons Comm)	50,000
69 "Harry Barber" Community Service program	7,500
71 Retiree health insurance (OPEB)	936,982
75 Cannabis mitigation fund	1
76 Long term stabilization fund	100,000
S3 Future zoning bylaw amendments	70,000
S5 Design/build guidelines	50,000
S6 Mugar legal defense	25,000
TOTAL OTHER ARTICLES	7,092,980
TOTAL WARRANT ARTICLES	159,314,927

ENTERPRISE FUNDS

A. WATER & SEWER

Budget	5,065,387
Capital	2,239,399
Assessment	14,342,325
Indirect charges	699,376
Total expenses	22,346,487
Total revenues	22,346,487
Net surplus (deficit)	0

B. RECREATION

Budget	1,885,697
Capital	0
Total expenses	1,885,697
Total revenues	1,885,697
Net surplus (deficit)	0

C. ED BURNS ARENA

Budget	555,044
Capital	101,278
Total expenses	656,322
Total revenues	656,322
Net surplus (deficit)	0

D. COUNCIL ON AGING TRANSPORTATION

Budget	142,907
Total revenues	92,907
From general fund	50,000
Net surplus (deficit)	0

E. ARLINGTON YOUTH COUNCILING SVCS

Budget	740,358
Total revenues	620,358
From general fund	120,000
Net surplus (deficit)	0

ENTERPRISE FUND SUMMARY

Budget	8,389,393
Capital	2,340,677
Assessment	14,342,325
Indirect charges	699,376
Total expenses	25,771,771
Total revenues	25,601,771
Total from general fund	170,000
Net surplus (deficit)	0

SUMMARY

SUMMARY OF 2020 REVENUES

Property Tax Levy (n/l Symmes)	133,239,908
Local Aid Receipts n/l MSBA	22,439,702
School Construction Aid (MSBA)	476,523
Local Receipts	9,871,000
Overlay reserve surplus (Art 72)	2,700,000
Override stab. fund (Article 77)	0
Health Claims Trust Fund	300,000
Use of free cash (Art 74)	5,559,782
TOTAL OF 2020 REVENUES	174,586,915

SUMMARY OF 2020 EXPENDITURES

Town budgets (Article 57)	67,598,764
School budget (Article 57)	71,427,139
Capital plan (Article 58)	13,196,044
Warrant articles	1,708,290
Minuteman Regional School	5,384,690
Enterprise Funds	170,000
MWRA debt service	5,593,112
MBTA assessment	3,045,955
Educ. & Library offset receipts	57,924
Charter/choice tuitions	265,733
Other state assessments	91,529
Reserve for court judgements	100,000
Symmes urban renewal	673,225
Snow & ice deficit	0
Overlay reserve	600,000
Overlay reserve surplus (Art 72)	2,500,000
Override stab. fund (Article 77)	2,174,510
TOTAL OF 2020 EXPENDITURE!	174,586,915

2020 REVENUES LESS EXPENDITURES

	0
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APPENDIX D
Long Range Projection FY2019-FY2024 - Without Override

	FY 2019 RECAP	FY 2020	Dollar Change	Percent Change	FY 2021	Dollar Change	FY 2022	Dollar Change	FY 2023	Dollar Change	FY 2024	Dollar Change
I REVENUE												
A. State Aid	20,039,795	22,439,702	2,399,907	11.98%	23,079,436	639,734	23,596,957	517,521	23,978,630	381,673	24,214,373	235,743
School Construction Aid	476,523	476,523	0	0.00%	476,523	0	0	(476,523)	0	0	0	0
B. Local Receipts	9,171,000	9,871,000	700,000	7.63%	9,971,000	100,000	10,071,000	100,000	10,171,000	100,000	10,271,000	100,000
C. Free Cash	4,593,375	5,559,782	966,407	21.04%	3,307,332	(2,252,450)	3,307,332	0	3,307,332	0	3,307,332	0
D. Overlay Reserve Surplus	200,000	200,000	0	0.00%	200,000	0	200,000	0	200,000	0	200,000	0
E. Property Tax	124,010,977	127,739,908	3,728,931	3.01%	131,062,683	3,322,775	134,444,418	3,381,735	137,952,032	3,507,614	141,501,670	3,549,638
F. Override Stabilization Fund	2,786,331	2,475,491	(310,840)	-11.16%	8,012,219	5,536,728	12,125,280	4,113,061	1,111,453	(11,013,827)	0	(1,111,453)
TOTAL REVENUES	161,278,001	168,762,406	7,484,405	4.64%	176,109,193	7,346,787	183,744,987	7,635,794	176,720,447	(7,024,540)	179,494,375	2,773,928
II APPROPRIATIONS												
A. Operating Budgets												
School	43,981,008	46,381,443	2,400,435	5.46%	49,562,324	3,180,881	52,283,441	2,721,117	55,188,799	2,905,358	58,195,844	3,007,045
General Education Costs	21,440,034	22,940,836	1,500,802	7.00%	24,546,695	1,605,859	26,264,964	1,718,269	28,103,511	1,838,547	30,070,757	1,967,246
Special Education Costs	831,980	1,504,860	672,880	80.88%	953,078	(551,782)	1,039,070	85,992	1,039,070	0	687,936	(351,134)
Growth Factor	66,253,022	70,827,139	4,574,117	6.90%	75,062,097	4,234,958	79,587,475	4,525,378	84,331,380	4,743,905	88,954,537	4,623,157
Net School Budget	4,936,724	5,384,690	447,966	9.07%	5,573,154	188,464	5,768,214	195,060	5,970,101	201,887	6,179,055	208,954
Minutemen: Operating and Capital	27,620,241	28,549,847	929,606	3.37%	29,477,717	927,870	30,435,743	958,026	31,424,905	989,162	32,446,214	1,021,309
Personnel Services	10,594,579	10,915,682	321,103	3.03%	11,270,442	354,760	11,636,731	366,289	12,014,925	378,194	12,405,410	390,485
Expenses	2,490,562	2,580,233	89,671	3.60%	2,664,091	83,858	2,750,674	86,583	2,840,071	89,397	2,932,373	92,302
Enterprise Fund/Other	35,724,258	36,885,296	1,161,038	3.25%	38,084,068	1,198,772	39,321,800	1,237,732	40,599,759	1,277,959	41,919,251	1,319,492
Net Town Budget	5,593,112	5,593,112	0	0.00%	5,593,112	0	5,593,112	0	5,593,112	0	5,593,112	0
MMRA Debt Shift	4,432,143	4,321,873	(110,270)	-2.49%	4,114,929	(206,944)	3,452,179	(662,750)	3,352,632	(99,547)	3,254,930	(97,702)
B. Capital budget	6,624,043	6,512,083	(111,960)	-1.69%	6,744,893	232,810	7,562,997	818,104	7,825,529	262,532	7,758,849	(66,680)
Exempt Debt Service	2,795,027	4,320,995	1,525,968	54.60%	3,125,060	(1,195,935)	2,407,026	(718,034)	2,150,383	(256,643)	2,602,993	452,610
Non-Exempt Service	(994,056)	(1,958,907)	(964,851)	97.06%	(984,627)	(974,280)	(887,157)	(97,470)	(576,125)	311,032	(563,837)	12,288
Cash	12,857,157	13,196,044	338,887	2.64%	13,000,255	(195,789)	12,535,045	(465,210)	12,752,419	217,374	13,052,935	300,516
Offsets/Capital Carry Forward	10,765,545	11,355,946	590,401	5.48%	11,980,323	624,577	12,639,452	658,929	13,334,622	695,170	14,068,026	733,404
Total Capital	17,159,100	17,891,836	732,736	4.27%	19,018,600	1,216,764	20,227,942	1,209,342	21,507,493	1,279,551	22,785,526	1,277,789
C. Pensions	3,366,238	3,461,141	94,903	2.82%	3,546,221	85,080	3,633,429	87,208	3,722,816	89,387	3,814,439	91,623
D. Insurance	1,245,171	600,000	(645,171)	-51.81%	600,000	0	800,000	200,000	600,000	(200,000)	600,000	0
E. State Assessments	1,553,287	1,604,584	51,297	3.30%	1,639,820	35,236	1,681,675	41,855	1,722,564	40,889	1,762,394	39,830
F. Overlay Reserve	671,250	773,225	101,975	15.19%	771,950	(1,275)	767,450	(4,500)	100,000	(667,450)	100,000	0
G. Reserve Fund	1,153,137	1,189,393	36,256	3.14%	1,239,393	50,000	1,189,393	(50,000)	1,239,393	50,000	1,189,393	(50,000)
H. Court Judgments/Symmes												
I. Warrant Articles												
J. Override Stabilization Fund												
K. TOTAL APPROPRIATIONS	161,278,001	168,762,406	7,484,405	4.64%	176,109,193	7,346,787	183,744,987	7,635,794	191,473,659	7,728,672	200,018,424	8,544,765
L. BALANCE	0	0	0		0	0	0	0	(14,783,212)		(20,524,049)	
Reserve Balances	11,119,563	6,614,664	(4,504,899)		6,614,664	6,614,664	6,614,664	6,614,664	6,614,664	6,614,664	6,614,664	6,614,664
Free Cash	3,467,162	3,671,177	204,015		3,881,313	4,097,752	4,097,752	4,097,752	4,320,685	4,550,305	4,550,305	4,550,305
Stabilization Fund	21,248,952	21,248,952	0		13,236,733	1,111,453	1,111,453	1,111,453	0	0	0	0
Override Stabilization Fund	779,716	803,107	23,391		827,201	852,017	852,017	852,017	877,577	903,904	903,904	903,904
Municipal Bldg. Ins. Trust Fund												
% of General Fund Revenue	22.7%	19.2%	13.9%		24,559,911	12,675,886	12,675,886	12,675,886	11,812,926	11,812,926	12,068,874	12,068,874
						6.9%	6.9%	6.9%	6.7%	6.7%	6.7%	6.7%

The plan does not include any projected revenues or expenditures from the Community Preservation Act

The plan does not include \$300,000 transferred from the Health Care Trust Fund, nor \$2,500,000 from the Overlay Surplus Fund

Projected School Enrollment Growth FY 2019 - FY 2024

	FY 2019**	FY 2020*	FY 2021*	FY 2022*	FY 2023*	FY 2024*
Actual/Proj. Annual Growth	170	210	133	145	145	96
** Actual Growth - Based on 35% DESE Per Pupil Cost; FY14 of \$13,085 = Growth Factor of \$4,580 X Enrollment Growth, FY15 PPC \$13,383 = \$4,684 X Enrollment Growth, and FY16 PPC of \$13,984 = \$4,984 X Enrollment Growth						
* Projected Growth- Based on 50% of FY17 DESE Per Pupil Cost of \$14,332 = \$7,166 X Enrollment Growth						

**APPENDIX D
Long Range Projection FY2019-FY2024 With \$5,500,000 Override**

	FY 2019 RECAP	FY 2020	Dollar Change	Percent Change	FY 2021	Dollar Change	FY 2022	Dollar Change	FY 2023	Dollar Change	FY 2024	Dollar Change
I REVENUE												
A. State Aid	20,039,795	22,439,702	2,399,907	11.98%	23,079,436	639,734	23,596,957	517,521	23,978,630	381,673	24,214,373	236,743
School Construction Aid	476,523	476,523	0	0.00%	476,523	0	0	(476,523)	0	0	0	0
B. Local Receipts	9,471,000	9,871,000	700,000	7.63%	9,971,000	100,000	10,071,000	100,000	10,171,000	100,000	10,271,000	100,000
C. Free Cash	4,593,375	5,559,782	966,407	21.04%	3,307,332	(2,252,450)	3,307,332	0	3,307,332	0	3,307,332	0
D. Overlay Reserve Surplus	200,000	200,000	0	0.00%	200,000	0	200,000	0	200,000	0	200,000	0
E. Property Tax	124,010,977	133,239,908	9,228,931	7.44%	136,700,183	3,460,275	140,222,855	3,522,672	143,874,930	3,652,075	147,572,640	3,697,710
F. Override Stabilization Fund	2,786,331	0	(2,786,331)	-100.00%	3,910,219	3,910,219	8,734,877	4,824,658	13,212,137	4,477,260	41,719	(13,170,418)
TOTAL REVENUES	161,278,001	171,786,915	10,508,914	6.52%	177,644,693	5,857,778	186,133,021	8,488,328	194,744,029	8,611,008	185,607,064	(9,136,965)
II APPROPRIATIONS												
A. Operating Budgets												
School	43,981,008	600,000	2,400,435	5.46%	50,183,324	3,801,881	800,000	3,363,852	57,324,765	3,777,589	61,234,569	3,909,804
General Education Costs	21,440,034	22,940,836	1,500,802	7.00%	24,546,695	1,605,859	26,264,964	1,718,269	28,103,511	1,838,547	30,070,757	1,967,246
Special Education Costs	831,980	1,504,860	672,880	80.88%	953,078	(551,782)	1,039,070	85,992	1,039,070	0	687,936	(351,134)
Growth Factor	66,253,022	71,427,139	5,174,117	7.81%	76,283,097	4,855,958	81,651,210	5,368,173	87,267,346	5,616,136	91,993,262	4,725,916
Minuteman: Operating and Capital	4,936,724	5,384,690	447,966	9.07%	5,573,154	188,464	5,768,214	195,060	5,970,101	201,887	6,179,055	208,954
Personnel Services	27,620,241	28,549,847	929,606	3.37%	29,477,171	927,870	30,435,743	958,026	31,424,905	989,162	32,446,214	1,021,309
Expenses	10,594,579	11,165,682	571,103	5.39%	11,528,567	362,885	11,903,245	374,678	12,290,100	386,855	12,689,528	399,428
Less Offsets:	2,490,582	2,580,233	89,671	3.60%	2,664,091	83,858	2,750,674	86,583	2,840,071	89,397	2,932,373	92,302
Enterprise Fund/Other	35,724,258	37,135,296	1,411,038	3.95%	38,342,193	1,206,897	39,588,314	1,246,121	40,874,934	1,286,620	42,203,369	1,328,435
Net Town Budget	5,593,112	5,593,112	0	0.00%	5,593,112	0	5,593,112	0	5,593,112	0	5,593,112	0
MWRA Debt Shift	4,432,143	4,321,873	(110,270)	-2.49%	4,114,929	(206,944)	3,452,179	(662,750)	3,352,632	(99,547)	3,254,930	(97,702)
B. Capital Budget	6,624,043	6,512,083	(111,960)	-1.69%	6,744,893	232,810	7,562,997	818,104	7,825,529	262,532	7,758,849	(66,680)
Exempt Debt Service	2,795,027	4,320,995	1,525,968	54.60%	3,125,060	(1,195,935)	2,407,026	2,150,383	2,150,383	(256,643)	2,602,993	452,610
Non-Exempt Service	(994,056)	(1,958,907)	(964,851)	97.06%	(984,627)	974,280	(887,157)	97,470	(576,125)	311,032	(563,837)	12,288
Cash	12,857,157	13,196,044	338,887	2.64%	13,000,255	(195,789)	12,535,045	(465,210)	12,752,419	217,374	13,052,935	300,516
Offsets/Capital Carry Forward	10,765,545	11,355,946	590,401	5.48%	11,980,523	624,577	12,639,452	658,929	13,334,622	695,170	14,068,026	733,404
Total Capital	17,159,100	17,891,836	732,736	4.27%	19,018,600	1,267,764	20,227,942	1,209,342	21,507,493	1,279,551	22,786,282	1,277,789
D. Pensions	3,366,238	3,461,141	94,903	2.82%	3,546,221	85,080	3,633,429	87,208	3,722,816	89,387	3,814,439	91,623
E. State Assessments	1,245,171	600,000	(645,171)	-51.81%	600,000	0	800,000	200,000	600,000	(200,000)	600,000	0
F. Overlay Reserve	1,553,287	1,604,584	51,297	3.30%	1,696,195	91,611	1,739,460	43,265	1,781,793	42,333	1,823,104	41,311
G. Reserve Fund	671,250	773,225	101,975	15.19%	771,950	(1,275)	767,450	(4,500)	100,000	(667,450)	100,000	0
H. Court Judgments/Symmes	1,153,137	1,189,393	36,256	3.14%	1,239,393	50,000	1,189,393	(50,000)	1,239,393	50,000	1,189,393	(50,000)
I. Warrant Articles	161,278,001	171,786,915	10,508,914	6.52%	177,644,693	5,857,778	186,133,021	8,488,328	194,744,029	8,611,008	203,401,977	8,657,948
J. Override Stabilization Fund	0	0	0	0.00%	0	0	0	0	0	0	(17,794,913)	(17,794,913)
TOTAL APPROPRIATIONS	11,119,563	6,614,664	6,614,664	6.11%	6,614,664	6,614,664	6,614,664	6,614,664	6,614,664	6,614,664	6,614,664	6,614,664
BALANCE	3,467,162	3,671,177	3,671,177	10.59%	3,881,313	4,097,752	4,097,752	4,097,752	4,320,685	4,550,305	4,550,305	4,550,305
Free Cash	21,224,443	25,898,952	4,674,509	22.03%	21,988,733	13,253,856	13,253,856	13,253,856	13,253,856	13,253,856	13,253,856	13,253,856
Stabilization Fund	779,716	803,107	23,391	3.00%	827,201	852,017	852,017	852,017	877,577	877,577	903,904	26,327
Overlay Stabilization Fund	TOTAL:	36,590,884	36,987,901	10.35%	33,311,911	24,818,289	24,818,289	24,818,289	11,854,645	11,854,645	12,068,874	214,229
Municipal Bldg. Ins. Trust Fund	22.7%	21.5%	21.5%	6.1%	18.8%	13.3%	13.3%	13.3%	6.1%	6.1%	6.5%	6.5%
% of General Fund Revenue	The plan does not include any potential impacts of an Arlington High School Project											
	The plan does not include any projected revenues or expenditures from the Community Preservation Act											
	This plan does not include \$300,000 transferred from the Health Care Trust Fund, nor \$2,500,000 from the Overlay Surplus Fund											
	Projected School Enrollment Growth FY 2019 - FY 2024											
	FY 2019**	FY 2020*	FY 2021*	FY 2022*	FY 2023*	FY 2024*						
	170	210	133	145	145	96						
	Actual/Proj. Annual Growth											
** Actual Growth - Based on 35% DESE Per Pupil Cost; FY14 of \$13,085 = Growth Factor of \$4,580 X Enrollment Growth, FY15 PPC \$13,383 = \$4,684 X Enrollment Growth, and FY16 PPC of \$13,984 = \$4,984 X Enrollment Growth												
* Projected Growth- Based on 50% of FY17 DESE Per Pupil Cost of \$14,332 = \$7,166 X Enrollment Growth												