



ARLINGTON FINANCE COMMITTEE
MINUTES OF MEETING
COMMUNITY SAFETY BUILDING O'NEILL ROOM
3/6/19 7:30 PM

ATTENDEES:

Gibian*	White		Kellar	McKenna*
	Wallach	Harmer*	Tosti*	
Ellis*	Foskett*	Deyst*	Duvadie	
	Beck*	Jones*	Deshler*	
Franclemont*	Howard*	LaCourt*	Carman*	Diggins*

*Indicates present

VISITORS: Capital Planning Committee Members: Chair Charlie Foskett, Vice Chair Brian Rehrig, Treasurer Phyllis Marshall, Comptroller Ida Cody, Deputy Town Manager Sandy Pooler, Chris Moore, Barbara Thornton, Recording Secretary Timur Yontar, Joe Barr

1. MINUTES of 3/4/19 approved as revised. Unanimous

2. ART 58 CAPITAL BUDGET: Foskett, using Ref 1 P1-7, introduced the CPC members and reviewed the committee's organization and operation. Pooler, using P8-10 described recent and ongoing capital projects and how the non-exempt capital budget is established as 5% of the total town budget. Yontar, using P11-12 covered the public safety items. The dispatch center upgrade should be complete in FY20. Joe Barr, using P13 covered the parks and rink items. Phase 2 of the Reservoir Improvement will be funded in FY20 with capital funds augmented with CPA funds and state funds. Rehrig, using P 14, stated that the CPC reviewed and endorsed the CPAC proposal. He said that several of the items in the capital plan may be funded by the CPAC in future years. Thorton, using P 15-19 discussed Facilities Department involvement with the \$19m library renovation. She said that in all cases involving capital requests for buildings, Facilities is asked for input. She expects that this will become automatic. She stated that libraries are not becoming extinct but rather their use is increasing. Capital expenses for the Robbins & Fox libraries are on the capital plan for future years. Pooler, using P20-21, reviewed the 6 Town owned rented buildings. They make a substantial profit, some of which in future years, will be applied to the capital budget. Foskett, using P22-25, reviewed the plans for updating the Senior Center at the Central School. A number of requests in previous 5 year plans have been consolidated for a total of \$8m. The Health & Human Services department has made plans to continue senior services in other locations during the renovation (Ref 3). Moore, using P26-29, described the DPW renovation. Not only does the building need work, but there is concern with flooding. Plans are still developing in cooperation with the high school plan. The Capital Plan will pay for about 72% of the \$32m total with the rest coming from W&S. Rehrig, using P30-32, reviewed the AHS funding. The borrowing may be structured to affect taxes gradually increasing to about \$800 on a single family

home. The actual schedule will be worked out between the Treasurer and the Building Committee. Marshall, using P33-34 stated that there are no prior debt votes to rescind (ART 59). She also recommended that borrowed funds remaining from completed projects be applied to specific ongoing capital projects. Rehrig, using P35-38, requested specific FinCom votes.

VOTED favorable action on the capital budget as presented on P36. Unanimous.

VOTED to reappropriate borrowed funds as detailed in P34. Unanimous

3. ART 59 RESCIND BORROWING AUTHORITY

VOTED no action. Unanimous

4. ART73 TRANSFER OF CEMETERY FUNDS

VOTED to transfer \$10,000 from Perpetual Care Fund to the Capital Budget.

Unanimous.

5. COMMITTEE: Members asked to have budgets ready for next week. There are no meetings scheduled in April until 4/22 at 7:30 in the Lyons Room before Town Meeting. Members were asked to be prepared for a meeting on 4/10 in case the House Ways & Means budget has unexpected contents.

Meeting adjourned at 10:00 PM

Peter Howard 3/7/19

Ref 1 Capital Planning Committee Presentation

Ref 2 Capital Plan

Ref 3 Memo H&H Department to CPC, 3/6/19, Senior Center Temporary Offsite Programming

Capital Planning Committee

Capital Budget FY2020

Capital Plan FY2020 - FY2024

Ref 1

A Presentation to the Arlington Finance Committee
March 6, 2019



Agenda

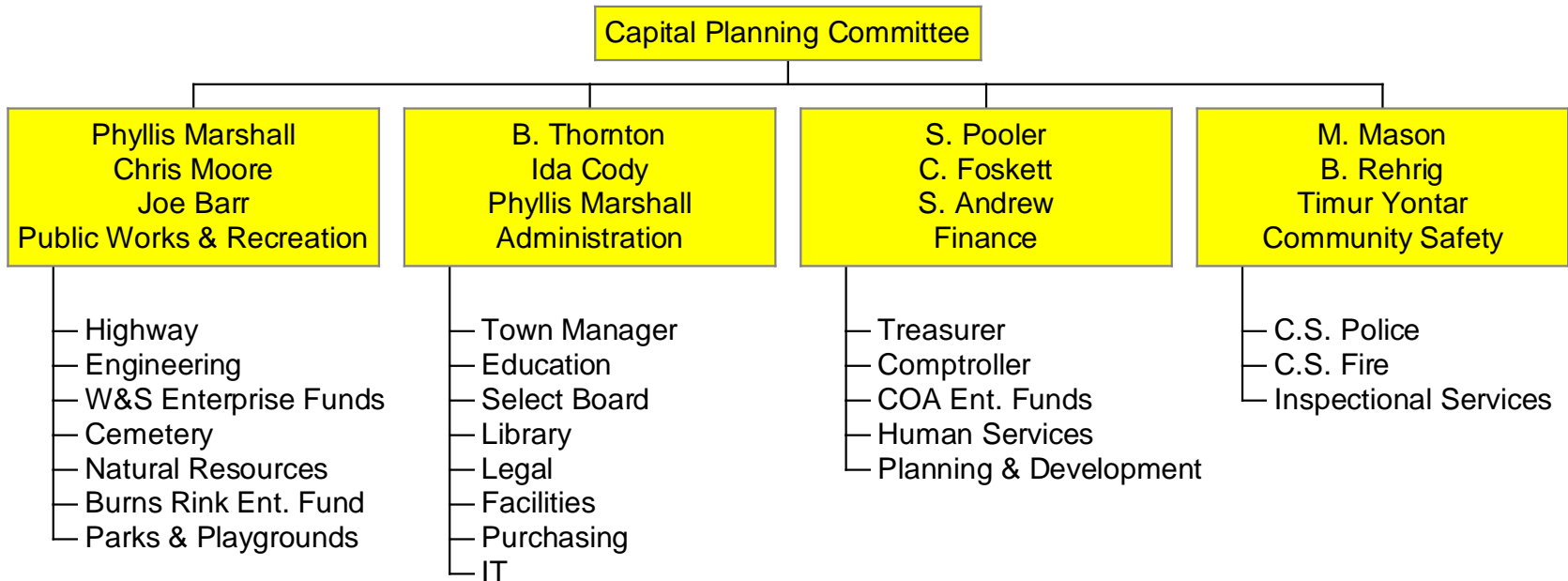
- Committee Members
- Organization
- Program Accomplishments
- Recommendations
- Budget Summary
- Significant Issues
- Recommended Budget and Actions

Committee Membership

- Charlie Foskett - Chairman, FinCom Designee
- Brian Rehrig – Vice Chairman, Citizen Appointee
- Michael Mason –School Department Designee
- Phyllis Marshall – Treasurer
- Ida Cody - Comptroller
- Sandy Pooler – Town Manager Designee
- Steve Andrew – Citizen Appointee
- Chris Moore – Citizen Appointee
- Barbara Thornton - Citizen Appointee
- Timur Yontar – Recording Secretary, Citizen Appointee
- Joe Barr - Citizen Appointee
- Amy Fidalgo- Management Analyst

Committee Organization 2018-2019

Capital Planning Committee Organization



As Arlington's Management Analyst, Amy Fidalgo provides coordination and support from the Town Manager's office

Discussion: Budgets and Issues

- Capital Planning: Rationale, Policy, Practice and Five Year Plan
- Five Year Plan and FinCom guidelines
- CPA Committee Evaluation
- Integrating Facilities Department into Capital Planning
- Departments: Police, Fire, DPW, Schools, Planning and Libraries
- Major Issues
 - Senior Center
 - DPW Campus Renewal
 - Arlington High School Project
 - Robbins and Fox Libraries
- Budget and Plan Detail
- Dealing with New Borrowing Regulations and CPC Articles Vote

Why Capital Planning

- Capital Planning sets and meets long-range expectations for current and future capital expenditures.
- Capital Planning sets and meets expectations for Town executives and management, the Finance Committee, Town Meeting and citizens.
- Successful Capital Planning reduces or eliminates uncertainty in the acquisition of capital assets.
- Successful Capital Planning facilitates postponing some capital expenditures in favor of others as part of the planning process.
- Successful Capital Planning gives Town Meeting and voters comfort while spending large sums of taxpayers' money.

Arlington Capital Planning Practice

- Plan Five Years out with rolling request plan.
- Adjust non-exempt spending to within 5% of revenue budget.
- Attempt to *forecast future* budgets to effectively plan capital expenditures.
- We have twenty-nine years of *successful* capital planning, within budget.
- The requests from Town and School side are made with their knowledge of operating pressures.
- CPC strongly recommends sticking with FinCom 5% guideline policy.

Program Progress

- **Some recent realized benefits from Capital Plan Projects:**
 - Various Roadways and Sidewalks
 - Water Improvements
 - Sewer Improvements
 - New Ambulance
 - New Fire Tower
 - New Fire Engine
 - Fire Rescue Boat and Trailer
 - Gibbs School Renovation
 - Hardy School Addition
 - Robbins Farm Park
 - Munis – all electronic pay checks
- **Capital Projects in process:**
 - Ongoing Water Improvements
 - Ongoing Sewer Improvements
 - Ongoing Roadway and Sidewalk Improvements
 - High School design submitted to MSBA
 - VOIP phone system: Gibbs, Brackett, Hardy & Thompson
 - DPW building design development
 - Mystic Street Bridge
 - Munis/Financial Software Upgrades and expansions

Reconciliation to Town Five Year Plan

Year	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Town Budget	\$168,250,223	\$175,405,701	\$182,573,520	\$189,325,990	\$197,176,565
Adjust for Water Sewer	(\$5,593,112)	(\$5,593,112)	(\$5,593,112)	(\$5,593,112)	(\$5,593,112)
Adjust for Exempt Debt Service	(\$4,273,079)	(\$4,114,929)	(\$3,452,179)	(\$3,352,632)	(\$3,254,930)
Adjust for Enterprise Funds	(\$2,571,505)	(\$2,655,079)	(\$2,741,369)	(\$2,830,463)	(\$2,922,453)
Adjusted Total Town Budget	\$155,812,527	\$163,042,581	\$170,786,860	\$177,549,783	\$185,406,070

As of 3/5/19 - Five Year Plan is a dynamic document

Five Year Plan and FinCom Guidelines

Fiscal Year	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
Prior Non-Exempt Debt	\$6,338,815	\$5,387,609	\$4,671,971	\$4,310,662	\$3,958,620	\$24,667,677
Cash	\$4,222,995	\$3,125,060	\$2,356,304	\$2,150,383	\$2,602,993	\$14,457,735
New Non-Exempt Debt Service	\$173,268	\$1,115,284	\$2,407,026	\$3,493,307	\$3,778,669	\$10,967,553
BAN Interest and Principal	\$0	\$242,000	\$484,000	\$21,560	\$21,560	\$769,120
Total Non-Exempt Tax Burden	\$10,735,078	\$9,869,952	\$9,919,301	\$9,975,912	\$10,361,842	\$50,862,085
Direct funding sources:						
Non-exempt Bond Premium FY2019	(\$3,019)					(\$3,019)
Rink Enterprise Funds	(\$101,278)	(\$71,806)	(\$80,244)	(\$77,601)	(\$75,109)	(\$406,038)
Ambulance Revolving Fund	(\$47,175)	(\$30,675)	(\$86,475)	(\$59,280)	(\$57,460)	(\$281,065)
Capital Carry Forwards	(\$1,203,204)					(\$1,203,204)
Antennae Funds	(\$457,287)	(\$210,099)	(\$182,275)	(\$175,319)	(\$173,580)	(\$1,198,559)
Urban Renewal Fund	(\$48,944)	(\$47,344)	(\$45,744)	(\$44,144)	(\$42,544)	(\$228,719)
Recreation Enterprise Fund	\$0	(\$56,203)	(\$207,419)	(\$203,131)	(\$198,844)	(\$665,597)
Asset Sale Proceeds		(\$500,000)	(\$268,000)			(\$768,000)
Adjustments to 5% Plan:						
Roadway Reconstruction Override 2011	(\$475,474)	(\$487,361)	(\$499,545)	(\$512,033)	(\$524,833)	(\$2,499,246)
2016 and prior Bond Premium	(\$516,611)	(\$260,240)				(\$776,851)
2019 Encumbered Debt Service						\$0
Debt service, Town-owned Rental Properties	(\$98,000)	(\$68,500)	(\$17,000)	(\$16,650)	(\$16,300)	(\$216,450)
Net Non-Exempt Plan	\$7,784,086	\$8,137,724	\$8,532,600	\$8,887,754	\$9,273,173	\$42,615,338
Pro Forma Budget	\$155,812,527	\$163,042,581	\$170,786,860	\$177,549,783	\$185,406,070	\$852,597,821
Budget For Plan at 5%	\$7,790,626	\$8,152,129	\$8,539,343	\$8,877,489	\$9,270,304	\$42,629,891
Plan as % of Revenues	5.00%	4.99%	5.00%	5.01%	5.00%	5.00%
Variance From Budget	\$6,540	\$14,405	\$6,743	(\$10,265)	(\$2,869)	\$14,554

Community Safety – Police

Police & Fire Emergency Radio System upgrade

- Full replacement of emergency dispatch center systems, radio infrastructure at HQ and repeater locations, and all portable and mobile radios.
- Initial outlay of 2-phase project in FY2019 was **\$375k** for dispatch center consoles.
- Remainder in FY2020 at **\$967k** (plus AFD radios)

Additional FY2020 Capex Requests:

- Vehicle replacement (ongoing program): **\$135k**
- Bulletproof vests (ongoing program): **\$7k**

Future FY Requests include ongoing programs and:

- Automatic external defibrillators



Community Safety – Fire

FY2020 Capex Requests:

- Portable radio replacement, as part of Emergency Radio System upgrade (*see Police*): **\$205k**

Future FY Requests include:

- Vehicle replacement
- Fire station facilities maintenance
- Firefighter protective gear



Parks & Recreation / Rink

- **Multi-Year Efforts**
 - Annual ADA request continues at \$50K
 - Feasibility study item is \$10K in 2020, then moves to Operating
- **Reservoir Improvements Phase II (FY20)**
 - \$2.6M from Capital Plan (\$2.45M bond, \$150K cash)
 - \$500K from CPA
 - \$400K from state grant
- **Other FY20 Requests**
 - Poet's Corner Short Term Improvements (\$75K)
 - North Union Playground (\$325K)
 - Rink Boiler Replacement (\$150K)
 - Rink Roof Repairs (\$20K)
- **Future Year's Requests**
 - Hurd Field (\$1M, FY21)
 - Spy Pond Playground (\$425K, FY21)
 - Parmenter Playground (\$425K, FY23)
 - Poet's Corner (\$1M, FY23)
 - Rink Roof Repairs (\$160K, FY21)
 - Buzzell Playground (\$425K, FY22)



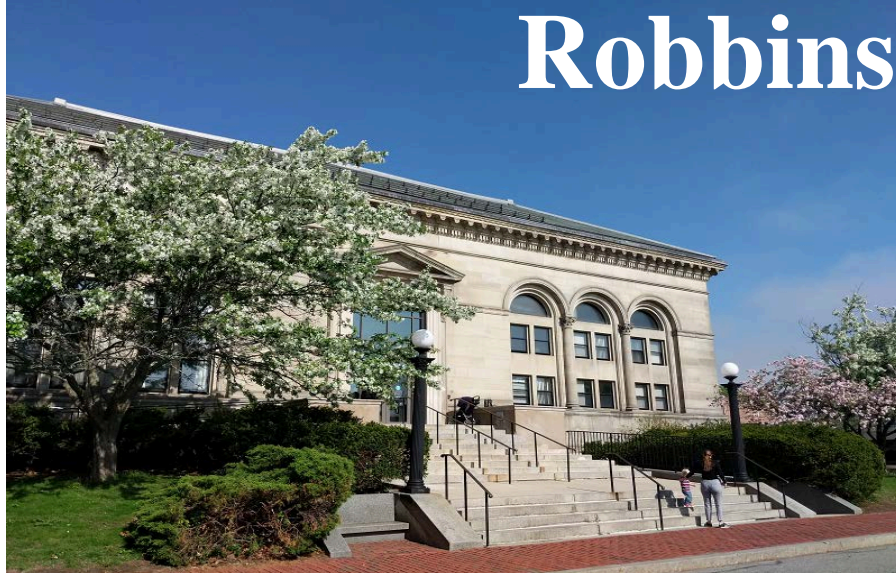
Community Preservation

		2020	2021	2022	2023	2024	Grand Total
CEMETERY COMMISSION	Old Burying Ground rehabilitation	\$379,144					\$379,144
HEALTH & HUMAN SERVICES	Whittemore Robbins House - Cupola and slate roof		\$80,700				\$80,700
	Whittemore Robbins Cottage	\$154,000					\$154,000
PUBLIC WORKS NATURAL RESOURCES	Spy Pond Bleachers Study	\$50,000					\$50,000
RECREATION	Hurd Field Renovation		\$1,000,000				\$1,000,000
	Poets Corner Field				\$1,000,000		\$1,000,000
	Reservoir Improvements Phase II	\$500,000					\$500,000
	North Union Playground	\$325,000					\$325,000
	Spy Pond Playground		\$425,000				\$425,000
	Parmenter Playground				\$425,000		\$425,000
	Buzzell Playground					\$425,000	\$425,000
REDEVELOPMENT BOARD	Whittemore Park upgrades	\$409,417					\$409,417
TOWN MANAGER	Tercentenary Marker Restoration	\$3,500					\$3,500
Grand Total		\$1,821,061	\$1,505,700	\$0	\$1,425,000	\$425,000	\$5,176,761

- Projects shown are only those eligible for both CPA and traditional Capital Plan funding, including expected proposals for future years
- Twelve FY2020 proposals received and evaluated in well-managed public process by CPA Committee
- Eight projects recommended for full funding
- Reservoir Improvements funded collaboratively over multiple years by CPA and Capital Planning
- Capital Planning continues to segregate such eligible expenditures in funding category "CPA" for consideration by the Community Preservation Committee and remains committed to considering these projects in the capital plan if CPA funding is unavailable

Library Vision

- Teen use at Robbins increased over 41% over the past 2 years
- Influx of Gibbs students at Fox – no dedicated space for teens or tweens
- Use of Community, conference and study rooms has increased 80% in the past decade
- Arlington's 80+ boards and commissions have competing needs for space



Robbins Library

Renovation and addition

- Total costs : \$11,270,000
 - Design \$980K
 - OPM \$490K
 - Hard Costs \$9.8M
- FY 2022 request \$980K
- Study plan subsidized with Library Trust Funds in FY 2018
 - 2 public meetings, surveys (500 responses) and 5 working groups
 - Ann Beha Architects hired by Library Trustees and Director of Libraries



Fox Library

New Construction

- Total costs \$7,820,000
 - Design \$680K
 - OPM \$340K
 - Hard Costs \$6.8M

- FY 2024 request \$680K

- Other Financing Sources
 - Eligible for MBLC reimbursement
 - Arlington Libraries Foundation TBD
 - Friends of Fox ~\$100K
 - Library Trust Funds – potentially \$1.1M



Library Investments Ahead

Robbins Library

FY22 \$980K Bond

- Funds primarily for design work for major renovations and some expansion.
- Additional funds from Library Trust Fund
- Initial design, community engagement, done by Ann Beha Architects, FY18

Fox Library

FY24 \$680K Bond

- Funds for design work for new construction
- Outyear construction estimate: \$10.3M
- Additional funds to be requested from MBLC
- Initial design, community engagement, done by Ann Beha Architects, FY18

- Projects are in planning stages
- Total costs including soft costs are yet to be determined
- Further coordination required, especially regarding Fox, the Arlington Master Plan and mass Ave corridor

Town Owned Rental Buildings

- Town owns and operates 7 buildings as rental properties.
- Urban Renewal Fund – Consists of 3 buildings; Current Fund Balance is \$233,955
 - Central School – Various leases (7 tenants).
 - 23 Maple Street - The current lease expires June 30, 2020 with an option to extend through June 2025.
 - Jefferson Cutter House – The Arlington Redevelopment Board is in the process of creating lease agreements with both tenants.
- Parmenter School – current leases expire June 30, 2019 with an option to extend until 2024; includes Tenant Capital Contribution. International School of Boston has decided not to extend their lease. Space to be outfitted for Pre-School Program.
- Dallin Library – There is currently no lease with ACMi.
- Ryder Street – The current lease expires June 30, 2020.
- Mt. Gilboa House – The current lease will expire on May 31, 2019, with one one-year options to extend.

Town Owned Buildings

Town Owned Buildings Profit/Loss (With Debt)

	FY15	FY16	FY17	FY18	FY19 Annualized
Urban Renewal	\$67,834.80	\$122,287.20	(\$41,827.39)	(\$29,019.92)	\$16,631.59
Gibbs School	\$71,648.68	\$99,455.23	\$5,437.28	\$ (66,519.76)	(\$51,383.00)
Parmenter School	\$185,591.36	\$185,247.08	\$190,220.67	\$215,370.89	\$216,593.69
Dallin Library	\$9,336.04	\$45,116.04	\$43,116.04	\$38,728.29	\$40,116.04
Ryder Street	\$131,682.00	\$127,875.08	\$123,622.55	\$133,580.08	\$183,625.96
Mt. Gilboa	\$23,388.69	\$24,000.00	\$24,000.00	\$25,711.37	\$21,000.00
TOTAL	\$489,481.57	\$603,980.63	\$344,569.15	\$317,850.95	\$426,584.28

Town Owned Buildings Profit/Loss (Without Debt)

	FY15	FY16	FY17	FY18	FY19 Annualized
Urban Renewal	\$67,834.80	\$122,287.20	(\$25,361.50)	(\$7,782.41)	\$37,219.59
Gibbs School	\$121,053.93	\$146,813.49	\$76,562.88	\$ (8,245.76)	\$0.00
Parmenter School	\$201,656.36	\$210,152.08	\$195,320.67	\$215,370.89	\$216,593.69
Dallin Library	\$9,336.04	\$45,116.04	\$43,116.04	\$38,728.29	\$40,116.04
Ryder Street	\$131,682.00	\$127,875.08	\$123,622.55	\$133,580.08	\$183,625.96
Mt. Gilboa	\$23,388.69	\$24,000.00	\$24,000.00	\$25,711.37	\$21,000.00
TOTAL	\$554,951.82	\$676,243.89	\$437,260.64	\$397,362.46	\$498,555.28

Central School – Senior Center Project

History of Central School

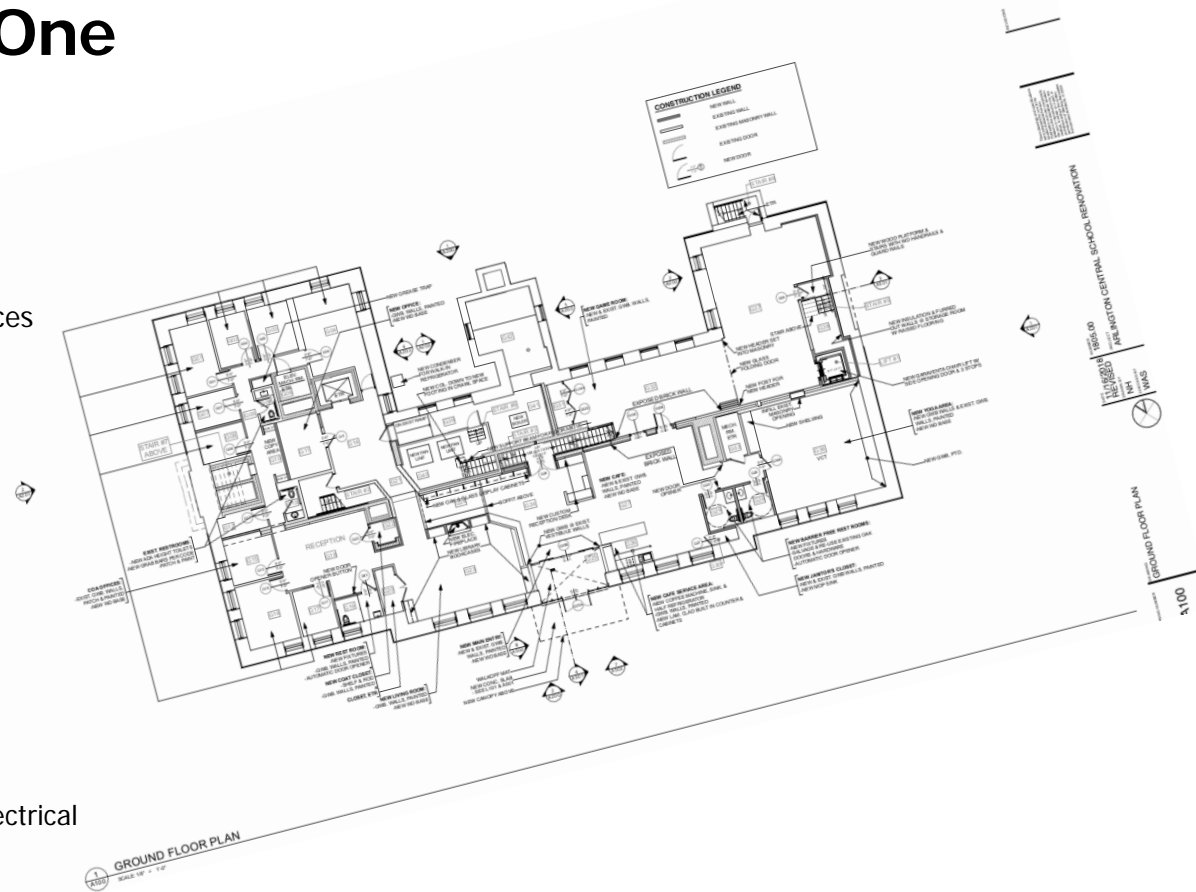
- Constructed 1894
- AHS, Jr. High, Central elementary school (late 1970's)
- 1978-1984 Redevelopment Board, Urban Renewal Fund, Senior Center
- Board of Selectmen Article 80, 1979 ATM created Urban Renewal District and Fund
- November 22, 1982 Board of Selectmen voted that 44% of the building be reserved for a **senior center** and other Town uses.
- Article 3 of 1983 Town Meeting voted \$1.7 million of the renovation of 27 Maple Street Senior Center, Town and Commercial use commenced when renovation complete in 1984
- Current planning began in 2015 and 2016
- Principal tenants left in 2017, ACA moved in during 2018
- A new 21st century ahead for this historic building



Senior Center Project: 27 Maple Street

Three Projects in One

- Program Improvements
 - ACA completed
 - Health & Humans Services
 - Counseling
 - Veterans
 - Retirement Board and other offices
 - Services for Seniors
- Health & Safety: Code
 - Fire
 - Plumbing
 - Mechanical
 - Electrical
- Infrastructure Upgrades
 - Roof, Windows
 - ADA Elevator Upgrade
 - HVAC, Boilers
 - Exterior,: Repair & Repointing
 - Plumbing, Bathrooms, Kitchen, Electrical



Central School Requests in Prior Five-Year Capital Plan

- Requests submitted by Health & Human Services
- Requests submitted by Planning
- Some requests coordinated with Facilities
- These requests submitted at different times and years
- Some overlap with A.M. Planning Department Studies
- Capital Planning Committee requested that all be combined into a single request for the Senior Center Project

Requests in Prior Capital Plan

ADA Upgrades – Senior Center	\$ 250,000
Exterior stone, chimney repair – Senior Center	10,000
Mechanical-Electric-Plumbing-Elevator-Senior Center	265,000
Replace boiler system – Senior Center	130,000
Replace cooling tower – Senior Center	125,000
Repointing and Stair Repairs – Senior Center (2020)	656,000
Repointing and Stair Repairs – Senior Center (2021)	135,000
Vestibule addition – Senior Center	200,000
Slate Roof Repair – Senior Center (FY 2020)	275,000
Slate Roof Repair – Senior Center (FY 2021)	250,000
Slate Roof Repair – Senior Center (FY 2020)	250,000
Windows – Storm Sashes – Senior Center	167,000
Furniture Fixtures Equipment – Senior Center	266,000
Interior Finish for HHS Office – Senior Center	77,000
Total	\$ 3,056,000

Building Condition and Cost

Building Condition

- No major improvements since 1984 -35 years
- Sterling Associates (with Norian/Siani) initiated conceptual study and identified critical issues in 2016.
- A.M. Fogarty initial (2016) base construction cost estimates \$5.48 million (mostly interior core)
- A.M. Fogarty revision with soft costs and CPC additions in 2018 \$8.56 million

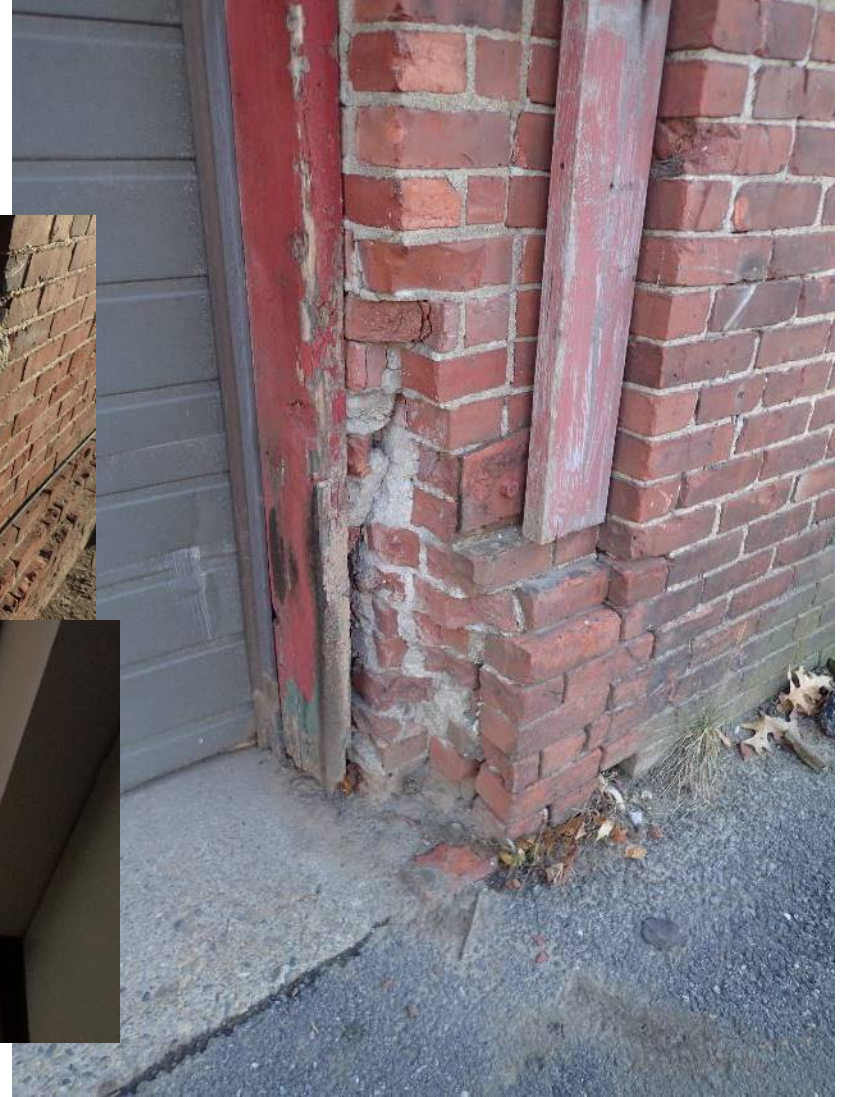
Costs

Category	Amount
Hard Costs	\$6,878,273
Soft Costs	\$1,677,411
Total	\$8,055,684

DPW Project

- Many of the buildings were built in the early 1900's
- Last significant work in 1970's
- The facilities no longer serve the needs of the Town
 - Does not meet acceptable industry and safety standards
 - Poor ventilation - antiquated mechanical system
 - Poor lighting
 - Regular flooding
 - Insufficient vehicle storage and maintenance space
 - Efficiency of operations and employee safety are negatively affected

DPW



3/6/19

Buildings are in need of significant repair ²⁷

DPW Plan

- Safe and code compliant facilities
- Locate critical operations on high ground to avoid flooding impacts
- IT & Facilities offices
- Maximize reuse of existing structures for low impact use (vehicle / equipment storage)



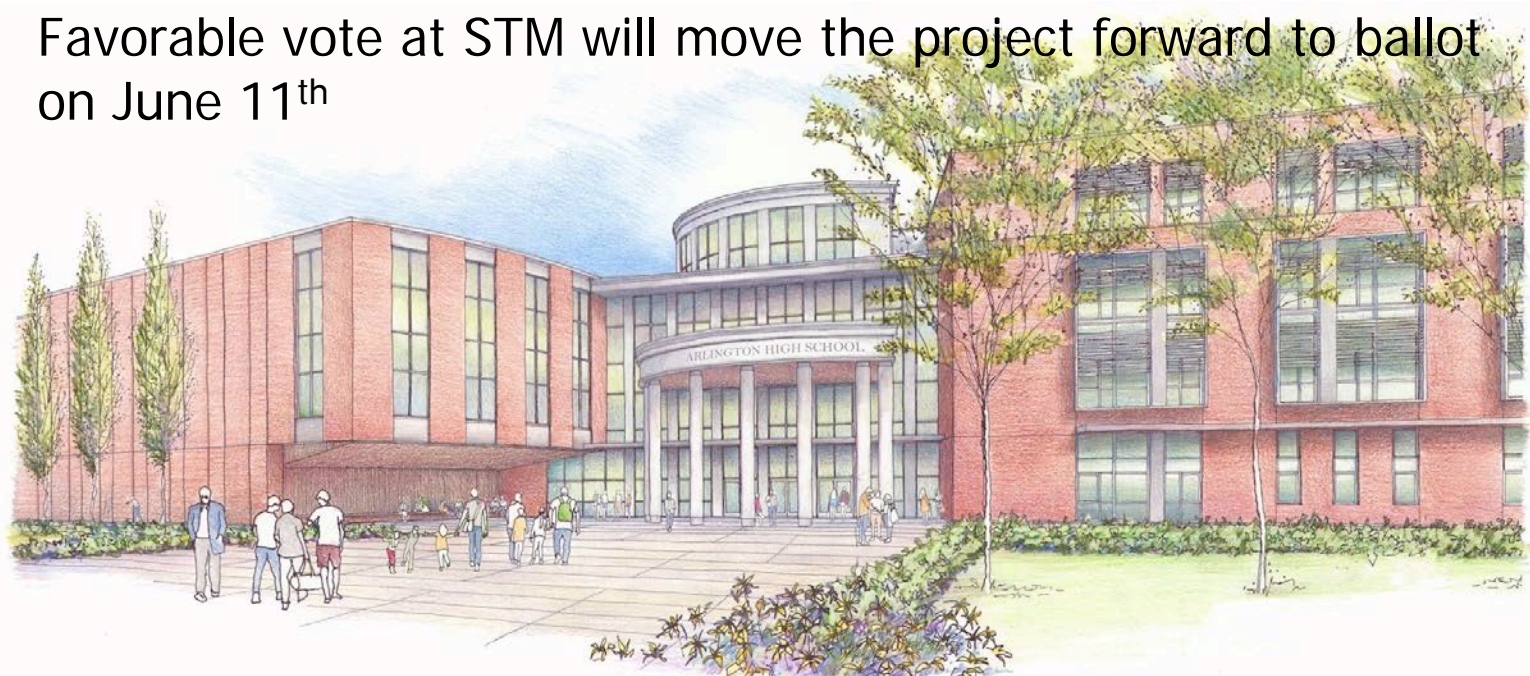
DPW Financing

	Capital Plan	Water/Sewer Fund	Total
FY2017	\$ 1,050,000		
FY2019 (Dec 2018 STM)		\$ 1,253,754	
FY2020 (requested)	\$ 22,000,000	\$ 7,900,000	
Total	\$ 23,050,000	\$ 9,153,754	\$ 32,203,754
	72%	28%	

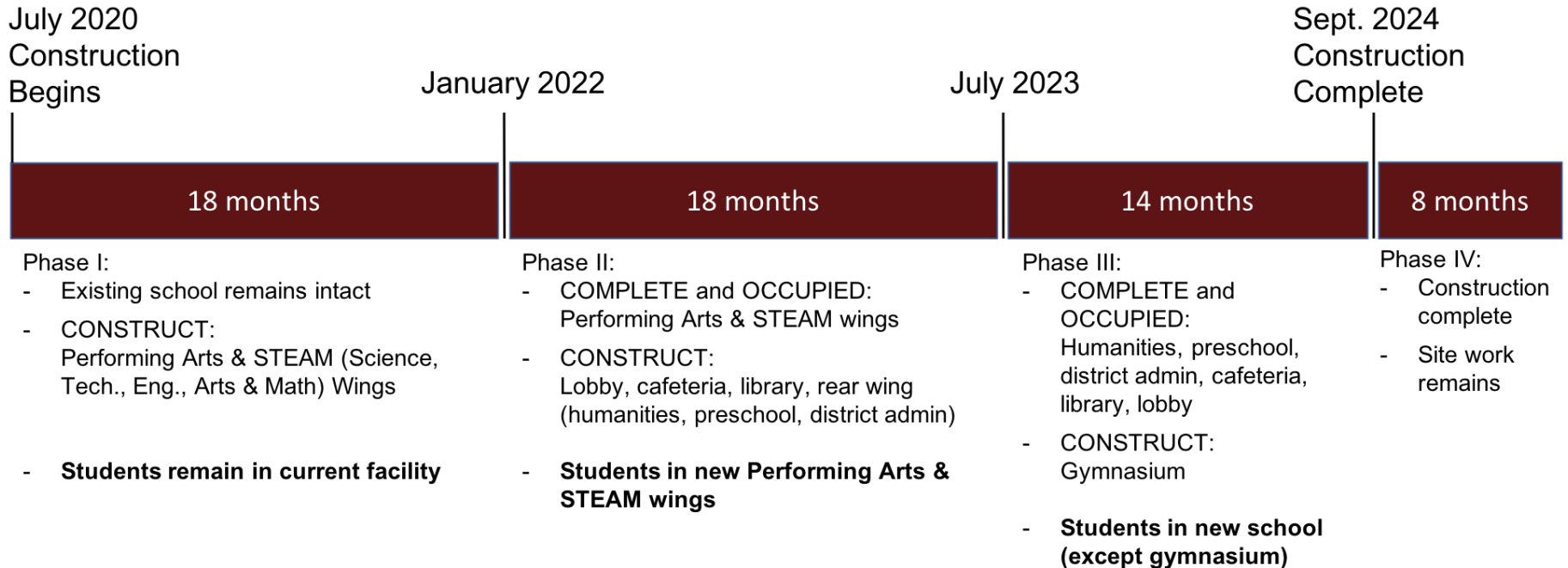
- Capital Plan component is currently planned as 30-year bond (level payment).
- Water & Sewer component also planned as a bond issue but some may be paid from available funds in the Water & Sewer Enterprise Fund.
- If approved, construction to begin July 2019.

Arlington High School

- Capital Planning Committee and Finance Committee both voted unanimously to support the recommended action at Special Town Meeting
- Favorable vote at STM will move the project forward to ballot on June 11th



AHS Construction Timeline



Total Project Estimate: 4 years, 10 months

Note: Estimate subject to change when Construction Manager is hired

AHS Tax Impact

- Project funded by exempt debt
- Borrowing in annual tranches over 3-4 years
- Projected debt service on median single-family property: \$800
- Debt service ramps up over project duration:

FY2020	2021	2022	2023	2024	2025
\$ 120	\$ 400	\$ 680	\$ 800	\$ 800	\$ 800

Rescinding Prior Debt Votes

Town Treasurer Warrant Article

Motion: VOTED That the Town hereby rescinds **\$0** in the following individual amounts that have been authorized to be borrowed, but which are no longer needed for the purposes for which they were initially approved:

No current authorized but unissued debt proposed to be Rescinded

Unissued Remaining Amount	Date of Approval	Warrant Article	Statute	Original Purpose

The Treasurer respectfully requests a vote of No Action on this article.

Reappropriation of Borrowed Funds

- Borrowed and unexpended funds from prior completed appropriations must be applied to projects having equal or longer life
- Past practice has been to match appropriate projects within the Capital Plan but without including detail in the vote mapping them to new projects
- On advice of the Treasurer and Bond Counsel FY2020 and future votes will detail both the projects from which borrowed funds are being swept and those to which they are being applied so that the reappropriation by Town Meeting is explicit

Motion __: That the sum of \$872,132 is hereby transferred from amounts previously appropriated and borrowed under the following warrant articles and for the purposes set forth below:

<u>Amount to be Transferred</u>	<u>Warrant Article</u>	<u>Meeting Date</u>	<u>Original Purpose</u>
\$ 900	24	4/29/15	Replace Concrete Street Light Poles
\$ 26,252	24	4/29/15	Retaining Wall Westminster Ave
\$ 60,000	24	4/29/15	Waterproof Basement Robbins
\$ 15,000	24	4/29/15	Library Heating/Cooling H2O Pump
\$ 2,097	24	4/29/15	Magnolia Playground
\$ 52,883	33	5/8/13	High School Parking Lot Culvert
\$715,000	3	5/3/17	Hardy Capacity Expansion

which amounts are no longer needed to complete the projects for which they were initially borrowed, to pay costs of the following: Sidewalk and Curbstone construction in the amount of \$450,000, Sidewalk Ramp installation in the amount of \$65,000, Hardy Roof and Envelope Repair in the amount of \$350,000, and Town Hall Renovations in the amount of \$7,132, as permitted by Chapter 44, Section 20 of the General Laws.

Five Year Plan and FinCom Guidelines

Fiscal Year	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
Prior Non-Exempt Debt	\$6,338,815	\$5,387,609	\$4,671,971	\$4,310,662	\$3,958,620	\$24,667,677
Cash	\$4,222,995	\$3,125,060	\$2,356,304	\$2,150,383	\$2,602,993	\$14,457,735
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Total Non-Exempt Tax Burden	\$10,735,078	\$9,869,952	\$9,919,301	\$9,975,912	\$10,361,842	\$50,862,085
Direct funding sources:						
Non-exempt Bond Premium FY2019	(\$3,019)					(\$3,019)
Rink Enterprise Funds	(\$101,278)	(\$71,806)	(\$80,244)	(\$77,601)	(\$75,109)	(\$406,038)
Ambulance Revolving Fund	(\$47,175)	(\$30,675)	(\$86,475)	(\$59,280)	(\$57,460)	(\$281,065)
Capital Carry Forwards	(\$1,203,204)					(\$1,203,204)
Antennae Funds	(\$457,287)	(\$210,099)	(\$182,275)	(\$175,319)	(\$173,580)	(\$1,198,559)
Urban Renewal Fund	(\$48,944)	(\$47,344)	(\$45,744)	(\$44,144)	(\$42,544)	(\$228,719)
Recreation Enterprise Fund	\$0	(\$56,203)	(\$207,419)	(\$203,131)	(\$198,844)	(\$665,597)
Asset Sale Proceeds		(\$500,000)	(\$268,000)			(\$768,000)
Adjustments to 5% Plan:						
Roadway Reconstruction Override 2011	(\$475,474)	(\$487,361)	(\$499,545)	(\$512,033)	(\$524,833)	(\$2,499,246)
2016 and prior Bond Premium	(\$516,611)	(\$260,240)				(\$776,851)
2019 Encumbered Debt Service						\$0
Debt service, Town-owned Rental Properties	(\$98,000)	(\$68,500)	(\$17,000)	(\$16,650)	(\$16,300)	(\$216,450)
Net Non-Exempt Plan	\$7,784,086	\$8,137,724	\$8,532,600	\$8,887,754	\$9,273,173	\$42,615,338
Pro Forma Budget	\$155,812,527	\$163,042,581	\$170,786,860	\$177,549,783	\$185,406,070	\$852,597,821
Budget For Plan at 5%	\$7,790,626	\$8,152,129	\$8,539,343	\$8,877,489	\$9,270,304	\$42,629,891
Plan as % of Revenues	5.00%	4.99%	5.00%	5.01%	5.00%	5.00%
Variance From Budget	\$6,540	\$14,405	\$6,743	(\$10,265)	(\$2,869)	\$14,554

Year	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Town Budget	\$168,250,223	\$175,405,701	\$182,573,520	\$189,325,990	\$197,176,565
Adjust for Water Sewer	(\$5,593,112)	(\$5,593,112)	(\$5,593,112)	(\$5,593,112)	(\$5,593,112)
Adjust for Exempt Debt Service	(\$4,273,079)	(\$4,114,929)	(\$3,452,179)	(\$3,352,632)	(\$3,254,930)
Adjust for Enterprise Funds	(\$2,571,505)	(\$2,655,079)	(\$2,741,369)	(\$2,830,463)	(\$2,922,453)
Adjusted Total Town Budget	\$155,812,527	\$163,042,581	\$170,786,860	\$177,549,783	\$185,406,070

Recommended Vote

- We are asking you to vote the capital expenditure budget as currently presented:

Cash	\$ 4,222,995
Bond	\$ 36,194,000
Other	\$ 12,394,500
Total	\$ 52,811,495

- FinCom will have opportunity to review detailed written vote and any modifications later in process
- \$1.25mm of additional appropriation for DPW renovation was voted by December STM

FY 2020	
Acquisition Expense by Funding Source	
Cash	a \$ 4,222,995
Bond	\$ 36,194,000
Other	\$ 12,394,500
Total Acquisition Expense	\$ 52,811,495
Appropriation by Use of Funds	
Exempt Debt Service	
Prior	\$ 4,321,873
New	\$ -
Total Exempt Debt Service	b \$ 4,321,873
Water/Sewer Debt Service	
Prior W/S Enterprise Fund	\$ 268,794
Prior W/S Other	\$ 1,058,605
New	\$ -
Total Water/Sewer Debt Service	c \$ 1,327,399
Other Enterprise Fund Debt Service (Rink)	
Prior	\$ 159,931
New	\$ 2,625
Total Other Enterprise Fund Debt Service	d \$ 162,556
General Non-Exempt Debt Service	
Prior	\$ 6,178,884
New	\$ 170,643
Total General Non-Exempt Debt Service	e \$ 6,349,527
Less Direct Funding Sources:	
Non-exempt Bond Premium FY2019	\$ (3,019)
Rink Enterprise Fund	\$ (101,278)
Ambulance Revolving Fund	\$ (47,175)
Capital Carry Forwards	\$ (1,203,204)
Antennae Funds	\$ (457,287)
Urban Renewal Fund	\$ (48,944)
Recreation Enterprise Fund	\$ -
Asset Sale Proceeds	\$ -
Net direct sources	f \$ (1,860,907)
Net Non-Exempt Appropriation (a+c+d+e+f)	\$ 10,201,570
Total Appropriation (a+b+e+f)	\$ 13,033,489

Attachments

- FY 2020 Capital Budget
- FY 2020 - FY 2024 Capital Plan
- Forecast of New Debt Service

Actions Requested of FinCom

- Vote favorable action on our recommended budget
- Support five year plan
- Transfer \$10,000 from Perpetual Care to Capital Budget
- Support the Treasurer's Debt Recision Article for No Action

Summary

- We respectfully ask your support of the Capital Planning Committee budget request.

Thank you
The Capital Planning Committee

FISCAL YEAR	2020			
Sum of AMOUNT	BOND	CASH	OTHER	Grand Total
BOARD OF SELECTMEN	\$114,000			\$114,000
Voting Machines	\$114,000			\$114,000
COMMUNITY SAFETY - FIRE SERVICES	\$205,000			\$205,000
Portable Radio Replacement	\$205,000			\$205,000
COMMUNITY SAFETY - POLICE SERVICES	\$967,000	\$142,000		\$1,109,000
Bullet Proof Vest Program		\$7,000		\$7,000
Radio Upgrade-Replacement Program	\$967,000			\$967,000
Vehicle Replacement Program		\$135,000		\$135,000
FACILITIES		\$10,000		\$10,000
Town Hall - Renovations		\$10,000		\$10,000
HEALTH & HUMAN SERVICES		\$311,500		\$311,500
Veterans Memorials Repairs		\$40,000		\$40,000
Whittemore Robbins House - Exterior Painting and Window Replacement		\$136,500		\$136,500
Carriage House interior renovation		\$75,000		\$75,000
Whittemore Robbins House Kitchen		\$60,000		\$60,000
INFORMATION TECHNOLOGY		\$728,760		\$728,760
School - Admin Computers and Peripherals		\$40,000		\$40,000
School - Network Infrastructure		\$75,000		\$75,000
School - Replacement academic PC's district wide		\$420,000		\$420,000
School - Software Licensing		\$60,000		\$60,000
Town Microcomputer Program		\$60,000		\$60,000
Town Software Upgrades & Standardization		\$50,000		\$50,000
Interface between WebQA and PeopleGIS for DPW work orders		\$10,000		\$10,000
Matching funds for technology grant		\$13,760		\$13,760
LIBRARY	\$100,000	\$51,260		\$151,260
Repointing	\$100,000			\$100,000
MLN Equipment Schedule FY20-24		\$41,260		\$41,260
Roof Parapet		\$10,000		\$10,000
PLANNING	\$8,055,000	\$121,500		\$8,176,500
Exterior Repairs- Dallin Library		\$41,500		\$41,500
Parking lot upgrades - Dallin Library		\$30,000		\$30,000
Interior finish repairs - Dallin Library		\$10,000		\$10,000
Building exterior repairs assessment - Parmenter		\$30,000		\$30,000

	BOND	CASH	OTHER	Grand Total
HVAC assessment - Parmenter		\$10,000		\$10,000
Senior Center/Central School Renovation	\$8,055,000			\$8,055,000
PUBLIC WORKS CEMETERY DIVISION			\$10,000	\$10,000
Headstone Cleaning & Repair			\$10,000	\$10,000
PUBLIC WORKS ENGINEERING DIVISION	\$750,000	\$25,000		\$775,000
Roadway Consulting Services		\$25,000		\$25,000
Lake Street/Bikeway Intersection Improvements	\$750,000			\$750,000
PUBLIC WORKS HIGHWAY DIVISION	\$518,000	\$1,447,975	\$875,000	\$2,840,975
33,000 GVW Dump Truck w-Plow	\$125,000			\$125,000
3-4 Ton Pick-up, 4wd w-Plow		\$40,000		\$40,000
44,000 GVW, 4WD Truck w-Sander	\$168,000			\$168,000
Chapter 90 Roadway			\$750,000	\$750,000
Install Sidewalk Ramps - CDBG			\$125,000	\$125,000
Roadway Reconstruction		\$350,000		\$350,000
Roadway Reconstruction Override 2011		\$475,475		\$475,475
Sander Body		\$17,500		\$17,500
Sidewalk Ramp Installation		\$65,000		\$65,000
Sidewalks and Curbstones		\$500,000		\$500,000
Street Sweeper	\$225,000			\$225,000
PUBLIC WORKS MER	\$60,000			\$60,000
Traffic Signal Maint & Upgrades	\$60,000			\$60,000
PUBLIC WORKS NATURAL RESOURCES DIVISION		\$102,000		\$102,000
1 Ton Pickup Truck w-Dump Body		\$62,000		\$62,000
3-4 Ton Pickup Truck		\$40,000		\$40,000
PUBLIC WORKS PROPERTIES DIVISION	\$22,000,000		\$7,900,000	\$29,900,000
DPW Facility - Site Improvements	\$22,000,000		\$7,900,000	\$29,900,000
PUBLIC WORKS WATER/SEWER DIVISION			\$3,112,000	\$3,112,000
1 Ton Dump Truck			\$62,000	\$62,000
Drainage Rehab - Regulatory Compliance (Ch-308)			\$250,000	\$250,000
Hydrant and Valve replacement program			\$100,000	\$100,000
Sewer System Rehabilitation			\$900,000	\$900,000
Small Equipment			\$5,000	\$5,000
Water System Rehabilitation			\$1,400,000	\$1,400,000
Vacuum/Jet Truck			\$395,000	\$395,000
PURCHASING		\$53,000		\$53,000
Photocopier Replacement Program		\$53,000		\$53,000
RECREATION	\$2,450,000	\$285,000	\$400,000	\$3,135,000

	BOND	CASH	OTHER	Grand Total
ADA Study Implementation Program		\$50,000		\$50,000
Feasibility Study		\$10,000		\$10,000
Poets Corner Field		\$75,000		\$75,000
Reservoir Improvements Phase II	\$2,450,000	\$150,000	\$400,000	\$3,000,000
REDEVELOPMENT BOARD			\$42,500	\$42,500
Interior finish upgrades - Jefferson Cutter			\$22,500	\$22,500
Interior repairs - 23 Maple Street			\$20,000	\$20,000
SCHOOLS	\$825,000	\$925,000	\$55,000	\$1,805,000
Bus #102 - 53 passenger bus		\$95,000		\$95,000
Hardy Playground	\$300,000	\$40,000		\$340,000
Landscape Improvements - Bishop School	\$125,000			\$125,000
Ottoson Exterior Step Repair		\$20,000		\$20,000
Photocopier Lease Program		\$120,000		\$120,000
Replace Truck and Plow		\$50,000		\$50,000
School Playground Upgrades	\$300,000			\$300,000
Window Screens in Schools		\$60,000		\$60,000
Thompson Heat Pump Replacement		\$35,000		\$35,000
Air Conditioning Study		\$50,000		\$50,000
Security Updates		\$40,000		\$40,000
Gibbs School HVAC Catwalks	\$100,000			\$100,000
Activity Van - After School Program			\$55,000	\$55,000
Van # 110 - passenger		\$40,000		\$40,000
Hardy Reroofing and Envelope Phase I		\$350,000		\$350,000
Hardy Accessibility Improvements		\$25,000		\$25,000
VETERANS' MEMORIAL RINK ENTERPRISE FUND	\$150,000	\$20,000		\$170,000
Ed Burns Arena Roof Work		\$20,000		\$20,000
Boiler Replacement	\$150,000			\$150,000
Grand Total	\$36,194,000	\$4,222,995	\$12,394,500	\$52,811,495

Sum of AMOUNT	Column Labels						
Row Labels	FUNDING SOURCE	LIFE (YRS)	2020	2021	2022	2023	2024 Grand Total
BOARD OF SELECTMEN			\$ 114,000				\$ 114,000
Voting Machines	BOND	10	\$ 114,000				\$ 114,000
CEMETERY COMMISSION			\$ 379,144				\$ 379,144
Old Burying Ground rehabilitation	CPA	7	\$ 379,144				\$ 379,144
COMMUNITY SAFETY - FIRE SERVICES			\$ 205,000	\$ 335,000	\$ 755,000	\$ 45,000	\$ 532,000
Air Handler Replacement Park Circle	CASH	15				\$ 12,000	\$ 24,000
Apparatus Bay Heating Unit Park Circle	CASH	15				\$ 8,000	\$ 8,000
Carpeting - Flooring at Park Circle Station	CASH	15		\$ 10,000			\$ 10,000
Central station exterior waterproofing	BOND	10				\$ 100,000	\$ 100,000
Engine Pumper to Replace #1025	BOND	20		\$ 600,000			\$ 600,000
Firefighter Protective Gear	CASH	10	\$ 25,000	\$ 25,000	\$ 25,000	\$ 30,000	\$ 105,000
Jaws of Life - Extrication Equipment	CASH	(blank)	\$ 50,000				\$ 50,000
Lighting Plant Replace 2001 Ford vehicle #1015	BOND	10		\$ 70,000			\$ 70,000
Portable Radio Replacement	BOND	7	\$ 205,000				\$ 205,000
Replace Ambulance #1026	BOND	5				\$ 280,000	\$ 280,000
Replace EM vehicle #1016 Air supply	CASH	5				\$ 70,000	\$ 70,000
Rescue Ambulance replacing 2013 Ford Horton	BOND	5	\$ 260,000				\$ 260,000
Thermal Imaging Cameras Replacement	CASH	10		\$ 50,000			\$ 50,000
Vehicle Replacement - #1017 2012 Ford Escape	CASH	(blank)				\$ 40,000	\$ 40,000
COMMUNITY SAFETY - POLICE SERVICES			\$ 1,109,000	\$ 157,000	\$ 225,000	\$ 162,000	\$ 162,000
Animal Control Vehicle Replacement	CASH	(blank)		\$ 45,000			\$ 45,000
Automatic External Defibrillators	CASH	(blank)		\$ 18,000			\$ 18,000
Bullet Proof Vest Program	CASH	(blank)	\$ 7,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 95,000
Radio Upgrade-Replacement Program	BOND	10	\$ 967,000				\$ 967,000
Vehicle Replacement Program	CASH	(blank)	\$ 135,000	\$ 135,000	\$ 140,000	\$ 140,000	\$ 690,000
COUNCIL ON AGING TRANSPORTATION ENTERPRISE FUND				\$ 15,000		\$ 15,000	\$ 30,000
Van Replacement Program	CASH	(blank)		\$ 15,000		\$ 15,000	\$ 30,000
FACILITIES			\$ 10,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 100,000
Town Hall - Renovations	BOND	20	\$ 190,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 490,000
Town Hall - Renovations	CASH	20	\$ 10,000				\$ 10,000
Town Hall - Renovations	OTHER	(blank)	\$ 110,000				\$ 110,000
HEALTH & HUMAN SERVICES			\$ 465,500	\$ 595,700	\$ 72,500		\$ 1,133,700
Carriage House interior renovation	CASH	(blank)	\$ 75,000				\$ 75,000
Monument Square Veterans Park	CASH	20		\$ 72,500			\$ 72,500

Row Labels	FUNDING SOURCE	LIFE (YRS)	2020	2021	2022	2023	2024	Grand Total
Veterans Memorials Repairs	CASH	20	\$ 40,000					\$ 40,000
Whittemore Robbins Cottage	BOND	20		\$ 515,000				\$ 515,000
Whittemore Robbins Cottage	CPA	(blank)	\$ 154,000					\$ 154,000
Whittemore Robbins House - Cupola and slate roof	CPA	20		\$ 80,700				\$ 80,700
Whittemore Robbins House - Exterior Painting and Window Replac	CASH	5	\$ 136,500					\$ 136,500
Whittemore Robbins House Kitchen	CASH	(blank)	\$ 60,000					\$ 60,000
INFORMATION TECHNOLOGY			\$ 728,760	\$ 620,000	\$ 628,760	\$ 620,000	\$ 623,760	\$ 3,221,280
Conference Room Presentation Technology Program	CASH	5		\$ 10,000		\$ 10,000		\$ 20,000
Interface between WebQA and PeopleGIS for DPW work orders	CASH	10	\$ 10,000					\$ 10,000
Matching funds for technology grant	CASH	(blank)	\$ 13,760		\$ 13,760		\$ 13,760	\$ 41,280
School - Admin Computers and Peripherals	CASH	(blank)	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
School - Network Infrastructure	CASH	5	\$ 75,000	\$ 20,000	\$ 25,000	\$ 20,000	\$ 20,000	\$ 160,000
School - Replacement academic PC's district wide	BOND	5			\$ 400,000	\$ 400,000	\$ 400,000	\$ 1,200,000
School - Replacement academic PC's district wide	CASH	5	\$ 420,000	\$ 400,000				\$ 820,000
School - Software Licensing	CASH	5	\$ 60,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 220,000
Town Microcomputer Program	CASH	(blank)	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 300,000
Town Software Upgrades & Standardization	CASH	(blank)	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
LIBRARY			\$ 151,260	\$ 33,200	\$ 1,016,000	\$ 42,350	\$ 717,400	\$ 1,960,210
Fox Library Building Project	BOND	20					\$ 680,000	\$ 680,000
MLN Equipment Schedule FY20-24	CASH	(blank)	\$ 41,260	\$ 33,200	\$ 36,000	\$ 42,350	\$ 37,400	\$ 190,210
Repointing	BOND	20	\$ 100,000					\$ 100,000
Robbins Library Renovations	BOND	20			\$ 980,000			\$ 980,000
Roof Parapet	CASH	50	\$ 10,000					\$ 10,000
PLANNING			\$ 8,176,500	\$ 265,000				\$ 8,441,500
Building exterior repairs - Parmenter	BOND	20		\$ 100,000				\$ 100,000
Building exterior repairs assessment - Parmenter	CASH	(blank)	\$ 30,000					\$ 30,000
Exterior Repairs- Dallin Library	CASH	(blank)	\$ 41,500					\$ 41,500
HVAC assessment - Parmenter	CASH	(blank)	\$ 10,000					\$ 10,000
HVAC replacement - Dallin Library	CASH	(blank)		\$ 25,000				\$ 25,000
HVAC upgrades - Parmenter	BOND	20		\$ 100,000				\$ 100,000
Interior finish repairs - Dallin Library	CASH	(blank)	\$ 10,000					\$ 10,000
Parking lot upgrades - Dallin Library	CASH	(blank)	\$ 30,000					\$ 30,000
Roof replacement - Dallin Library	CASH	(blank)		\$ 40,000				\$ 40,000
Senior Center/Central School Renovation	BOND	20	\$ 8,055,000					\$ 8,055,000
PUBLIC WORKS CEMETERY DIVISION			\$ 10,000	\$ 10,000	\$ 10,000	\$ 145,000	\$ 85,000	\$ 260,000
Backhoe	BOND	7				\$ 135,000		\$ 135,000
Headstone Cleaning & Repair	OTHER	(blank)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000

Row Labels	FUNDING SOURCE	LIFE (YRS)	2020	2021	2022	2023	2024	Grand Total
Mini-Excavator	CASH	7				\$ 75,000		\$ 75,000
PUBLIC WORKS ENGINEERING DIVISION			\$ 775,000	\$ 30,000		\$ 25,000		\$ 830,000
Lake Street/Bikeway Intersection Improvements	BOND	20	\$ 750,000					\$ 750,000
Roadway Consulting Services	CASH	(blank)	\$ 25,000			\$ 25,000		\$ 50,000
Utility Vehicle	CASH	10		\$ 30,000				\$ 30,000
PUBLIC WORKS HIGHWAY DIVISION			\$ 2,840,975	\$ 2,781,860	\$ 2,349,044	\$ 2,466,533	\$ 2,591,833	\$ 13,030,245
1 Ton Dump Truck w-Plow-Sander	CASH	7		\$ 68,000				\$ 68,000
10 Wheel Dump Truck	CASH	7				\$ 133,000		\$ 133,000
33,000 GVW Dump Truck w-Plow	BOND	7	\$ 125,000	\$ 127,000	\$ 129,000			\$ 381,000
3-4 Ton Pick-up, 4wd w-Plow	CASH	10	\$ 40,000					\$ 40,000
44,000 GVW, 4WD Truck w-Sander	BOND	7	\$ 168,000	\$ 170,000		\$ 176,000		\$ 514,000
Backhoe-Loader - 1.5 CY	BOND	7		\$ 110,000				\$ 110,000
Chapter 90 Roadway	OTHER	(blank)	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,750,000
Install Sidewalk Ramps - CDBG	OTHER	(blank)	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 625,000
Line Striping Machine	CASH	(blank)			\$ 13,000			\$ 13,000
Roadway Reconstruction	CASH	(blank)	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,750,000
Roadway Reconstruction Override 2011	CASH	(blank)	\$ 475,475	\$ 487,360	\$ 499,544	\$ 512,033	\$ 524,833	\$ 2,499,245
Sander Body	CASH	10	\$ 17,500	\$ 17,500	\$ 17,500	\$ 17,500	\$ 18,000	\$ 88,000
Sidewalk Ramp Installation	CASH	(blank)	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 325,000
Sidewalks and Curbstones	CASH	(blank)	\$ 500,000	\$ 500,000	\$ 400,000	\$ 400,000	\$ 450,000	\$ 2,250,000
Snow Plow Replacement	CASH	(blank)		\$ 12,000		\$ 12,000		\$ 24,000
Street Sweeper	BOND	10	\$ 225,000			\$ 235,000		\$ 460,000
PUBLIC WORKS MER			\$ 60,000	\$ 60,000	\$ 60,000	\$ 185,000	\$ 60,000	\$ 425,000
Fork Lift	BOND	7				\$ 125,000		\$ 125,000
Traffic Signal Maint & Upgrades	BOND	20	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 300,000
PUBLIC WORKS NATURAL RESOURCES DIVISION			\$ 152,000	\$ 125,000	\$ 139,000	\$ 132,500	\$ 110,000	\$ 658,500
1 Ton Pickup Truck w-Dump Body	CASH	7	\$ 62,000		\$ 64,000		\$ 66,000	\$ 192,000
3-4 Ton Pickup Truck	CASH	7	\$ 40,000				\$ 44,000	\$ 84,000
Boom-Dump-Chip Truck	BOND	7		\$ 125,000				\$ 125,000
Mower Trailer	CASH	(blank)				\$ 7,500		\$ 7,500
Ride-On Mower	CASH	7				\$ 30,000		\$ 30,000
Skid Steer	BOND	10				\$ 75,000		\$ 75,000
Spy Pond Bleachers Study	CPA	7	\$ 50,000					\$ 50,000
Stump Grinder	CASH	10				\$ 20,000		\$ 20,000
Tree Chipper	CASH	15			\$ 75,000			\$ 75,000
PUBLIC WORKS PROPERTIES DIVISION			\$ 29,900,000					\$ 29,900,000

Row Labels	FUNDING SOURCE	LIFE (YRS)	2020	2021	2022	2023	2024	Grand Total
DPW Facility - Site Improvements	BOND	28	\$ 22,000,000					\$ 22,000,000
DPW Facility - Site Improvements	OTHER	(blank)	\$ 7,900,000					\$ 7,900,000
PUBLIC WORKS WATER/SEWER DIVISION			\$ 3,112,000	\$ 2,732,000	\$ 2,834,000	\$ 2,865,000	\$ 3,005,000	\$ 14,548,000
1 Ton Dump Truck	OTHER	7	\$ 62,000					\$ 62,000
33,000 GVW Dump Truck w-Plow	OTHER	7		\$ 129,000				\$ 129,000
Compressor Truck	OTHER	7			\$ 100,000			\$ 100,000
Drainage Rehab - Regulatory Compliance (Ch-308)	OTHER	(blank)	\$ 250,000	\$ 250,000	\$ 300,000	\$ 350,000	\$ 400,000	\$ 1,550,000
Hydrant and Valve replacement program	OTHER	(blank)	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Mini-Excavator Trailer	OTHER	15			\$ 10,000			\$ 10,000
Pump Station Generator	OTHER	(blank)				\$ 100,000		\$ 100,000
Sewer System Rehabilitation	OTHER	(blank)	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 4,500,000
Small Equipment	OTHER	(blank)	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Utility Truck	OTHER	7		\$ 47,000				\$ 47,000
Utility Vehicle	OTHER	(blank)		\$ 30,000				\$ 30,000
Vacuum/Jet Truck	OTHER	7	\$ 395,000					\$ 395,000
Water System Rehabilitation	OTHER	(blank)	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,500,000	\$ 7,100,000
PURCHASING			\$ 53,000	\$ 45,000	\$ 35,000	\$ 57,000	\$ 57,000	\$ 247,000
Photocopier Replacement Program	CASH	(blank)	\$ 53,000	\$ 45,000	\$ 35,000	\$ 57,000	\$ 57,000	\$ 247,000
RECREATION			\$ 3,960,000	\$ 1,475,000	\$ 50,000	\$ 1,475,000	\$ 475,000	\$ 7,435,000
ADA Study Implementation Program	CASH	(blank)	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Buzzell Playground	CPA	(blank)				\$ 425,000		\$ 425,000
Feasibility Study	CASH	(blank)	\$ 10,000					\$ 10,000
Hurd Field Renovation	CPA	(blank)		\$ 1,000,000				\$ 1,000,000
North Union Playground	CPA	(blank)	\$ 325,000					\$ 325,000
Parmenter Playground	CPA	20			\$ 425,000			\$ 425,000
Poets Corner Field	CASH	(blank)	\$ 75,000					\$ 75,000
Poets Corner Field	CPA	(blank)			\$ 1,000,000			\$ 1,000,000
Reservoir Improvements Phase II	BOND	20	\$ 2,450,000					\$ 2,450,000
Reservoir Improvements Phase II	CASH	(blank)	\$ 150,000					\$ 150,000
Reservoir Improvements Phase II	CPA	(blank)	\$ 500,000					\$ 500,000
Reservoir Improvements Phase II	OTHER	(blank)	\$ 400,000					\$ 400,000
Spy Pond Playground	CPA	20		\$ 425,000				\$ 425,000
REDEVELOPMENT BOARD			\$ 451,917	\$ 152,072	\$ 427,000			\$ 1,030,989
Boiler replacement - Jefferson Cutter	OTHER	(blank)		\$ 25,000				\$ 25,000
Interior finish upgrades - Jefferson Cutter	OTHER	(blank)	\$ 22,500					\$ 22,500
Interior repairs - 23 Maple Street	OTHER	(blank)	\$ 20,000					\$ 20,000
Whittemore Park upgrades	BOND	20			\$ 427,000			\$ 427,000

Row Labels	FUNDING SOURCE	LIFE (YRS)	2020	2021	2022	2023	2024	Grand Total
Whittemore Park upgrades	CPA	20	\$ 409,417					\$ 409,417
Whittemore Park upgrades	OTHER	20		\$ 127,072				\$ 127,072
SCHOOLS			\$ 1,805,000	\$ 1,235,000	\$ 840,000	\$ 315,000	\$ 2,195,000	\$ 6,390,000
Activity Van - After School Program	OTHER	(blank)	\$ 55,000					\$ 55,000
Air Conditioning Study	CASH	15	\$ 50,000					\$ 50,000
Bishop School Painting	CASH	15				\$ 35,000		\$ 35,000
Bishop School Roof Repair	BOND	20				\$ 300,000		\$ 300,000
Bus #101 - 53 Passenger	BOND	5			\$ 95,000			\$ 95,000
Bus #102 - 53 passenger bus	CASH	5	\$ 95,000					\$ 95,000
Bus #105 - 8 passenger Escape	CASH	5	\$ 40,000					\$ 40,000
Bus #108 - 53 passenger bus	BOND	5		\$ 100,000				\$ 100,000
Gibbs School HVAC Catwalks	BOND	10	\$ 100,000					\$ 100,000
Hardy Accessibility Improvements	CASH	7	\$ 25,000					\$ 25,000
Hardy Boiler	BOND	7		\$ 200,000				\$ 200,000
Hardy HVAC Roof Top Units	BOND	7	\$ 300,000	\$ 300,000				\$ 600,000
Hardy Playground	BOND	15	\$ 300,000					\$ 300,000
Hardy Playground	CASH	15	\$ 40,000					\$ 40,000
Hardy Reroofing and Envelope Phase I	CASH	20	\$ 350,000					\$ 350,000
Hardy Reroofing Phase II	BOND	20				\$ 800,000		\$ 800,000
Landscape Improvements - Bishop School	BOND	15	\$ 125,000					\$ 125,000
Ottoson Exterior Step Repair	CASH	20	\$ 20,000	\$ 20,000				\$ 40,000
Ottoson HVAC Roof Top Unit	CASH	7	\$ 250,000					\$ 250,000
Ottoson Roof Replacement	BOND	10				\$ 800,000		\$ 800,000
Photocopier Lease Program	CASH	(blank)	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 600,000
Replace Truck and Plow	CASH	(blank)	\$ 50,000					\$ 50,000
School Playground Upgrades	BOND	10	\$ 300,000					\$ 300,000
School Playground Upgrades	CASH	10		\$ 20,000				\$ 20,000
Security Updates	BOND	7		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Security Updates	CASH	(blank)	\$ 40,000					\$ 40,000
Thompson Heat Pump Replacement	CASH	20	\$ 35,000					\$ 35,000
Van # 109 8 Passenger Explorer	CASH	(blank)				\$ 40,000		\$ 40,000
Van # 110 - passenger	CASH	(blank)	\$ 40,000					\$ 40,000
Van # 112 Athletics Van	CASH	(blank)		\$ 45,000				\$ 45,000
Water penetration Bishop	BOND	10		\$ 300,000				\$ 300,000
Window Screens in Schools	CASH	(blank)	\$ 60,000	\$ 60,000				\$ 120,000
TOWN MANAGER			\$ 3,500					\$ 3,500
Tercentenary Marker Restoration	CPA	7	\$ 3,500					\$ 3,500
TREASURER				\$ 40,000				\$ 40,000

Row Labels	FUNDING SOURCE	LIFE (YRS)	2020	2021	2022	2023	2024	Grand Total
Multi-Space Parking Meter Replacement	OTHER	6	\$ 40,000					\$ 40,000
VETERANS' MEMORIAL RINK ENTERPRISE FUND			\$ 170,000	\$ 160,000				\$ 330,000
Boiler Replacement	BOND	20	\$ 150,000					\$ 150,000
Ed Burns Arena Roof Work	BOND	20		\$ 160,000				\$ 160,000
Ed Burns Arena Roof Work	CASH	(blank)	\$ 20,000					\$ 20,000
Grand Total			\$ 54,632,556	\$ 11,166,832	\$ 9,541,304	\$ 8,650,383	\$ 10,713,993	\$ 94,705,068

FUNDING SOURCE	(All)								
Department	Item	Life	Fiscal Year						
Sum of DebtServicePmt			2020	2021	2022	2023	2024	Grand Total	
BOARD OF SELECTMEN			\$1,995	\$15,390	\$14,991	\$14,592	\$14,193	\$61,161	
	Voting Machines	10	\$1,995	\$15,390	\$14,991	\$14,592	\$14,193	\$61,161	
COMMUNITY SAFETY - FIRE SERVICES			\$3,588	\$41,011	\$109,098	\$155,816	\$161,083	\$470,595	
	Central station exterior waterproofing	\$10					\$2,500	\$2,500	
	Engine Pumper to Replace #1025	20			\$11,250	\$52,500	\$51,375	\$115,125	
	Lighting Plant Replace 2001 Ford vehicle #1015				\$1,313	\$9,625	\$9,363	\$20,300	
	Portable Radio Replacement		\$3,588	\$36,461	\$35,436	\$34,411	\$33,386	\$143,280	
	Replace Ambulance #1026						\$7,000	\$7,000	
	Rescue Ambulance replacing 2013 Ford Horton			\$4,550	\$61,100	\$59,280	\$57,460	\$182,390	
COMMUNITY SAFETY - POLICE SERVICES			\$23,485	\$181,170	\$176,473	\$171,776	\$167,079	\$719,983	
	Radio Upgrade-Replacement Program		\$16,923	\$130,545	\$127,161	\$123,776	\$120,392	\$518,796	
	Radio Upgrade-Replacement Program (prior appropriation)		\$6,563	\$50,625	\$49,313	\$48,000	\$46,688	\$201,188	
FACILITIES				\$3,325	\$18,025	\$26,818	\$36,048	\$84,215	
	Town Hall - Renovations			\$3,325	\$18,025	\$26,818	\$36,048	\$84,215	
HEALTH & HUMAN SERVICES				\$9,013	\$43,775	\$42,874	\$41,973	\$137,634	
	Whittemore Robbins Cottage			\$9,013	\$43,775	\$42,874	\$41,973	\$137,634	
INFORMATION TECHNOLOGY					\$7,500	\$104,000	\$200,000	\$311,500	
	School - Replacement academic PC's district wide				\$7,500	\$104,000	\$200,000	\$311,500	
LIBRARY			\$1,750	\$8,500	\$8,325	\$8,150	\$49,475	\$76,200	
	Fox Library Building Project						\$17,000	\$17,000	
	Repointing		\$1,750	\$8,500	\$8,325	\$8,150	\$7,975	\$34,700	
	Robbins Library Renovations						\$24,500	\$24,500	
PLANNING			\$78,750	\$421,963	\$603,800	\$729,479	\$713,908	\$2,547,899	
	Building exterior repairs - Parmenter			\$1,750	\$8,500	\$8,325	\$8,150	\$26,725	
	HVAC upgrades - Parmenter			\$1,750	\$8,500	\$8,325	\$8,150	\$26,725	
	Senior Center Architecture Plans		\$8,750	\$42,500	\$41,625	\$40,750	\$39,875	\$173,500	
	Senior Center/Central School Renovation		\$70,000	\$375,963	\$545,175	\$672,079	\$657,733	\$2,320,949	
PUBLIC WORKS CEMETERY DIVISION						\$3,038	\$25,361	\$28,398	
	Backhoe					\$3,038	\$25,361	\$28,398	
PUBLIC WORKS ENGINEERING DIVISION			\$13,125	\$63,750	\$62,438	\$61,125	\$59,813	\$260,250	
	Lake Street/Bikeway Intersection Improvements		\$13,125	\$63,750	\$62,438	\$61,125	\$59,813	\$260,250	
PUBLIC WORKS HIGHWAY DIVISION			\$9,065	\$89,610	\$155,041	\$176,889	\$205,098	\$635,702	
	33,000 GVW Dump Truck w-Plow		\$2,188	\$24,455	\$46,614	\$66,201	\$64,250	\$203,707	
	44,000 GVW, 4WD Truck w-Sander		\$2,940	\$32,855	\$59,276	\$57,586	\$60,296	\$212,952	

		2020	2021	2022	2023	2024	Grand Total
PUBLIC WORKS HIGHWAY DIVISION	Backhoe-Loader - 1.5 CY		\$1,925	\$19,564	\$19,014	\$18,464	\$58,968
	Street Sweeper	\$3,938	\$30,375	\$29,588	\$34,088	\$62,088	\$160,075
PUBLIC WORKS MER		\$1,050	\$6,150	\$11,220	\$19,298	\$45,495	\$83,212
	Fork Lift				\$2,813	\$23,482	\$26,295
	Traffic Signal Maint & Upgrades	\$1,050	\$6,150	\$11,220	\$16,485	\$22,013	\$56,918
PUBLIC WORKS NATURAL RESOURCES DIVISION			\$2,188	\$22,232	\$23,295	\$31,857	\$79,571
	Boom-Dump-Chip Truck		\$2,188	\$22,232	\$21,607	\$20,982	\$67,009
	Skid Steer	\$10			\$1,688	\$10,875	\$12,563
PUBLIC WORKS PROPERTIES DIVISION				\$641,249	\$1,282,499	\$1,282,499	\$3,206,247
	DPW Facility - Site Improvements			\$641,249	\$1,282,499	\$1,282,499	\$3,206,247
RECREATION		\$8,313	\$74,938	\$207,419	\$203,131	\$198,844	\$692,644
	Reservoir Improvements Phase II	\$8,313	\$74,938	\$207,419	\$203,131	\$198,844	\$692,644
REDEVELOPMENT BOARD				\$8,006	\$37,363	\$36,562	\$81,931
	Whittemore Park upgrades			\$8,006	\$37,363	\$36,562	\$81,931
SCHOOLS		\$29,523	\$182,728	\$291,346	\$407,623	\$484,381	\$1,395,601
	Bishop School Roof Repair					\$7,500	\$7,500
	Bus #101 - 53 Passenger				\$2,138	\$23,275	\$25,413
	Bus #108 - 53 passenger bus			\$1,875	\$23,750	\$23,000	\$48,625
	Gibbs School HVAC Catwalks	\$1,750	\$13,500	\$13,150	\$12,800	\$12,450	\$53,650
	Gibbs School Renovation	\$8,750	\$42,500	\$41,625	\$40,750	\$39,875	\$173,500
	Gibbs School Renovation adjustment	\$20	\$6,335	\$30,770	\$30,137	\$29,503	\$125,614
	Hardy Boiler			\$3,750	\$36,071	\$35,000	\$74,821
	Hardy HVAC Roof Top Units		\$5,250	\$58,982	\$105,964	\$102,857	\$273,054
	Hardy Playground	\$5,250	\$30,500	\$29,800	\$29,100	\$28,400	\$123,050
	Hardy Reroofing Phase II	\$20				\$20,000	\$20,000
	Landscape Improvements - Bishop School	\$2,188	\$12,708	\$12,417	\$12,125	\$11,833	\$51,271
	Ottoson Roof Replacement					\$20,000	\$20,000
	School Playground Upgrades	\$5,250	\$40,500	\$39,450	\$38,400	\$37,350	\$160,950
	Security Updates		\$1,750	\$19,661	\$37,571	\$55,571	\$114,554
	Water penetration Bishop		\$5,250	\$40,500	\$39,450	\$38,400	\$123,600
VETERANS' MEMORIAL RINK ENTERPRISE FUND		\$2,625	\$15,550	\$26,088	\$25,545	\$25,003	\$94,810
	Boiler Replacement	\$2,625	\$12,750	\$12,488	\$12,225	\$11,963	\$52,050
	Ed Burns Arena Roof Work		\$2,800	\$13,600	\$13,320	\$13,040	\$42,760
Grand Total		\$173,268	\$1,115,284	\$2,407,026	\$3,493,307	\$3,778,669	\$10,967,553



Town of Arlington
 Department of Health and Human Services

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MEMO

TO: Charlie Foskett, Capital Planning and Finance Committees

CC: Adam Chapdelaine, Town Manager

FROM: Christine Bongiorno, Director of Health and Human Services

DATE: March 6, 2019

RE: Senior Center Programming-temporary offsite plans

As you are aware, the Arlington Senior Center located at 27 Maple Street will close for renovations in September 2019 which will continue for 12-18 months. Over the past six months, staff have analyzed current and future programming needs of the senior population age 60 and over and are making plans to continue programs in off-site locations during the renovations.

When evaluating space needs for programs, the most important points that were considered were accessibility to transportation and a space that seniors could continue to network and congregate. Below is a table listing the spaces where programs can be located. For some programs there are multiple options which will allow us some flexibility in scheduling. At this point, we have evaluated space, confirmed use with owners of the space and will be assembling a daily, weekly and monthly schedule for programs within the next month or so. Programs will be held in multiple locations which is not ideal but we will be flexible and will make adjustments as necessary.

Program	Off-site location	Program time
Meals on Wheels (drop off and pick up of meals that are delivered in community)	Saint John's Church, Pleasant Street	mornings
Congregate Dining program	Drake Village	mid-day
Exercise programs including: <ul style="list-style-type: none"> • Yoga • Tai chi • Chair Yoga • Muscle Strengthen 	<ul style="list-style-type: none"> • Town Hall auditorium • Saint John's Church* • Boston Church of Christ, Pleasant Street* 	throughout day
Support groups including: <ul style="list-style-type: none"> • Grandparents raising grandchildren 	<ul style="list-style-type: none"> • Whittemore Robbins House • Robbins Library 	morning

<ul style="list-style-type: none"> • Hoarding and decluttering • Low Vision Support Group • Caregiver support 	<ul style="list-style-type: none"> • Community Room • Lyons Hearing Room 	
Drop in-coffee hour	<ul style="list-style-type: none"> • Lyons Hearing Room • Masonic Hall 	morning
Large Functions/social events: <ul style="list-style-type: none"> • Volunteer recognition event • Holiday parties: Chinese New Year, Diwali, Valentine's Day, Saint Patricks Day, Older American's Month etc 	Town Hall auditorium	mid-day
Workshops and Social Service programs including: <ul style="list-style-type: none"> • Fuel assistance • Legal assistance and workshops • SHINE (Health Insurance) • Financial workshops 	<ul style="list-style-type: none"> • Whittemore Robbins House • Robbins Library meeting rooms 	morning
Misc programs <ul style="list-style-type: none"> • Food distribution • AARP • Podiatry Clinic • Bingo • movies 	<ul style="list-style-type: none"> • Robbins Library • Whittemore Robbins House • Saint John's Church 	throughout day

*Location approval pending
