



TOWN OF ARLINGTON
MASSACHUSETTS
2018 ANNUAL REPORT

SELECT BOARD

DANIEL J. DUNN, CHAIRMAN
DIANE M. MAHON, VICE CHAIRMAN
KEVIN F. GREELEY
JOSEPH A. CURRO, JR.
JOHN V HURD
CLARISSA ROWE*

**Clarissa Rowe became a Board member after Mr. Greeley passed late 2018.*

TABLE OF CONTENTS

Executive Services		Education	
Select Board	3	Arlington Public Schools	61
Town Manager	6	Minuteman School District	65
Financial Management Services		Robbins and Fox Libraries	67
Finance Committee	11	Cultural & Historical Activities	
Office of the Treasurer & Collector of Taxes	11	Commission of Arts & Culture	71
Comptroller/Telephone	14	Historical Commission	72
Assessing	15	Historic District Commission	73
FY2018 Tax Rate Recapitulation	21	Cyrus E. Dallin Art Museum	73
FY2017 Budget Revenues/Expeditures	22	Community Development	
Department of Public Works	23	Redevelopment Board	76
Community Safety		Planning & Community Development	76
Police	28	Community Development Block Grant	80
Fire	37	Transportation Advisory Committee	83
Inspectional Services	41	Bicycle Advisory Committee	84
Central Management Services		Conservation Commission	85
Human Resources	42	Open Space Committee	87
Equal Opportunity	42	Envision Arlington	88
Facilities	43	Community Preservation Committee	92
Information Technology	44	Permanent Town Building Committee	92
Legal	46	Zoning Board of Appeals	93
Health & Human Services		Arlington Housing Authority	93
Health and Human Services	48	Legislative	
Board of Health	48	Moderator	96
Health	48	Town Meeting Members	97
Council on Aging	51	Annual Town Meeting	100
Veterans' Services	52	Special Town Meeting May 2, 2018	103
Arlington Youth Counseling Center (AYCC)	53	Special Town Meeting Dec. 5, 2018	104
Arlington Youth Health Safety Coalition (AYHSC)	54	Town Clerk & Elections	
Commission on Disability	55	Town Clerk	105
Human Rights Commission	56	Registrars of Voters	105
LGBTQIA+ Rainbow Commission	58	Annual Town Election: April 7, 2018	107
Recreation Department		Town Meeting Member Election: April 7, 2018	108
Recreation	59	State Primary: September 4, 2018	109
Parks and Recreation Commission	60	State Election: November 6, 2018	110
		Town Directory	
		Town Officials and Committees	113
		Telephone Reference Guide	116
		Arlington Information	117

Credits and Acknowledgements

The following parties have contributed to the production of this report: Editing and layout: Joan Roman with generous editing support provided by and Kristen DeFrancisco, Felix Moisand, and Amy Fidalgo. Cover photos Joan Roman and Jim Feeney. Thanks to all department heads and chairpersons of all boards, committees, and commissions for their reports. Printing by King Printing Company. Published April 2019.

SELECT BOARD

In 2018 the Board asked Town Meeting to change the Board's name from Board of Selectmen to Select Board, and to adopt gender-neutral language in the Town's Bylaws. Town Meeting agreed. The Select Board is pleased to submit its annual report for 2018 to Arlington residents.

The Select Board is composed of five elected residents who set policy and oversee the management of municipal functions of the Town. In April 2018 Joseph A. Curro, Jr. was re-elected to a three-year term and John V. Hurd was elected to his first term on the Board. Mr. Curro has served on the Board since 2012. Daniel J. Dunn was elected by his colleagues as Board Chair, and Diane M. Mahon was elected Vice Chair.



Arlington Select Board clockwise, left to right: Joseph A. Curro Jr., Diane M. Mahon (Vice-chair), John V. Hurd, Kevin F. Greeley, Daniel J. Dunn (Chair).

In late 2018, the Board suffered a tremendous loss with the passing of long-time Board member, Kevin Greeley. As the longest-serving member of the Board's history, Kevin served with distinction since 1989. His enthusiasm and concern for Arlington and its inhabitants was obvious to any who met him. Kevin was strong supporter and advocate of the Cyrus E. Dallin Art Museum, hosting many events for the organization. He started the Selectmen Awards, honoring residents and staff who made significant contributions to Arlington. He was instrumental in the 100-year anniversary celebration of Town Hall and an enthusiastic ambassador to Arlington's sister city in Nagaokakyo, Japan. Always an excellent resource for the history of Arlington he had a fun side that led him to start the Board's singing group, The Selectones spreading joy at the Senior Center, Drake Village, Winslow Towers, and Chestnut Manor during the holidays and at other times of the year.

Following Kevin's death, former Select Board member Clarissa Rowe was appointed to serve out Mr. Greeley's term.



Former Select Board member Kevin F. Greeley

Earlier in 2018 the Town mourned the loss of former Board member and Town Treasurer John Bilafer. John also had a distinguished service to Arlington by serving eight years on the Board from 1964 to 1972 and 33 years as the Town's Treasurer, retiring in 2005. Among his many accomplishments, John founded the Town of Arlington Scholarship Program, which has helped many Arlington residents further their education. The program has since been renamed as the John J. Bilafer Arlington Citizens' Scholarship Foundation in his honor. John also served as Chair of the Arlington Contributory Retirement Board from 2001 until his passing.

Mr. Bilafer and Mr. Greeley leave behind a rich and long-lasting legacy of community and governance.

Year in Review

School Facilities and Fiscal Planning

The Select Board was pleased to see all school projects progress on time and on – or under – budget. The Gibbs School was brought back into the service as its dedicated sixth grade school for Arlington Public Schools. The Hardy School addition was completed and tremendous progress was made toward the design of a new high school.

On June 11, Arlington voters will vote for a debt exclusion to pay for a new high school building along with funds provided by the Massachusetts School Building Authority (MSBA). The MSBA will decide on April 10, 2019 their contribution to the \$291M building. The Board has also decided to ask for a general tax override at the same time of the debt exclusion.



Arlington High School design concept as shown from Mass. Ave. entrance.

EXECUTIVE SERVICES

As discussions of potential tax increases progress, the Board has attempted to relieve a portion of the tax burden felt by smaller households and to put more control in the hands of all residents, setting a goal of removing water and sewer debt funding from the tax rate. The Board plans to promote new tax relief measures for seniors, veterans, and disabled individuals it had advocated at 2017 Town Meeting.

Transportation & Parking

The creation of a parking benefits district allows meter revenue to be devoted to infrastructure and maintenance improvements in Arlington Center. February 2018 Special Town Meeting approved these funds toward a design plan for Russell Common Parking Lot and Railroad Lot to make improvements related to vehicle parking, as well as pedestrian improvements to parking lot access, lighting, sidewalks, and signage. Also improvements to Broadway Plaza to make it more accessible for pedestrians by adding public seating and protecting the existing trees in the plaza. Work continues toward the development of plans to address the intersection of the Minuteman Bikeway and Lake Street.

Other transportation initiatives in 2018 include a new dockless bikesharing program, a bus rapid transit (BRT) pilot along Mass Ave, and furthering efforts on Complete Streets, and Safe Routes to School. The BRT pilot made bus travel more reliable, and more appealing to commuters. The pilot was funded by a \$100,000 grant from the Barr Foundation. A \$40,000 grant from the Barr Foundation allowed local artists to create art installations along the route, including many colorful bus shelters that brighten up the morning commute. In early 2019, the Board voted to make the pilot bus lane permanent. Implementation is expected in the summer of 2019.



Temporary bus shelter art installation along the BRT pilot route.

Economic Development

In 2018 a pop-up beer garden at Whittemore Park debuted. Hosted by Aeronaut Brewing Company, the weekly event attracted hundreds of patrons, increasing foot traffic to Arlington Center. Additionally, a revitalization plan was prepared for Whittemore Park to install

new seating, improve ADA accessibility, upgrade the landscaping, and improve its historical and cultural signage. We are optimistic these improvements will turn this seldom used park into a jewel of the Center. Attention has also been turned to revitalizing Arlington Heights, supported by a \$40,000 grant from Metropolitan Area Planning Council (MAPC) to develop a plan.



Pop-up beer garden at Whittemore Park

Arts & Culture

The Arlington Center for the Arts (ACA) transformed former office suites of the Central School building and turned it into a multigenerational hub of arts and culture in its collaboration with the Senior Center, also located in the Central School. Progress continued on the design of the new Senior Center. The Historic Districts Commission and state Architectural Access Board reviewed and approved exterior and accessibility improvements. Construction is expected to start on major renovations in FY2020.

Volunteerism

One of the most gratifying jobs of the Board is to appoint and thank the countless people who step forward to do the important work of our town. Arlington's many volunteer committees continue to provide valuable contributions to the community by helping those in need, participating in Town governance, and educating the public on important issues.

Arlington benefits not only from Town committees and organizations, but also from a vibrant and active non-profit sector. The Board is proud to support through Community Development Block Grant (CDBG) funding many of these organizations and programs, including Operation Success, Arlington Boys and Girls Club, Fidelity House, Housing Corporation of Arlington, and Food Link. Through CDBG funds the Town provided Food Link, a local food rescue organization, \$327,000 for the acquisition of a new operations facility. This facility will allow Food Link to rescue and store more food, in turn allowing the more precise distribution of food to local organizations and better serve those in need.



Food Link works 363 days a year to collect, sort, store, and distribute rescued food to people in need

Town Celebrations

The Arlington Patriots Day Parade has celebrated Arlington's role in America's battle for Independence for more than 100 years. Local re-enactors, veterans, and other celebrants have marched down Massachusetts Avenue year after year, raising our patriotic spirit and uniting the Town in honor of our historic role. The 2018 Grand Marshals were Marine veteran Mr. Ray Moreno and George Barr, co-founders of the Leatherneck Honors Society of MA.

Honorary Grand Marshal was Ms. Elsie Fiore. The Board would like to thank our Veterans' Services Director, Jeffrey Chunglo, and the Patriots Day Committee volunteers for their continued effort in presenting this annual event and making it an Arlington tradition. The Board also congratulates the efforts of Mr. Chunglo and the Veterans Council for all their work to enhance the annual Memorial Day and Veterans Day observances.

September 29th was Minuteman Bikeway Day. Arlington, along with Lexington and Bedford, celebrated 25 years of the bikeway. Along the route, live music performances were staged, with Arlington events at Whittemore Park, Magnolia Field, Linwood Circle (Spy Pond), behind Trader Joe's (at bikeway level), and inside the Old Schwamb Mill. Arlington Public Art produced "Bikeway Haiku" poetry stenciled in all three towns that entertained visitors as they traveled along the bikeway.

Town Day

Arlington Town Day was another successful event. Resident and vendor participation was at an all-time high. Again, the Town Day Committee is grateful for the strong community participation that has become well

known as a source for Arlington's strong and thriving community spirit.

The Board would like to extend its thanks and congratulations to the Town Day Committee, and especially the Co-chairs, Marie Krepelka and Kathleen Darcy. The Board also wants to extend the same thanks to the many businesses and tireless volunteers whose loyalty, dedication, and hard work made this celebration a success again. All Town Day activities are privately funded, and this event continues without any direct Town funding. We acknowledge the logistical support of the Board staff and other Town departments.

Acknowledgments & Recognitions

The Board would like to thank all Town employees for the work they perform to make Arlington a special place to live, work, and enjoy. We also thank the volunteers who spend thousands of hours each year performing a labor of love for their community; Arlington would not be the same without them.

The Board would also like to thank Police Chief Fred Ryan for his years of service to Arlington. Fred retired in early 2019 after 33 years in law enforcement, 20 years as Arlington's Chief of Police. Among his many accomplishments, including earning full state accreditation for the Police Department from the Massachusetts Police Accreditation Commission, supporting a successful faith community-led gun buyback program, as well as adopting new ideas community policing. Domestic violence, youth intervention, and a leading voice in fighting the opioid crisis, Fred's leadership, dedication, and commitment to community policing made him both respected and beloved in the Arlington community.

The Board would like to give a warm welcome to Ida Cody, the new Town Comptroller. Before coming to Arlington, Ida worked as the Deputy City Auditor for the City of Somerville and the Assistant Finance Director for the City of Everett.

We particularly thank the staff of the Board's Office for their tireless and intelligent work on our behalf: Board Administrator Marie Krepelka, Fran Reidy, and Ashley Maher. We would also like to welcome Lauren Sweetser to the office. Lauren, previously worked in the Clerk's Office and brings diligence and a spirit of teamwork to the office.



The main stage of Town Day.

TOWN MANAGER

Town Manager

I am very pleased to deliver what will now be my seventh Annual Report to the Town of Arlington in the capacity of Town Manager. I am honored to serve the Town of Arlington in this capacity and I am thankful to the Select Board for continuing to entrust me with this role. Arlington has a long tradition of professional management, and I am proud to be able to continue this tradition. I also feel very fortunate to be working in a Town that is made up of so many dedicated, committed, and talented residents. Without the contributions of volunteers, many of Arlington's successes would not be possible.

My goal in making this report is to provide an overview of the financial, organizational, and community based efforts that took place during 2018.

2018 saw both the opening of the newly renovated Gibbs School, which welcomed sixth graders from across the community, along with the opening of the six classroom addition at the Hardy Elementary School. Both of these projects were delivered on time and under budget and have allowed Arlington to keep pace with its steadily increasing school enrollment. Planning and community outreach for the Arlington High School Project was also a major focus of 2018. The Arlington High School Building Committee worked tirelessly to vet multiple options while continuously soliciting community feedback and ultimately voted to send a schematic design for an all new building to the Massachusetts School Building Authority (MSBA).

In October, Arlington joined the City of Boston and the 15 communities of the Metro Mayors Coalition on a new housing production goal to meet the demands of a robust regional economy and its growing population. To maintain Greater Boston as a sustainable place to live, we all need to work toward increasing housing production in order to provide current and future residents with access to the economic opportunities in their communities and the region.

These initiatives and more are included in this report. They are part of the Town's ongoing commitment to seek efficiencies and improvements in service delivery while providing transparency and information that is both relevant and timely. It is my hope that through this report, residents will learn about this commitment. Residents can also receive information about Town activities year-round by visiting the Communications Center at arlingtonma.gov and signing up to one of our many communication methods. Please also note that in several sections of this Annual Report, we have included a link to a webpage where more information about a project or effort can be found.



Adam Chapdelaine, Arlington Town Manager

Town's Financial Outlook

FY2019, the current fiscal year, is the fifth year beyond what was initially intended to be a three-year plan that incorporated the Proposition 2 ½ override of 2011 designed to carry the Town's budgets through FY2014. The key commitments along with updates on the status of meeting the commitments of that three-year plan are listed as follows:

1) *Override funds will be made to last at least three years (FY2012-FY2014). No general override will be sought during this period. – Current projections have extended the plan to cover FY2012-FY2021.*

2) *If the override passes there will be no Pay As You Throw (PAYT) fee implemented in FY2012, but the placement of a ballot question regarding a revenue neutral PAYT option will be considered in FY2013. - This ballot question was not advanced due to the Town's implementation of a mandatory recycling program in FY2013 which has stabilized both hauling and waste disposal costs.*

3) *Town and School operating budget increases will be capped at 3.5% per year. An additional allowance of up to 7% shall be allowed for documented special education cost increases. Should actual special education cost increases exceed this amount, the remaining School budget shall be decreased by the difference. – This commitment has been maintained and this year's Town operating budget proposes a 3.25% increase. Due to continuing enrollment growth, a school funding increase above 3.5% is proposed and discussed herein.*

4) *Health care cost increases will be programmed at 7%. Should actual increases exceed this amount, the Town and School budget totals shall be proportionately decreased by the excess amount. Should actual increases be less than this amount as a result of negotiated health care savings, the extra savings will be:*

EXECUTIVE SERVICES

a) Deposited into the override stabilization fund to extend the three year override period;
b) Used to preserve services; and
c) To satisfy any and all negotiated items between the Town Manager, employees, and retirees. – **The override period has been extended to nine years from the original three-year period based to a large degree on health care savings and the first year health care savings also supported FY2012 wage settlements with employee bargaining units. For future planning purposes, health care premiums are projected to grow at 5.25%, which more accurately reflects the historical average annual growth of Group Insurance Commission premiums.**

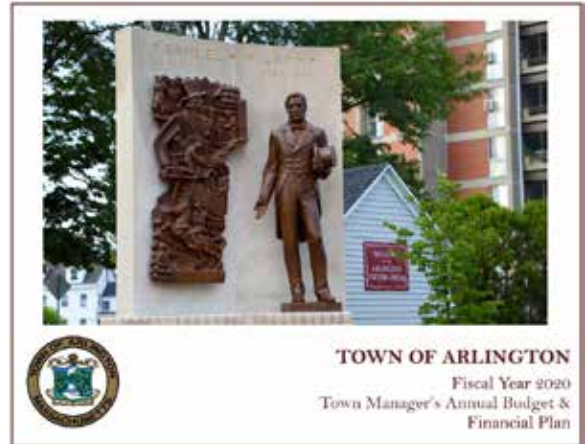
5) An additional \$600,000 shall be appropriated for the School Department in FY2012 and \$400,000 shall be appropriated each year in addition to the amount currently appropriated in the capital budget for road improvements. – **This commitment has been met.**

6) Reserves shall be maintained in an amount equivalent to at least 5% of the budget. – **This commitment is being maintained.**

At the time the 2011 override was proposed, the Town was facing a projected deficit of \$6 million. Also at that time, the Legislature was discussing giving municipalities more authority to control their health care plans and costs. Optimistically, it was assumed that some changes would be made to allow the Town to save \$1 million. The proposed override was then set at \$6.49 million, an amount that projected to maintain current service levels for three years.

Approximately a month after the override passed, the State approved a significant health care reform law for municipalities that provided authority to make health care plan designs which matched what the State provides to its employees and also authorized municipalities to join the State's health care plan. As a result, Arlington joined the State's health care plan, the Group Insurance Commission (GIC) and has achieved significant savings which have enabled the Town to stretch the three-year plan to a nine-year plan. We are mindful of the strong desire of residents to maintain quality services and the sacrifices they made by supporting the override. We are committed to pursue all appropriate productivity improvements and cost reduction measures in order to sustain these quality services.

For in-depth information about the Town's financial condition please refer to the Town Manager's Annual Budget & Financial Plan online at: arlingtonma.gov/budgets.



Sustainability/Energy Conservation

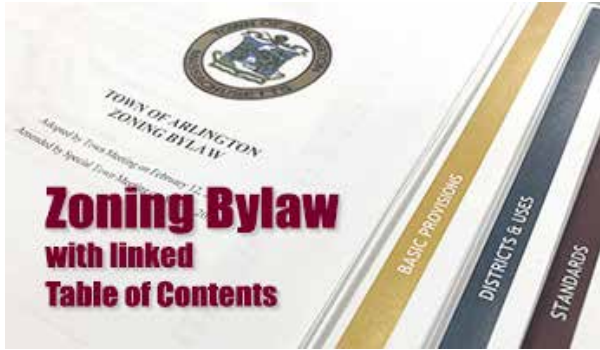
In 2010, Arlington was named a Green Community by the State's Green Communities Division in recognition of the work that Arlington has done in the past to reduce energy usage, and the plans it has to further reduce energy use in the future. Arlington has substantially benefited from its cooperation with the Green Communities Division, having received six grant awards over the past seven years, totaling \$1,575,931. The most recent grant award of \$210,290 came in 2018 and provided funding for LED lighting at various schools, partial support in the purchase of an electric vehicle for the Town fleet, and other energy efficiency measures. In August of 2017, the Town of Arlington launched the Arlington Community Choice Aggregation (CCA) program for residents and businesses. The primary goals of the program were to provide annual savings and rate stability for participating consumers. However, the program also offers participants exciting renewable energy options from which to choose. The program was approved by Arlington Town Meeting, Select Board, and Massachusetts Department of Public Utilities and remains competitive. Most recently, the Town has formed a Clean Energy Future Committee to begin planning to achieve the goal of Net Zero status by 2050. It also plans to pilot a food scrap diversion program to reduce the amount of solid waste the Town sends to incinerators.

Master Plan

The Master Plan Implementation Committee (MPIC) remains active since the Master Plan was adopted in 2015 by the Arlington Redevelopment Board (ARB) and Town Meeting. A highlight of the group's work this year was the Recodification of the Town's Zoning Bylaw approved by Special Town Meeting in February. The recodification makes these bylaws easier to navigate and syncs better with various local, state, and federal rules and requirements. The Zoning Bylaw Working Group has proposed zoning amendments as identified through the Master Plan and the recodification processes, to 2019 Town Meeting. Amendments under

EXECUTIVE SERVICES

consideration are an update to the Town's sign regulations and zoning for multifamily housing. The new sign regulations aim to be well-organized, easier to administer, and be consistent with state and federal law. Zoning amendments aim to facilitate the development of multifamily housing and mixed-use buildings in key locations along Mass. Ave. and other major corridors to increase housing production and affordability.



NLC Prescription Drug Card Program Savings

The Town continues periodic outreach on the National League of Cities (NLC) Prescription Drug Card Program (launched Dec. 2009). At the end of calendar year 2018, Arlington leads the state in cumulative savings to residents with \$318,750, with \$17,478 this year. The free program offers residents an average savings of 30% on non-insured prescriptions. Residents can obtain the free card online at arlingtonma.gov/prescriptioncards.



Communications & Customer Service

The Select Board and I continue to make improving public communications and customer service one of our priority goals. This annual report is one such communication vehicle in which we put a great deal of effort to make it informative, easy to read, and attractive. The Town also makes these reports available online at arlingtonma.gov/annualreports.

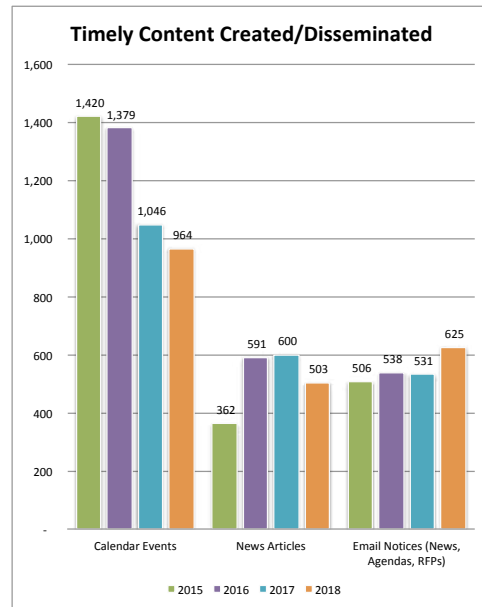
We strive to inform the public about general Town activities and during emergencies, plus build a stronger relationship with our residents and improve efficiencies for our staff. To meet these needs and increasing

demand for them, we utilize the following information channels in conjunction with local media: Town's website, Arlington Alerts (phone, text, email), social media, and email.

Arlingtonma.gov

Arlingtonma.gov is the Town's communication hub supporting one of the priority goals of the Select Board: enhance public communication and customer service and leverage technology to build staff capacity. The site serves a population of approximately 43,000 residents, surrounding communities, and beyond. The site supports the online communication and outreach activities of fifteen departments, and over eighty boards, committees, and commissions. Since the institution of the Open Meeting Law (OML) in July 2010 approximately 1,300-1,500 documents are added to the site annually, mostly agendas and minutes.

In 2018, similar to 2017, we are seeing minor changes in the output of news and email notices, with a dip in calendar event and news postings. These activities are in addition to the increases in documents posted, 16,793 (8%) and pages, up 2% with a total of 828 pages. A municipal site Arlington's size should generally be around 500 pages. The process of auditing pages and streamlining news content, continues. The Site Improve tool is assisting in these tasks as we look toward a redesign in the summer/fall of 2019.



Website Traffic (arlingtonma.gov)	2014	2015	2016	2017	2018
Page Views	1,316,919	1,538,050	1,731,811	1,692,233	1,687,147
Visits/Sessions	496,936	558,672	649,723	648,828	648,305
Frequency & Recency: Over 200 visits to website	16,992	19,898	22,625	24,532	29,296

EXECUTIVE SERVICES

This year arlingtonma.gov recorded approximately 1.7 million Page Views and 650K Sessions, about the same as last year. There was a 16% increase in user loyalty (Frequency and Recency) by those Users who visited the site more than 200 times during the year, from 24,762 in 2017 to 29,296 in 2018.

Request/Answer Center

The Request/Answer Center is Arlington's online customer service portal where residents can make requests of Town services (and track them), ask questions, and find answers. 2018 marked the twelfth year for the service. In 2018 the Answerbase continued to be more closely integrated with the main site in an effort to streamline site content. More department integration is planned in 2019 as we prepare for a site redesign. The system continues to be heavily utilized by both staff and residents.

A major feature of the service is the ability for residents to easily search an extensive database before calling staff for an answer (Find Answers). If they cannot find the answer online, their question is forwarded to staff for a response. Since launching the service, over one million answers have been viewed, yet less than 1% of Questions are submitted for staff to respond. This service continues to enforce the self-serve method of providing easily accessible information so residents can find the information they need at their convenience. In the spring of 2018 the Town launched a mobile version of the Request/Answer Center, which makes these Answers, as well as reporting an issue more convenient.

One way to measure how productivity might be preserved in this self-service model is to estimate the time of phone calls to staff members. If an average phone call takes 5 minutes to answer then 16,054 productivity hours were preserved, or the equivalent to 8.9 full-time employees (35 hour work week).

Measuring the self-service model in how requests are submitted, we compared the last four years of DPW requests intake methods, comparing staff vs. resident entered requests. We see a marked improvement in resident entered requests. Only 1% of requests came in through the mobile app, so we cannot attribute this increase to that. We will continue to monitor trends and make efforts to promote the mobile application to increase self-service input of requests.



Since 2012 Arlington Alerts have been notifying residents via phone, text, and email before, during, and after emergencies or to relay important information. When initiating a Town-wide phone call the system reaches approximately 19,000 phone connections. In 2018 the system was utilized for APD and AFD ALICE training (10), BRT pilot (1), snow emergency / parking bans (5), Yard Waste delay (1), smoke testing (1), and the Patriots Day Parade (1).

Town of Arlington Notices are official notifications sent by the Town via email. This opt-in email distribution list delivers information on Town activities including: public health and public works alerts, election information, and special Town related events. Notices are one of the most helpful and effective tools to communicate to the public.

In 2018 the Town saw nominal increases in Town Notices, Arlington Alert phone and email subscribers, with a 10% increase in text messaging subscribers. Although the increases are modest the overall reach to residents via these channels remain strong.

Cross-department meetings and workshops continue to improve content workflow and quality across-departments on all channels and coordinating and collaboration on public events.

Arlington continues its efforts to improve communications and customer service while cultivating positive relations with residents. The Town also strives to maximize technology for efficiencies and will continue to build upon these valuable Town assets. We put a lot of effort into making sure our website is timely and accurate, the Request/Answer Center is working properly and responding to resident needs, keeping residents up-to-date through Town Notices

Request/Answer Center: System Stats	2014	2015	2016	2017	2018
Answers Viewed on Portal	267,392	298,054	297,894	165,292	192,642
*Productivity Preserved in Hours/Answers Viewed	22,283	24,838	24,825	13,774	16,054
**New Customer Registrations	2,251	2,067	1,779	1,566	1,715
Requests Created	2,988	3,355	3,222	3,194	3,181
Requests Closed	2,543	3,209	3,231	2,827	3,444

EXECUTIVE SERVICES

and social media, plus be prepared for an emergency with Arlington Alerts. We constantly evaluate all our channels so we can maximize service delivery and staff efficiency. It is important to note, none of the success can be realized without skillful human intervention and collaboration. From the many content contributions from staff, boards, and committees, to residents utilizing these channels, we continue to help residents 'get connected' and 'stay connected' to Town Hall.

Acknowledgements

Arlington is very fortunate to have so many talented citizens willing to volunteer their time to serve the Town in various capacities including Town Meeting, Boards, and Committees. Together with our elected leaders, management team, and staff, they make Arlington a special community. I would like to thank the Select Board for its continued leadership and support throughout my seventh year as Town Manager. I am also very grateful for the professionalism, knowledge, and support provided by Deputy Town Manager, Sandy Pooler and Assistant Town Manager, Jim Feeney.

In 2018 the Town welcomed Phyllis Marshall and Steve Nesterak. Phyllis Marshall, the first appointed Town Treasurer brings over 30 years of public administrative experience to Arlington with a depth of municipal finance experience. The Town is fortunate to have her on board.

Steve Nesterak, Director of Facilities joined the Town in 2018. Steve brings with him many years of facilities management experience from both the private sector and higher education. He has already proven himself instrumental in the opening of the Gibbs School and the planning for Arlington High School.

Frederick Ryan, Jon Marshall, and Amy Fidalgo left the service of Arlington recently.

Jon Marshall, Recreation Director, made a big impact in his short time in Arlington, overseeing the renovation of Robbins Farm Park and in coordination with the Park and Recreation Commission, Conservation Commission and Reservoir Committee, developed a Master Plan for Arlington Reservoir.

Amy Fidalgo, Management Analyst, has been invaluable in putting together the Annual Budget & Financial Plan, the Capital Plan, and in administering the Community Preservation Act program. Amy began her service to the Town with the Department of Planning and Community Development in 2014, before moving to the Town Manager's Office in 2016. Since then, her work has had a significant positive impact on all Departments in the organization.

With over 33 years in law enforcement, 20 years as Arlington's Police, Fred Ryan has been a true friend to me during my time as Town Manager. He is a natural leader, a powerful force for Arlington, and one of

our nation's truly great law enforcement voices. He will be deeply missed in Town, and I would like to say thank you to Chief Ryan for his years of service and for the work he has done that will impact Arlington for many more years to come.

The Town thanks Mr. Marshall, Ms. Fidalgo, and Chief Ryan for their excellent service to Arlington.



Town Manager Adam Chapdelaine, Acting Police Chief Julie Flaherty and Police Chief Frederick Ryan at Chief Ryan's retirement celebration at Police headquarters..

Arlington is fortunate to have a talented, dedicated, and hard-working management team that is second to none in the Commonwealth, and I feel privileged to be able to work with them day in and day out. Going further, Arlington is lucky to have a great team of Town employees across all departments.

Finally, I would be remiss if I did not express my warmest appreciation for my office staff, Kristen DeFrancisco and Domenic Lanzillotti. They are exceptional public employees dedicated to providing the best possible service to each and every person interacting with the Town Manager's Office. I would like to express my sincere gratitude to Joan Roman for her tremendous efforts serving as the Town's Public Information Officer, and in particular, for her work on this Annual Report. Joan's passion for communication with the public, attention to detail and design capabilities make her a great asset to the team and result in the compilation of this excellent report as well as year round excellence in the provision of public information.

FINANCIAL MANAGEMENT SERVICES

FINANCE COMMITTEE

During 2018 Chairman Allan Tosti led the Finance Committee (FinCom), assisted by Vice-Chairs Christine Deshler, Charles Foskett, and Alan Jones. Peter Howard served as Secretary. The FinCom has twenty-one positions, one for each precinct. The appointing authority (Moderator, Trust Fund Commissioners Chair, FinCom Chair) acted to reappoint all members whose terms had been completed and to fill two vacant positions.

In February FinCom began its yearly effort to develop a comprehensive balanced Fiscal Year 2019 (FY19) budget recommendation for the Annual Town Meeting, which begins in April. At least one of the Finance Committee subcommittees reviewed each departmental budget with the corresponding department head. The school budget subcommittee attended School Committee meetings in order to gain a better understanding of the school budget. Hearings were held on all Warrant Articles requiring an appropriation or having a financial impact. Twelve full committee meetings were held mostly before Town Meeting and four on Town Meeting nights. These meetings, when combined with numerous subcommittee meetings, made for a busy winter and spring schedule. The Committee's report was distributed electronically and a hard copy was available to Town Meeting members at the first Town Meeting.

FY18 is the eighth year of the current multi-year plan. Working with Town and School leaders, FinCom presented to Town Meeting a budget that was balanced by a \$2.4m transfer from the override stabilization fund, funds that were accumulated from the 2011 override. This fund is projected to last for two more years. Central to this budget is a 3.25% cap on budget increases by the non-school appointing authorities. As in recent years, the School budget included an allowance for enrollment growth based on a percentage of the per pupil cost as determined by the State. Last year the percentage was 35%. In addition there was an extra allowance for special education expenses that increased the school appropriation by 7%.

This is the third year that the Community Preservation Act Committee (CPAC) was able to recommend funding projects. FinCom reviewed the proposals and, after some discussion, unanimously supported the CPAC recommendation.

After it's first full year of operation the Arlington Commission on Arts and Culture (ACAC) requested a budget, a portion of which would be appropriated by the Department of Planning and Community Development. After considerable discussion, FinCom voted to recommend appropriation of the full amount to the ACAC to be spent under direction of the Town Manager.

Again this year the Conservation Commission,

supported by the several interested resident committees, presented a detailed plan that addressed the needs of all the water bodies, including Spy Pond. This plan received unanimous support from FinCom.

In addition to the Annual Town Meeting, FinCom supported two special Town Meetings. The first, in January, was mostly for replacing the zoning bylaw, but there were several necessary appropriations needed in FY18. One of these was a request from the Town Manager that the Town Meeting endorse the expenditures planned by the Parking District of proceeds from parking meter fares. After some discussion FinCom voted to so recommend.

In the fall the second Special Town Meeting dealt with the marijuana excise tax, collective bargaining and planning for renovation of DPW buildings and yard. FinCom discussed these issues with the Town Manager and voted to recommend his proposals.

FinCom also continued to monitor other ongoing activities that could have a large financial impact through regular reports by Town officials. Possible federal spending reductions remain a concern. Other issues include the increasing costs of pensions, funding the liability for retired Town employee health insurance, and MBTA assessments and, of course, the need for an operating override. The Finance Committee will continue to work with other Town officials and residents to deal with these issues and will keep the Town Meeting informed of the Town's progress.

OFFICE OF TREASURY & TAX COLLECTION

The Office of Treasury & Tax Collection is responsible for the billing and collection of all taxes and fees for service (real estate, motor vehicle excise, personal property, water & sewer, parking violations, fees charged by other Town departments, etc.); management of the Town's cash and investment strategy; issuance of General Obligation Bonds; preparation and filing of debt service compliance reports; and administration of payroll. Through a Memorandum of Agreement established in 2002, Town-wide payroll operations have been consolidated in the School Department.

The office also directly supports the Parking Clerk, Capital Planning Committee, Parking Implementation Governance Committee, and internal mailroom operations.

2018 Accomplishments

- Continued implementation of a parking ticket fee collection to MUNIS with completion expected in January, 2019.
- Began conversion to MUNIS for Water and Sewer payments.

FINANCIAL MANAGEMENT SERVICES

- Began the process of better coordinating Town-wide financial departments through Finance Department with the Town Manager’s Office that better coordinates staffing.
- Successful issuance of \$30,955,000 in General Obligation Bonds in November, 2017 (during fiscal year 2018) and \$5,555,000 in General Obligation Bonds in November, 2018 (during fiscal year 2019).
- Increased participation by property owners of paperless billing option for Real Estate and Personal Property.
- Increased investment income from \$329,266 in FY17 to \$438,759 in FY18.

FINANCIAL MANAGEMENT

Town of Arlington, MA					
Account Balances as of 6/30/2018					
Summary by Bank Account					
Checking Accounts			Money Market Accounts		
Depository	Century Bank	16,090,189	General	Belmont Savings	2,628,535
Lockbox	Century Bank	16,880,518	General	Leader Bank	5,686,171
Rehab CDBG	Century Bank	5,347	General	Century Bank	3,295,080
AHS General Fund	Century Bank	93,639	General	Salem Five	1,022,185
Symmes Taxable	Century Bank	5,265	General	E.Boston Savings	1,019,744
Vendor	Century Bank	-4,675,853	General	Belmont Savings	468,632
Payroll	Century Bank	-776,110	General	Webster Bank	6,088,020
Lunch Receipts	TD Bank	481,477	Article 75 Stabilization	Cambridge Savings	3,015,661
Single Space Parking Meters	Leader Bank	501,222	Article 75 Stabilization	Belmont Savings	3,082,543
Total		28,605,694	Article 75 Stabilization	MMDT	6,057,202
			General	MMDT	21,566,259
Certificates of Deposit			Robbins Library General	MMDT	88,768
Article 75 Stabilization	Bartholomew	5,644,233	Deferred Scholarship	MMDT	32,587
	E.Cambridge Saving	1,000,000	AHS Student Activities	MMDT	11,906
Article 75 Stabilization	Belmont Savings	2,000,000	Long Term Stabilization	MMDT	3,168,580
Article 75 Stabilization	Leader Bank	1,000,000	Municipal Building Ins.	MMDT	732,125
Article 75 Stabilization	E. Boston Savings	3,000,000	MWRA	MMDT	2,842,454
Article 75 Stabilization	Mid Country Bank	2,000,000	Bishop/Hardy/Brackett School	MMDT	21,705
General	Century Bank	1,000,000	Escrow Accounts	MMDT	125,980
General	Citizens Bank	1,000,000	Mass Ortho	MMDT	5,254
General	Mid Country Bank	1,000,000	Arlington Community Activities	MMDT	1,355
Total		17,644,233	Special Ed Stabilization	MMDT	1,998
			Total		60,962,743
Brokerage Accounts					
OPEB	Vanguard	12,854,012			
Trust Fund & Scholarship Inv.	Fidelity	21,380,482			
Stabilization Fund	Fidelity	808			
ES Farmer Trust	DWS Core Equity	145,229			
ES Farmer Trust	Cambridge Savings	32,723			
Total		34,413,253	TOTAL		141,625,922

FINANCIAL MANAGEMENT SERVICES

Town of Arlington, MA							
Bonds and Notes Payable Schedule							
Project	Maturity	Original Loan Amount	Interest Rate (%)	Outstanding at June 30, 2017	Issued	Redeemed	Outstanding at June 30, 2018
Municipal Purpose - 2007	2018	\$3,102,000	3.75-4.75	\$225,000		-\$225,000	0
GOB Refunding - 2007	2018	\$11,690,000	3.75-5.00	\$960,000		-\$960,000	0
Municipal Purpose - 2007	2018	\$100,000	3.75-4.5	\$10,000		-\$10,000	0
Municipal Purpose - 2008	2019	\$3,875,000	3.00-3.62	\$380,000		-\$190,000	190,000
Symmes Property	2022	\$5,262,000	2.00-4.00	\$2,435,000		-\$455,000	1,980,000
Municipal Purpose - 2009	2020	\$2,482,000	2.00-3.00	\$645,000		-\$215,000	430,000
Municipal Purpose - 2010	2031	\$7,258,000	2.00-4.00	\$4,300,000		-\$340,000	3,960,000
Symmes Property - taxable	2019	\$840,000	2.00-2.50	\$180,000		-\$130,000	50,000
Symmes Property	2022	\$470,000	2.00-3.00	\$470,000		\$0	470,000
Municipal Purpose - 2012	2022	\$1,329,000	2.00-3.00	\$255,000		-\$60,000	195,000
GOB Refunding - 2013	2021	\$6,311,000	2.00-3.00	\$2,665,000		-\$690,000	1,975,000
Municipal Purpose - 2013	2033	\$11,907,000	2.00-5.00	\$8,295,000		-\$690,000	7,605,000
GOB Refunding - 2013	2024	\$2,205,000	2.00-3.00	\$1,355,000		-\$275,000	1,080,000
Municipal Purpose - 2014	2034	\$5,551,000	3.00-3.75	\$3,955,000		-\$445,000	3,510,000
Municipal Purpose - 2015	2035	\$11,018,000	2.00-4.00	\$8,980,000		-\$970,000	8,010,000
Municipal Purpose - 2016	2030	\$4,087,000	2.25-5.00	\$3,560,000		-\$475,000	3,085,000
GOB Refunding - 2016	2025	\$3,225,000	2.00-4.00	\$3,030,000		-\$495,000	2,535,000
Municipal Purpose - 2017	2045	\$25,660,000	3.00-4.00	\$25,660,000		-\$1,395,000	24,265,000
Municipal Purpose - 2017	2037	\$30,955,000	3.00-5.00	\$0	\$30,955,000	\$0	30,955,000
	Total Bonds Payable			\$67,360,000	\$30,955,000	-\$8,020,000	\$90,295,000

FINANCIAL MANAGEMENT SERVICES

COMPTROLLER

The Comptroller's Office is responsible for the Town's books of accounts and financial records, verifying appropriations for all purchase orders, processing invoices for payment, approval of all payrolls and other warrants, balancing monthly appropriation reports, and other financial reporting as governed by Federal and State government agencies. The Comptroller serves as an ex-officio member of the Arlington Retirement Board.

The Comptroller is responsible for the coordination of the annual independent audit of the Town, and is also responsible for providing quarterly revenue and expenditure reports to the Select Board, Town Manager, Town Treasurer, and Chair of the Finance Committee. Whenever applicable, the Comptroller shall make recommendations regarding the Town's financial condition.

The Comptroller's office continues to perform all duties in a timely and professional manner. The Comptroller's mission is to present a complete and accurate statement of the Town's financial condition.

2018 Accomplishments

- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the Town's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ending June 30, 2017.
- Closed books on FY2018 and completed and enhanced the Town's independent audit in accordance with the GFOA's Certificate of Achievement of Excellence in Financial Reporting (CAFR) to show that the Town and the Comptroller's office will, for the 3rd year, go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial statements and reports that evidence of the spirit of transparency and full disclosure.
- Certified \$11,119,563 "Free Cash," the highest amount in the Town's history.
- Assisted in the implementation of new Parking MUNIS module which will enhance the accounts receivable process and eliminate stale data.
- Worked with the benefits administrator on the withholding reconciliation and eliminated all payroll deficits.
- Reviewed and reconciled all cash and accounts receivable with Treasurer's; corrected cash variances and resolved the accounts receivable discrepancies.
- Expedited the end of the year accounts payable process, leading to reduced encumbrances and timely vendor payments.

Town of Arlington, MASSACHUSETTS

COMPREHENSIVE ANNUAL FINANCIAL REPORT



- Maintained the AAA rating by strictly monitoring the budgetary activity and creating operating surplus.
- Effectively decentralized the Accounts Payable process allowing departments to enter their own invoices into MUNIS.

2019 Objectives

- Continue to work with Information Technology (IT) and Treasurer's Office to implement MUNIS Parking and Utility Billing modules and synergize these operations between the Treasurer's and Comptroller's office.
- Improve the financial operations by eliminating manual processes to streamline the financial operations of the Town. Establish Grants and General Fund mailboxes and encourage departments to email the journal entries requests directly to the respective email addresses.
- Create a new chart of accounts according to Uniform Mass Accounting Systems (UMAS) manual.
- Utilize scanning technology, save all the documents into a shared drive, and eliminate paperwork. Upload journal entries back up to TCM (Tyler Content Manager) for financial information transparency (tax recap attachment, official vote, revenue/expense reclassification form, budget amendments, etc.)
- Assist Assessor, Council on Aging (COA) and Payroll with designing and implementing the Senior Tax Work Off program.
- Strengthen the utilization of the purchase order system to reduce manual carry forwards and ensure automatic transfer of available balance into subsequent fiscal year.
- Continue to assist in the creation of MUNIS work-flow in the MUNIS financial system to ensure proper controls are in place.
- Develop and implement internal controls for federal and state grants utilizing COSO framework (Committee of Sponsoring Or-

FINANCIAL MANAGEMENT SERVICES

ganizations) to ensure compliance with new federal reporting requirements.

- Reinforce the quarterly grants reconciliations, monthly accounts receivable reconciliation, and monthly year to date budget review to prevent deficit spending and timely reimbursements submissions.
- Perform departmental audits as deemed necessary to help identify, assess, and evaluate internal controls of Town departments.

ASSESSING DEPARTMENT

Members of the Board of Assessor's are Chairman Robert Greeley, Kevin Feeley, Esq., and Mary Winstanley O'Connor, Esq.

The Board of Assessors committed 15,386 real estate and personal property tax bills to the Tax Collector for collection for Fiscal Year 2019. These bills raised a total of \$124,010,976 in property and personal property taxes. The total assessed value of all taxable real estate and personal property for Fiscal Year 2019 was \$11,013,408,219, which resulted in a tax rate of \$11.26 per thousand dollars of assessed value. The Board also committed approximately 35,661 automobile excise tax bills for collection of an estimated income of \$4,775,000.

Tax Abatement Overlay

State law requires that the Assessors put aside funds from each tax levy in a reserve that is called an Overlay. This account is established in anticipation that a certain percentage of the tax levy may end up being abated. Individual tax abatements are paid out of this fund. The final amount of the overlay account is determined by the Assessors and added to the tax rate without appropriation, and is usually set at anywhere from 1% to 2.5% of the tax levy. In Fiscal Year 2019, the overlay account is set at \$1,245,170.55. Any surplus left in an overlay account is appropriated by Town Meeting in much the same manner as free cash. Below is a chart showing the disposition of Overlay funds for the last three years.



Arlington Town Hall, 730 Mass. Ave. Open Monday-Wednesday 8 a.m. - 4 p.m.; Thursday 8 a.m. - 7 p.m.; Friday 8 a.m. - noon.

FINANCIAL MANAGEMENT SERVICES

Tax Abatement Overlay Funds			
	FY2016	FY2017	FY2018
Overlay Amount	\$1,746,720	\$1,156,229	\$1,245,170
Abatements & Exemptions To-Date	\$523,674	\$362,975	\$336,611
Declared Surplus to General Fund	\$200,000	\$200,000	\$200,000
Reserved for Additional Liability	\$840,254	\$869,977	\$996,193

ASSESSMENT DATA

Valuation and Tax Levy			
Fiscal Year	Total Assessed Valuation	Tax Levy	Tax Rate*
2019	\$11,013,408,219	\$124,010,976	\$11.26
2018	\$9,666,545,866	\$117,255,201	\$12.13
2017	\$8,952,216,406	\$112,439,838	\$12.56
2016	\$8,516,898,549	\$108,977,901	\$12.80
2015	\$7,770,112,271	\$105,285,021	\$13.55
2014	\$7,377,629,421	\$101,737,509	\$13.79
2013	\$7,201,277,082	\$98,009,381	\$13.61
2012	\$6,954,794,567	\$95,002,493	\$13.66
2011	\$6,926,589,397	\$85,958,974	\$12.41
2010	\$6,892,736,257	\$83,471,036	\$12.11
2009	\$6,790,772,343	\$80,946,006	\$11.92
2008	\$6,883,264,284	\$78,813,376	\$11.45
2007	\$7,011,721,520	\$76,778,350	\$10.95
2006	\$6,483,756,733	\$73,578,994	\$11.34
2005	\$6,007,309,836	\$65,719,969	\$10.94
2004	\$5,990,614,666	\$63,740,140	\$10.64
2003	\$4,500,135,559	\$61,246,845	\$13.61

* Tax rate expressed in per thousand dollars of assessed value

Percent of Tax Levy by Class						
CLASS	TYPE	FY2015	FY2016	FY2017	FY2018	FY2019
I	Residential	93.1840	93.9945	94.1390	94.0328	94.3513
II	Open Space	0	0	0	0	0
III	Commercial	4.2729	4.4503	4.3158	4.5056	4.3576
IV	Industrial	0.2079	0.2066	0.2242	0.2252	0.2155
V	Personal Property	1.3352	1.3486	1.2850	1.2364	1.0756
Total		100	100	100	100	100

FINANCIAL MANAGEMENT SERVICES

Tax Rate Components FY2015-FY2019					
	2015	2016	2017	2018	2019
Levy Base	\$12.37	\$11.58	\$11.43	\$10.97	\$9.98
2 1/2%	\$0.31	\$0.29	\$0.29	\$0.27	\$0.25
Growth	\$0.16	\$0.16	\$0.12	\$0.13	\$0.09
Override	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
W/S Debt Service	\$0.72	\$0.66	\$0.62	\$0.58	\$0.51
School Debt Exclusion	\$0.14	\$0.12	\$0.10	\$0.18	\$0.43
Symmes Debt Exclusion	\$0.04	\$0.02	\$0.00	\$0.00	\$0.00
Tax Rate*	\$13.55	\$12.80	\$12.56	\$12.13	\$11.26

**Tax Rate =((Amount To Be Raised)/(Total Taxable Assessed Value))*1000*

Details of Tax Rate Calculation					
	FY2015	FY2016	FY2017	FY2018	FY2019
Max Levy Prior FY	\$94,987,188	\$98,617,161	\$102,420,256	\$106,050,906	\$109,965,991
2.50%	\$2,374,680	\$2,465,429	\$2,560,506	\$2,651,273	\$2,749,150
Growth	\$1,255,293	\$1,337,666	\$1,070,144	\$1,263,812	\$981,206
Override	\$0	\$0	\$0	\$0	\$0
Maximum Levy	\$94,617,161	\$102,420,256	\$106,050,906	\$109,965,991	\$113,696,347
Levy Inc. %	3.68%	3.71%	3.42%	3.56%	3.28%
Levy Inc. \$	\$3,629,973	\$3,803,095	\$3,630,650	\$3,915,085	\$3,730,356
W/S Debt Service	\$5,593,112	\$5,593,112	\$5,593,112	\$5,593,112	\$5,593,112
School Debt Exclusion	\$1,111,442	\$993,166	\$878,800	\$1,781,404	\$4,772,602
Symmes Debt Exclusion	0	\$0	\$0	\$0	\$0
Max to be Raised	\$105,321,715	\$109,006,534	\$112,522,818	\$117,340,507	\$124,062,061
Actual Raised	\$105,285,021	\$108,977,901	\$112,439,838	\$117,255,201	\$124,010,976
Excess Levy	\$36,693	\$28,632	\$82,980	\$85,306	\$51,085
Total Taxable Assessed Value		\$8,513,898,549	\$8,952,216,406		
Total Avg. % Increase	5.32%	9.57%	5.15%	7.98%	13.93%
Tax Rate	\$13.55	\$12.80	\$12.56	\$12.13	\$11.26
Penny of Tax Rate	\$77,701	\$85,139	\$89,522	\$96,665	\$110,134
Avg. Assessed Value Single Family	\$539,152	\$585,360	\$621,249	\$655,985	\$752,184
Avg. Taxes Single Family	\$7,306	\$7,493	\$7,802	\$7,957	\$8,470

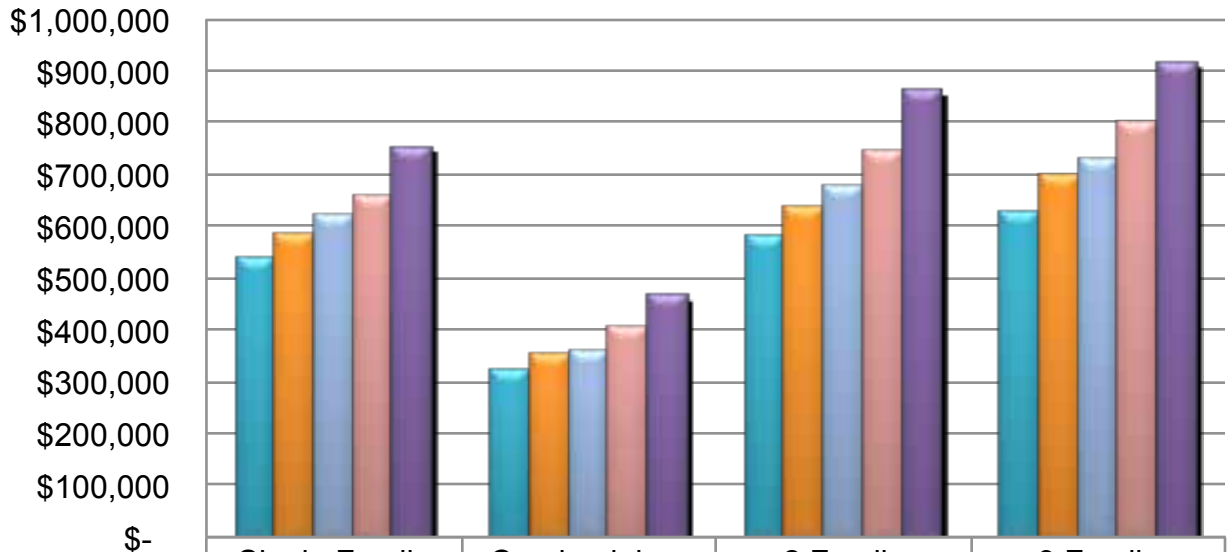
**All numbers subject to rounding and final DOR Certification*

FINANCIAL MANAGEMENT SERVICES

State Class Code FY19-FY18 Comparison									
Type	FY2019			FY2018			FY19 vs FY18		
	Assessed Value	Avg.		Assessed Value	Avg.	Parcel (+/-)	Percent (+/-)	Avg. Assessed Value (+/-)	
Single Family	7,998	6,015,971,500	752,184	7,994		655,981	4	14.72	96,200
Condominium	3,762	1,731,824,700	464,795	3,662		404,436	64	16.93	60,358
Misc	10	11,486,500	1,148,650	13	12,914,100	993,392	-3	-11.05	155,258
2 Family	2,183	1,879,034,000	860,758	2,218		742,491	-35	14.10	118,266
3 Family	185	169,358,300	915,450	190	151,929,900	799,631	-5	11.47	115,819
Apartments	162	491,625,460	3,034,725	16	473,765,100	3,244,966	16	3.77	-210,241
Res Land	307	39,575,000	128,909	311	31,794,800	102,234	-4	24.47	26,675
Open Space	0			0			0	0.00%	0
Commercial	383	424,492,110	1,108,334	383	385,201,110	1,005,747	0	10.20	102,587
Industrial	22	23,734,500	1,078,841	22	21,771,100	989,595	0	9.02	89,245
Ch Land/61	0			0			0	0.00%	0
Ch Land/61A	0			0			0	0.00%	0
Ch Land/61B	4	1,703,309	425,827	4	1,585,696	396,424	0	7.42	29,403
Mixed Use(Res)	37	52,419,141	1,416,734	37	47,488,291	1,283,467	-1	10.38	133,266
Mixed Use(Com)	38	53,727,999	1,282,943	38	48,751,849	1,282,943	0	10.21	92,385
Per Prop/501	177	4,507,210	25,464	189	5,086,860	26,915	-12	-11.40	-1,450
Per Prop/502	137	5,530,860	40,371	148	8,050,320	54,394	-11	-31.30	-14,023
Per Prop/503	0	0		0			0	0.00%	0
Per Prop/504,550-2	2	76,590,310		2	74,862,760		0	2.31	863,775
Per Prop/505	8	17,752,700	2,219,088	8	17,423,400	2,177,925	0	1.89	41,163
Per Prop/506	2	13,044,900	6,522,450	2	12,764,900	6,382,450	0	2.19	140,000
Per Prop/508	4	1,029,720	257,430	4	1,323,720	330,720	0	-22.21	-73,500
Total	15,385			15,371				13.93	

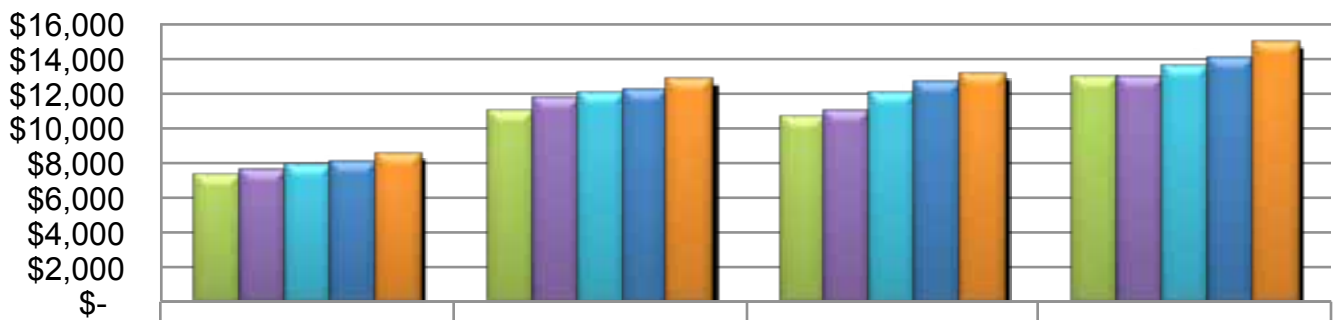
FINANCIAL MANAGEMENT SERVICES

Average Assessed Values FY2015-FY2019



	Single Family	Condominium	2 Family	3 Family
2015	\$539,200	\$322,200	\$579,900	\$626,600
2016	\$585,360	\$352,066	\$638,816	\$699,862
2017	\$621,249	\$359,008	\$679,421	\$729,868
2018	\$655,985	\$404,436	\$742,491	\$799,631
2019	\$752,184	\$464,794	\$860,757	\$915,450

Average Taxes FY2015-FY2019



	Arlington	Belmont	Winchester	Lexington
2015	\$7,306	\$10,938	\$10,588	\$12,910
2016	\$7,493	\$11,656	\$10,948	\$12,955
2017	\$7,802	\$11,953	\$11,945	\$13,515
2018	\$7,957	\$12,195	\$12,590	\$14,069
2019	\$8,470	\$12,720	\$13,082	\$14,876

FINANCIAL MANAGEMENT SERVICES

Assessor's Office Town of Arlington Tax Rate Per \$1,000 of Assessed Value

FINANCIAL MANAGEMENT

YEAR	RATE
1929	\$30.00
1930	\$30.40
1931	\$31.40
1932	\$30.40
1933	\$30.40
1934	\$33.00
1935	\$33.00
1936	\$34.00
1937	\$35.60
1938	\$35.20
1939	\$36.80
1940	\$35.80
1941	\$34.80
1942	\$35.60
1943	\$32.00
1944	\$32.00
1945	\$34.40
1946	\$38.00
1947	\$42.80
1948	\$44.20
1949	\$46.20
1950	\$50.40
1951	\$54.20
1952	\$56.40
1953	\$57.60

YEAR	RATE
1954	\$54.50
1955	\$59.20
1956	\$69.20
1957	\$70.40
1958	\$71.20
1959	\$74.00
1960	\$78.20
1961	\$82.60
1962	\$85.00
1963	\$84.60
1964	\$92.60
1965	\$97.60
1966	\$97.60
1967	\$106.00
1968	\$124.00
1969	\$41.00
1970	\$48.20
1971	\$51.80
1972	\$56.80
1973	\$56.80
1973	\$28.20
1974	\$74.00
F75	\$67.20
F76	\$67.20
F77	\$74.80

YEAR	RATE
F78	\$78.00
F79	\$84.60
F80	\$81.00
F81	\$87.00
F82	\$73.50
F83	\$22.70
F84	\$23.43
F85	\$23.96
F86	\$16.49
F87	\$17.24
F88	\$17.66
F89	\$10.86
F90	\$11.25
F91	\$12.47
F92	\$13.84
F93	\$14.52
F94	\$15.55
F95	\$16.06
F96	\$16.54
F97	\$17.08
F98	\$16.73
F99	\$17.17
F00	\$17.66
F01	\$13.17
F02	\$13.85

YEAR	RATE
F03	\$13.64
F04	\$10.61
F05	\$10.94
F06	\$11.34
F07	\$10.95
F08	\$11.45
F09	\$11.92
F10	\$12.11
F11	\$12.41
F12	\$13.66
F13	\$13.61
F14	\$13.79
F15	\$13.55
F16	\$12.80
F17	\$12.56
F18	\$12.13
F19	\$11.26

FINANCIAL MANAGEMENT SERVICES

MASSACHUSETTS DEPARTMENT OF REVENUE
 DIVISION OF LOCAL SERVICES
 BUREAU OF ACCOUNTS

Arlington
 TOWN

TAX RATE RECAPITULATION Fiscal Year 2019

I. TAX RATE SUMMARY

la. Total amount to be raised (from page 2, IIe)	\$ 185,129,791.55
lb. Total estimated receipts and other revenue sources (from page 2, IIIe)	61,118,815.00
lc. Tax Levy (Ia minus Ib)	\$ 124,010,976.55
ld. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	94.3513	117,005,968.52	10,391,294,601.00	11.26	117,005,977.21
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	4.3576	5,403,902.31	479,923,418.00	11.26	5,403,937.69
Net of Exempt					
Industrial	0.2155	267,243.65	23,734,500.00	11.26	267,250.47
SUBTOTAL	98.9244		10,894,952,519.00		122,677,165.37
Personal	1.0756	1,333,862.06	118,455,700.00	11.26	1,333,811.18
TOTAL	100.0000		11,013,408,219.00		124,010,976.55

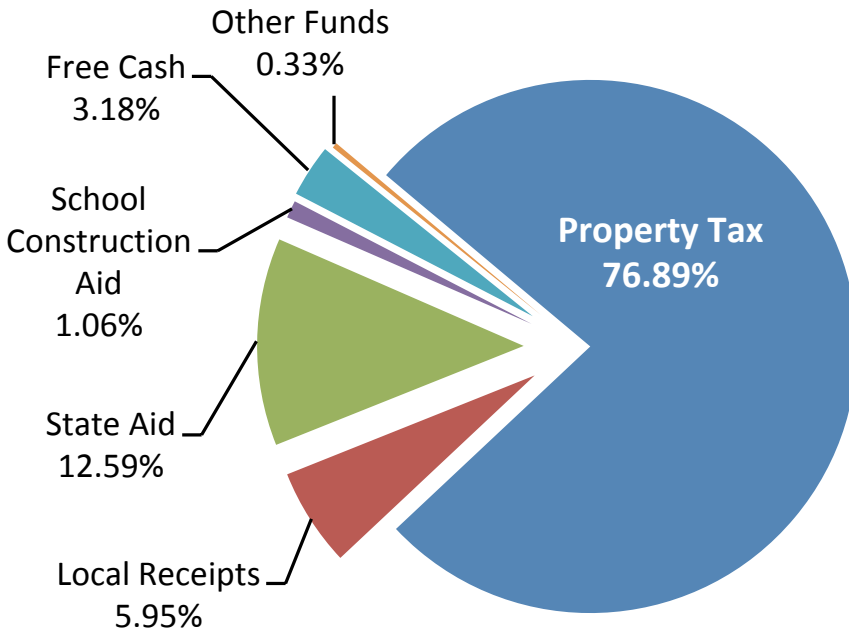
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FINANCIAL MANAGEMENT

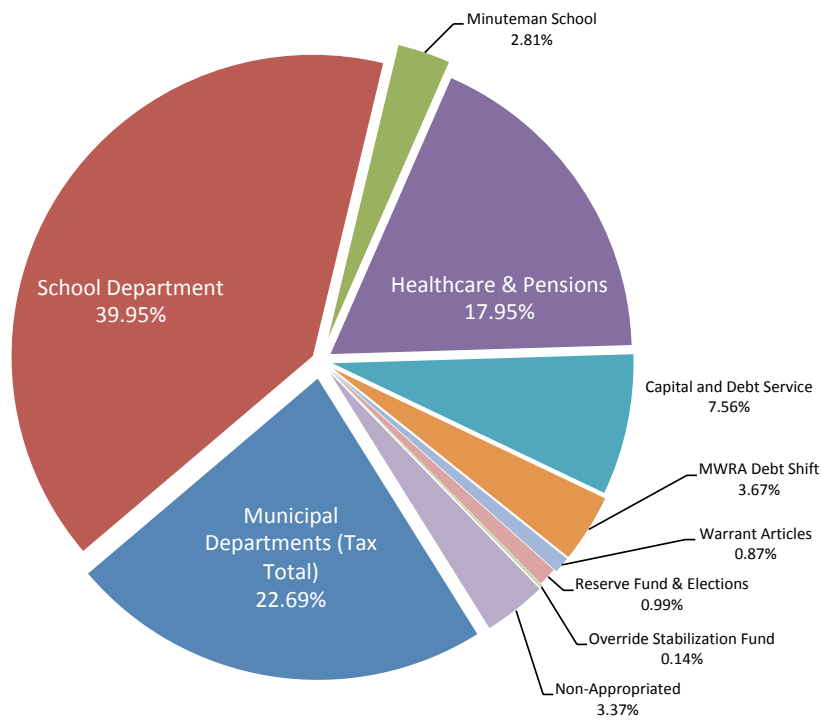
FISCAL YEAR 2018

Total \$152,499,744

Revenue



Expenditures





DEPARTMENT OF PUBLIC WORKS

The Arlington Department of Public Works (DPW) is comprised of seven divisions: Administration, Engineering, Highway, Water/Sewer Utilities, Motor Equipment Repair, Natural Resources, and Cemeteries. With a staff of 78, it is the goal of the Department to provide residents, boards, commissions, and other Town departments with superior Public Works services and support.

Administration

The Administration Division provides the following services: financial (including budget preparation and administration), invoice payment, invoice billings, grant management, water/sewer reading-billing, personnel and payroll management, customer service, contract administration, oversight of contracted solid waste/recycling and hazardous waste collection services, supervision of contracted custodial services, and oversight of contracted streetlight maintenance on public ways and parking lots.

Accomplishments

- Held 11 monthly recycling center events at 51 Grove Street facility accommodating over 1,700 visitors.
- Managed additional volunteer effort to supplement contracted aquatic weed harvesting at the Arlington Reservoir.
- Co-Sponsor of Eco-Fest event at Town Hall.
- Prepared extensive annual reports for DEP and MWRA.
- Continued to monitor playing field conditions (March-November) with regard to weather related usability and updated website accordingly.
- Managed contracted curbside collection and disposal of solid waste, recyclables, and yard waste.

Solid Waste Collection

The Town is contracted with waste hauler, JRM Hauling and Recycling. With JRM as our contractor since 2012 the Town is able to provide weekly curbside and dumpster collection of solid waste and bulky items from residential and business locations. We were able

to expand our services to include weekly collection of recyclables and yard waste. Solid waste is also collected from the following municipal locations: Town Hall and eight other municipal buildings, Community Safety, three fire stations, two libraries, ten public schools, over twenty municipal parks, and approximately fifty public trash barrels. The bulky item collection program collects large items like couches, tables, and sinks.

The Town also provides contracted dumpster trash collection at schools, municipal buildings, non-profit organizations, apartment complexes, and condominium complexes.



Recycling

With the advent of weekly mandatory recycling in 2012 the Department saw a reduction in the solid waste tonnage and an increase in the amount of materials recycled. The shift in the amount of materials recycled translates to savings for all residents.

The Department hosts monthly Recycling Center events to collect harder-to-recycle materials that cannot be collected as part of our curbside program. At the Recycling Center, residents can drop off bulky rigid plastic items such as broken trash, recycling, and storage bins, packing foam (expanded polystyrene coolers and the like), electronic waste/TVs/CRT computer monitors, scrap metal, clothing, textiles, books, and media such as CDs and DVDs. The Department maintains free electronic waste drop off programs during regular business hours. During the year, 2,573 households visited the Recycling Center.

Accomplishments

- Awarded MA DEP Recycling Dividends Grant as a result of our recycling activities, which further funds our extended waste diversion reach into the community.
- Provided discounted rain barrel and compost bins sales.
- Initiated an environmental leadership summer youth program.
- Continuation of Department of Environmental Protection funding for a School Sustainability Coordinator (SSC) position, providing waste reduction education and technical support for students, teachers, principals, administrators, food service, and facilities staff. This position has led to improved recycling signage

PUBLIC WORKS

throughout the school district buildings.

- Active Green Teams in all school buildings and registered with the state Green Team program.
- Expanded the school textile recycling program, which shares revenue with the public schools.
- All ten public school buildings offer food scrap collection, resulting in lower trash weight, the transition to compostable food service trays, and the elimination of foam trays, plates and bowls.
- A 7% decrease in waste (by weight) generated by the schools from 2017 to 2018.
- Recipient of U.S. Department of Education Green Ribbon School District Sustainability Award.
- Partnership with School Department to provide some funding for the SSC position for FY2019.

Yard Waste Collection

JRM collects yard waste curbside on a weekly schedule from mid-April through the first week of December. Additional recycling information can be found online at arlingtonma.gov/recycle.

Household Hazardous Waste Collection

2018 marked the twenty-first year of Arlington's membership in the regional household hazardous waste collection program. Eight monthly collection days were held from April through November. The program continues to collect large quantities of hazardous materials including pesticides, chemicals, used motor oil, antifreeze, oil based paints and solvents, and household cleaning products. There were 673 carloads from Arlington collected in 2018.

Engineering Division

The Engineering Division continues to provide a wide variety of support services to other DPW divisions, various Town departments, commissions, contractors, public utilities, and to the general public. The Engineering Division works closely with the Highway, Water, and Sewer Divisions upgrading and improving

the infrastructure of the Town by providing surveys, engineering design, construction plans, field layouts, and field inspection services. The Engineering Division also provides technical design and specification for municipal infrastructure improvements, oversees contracted maintenance of the Town's traffic signals, reviews and makes recommendations on the impacts of planned private construction projects, reviews and provides regulation on proposed private way projects and improvements.

Accomplishments

- Oversaw and monitored Town Capital Projects: road rehabilitation, pavement preservation, water line rehabilitation, sewer rehabilitation, and sidewalk, curb, and handicap ramp work.
- Completed Town street light replacements and foundation repairs on Rte. 2 Frontage Road.
- Worked with other Town Departments to provide technical input and assistance for additional projects including Spy Pond Bank Stabilization Project, Robbins Farm Park, Wellington Park, and Arlington Reservoir Beach and its parking lot.
- Monitored on-going utility construction projects by major utility providers in Town right of ways including Eversource, Verizon, and National Grid in conjunction with the Water Division and Police Department. This includes reviewing and administering work conditions and requirements including outreach, traffic management, and trench repairs.
- Administered Arlington, Belmont, and Cambridge Tri-Community Stormwater Flooding Group including meeting agenda and presentation considerations.
- Administered and coordinated the completion of the Lake Street and Bike Path Traffic Signal Design Plans for a new multimodal signalized intersection.
- Provided technical resource and necessary project and plan review to assist Water Division including: DEP sanitary survey, site

Recycling, Solid Waste, and Hazardous Waste Statistics (in tons unless specified)			
Materials	FY2016	FY2017	FY2018
Solid Waste	12,943	12,540	12,684
Single-Stream Recycling	5,452	5,224	5,111
Yard Waste	3,190	2,578	3,894
TV/CRT/Laptops (units)	2,006	1,849	1,826
Appliances (units)	552	495	513

PUBLIC WORKS

plan reviews, unidirectional flushing program, capital water planning, and transfer to GIS data collection of cross-connection inspection program.

- Coordinated and assisted the preparation of the following administrative and regulatory requirements:
 - Prepared Notice of Intent for EPA NPDES Municipal Separate Storm Sewer System (MS4) permit.
 - Annual Arlington Reservoir Dam Emergency Action Plan.
 - MWRA Municipal Discharge Permit.
 - MADEP Sanitary Survey for water distribution system.
- Worked with Conservation Commission to prepare plans, specifications, and administer procurement requirements and construction inspection of the Mystic 35 Project; a DEP Grant funded stormwater improvement project located in the Mystic River Reservation.
- Coordinated construction of bioretention basin (rain garden) at intersection of Egerton Road and Herbert for watershed and water quality improvements.
- Coordinated annual High School Internship member project.
- Implemented Internship Program with UMass Amherst Environmental Science Program to prepare water sampling protocol, initiate water sampling, perform GPS location of stormwater infrastructure, and update GIS data.



Completed bioretention basin (rain garden) filtering water during a rain storm at the intersection of Egerton and Herbert.

Highway Division

The Highway Division of the Public Works Department maintains 102 miles of roads, 175 miles of sidewalks, 175 miles of curbing, eight parking lots; along with numerous guardrails, stairs, walls, and fences. The division oversees solid waste services including trash/recycling collections, bulky items collection/disposal, waste fill disposal, and hazardous waste programs. The division also performs street sweeping services and maintains traffic lines, signs, and drainage systems (culverts, pipes, manholes, catch basins, and drain channels).



Street Sweeping – Swept all streets two times (spring and fall).

- Sweeping on main streets done weekly (twenty-eight times).

Snow and Ice Control – There were 24 snow and ice events.

- Private contractors used for 9 events.
- 75 inches total snow for season.

Performance Measurements

- Repaired or replaced 31 catch basins.
- Cleaned 639 catch basins.
- Removed and installed 7,031 l.f. of sidewalk.
- Patched over 2,293 potholes using 1,362 tons of asphalt.

Special Projects

- Placed 150 sand barrels Town wide for winter season.
- Constructed 24' x 24' stage for Town Day event.
- Relocated Firefighters Monument in Mount Pleasant Cemetery creating single area to honor Fire and Police personnel.
- Delivered tax bills to post office for Treasurer's Office.
- Set up and break down for Patriot's Day parade.
- Assisted the delivery of 35 canoes to the Arlington Reservoir to support volunteer cleanup of Water Chestnuts.
- Assisted with Feast of the East and Summer Arts Block Party.

Water/Sewer Division

The Water and Sewer Division continues to maintain 131 miles of water mains, 117 miles of sewer mains, 9 Sewer Lift Stations, 1,414 hydrants, and numerous valves, and service connections/shut offs. Additionally, the division reads usage meters and prepares quarterly bills on approximately 12,500 accounts.

PUBLIC WORKS

Performance Measurements

- Replaced 2,828 water meters.
- Provided water use data to the Town Treasurer for billing while changing out meters and electronic reporting equipment.
- Repaired water main leaks at 60 locations.
- Repaired water service lines at 48 locations.
- Replaced 32 hydrants.
- Flushed over 203 locations to clear blockages from sewer mains and services.
- Sampled 14 locations weekly for water quality.
- Provided over 515 mark outs for underground excavation work.



Motor Equipment Repair Division

The Motor Equipment Repair Division continues to maintain 105 over-the-road vehicles including three front end loaders, five backhoes, one mini-excavator, two tractors, nine heavy-duty dump trucks, nine small dump trucks, twenty-two pickup trucks, six utility body trucks, ten snow fighters, nine school buses, two street sweepers, two sewer-flushing trucks, one rubbish packer, one compressor truck, one generator truck, two welding trucks, six sedans, three vans, one heavy-duty crane, one rack body, one small multi-use tractor, and one flat bed.

Major Accomplishments

- Acquired new Department vehicles; 2-3/4 ton pickups with plows, 3 CY loader, catch basin cleaner, bucket truck, mini-packer trash truck, backhoe, and small work van.



New catch basin cleaner.

Performance Measurements

- Provided preventative maintenance and repairs on 150 motor vehicles, including vehicles assigned to other Town departments.
- Maintained snow and ice vehicles during events.



New bucket truck used by Forestry Division.

Natural Resources Division

The Natural Resources Division consists of the Forestry and Parks sections and is responsible for the proper management, care, and maintenance of Arlington's public trees.

Forestry

During the year the division maintains Town trees including those along the Minuteman Trail that runs from the Cambridge line to the Lexington line. The division is responsible for the execution of the holiday lights program. The division also cleans and maintains traffic islands around Town. On Massachusetts Avenue the division is responsible for installing event banners. Staff of the division maintains the extensive grounds between the Town Hall and the Robbins Memorial Library.

Performance Measurements

- Planted 220 trees.
- Removed 194 trees.
- Maintained "Tree City USA" designation from the National Arbor Day foundation.

Accomplishments

- Expanded Tree Warden to full time position.
- Completed Town Tree Survey/Management Plan with grant from DCR.
- Worked with Friends of Menotomy Rocks Park to repair pond aeration system.
- Rebuilt infield at Robillard Baseball Field.

PUBLIC WORKS

Park Maintenance

The division maintains thirty parks, twenty-six playgrounds, nineteen athletic field infrastructure open spaces, and public lands including the Reservoir forested trails and beach facility, North Union Spray Pool, the Town Hall Gardens, the Donald R. Marquis Minuteman Trail, Broadway Plaza, the Robbins House gardens, and twenty-one traffic islands.

Performance Measurements

- Maintained all Town fields to accommodate various sports leagues.
- Continued to put a priority on prompt graffiti removal.
- Maintained Town-owned sidewalks throughout the winter.



Path along Arlington Reservoir.

Cemeteries Division

The Cemeteries Division maintains the sixty-two acre Mt. Pleasant Cemetery and the Old Burying Grounds. Lawn mowing, raking, and tree trimming are done by contracted services. Maintenance of gravestones, tombs, walls, fences, roadways, trees, and the Chapel is provided by four staff members.

Mt. Pleasant Cemetery is expected to run out of space for new gravesites within the next few years and planning for future interments is a major priority. The new columbarium was completed in 2017. The Town is now able to provide niches for cremain burial on a preneed basis. The cemetery also has space available for green cremain burials. Chapel improvements for increased functionality were completed.

Mount Pleasant Cemetery Service Types	Amount	Revenues Invoiced
New Earth Grave Site Sales	36	\$73,000
New Urn Grave Sales	3	\$1,050
Perpetual Care Sales	38	\$19,000
Grave Site Buy-backs	1	(\$1,200)
Earth Burials	138	\$138,000
Cremain Burials	74	\$22,200
Columbarium Sales	13	\$21,800
Columbarium Fees	8	\$725
Public Lot	0	\$0
Non-Resident Burials	89	\$44,500
Overtime, Holiday Surcharges	50	\$33,100
Mock Burial	1	\$200
Foundation Charge	39	\$7,800
Disinterments	0	\$0
Veteran Graves – earth/urn	4	\$2,000
Recording Fee	7	\$700
Chapel Use, Misc.	4	\$275
Total Gross Revenues		\$363,150

Performance Measurements

- Received CPA funds for study of improvements to the Old Burying Grounds. Study was completed and used to apply for second round of CPA funds.

Recognitions

In conclusion we would like to extend heartfelt thanks to our dedicated Public Works employees who keep our roads repaired and plowed, water flowing, our sewers running, our trash picked up, and our parks attractive. Their efforts are an important part of the high quality of life that we enjoy in our community.



Arlington Reservoir in early autumn.

COMMUNITY SAFETY

ARLINGTON POLICE DEPARTMENT



Department Overview

The Arlington Police Department (APD) continues to evolve in an effort to meet the changing needs of our community. The APD remains dedicated to implementing new technologies and improving its wide range of media capacities to increase communication to the citizens of Arlington. The Department operates under a community policing philosophy that encourages the use of procedural justice and citizen participation in solving problems of crime, fear of crime, and quality of life issues.

The Department is segmented into three distinct functions: operations, investigations, and support services. The command staff assists Chief Frederick Ryan in the management, administration, and strategic planning for the Department. The Department maintains three divisions: The Community Services Division led by Captain James Curran, the Investigative Services and Professional Standards Division led by Captain Richard Flynn, and the Support Services and Logistics Division led by Captain Juliann Flaherty.

The Community Services Division is responsible for uniformed patrol operations. This Division is tasked with effectively deploying all uniformed patrol personnel, including the Patrol Division, Community Services Officer, Traffic Unit, Canine Unit, Bicycle Unit, and Animal Control. The Patrol Division's primary responsibility is to provide quality uniformed law enforcement services to the community. Not only does the Patrol Division answer calls for service to the community but it also performs other specific assignments. These assignments include wide-ranging quality of life issues in Arlington. These proactive assignments vary between enforcing traffic and parking laws, preserving the peace, protecting life and property, school safety, special event planning, and grants coordination. Through the Crime Analysis Unit, we continue to track crime trends and patterns in the community. This allows the Department to deploy patrol officers to specific locations to maximize police resources.

The Investigative Services & Professional Standards Division administers the Criminal Investigation Bureau (CIB) and the Professional Standards/Accredi-

tation Office. The CIB is responsible for the follow up investigation of all crimes, the sex offender registry, police prosecutions at district and juvenile court, the School Resource Officer, drug task forces, family services, and code enforcement. The Professional Standards/Accreditation Office is tasked with developing policies and procedures, working to maintain State Accreditation, investigating citizen complaints, and proactively addressing issues of professional standards and accountability within the Department.

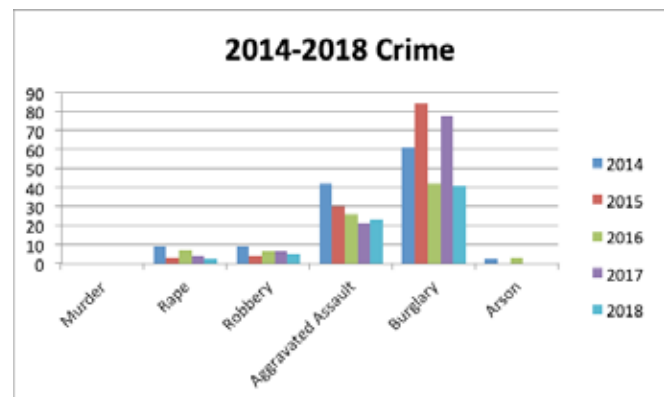
The Support Services Division is responsible for providing logistical support to all work units in the Department as well as overseeing the administrative functions. The Division is responsible for training, new officer recruitment and hiring, information systems management, firearm/hackney licensing, police scheduling, departmental fleet, building maintenance, issuance of departmental records, and E-911 dispatch functions.

At the end of 2018, after serving 33 years in law enforcement and 20 years as Chief of Police, Chief Frederick Ryan announced his retirement. During his tenure as Chief, he made community policing the foundation of the Department and ushered in new approaches to crime, addiction and recovery, mental health, and procedural justice. In early 2019, Captain Juliann Flaherty was named as Acting Chief.

Crime

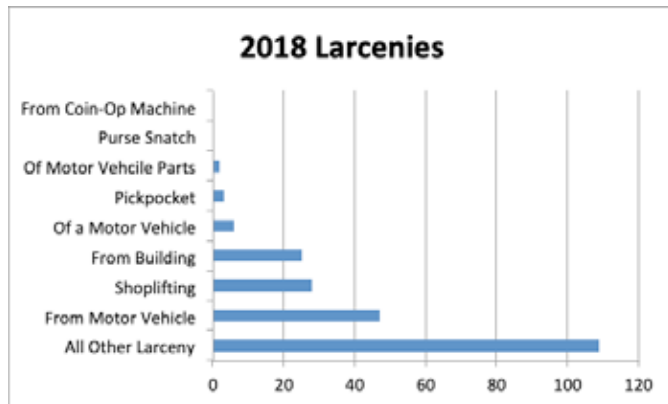
The Department collects incident information using a system called the National Incident-Based Reporting System or NIBRS. NIBRS is an improvement on the summary based system known as the Uniform Crime Reporting Program, or UCR. Since 1930 the FBI has administered the UCR Program using statistics supplied by law enforcement agencies across the country.

The following is a summary of Part I Crimes in Arlington in 2018. Part I Crimes are crimes designated by the Federal Bureau of Investigation (FBI) to be the most serious crimes affecting a community: murder/nonnegligent homicide, rape, robbery, aggravated assault, burglary, larceny, arson, and motor vehicle theft. In 2018 there were a total of 291 Part I Crimes reported in Arlington, down 25% from 389 Part I Crimes in 2017.



COMMUNITY SAFETY

There were no murders in Arlington in 2018. There were two reported rapes, two less than last year. Arlington had five robberies, one less than 2017. Of the five robberies committed, suspects were armed in two incidents and unarmed in three incidents. Arlington experienced twenty-two aggravated assaults; sixteen involved weapons and nine involved domestic violence. Of the incidents involving weapons, four involved knives or cutting instruments, nine involved various blunt objects, and three involved a shod foot. Arlington had forty-one reported burglaries in 2018, thirty-seven less incidents than last year. There were six motor vehicles stolen, a decrease of nine incidents from 2017. There were no arsons reported this year. In 2018 there were 214 reported larcenies, which is a decrease of sixty-six incidents from 2017.



Calls for Service

The Police Department logged 29,880 calls for service. Officers filed 3,271 incident reports as compared to 4,156 in 2017. In 2018, 118 people were arrested, a decrease of twenty. Twenty-one people were taken into protective custody. Protective custody is a statute that allows police officers to take into custody a person who, due to ingestion of alcohol is incapacitated or a danger to himself or others. Although authority gives the police the option of taking a person to his residence or a treatment facility, the police station is often the most viable option. In 2018, 2,011 motor vehicle citations and 17,599 parking tickets were issued. The Department continues increased traffic and parking education and enforcement to meet the growing concerns of citizens. Traffic issues continue to be one of the greatest areas of complaints to the Department.

Calls for Service	2015	2016	2017	2018
Emergency Calls	29,405	31,412	31,707	29,880
Police Reports	3,616	4,023	4,156	3,271
Arrests	188	122	138	118
Protective Custody	10	11	7	21
Summons	103	90	92	84
Motor Vehicle Citations	2,351	2,527	3,120	2,011

Community Services

Patrol

The Community Services (Patrol) Division responded to 29,880 calls for service during 2018. The majority of calls involve services other than responding to crimes. For instance, the Department responded to a total of 1,212 alarms (residential, business and municipal), 426 disturbance calls, 510 reports of suspicious activity, 166 traffic complaints and 404 animal complaint calls. The Community Service Division also investigated 388 reports of missing persons.

Community Policing

Community policing is a philosophy, not a program. As part of the philosophical dimension, the police are expected to take on a broader police function, which includes resolving conflict, helping victims, solving problems, enforcing the law, and apprehending criminals. The Arlington Police Department is committed to the philosophy of community policing. The concept of partnering with the community to solve problems of crime, fear of crime, and quality of life issues has been institutionalized in the Department. During 2018 the Department continued to offer a number of community policing programs to the public, designed to provide citizens with tools, information, and skills useful in solving those problems.

In 2018 the Department ran its third Arlington Citizens Police Academy. The program is designed to give citizens a better understanding about law enforcement and show the various functions of a police department. Academy classes offered a vast array of topics, such as: investigations, prosecution, evidence, crime analysis, traffic, domestic violence, mental health, school safety, etc. The Academy helps educate residents while also developing positive relations with them. It is an ongoing process to build community cooperation, understanding, and good will. The successful program often has an enrollment waiting list.

Over the year, we continued our Coffee with A Cop program. The program brings police officers and the

COMMUNITY SAFETY

community members they serve together, over coffee, to discuss issues and learn more about each other. We held our first on June 20, 2018 and have continued them regularly throughout the year.



Officer Bryan White poses with an Arlington resident at Coffee with a Cop

During the year, the Department partnered with the Health and Human Services Division to help with the homeless population. An officer was assigned to partner with the City of Cambridge in their well-resourced program to help with this initiative. Additionally, APD has two mental health clinicians within the Department who work with this population.

During the spring, APD ran a Rape Aggression Defense (R.A.D.) systems class. The R.A.D. system develops and enhances the options of self-defense through lecture, discussion, and hands on self-defense techniques. The R.A.D. system is a comprehensive, women only course that begins with awareness, prevention, risk-reduction and risk-avoidance, while progressing to the basics of hands on defensive training.

In June APD partnered with the Health and Recreation Departments to run our 9th annual HRC camp for youths. In July, APD officers assisted the Middlesex Sheriff's Department to run a Youth Public Safety Academy.

Canine

During 2018, K9 Officer Hogan continued working with K9 Eiko in Patrol. In 2018, K9 Eiko was certified by the United States Police Canine Association and received the highest score in the class.

During the year, K9 Eiko responded to 60 calls for service. He assisted in the apprehension of three felony suspects and also was responsible for finding 75 grams of cocaine. The K9 unit assisted many local departments, including Cambridge, Somerville, Lexington, Belmont and many other communities.

One of the most rewarding parts of the K9 Program is conducting K9 Demonstrations for area students in our school systems, and forming a great community policing relationship with the residents of Arlington. The K9 unit provided twenty-nine K9 Demonstrations in 2018.

The K9 unit plans to continue their training to make sure that the K9 Program has continued success, as has been shown over the past 12 years.

Animal Control

The Animal Control Officer (ACO) enforces all Town By-Laws and Massachusetts General Laws relative to the control and care of animals. The ACO investigates reports of animal cruelty, facilitates conflict resolution pertaining to animal complaints, investigates animal bites, quarantines (animals that have bitten or have been bitten by an unknown source), and provides education assistance for domestic and wild animals to residents and the schools.

In 2018 the ACO responded to over 150 animal complaints, issued 40 quarantines, and inspected 13 chicken coops. 2,274 dog licenses and 5 kennel licenses were issued.

The ACO presented safe animal handling techniques and animal education for Boy Scout troops, Girl Scout troops and children/young adult groups in Arlington. The ACO attends social media meetings and works with ACMi to create public service announcements regarding domestic pets, wild life and the dangers of rodenticide poisons. In addition to media education, she also contributes to the Department's Facebook page with animal related postings that increase awareness, educates, and assists in reuniting lost and found pets.

Support Services

The APD transitioned to the State 911 Departments Wireless Direct Program in 2018. This new service reduces the amount of time to prompt emergency services by directing wireless calls directly to the Department's 911 call center and eliminating third party answering points.

The APD licensing office processed 66 Solicitor's Licenses, 10 Hackney Licenses, and 167 Firearms Licenses. The Department also responded to over 2,800 requests for public records. Through the Department's growing social media sites, such as Twitter, Nextdoor, and Facebook, we were able to keep our commitment of transparency, by keeping the community well informed through constant information sharing.

APD's Training Division conducted several department wide trainings in 2018. In partnership with The One Mind Campaign, all department personnel were trained in Mental Health First Aid. Officers were also trained in Crisis Intervention and Explosive Assessment Threat. In keeping with our commitment to fair and impartial policing, department members attended classes on Procedural Justice. The Department once again partnered with The Middlesex County Sheriff's Department to provide training using simulated situation scenarios. All Arlington Police Officers received extensive training on Massachusetts Law updates including Legalization of Adult Use Marijuana, and handling Extreme Risk Protection Orders. Furthering our commitment to Officer Wellness and Safety, officers were issued tourniquets and trained on their use in the event of life threatening

COMMUNITY SAFETY

medical situations. Additionally, officers were issued high visibility traffic vests to use in the field and reduce officer related injuries and accidents.

The Department welcomed two new public safety dispatchers in 2018. Both dispatchers completed several months of required training at The Massachusetts State 911 Academy and were certified as Emergency 911 Operators in August. One Student Police Officer began the Transit Police Academy and is set to graduate in early 2019.

Traffic Unit

During 2018, the Police Department responded to over 740 motor vehicle crashes. This represented only a minor decrease from the previous calendar year. While there was a slight increase in the number of crashes without injuries (+4%), there were noticeable decreases in the number of crashes with injuries (-17%) and hit and runs (-25%) reported.

There were no fatalities reported during calendar year 2018.

During the year a member of the Traffic Unit continued to serve on several boards and committees in the Town including the Parking Implementation Governance Committee (PIGC), Transportation Advisory Committee (TAC), and a newly formed group with Engineering and Public Works to monitor/recommend upgrades to the Town's traffic signals. The Traffic Unit also assisted the Select Board with matters regarding traffic safety not referred to TAC including, overnight parking requests, traffic and parking complaints, and road race planning. The Traffic Unit also assisted the Parking Clerk/Treasurer's Office with minor parking meter maintenance.

The Traffic Unit continued to supervise the three parking enforcement officers, who combined issued in excess of 13,000 citations for parking violations.

The Traffic Unit continued to work with the School Department with supervising the School Traffic Supervisors. For 2018, this included introducing a new training program prescribed by MassDOT and Safe Routes to Schools. The Traffic Unit also managed to have the School Department agree to fund a second Traffic Supervisor at two difficult school crossings: Downing Square and Massachusetts Avenue at Appleton Street/

Appleton Place. These positions will start following the December 2018 school break.

Officer Rateau from the Traffic Unit was asked to participate in MassDOT's #justdrive campaign. This included appearing in a PSA that was aired throughout New England as well as being featured on billboards across Massachusetts.

The Traffic Unit continued its efforts of teaching public safety. This included teaching a class at the Citizen's Police Academy and by staying up-to-date with current trends by attending various transportation and traffic safety conferences across the state.

Criminal Investigation Bureau

The Criminal Investigation Bureau has remained busy during the past year investigating various crimes. Detectives have conducted over 1,200 criminal investigations, followed up on hundreds of Missing Person reports, conducted both Spring and Fall ALICE Drills at schools in town, investigated approximately 200 domestic violence related incidents, and made dozens of referrals to both Communities for Restorative Justice and the Middlesex County Diversion Program.

This Unit is comprised of a Detective Lieutenant in Charge, a Detective Sergeant, and nine Detectives. Of these nine Detectives, two are assigned to a Federal Task Force (DEA and FBI), one is assigned to regional drug task force, one is assigned as the School Resource Officer, one is assigned as the Court Prosecutor, and one is assigned as the Family Services Unit Coordinator.

Domestic Violence

We have resources in Arlington, including our own Family Services Unit here at APD, coordinated by Inspector Rebecca Gallagher. Our Family Services Unit works closely with First Step Domestic Violence Program which is also located in town. Detectives help victims of domestic abuse safety plan and identify support options in the community. First Step can assist in accessing public benefits and programs specific to survivors of Domestic Violence.

October is Domestic Violence Awareness Month. It was created to raise awareness, promote education and encourage victims to let their voices be heard. This issue



Traffic Officer Corey Rateau appears in billboard in the Just Drive Campaign

COMMUNITY SAFETY



Caption: Members of the APD took the MA White Ribbon Day Pledge this morning at roll call: "From this day forward, I promise to be part of the solution in ending violence against women and all gender-based violence"

is one that affects all walks of life, in every community. In addition, every year millions of children are exposed to domestic violence in the home. This exposure can have long-term effects on children's emotional well-being and psychological health.

Detectives participated in the National Family Violence Apprehension Day. This event involves law enforcement agencies across the country serving Domestic Violence Arrest Warrants across their jurisdictions.

School Resource Officer

Inspector Stephen Porciello works every day handling those incidents that require police involvement in the Town schools. During the past year, Inspector Stephen Porciello has worked with the schools, fire and Town personnel to train and coordinate ALICE Drills at the various public and private schools.

Aside from coordinating all of the school based investigations and safety protocols, Inspector Porciello is also responsible for prioritizing potential criminal cases that involve school aged children for review and consideration to the Diversion or Restorative Justice program. Although the Criminal Justice Reform Act of 2018 changed many aspects of policing in regards to youthful offenders, the Arlington Police have always worked with our community partners, schools, and families to assure a positive outcome for the youth of Arlington.

The most impactful case of Restorative Justice this year came from Arlington High School, after Inspector Porciello referred 14 Arlington High School students to the program. The case involved the high school being broken into where property was then destroyed. At the conclusion of the investigation, instead of criminal records, the students ended up with an understanding of how their actions affected their school and community.

Drug Take Back Program

Over the course of 2018, over 1,200 pounds of assorted prescription medications were dropped off at the Police Department for destruction. Various prescription medications were discarded in the Drug Take Back Kiosk located in the lobby of APD headquarters, and is available 24/7.

On numerous occasions throughout 2018, Inspector Edward DeFrancisco and Captain Richard Flynn, along with members of Arlington Youth Health and Safety Coalition (AYHSC), and the Arlington Health and Human Services (H&HS) took part in the National Drug Take Back Day sponsored by the Drug Enforcement Agency. During this event, over 300 pounds of assorted prescription medication was turned in for destruction.

National Drug Take Back Day is a free and anonymous event that gives the public an opportunity to prevent substance abuse by disposing of potentially dangerous expired, unused, or unwanted prescription drugs in their possession.



Inspector DeFrancisco at the Drug National Drug Take Back Event

COMMUNITY SAFETY

Extensive Bank Robbery Investigation Leads To Three Arrests

The Winchester Savings Bank located at 188 Medford Street was robbed twice in two months. The first robbery occurred on August 14 and the second occurred on September 11th. Both robberies occurred at approximately 3PM. After an extensive investigation lead by the Arlington Police Detectives, three people were arrested and charged with this crime in September. Approximately \$14,000 was stolen between the two robberies, and the investigation included three arrest warrants, two search warrants, and countless interviews. Due to the fact that several aspects of the investigation carried over our local borders, Arlington Police Detectives were assisted by the FBI, State and Billerica Police, and the Middlesex County Sheriff's Department. APD Detectives have an excellent working relationship with our policing partners and this cooperation played a large part in solving this case.

Missing and Exploited Children/Human Trafficking

Aside from being an Arlington Police Detective, Inspector James Smith is also assigned to the FBI Missing and Exploited Children's Task Force. Inspector Smith and his team actively pursue missing children and victims of human trafficking. In the last year alone, Inspector Smith and his team have investigated and closed three illegal massage parlors in Arlington. Through an extensive investigation, they were able to determine these three illegal businesses were part of a larger human trafficking ring around the Boston area and beyond. Inspector Smith also investigated hundreds of Missing Persons cases with successful outcomes.



Detective James Smith was honored today at the 18th Annual Missing Children's Day held at the State House for his tireless work to bring children across the Commonwealth home.

Records

The Records Room processes all requests for public records and police reports.

Records Processed	2015	2016	2017	2018
Calls	29,405	31,412	31,707	29,880
Arrests	188	122	138	118
Citations	2,351	2,527	3,120	2,011
Parking	13,055	15,498	19,258	17,599
Accidents	804	710	626	660
Hackney	35	25	15	10

Grant Funding

In 2010 APD, in partnership with the Edinburg Center, was awarded a grant from the Massachusetts Department of Mental Health (DMH) for a Jail Diversion Program (JDP). The goal of the program is to divert individuals with mental illness, substance use disorder, and developmental disabilities from the criminal justice system to appropriate treatment options. The program model was collaboratively developed by members of the Police Department, the Edinburg Center, Arlington Health and Human Services Department, and other community stakeholders.

The Department based clinician accompanies police officers on calls for service and provides an immediate evaluation on scene. The Arlington Police Jail Diversion Program (JDP) clinician averaged forty calls (i.e. co-response and outreach) per month in 2018. In the case of non-violent or misdemeanor offenses, the goal of the program is to provide linkage to mental health and substance abuse services as alternatives to arrest. Co-response calls to service, when the clinician accompanies a police officer, have shown to be de-escalated 68 percent of the time (instead of arrest or hospitalization).

In addition to immediate intervention, the clinician provides follow-up contact with individuals in an effort to focus on prevention and reduce future repeat calls to the same location. Follow up and outreach work also encompasses working with families, community treatment providers, hospitals, schools, DCF/DMH, Advocates Psychiatric Emergency Services, Minuteman Senior Services, and other essential persons and agencies involved in a person's care. We have continued to create and strengthen our partnerships with mental health and public health agencies in our community as well. These partnerships engendered the Hoarding and Elder Abuse task forces that serve at risk populations in addition to the newly created Arlington Human Services Network. Starting in the spring of 2018, various agencies/stakeholders in Arlington including the Board of Health, Housing Authority, Police, Council on Aging, Food Pantry, and Arlington Youth Counseling Center came together

COMMUNITY SAFETY

to start a coalition where anyone in these organizations can refer residents to assist them with everything from housing, hoarding, and finances, to mental health and substance use. We target at-risk individuals, proactively reaching out with resources prior to crisis. This intra-agency communication is essential for the efficiency of the JDP program; as is successful engagement in treatment (for the resident) which is paramount to breaking the cycle of “revolving-door” police contact for citizens with mental health problems. For 2018, resident engagement was at 83 percent.

Throughout 2018, APD continued its work with the Arlington Opiate Overdose Outreach Initiative (AOOI). AOOI aims to reduce the stigmatization surrounding those who suffer from Substance Use Disorders (SUD), through follow up after an overdose has occurred, while offering these individuals and their loved ones support, access to resources, and community education to spread awareness and understanding. In the winter of 2018, Arlington joined forces with Metro-Boston Project Outreach (MBPO), a collaboration of the health and police departments of Arlington, Belmont, Lexington, Newton, Waltham, Watertown, and Weston for monthly resource nights. Every month representatives from the police and health departments, clinicians, and recovery coaches from the towns above, and various treatment providers come together and hold a resource night. In 2018 opioid-related overdoses decreased by 48 percent.

In January of 2018 APD was awarded the honor of becoming a Law Enforcement Mental Health Learning Site, one of ten nationwide departments supported by the United States Justice Department’s Bureau of Justice. In March of 2018 the Arlington Police Department successfully achieved all four of the criteria associated with the One Mind Campaign: a partnership with community mental health organizations, develop and implement a model policy addressing police response to persons affected by mental illness, train and certify 100 percent of agency’s sworn officers in Mental Health First Aid, and Provide Crisis Intervention training to a minimum of 20 percent of the agency’s sworn officers. In November 2018 the Department hired and trained a new-part-time Outreach Worker.

Accreditation/Professional Standards

The Police Accreditation process is an ongoing daily function of the Department. APD was successfully re-accredited in 2017 after achieving its original accreditation status in 2014. The Department was initially certified as an accredited Law Enforcement Agency by the Massachusetts Police Accreditation Commission in 2008, at which time the Department was one of the first few police departments across the Commonwealth to achieve this prestigious award. This accomplishment demonstrates the Department’s commitment to delivering the highest possible standards of police services to

the community. With a commitment to excellence, the Department will maintain its accreditation status in compliance with criteria set forth by the Commission on Accreditation for Law Enforcement Agencies, Inc.

Regional Police Initiatives

North Eastern Massachusetts Law Enforcement Council (NEMLEC)

The Arlington Police Department is a member of the North Eastern Massachusetts Law Enforcement Council (NEMLEC). The Council is a consortium of fifty-one police departments in Middlesex and Essex County as well as the Middlesex and Essex County Sheriff’s Offices. The members of the organization operate pursuant to an inter-agency mutual aid and assistance agreement to share resources and personnel to enhance public safety in a fiscally responsible manner. As part of the agreement, each member commits resources from its law enforcement agency to assist other members in an effort to increase and improve their capabilities and capacities.

NEMLEC is comprised of a Regional Response Team (RRT), which includes a Tactical Unit, Special Weapons and Tactics Unit (SWAT), K-9 Unit, and School Threat Assessment and Response System (STARS), Motor Unit, Bicycle Unit, Accident Reconstruction Unit, and a Crime Scene Unit. Officers associated with the various Units receive specialized training in crowd/riot control, crisis negotiations, response to school violence, use of specialized weapons, drug interdiction, and many other areas of specialization within the law enforcement profession.

Currently, we have officers assigned to the RRT Unit, SWAT Unit, Motor Unit, STARS, and Drug Interdiction Unit.

STARS

The School Resource Officer is assigned to Arlington High School. The officer utilizes The School Threat Assessment and Response System (STARS), a comprehensive program to prepare, assess, respond, and strive to prevent threats of violence in schools. This initiative is accomplished through mobilizing regional resources that recognize the individual uniqueness and integrity of Arlington Schools.

This multi-tiered assessment and response system is designed to provide municipal officials in Arlington access to specialized resources developed through a collaborative effort. Utilizing the STARS’ Protocol, incidents and threats are addressed through response classifications involving varying degrees of consultation, readiness, and intervention.

Once STARS is initiated, local responses are augmented by NEMLEC’s regionally coordinated resources including access to personnel and experts with specialized skills, planning and training opportunities, com-

COMMUNITY SAFETY

munications systems, equipment and advanced technologies, and protocols for program and techniques evaluation.

As with all NEMLEC programs, STARS provides a mechanism to ensure communication, coordination, and interaction between member agencies in an efficient and cost effective manner. This is done with a focus on the need to maintain control at the local level.

BAPERN

The Greater Boston Police Council (GBPC) has developed and maintained the Boston Area Police Emergency Radio Network (BAPERN) system since the early 1970's. BAPERN was originally conceived as a system to allow police departments in the greater Boston area to be able to communicate with each other while at the same time having discrete local operating frequencies. The system has been expanded and modernized over the years and today acts as a national model for public safety communications.

In addition to radio communications, the GBPC serves its member communities through its cooperative purchasing program. Most member agencies use the GBPC purchasing contracts to acquire fleet vehicles (police, DPW, etc.) and associated municipal equipment.

Awards and Recognitions

In February 2018 the Department held its annual Employee Recognition Awards Ceremony. Inspector Gina Bassett was carefully chosen as Officer of the Year for 2017. As a seventeen year veteran of the Arlington Police Department, with the last nine years as a member of the Criminal Investigation Bureau in the role of Police Prosecutor/Evidence Officer, Inspector Bassett has consistently displayed the highest quality of service while representing the Department.

Inspector Bassett is committed to the Community Policing principles that the Arlington Police prides itself on. In her role as Police Prosecutor, she handles herself as a true professional in dealings with the public, the Trial Court Personnel, and with members of the various District Attorneys' Offices.

During the recent renovations of Police Headquarters, the evidence room had to be relocated to temporary locations. Upon the completion of the construction work, Inspector Bassett was instrumental in implementing a new evidence tracking system and successfully barcoded each piece of evidence in the custody of the APD.

Inspector Bassett consistently displays sound judgment along with the highest quality of service as the Prosecutor/Evidence Officer. Her demeanor and interactions with coworkers and members of the community reflect the highest level of personal commitment and professionalism. She is steadfast in her faithful and conscientious performance of duty and her efforts to af-

firmatively promote and support the mission of the APD. Inspector Bassett is a true asset to the Department and the community.



Caption: Chief Frederick Ryan with Officer of the Year Inspector Gina Bassett

The Department awarded six Meritorious Service Ribbons and sixteen Certificates of Commendation at its ceremony. Those employees receiving ribbons were: Inspector James Smith and Officers Brandon Wenz, John Kelley, Neil Simard, Paul Collins, and Joseph Canniff.

Those employees receiving certificates were: Detective Sergeant Bryan Gallagher, Sergeant Michael Flynn, Inspectors Rebecca Gallagher, James Smith, and Chris Gallagher. Officers receiving certificates included Robert Smith, Alexander Stotik, Scott Urquhart, Daniel Styffe, Jennifer McGurl, Joseph Canniff, Thomas Kelly, Nicholas Stotik, Jessica Scarbo, Thomas Guanci, and Dispatcher Melisa Cadet.



Chief Frederick Ryan with Excellence in Leadership Award recipient Lieutenant Dan Kelly

Lieutenant Daniel Kelly was recognized with the Excellence in Leadership Award and Officer Alexander Stotik received the Department's Top Gun Award.

COMMUNITY SAFETY

The Department awarded thirteen Life Saving Ribbons for various life saving measures taken in 2018. Those employees receiving ribbons were: Sergeant Michael Flynn, Inspector Chris Gallagher, Officers Robert Smith, Thomas Kelly, Steven Conroy, Scott Urquhart, Michael Foley, Joseph Dunn, Matt Riley, John Kelley, William Milner, Daniel Styffe, and Alexander Stotik.

Communications Dispatcher Michael Brydges was awarded with the Department's Employee of the Year award. It is often said that E911 Emergency Dispatchers are the "first first responders." Their voice is the first voice a person hears when they are calling on the worst day of their lives and they desperately need to hear a calming voice on the other end. This is something that Michael Brydges has done with the utmost dedication for over 15 years.

Communication Dispatchers and the job they do are an essential part of our ability to provide effective police services. Dispatchers are constantly challenged with situations in which they must de-escalate the situation and then acquire the essential correct information from the caller, whether that person is a civilian or law enforcement personnel. Michael Brydges is a creative problem solver and can be relied upon to consistently do an outstanding job in the various aspects of his position.

Supervisors and civilians have commended on Dispatcher Bridges' ability to use common sense, maintain composure, and stay focused in a variety of situations. He performs his duties in an exemplary manner and always maintains a positive attitude. His consistency and quality of work is exceptional and he maintains a

dedication that has not waived since day one on the job. Michael Brydges is a true asset to the department and the community.



Chief Frederick Ryan with Employee of the Year Michael Brydges

Retirements/Promotions/Appointments

In 2018 two Officers retired after distinguished careers and service to the Town of Arlington. Officer Karen Kelley retired after thirty two years of service and Officer Gary Siempos retired after seven years of service.



Arlington Police and Fire Departments suit up for the annual Guns and Hoses charity event for Autism Speaks at the Ed Burns Arena.

COMMUNITY SAFETY

ARLINGTON FIRE DEPARTMENT



Mission Statement

The Arlington Fire Department (AFD) will strive for excellence in the performance of duty and service to the community and the customers it serves. The Department is committed to find better ways to protect the lives and property of its citizens from the ravages of fire and other disasters and to contribute to the physical wellness of the community through emergency medical service.

Ethics and Values

Knowing that firefighters are held to a higher standard of conduct, the firefighters of the AFD will make every effort to uphold those standards that are entrusted to us and to take an active role in maintaining a professional image of the Fire Service through promptness, efficiency, and dedication to duty.

Communicating with the Public

The Department will serve the public with courtesy and respect, providing assistance wherever professional skills and talents are needed and be ever vigilant in promoting awareness of fire hazards and in educating citizens of all ages.

Fire Department Role

The AFD continues its evolution from a strictly fire prevention and suppression organization to incorporate all hazards mitigation into its service to the community. A significant portion of time and training is spent on preparation for disasters, both man made and natural.

The Fire Department also provides pre-hospital emergency medical services (EMS), building inspections on a regular basis for code enforcement and familiarization, public education projects, training, and performs a number of related tasks including annual hose testing and hydrant inspections.

Almost 61% of the calls by the AFD are for medical emergencies. Maintaining Emergency Medical Technician status for the majority of the Department is the responsibility of the EMS Officer. New equipment and techniques are consistently introduced requiring hours of additional training. The Operations Division provides these services to Fire Department personnel in house, minimizing the expense to the Arlington taxpayers.

During 2018 the AFD responded to 5,553 calls for assistance. While only an increase of 3% from 2017 this is the sixth straight year the call volume has increased.

Reported dollar loss for 2018 totaled \$4,860,367. This includes structure fires, motor vehicle accidents, water hazard incidents, and hazardous condition incidents. Of these 5,553 calls, 3,344 were for medical emergencies, which is consistent with 2017 and 60% of all Fire Department responses. Medical emergencies include emergency medical responses and emergency medical assists. Rescue 1, the AFD ambulance, transported 1,868 patients to area hospitals. This is consistent with the amount of transports in 2017.

Responses Fire Call Type	2015	2016	2017	2018
Fire	126	129	91	123
Carbon Monoxide Activations	118	111	95	99
Water Hazards	61	75	72	74
Mutual Aid	52	31	70	40
Lock Out/In	70	44	53	54
Electrical Hazards/ Down Lines	190	218	294	348
Motor Vehicle Accidents	160	174	168	167
Smoke Scares	42	44	38	65
Natural Gas Emergencies	112	107	77	135
Flammable Liquid Hazards	22	36	13	19
Hazardous Conditions	59	77	20	125
Other	46	235	66	475
Emergency Medicals	3,143	3,068	3,374	2,883
Medical Assists	126	109	175	294
Alarms Sounding	816	747	667	652
Total Calls for Assistance	5,143	5,205	5,273	5,553

Operations Division

Inspections/Fire Investigation Unit (FIU)

Fire prevention inspections continue to be a major focus of the Department. The Deputy Chief oversees that inspections by our well-trained officers and firefighters have continued to make Arlington one of the most fire-safe communities in the metro Boston area. Fire prevention inspections, combined with an aggressive interior attack by its suppression teams when necessary, accounts for these positive statistics. The amount of money saved by building owners and insurance companies through prevention and aggressive firefighting are impossible to calculate, but substantial. The Operations Division of the Department issued 953 permits in the year, totaling \$49,300. Certificates of Compliance

COMMUNITY SAFETY

for Smoke Detectors and Carbon Monoxide Alarms accounted for 659 permits and 69% of all permits issued. AFD completed 1,732 inspections for license and life safety during the past year. We have continued our goal towards our ISO Class 2 certification. One of the biggest goals we achieved towards this goal is to inspect every mercantile property within the Town's borders.

Fire Permits and Revenue			
2015	2016	2017	2018
1972	1099	928	953
\$50,780	\$54,943	\$48,070	\$49,300

The Fire Investigation Unit (FIU) responds to all fires within the Town and is responsible for determining their cause and origin. A thorough investigation of the cause, origin, and circumstances of how a fire occurred will often prevent similar incidents from happening again.

The experience, knowledge, and continuous training of the members of the FIU, working in conjunction with the State Fire Marshal's Office and the Attorney General's Office, allows for numerous resources to successfully investigate and prosecute all fire related crimes. The FIU consist of Team Coordinator Captain Ryan Melly and a staff of three.

The FIU was activated 123 times this past year to investigate various incidents including, structure fires, vehicle fires, dumpster fires, and grass fires. This is up almost 50% from the previous year of 83.

2018 FIU Investigations	
Structures	27
Cooking	51
Motor Vehicle	10
Outside	32
Other	3



In terms of fire prevention for the Town of Arlington, public education is a key component. Without question the most influential group of citizens reached are children. The program, Student Awareness of Fire Education (SAFE), has been an extremely successful curriculum that has been presented to the grammar school children since 1996. Our instructors continued to teach selected topics from the Look, Listen, Learn, Fire can happen anywhere curriculum produced by the National Fire Protection Association and to teach the key Fire Safety Behaviors in the Massachusetts Fire and Life Safety Education Curriculum Planning. This theme was

stressed during the AFD's annual visit to elementary schools where 6,888 students were taught fire safety during their regular school day. The SAFE instructors also participated in Town Day by using the "Smoke House" to demonstrate to both adults and children different fire safety tips. The SAFE Program also continued to roll out Senior Safe, targeting elder populations. The AFD started this program in 2014 in an attempt to reach a broader range of our citizens by providing fire safety education at elderly housing units, nursing homes, and the Council on Aging. The head of our SAFE program, Lt. Paone, estimates that this year his team has gotten their message out to over 12,195 residents of all ages. The Juvenile Fire Setter Intervention Program (JFIP) run by Deputy Chief James Bailey counseled young, potential fire setters in the dangers of playing with fire. SAFE and JFIP are the only two programs that Arlington Firefighters volunteer to be trained in to protect and educate their community.

Training

The Operations Division is responsible for managing a comprehensive training program designed to meet the needs of all members of the Department. The primary focus is to prepare firefighters for the tactics and tasks that they need to complete in order to mitigate daily hazards in town. Firefighters are constantly evaluated and tested by the Division to ensure proficiency in skills and retention of knowledge. This training includes inspections, classroom sessions, practical applications and actual calls for service.

Every firefighter's career with the AFD begins at the Mass Fire Academy (MFA). The MFA's fire instructors hone their knowledge, ability and instincts during a rigorous schedule of training evolutions and a challenging curriculum. All firefighters graduate with the NFPA certification of Firefighter I/II. The final result is a group of highly trained individuals, prepared to work as Firefighters in one of three fire stations on one of four 24-hour shifts.

The Operations Division strives to offer fire service personnel complete and progressive training required to perform the job to which they are trusted, the protection of the lives and property of the citizens of Arlington. Courses have been hosted internally, bringing in Mass. Fire Academy professionals as instructors. Private sector representatives delivered training to all members of the Department. The AFD EMS coordinator delivered all emergency medical service training in-house.

The Operations Division handles the development and delivery of all company-level drills, department-level training initiatives, as well as, new recruit indoctrination and training. Operations are also responsible for continuing education and re-certification of EMT's.

In 2018 AFD members received training in such areas as emergency vehicle operations, HIPPA, subway

COMMUNITY SAFETY

operations/ safety, burns, infectious diseases, Rapid Intervention Team tactics, and the National Registry of EMTs National Continued Competency Program. The Department was able to obtain hands on training when its members were allowed access to several homes that were scheduled for demolition. Firefighters were able to practice apparatus placement, hose line advancement, forcible entry, roof ventilation, roof operations, and search and rescue techniques.

Emergency Medical Services

The Arlington Fire Department staffs a Class 1 Rescue/Ambulance with two EMT-Basics, 24 hours a day, seven days a week. The Department currently has seventy-seven EMT's. When staffing allows Rescue 2 is placed in service as a second transporting vehicle.

EMS Staff	2015	2016	2017	2018
EMTs	71	75	77	77
First Responders	1	1	0	0

In response to a 2014 change at the Office of Emergency Medical Services (OEMS), all EMTs are now being certified as Nationally Registered EMT (NREMT). This transition by OEMS had a significant local impact as well. AFD is responsible for keeping records on all EMT training under the oversight of both Region 4 of OEMS and Medical control at Mt Auburn Hospital. The Department is now the training center for all of its EMT's. Capt. Al Sharpe is assigned to the Operations Division as the full time EMS Coordinator. The EMS Coordinator's role is responsible for all medical training, recertification, ordering medical supplies, and keeping all EMT's and first responders updated with the latest information from the Office of Emergency Medical Services (OEMS), and Department of Public Health. Additional duties include patient follow up, quality assurance of patient care reports, auditing call volumes, compliance with HIPPA laws, communicating with medical control, records keeping on both ambulances and assisting with the routine operations of the department. Another role assigned to the EMS Coordinator is acting as a liaison with the Board of Health, Council on Aging, and the Police clinician to recognize and assist at risk citizens in an effort to provide a safe home environment.

Each EMT recertification requires 40 hours of continuing education every 2 years, the majority of which is taught by the EMS Coordinator. All Department EMT's have an obligation to provide pre-hospital patient care in accordance with the Massachusetts statewide treatment protocols, Department of Public Health. In 2018 the Department responded to 3,061 medical emergencies. Of those emergencies, 684 were for advanced life support and 1,184 for basic life support and were transported

to the appropriate facility by the Town operated ambulance, Rescue 1. There were 567 medical emergencies where Rescue 1 was at another emergency medical call and another agency assisted with patient care and transport. 626 medical emergency responses occurred where no transport to a hospital was needed based on a variety of circumstances.

In 2018 the Department sent 5 additional members to CPR instructor training and rolled out a program to train the Town employees in Hands only CPR, Defib usage and Narcan. Following the STOP the BLEED campaign by the Center for Disease Control, we also incorporated the use of Tourniquets during CPR training. During the infancy of this program we were able train 80 Town employees.

Ambulance Response	2015	2016	2017	2018
Advance Life	760	644	777	684
Basic Life	1090	1204	1164	1184
Patient refused transport/ NO EMS	556	538	661	626
Transports Missed Because R1 was on Other Call/ training	737	632	567	567
Total Medical Emergencies	3,143	3068	3169	3061

2018 Highlights

- Continued a program to formally inspect all occupancies in town with the exception of 1-4 families for Fire and Life Safety Hazards. The Department reached 85% inspection rate.
- Collaborated with Council on Aging, and using a State grant provided eligible seniors with installed smoke detectors and carbon monoxide detectors in their homes. 752 detectors were installed in 198 homes impacting over 300 residences.
- Involved in planning and supporting of Town events including: Town Day, Town Night fireworks display, Veterans Day parade, and Memorial Day ceremonies.
- Took delivery of a 2017 Pierce 100 foot aerial tower ladder to replace the 1994 Pierce Ladder 1. New Tower is equipped with new electric Jaws of Life and modern firefighting equipment.
- Took delivery of a 2018 E-One Pumper to replace the 2001 Pierce Engine 4. The new pumper is equipped with a state of the art Thermal Imaging Camera and other modern firefighting equipment.

COMMUNITY SAFETY

- Took delivery of new water rescue equipment. This included an inflatable Zodiac boat, trailer, Mustang cold-water rescue suits and an ice rescue sled.
- Ongoing training and implementation of new procedures and medications for responses to opioid overdoses and Fentanyl usage.
- Began a community CPR training program educating several members as instructors and teaching lifesaving skills to about 80 Town employees.
- Assisted the School Dept. with streamlining their AED program so that they are compatible with the Fire and Police units.

Retirements/Promotions/Appointments

- Lt Robert Paone was awarded the Arlington Firefighter of the Year award at this year's banquet. Lt Paone is a member of the Fire Investigative Unit and the Coordinator of the SAFE program. Lt Paone has been a valuable member of the Fire Department for over 30 years.
- Citizen Harry Allen of Arlmont Fuel was given the Extraordinary Citizen of the Year award at the banquet. Mr. Allen has helped out the Department this year and many years in the past with his company. Mr. Allen has donated equipment for the annual Open House, provided temporary storage for our apparatus, and has been a generous contributor to all of our charitable endeavors.
- Fire Fighter David Young Retired January 7th. He was appointed on October 27th, 1985.
- Firefighter Philip Sirianni retired September 8th. He was appointed on September 8th, 1998.
- Captain Kevin Kelley promoted to Deputy Chief on January 28th.
- Lt. Michael Kelly was promoted to Captain on January 28th.
- Firefighter Kevin Burns was promoted to Lieutenant on January 28th.

2019 Goals

- Continue to provide ancillary programs such as the Fire Investigation Unit, Junior Fire Setter Intervention Program, Community CPR Training, Vial of Life, and Student Awareness Fire Education, within the limited resources and funding available.
- Follow through with Fire and Life Safety Inspections, with the goal of reaching 100% of occupancies in town with the exception of 1-4 families. Ensure that the process can continue on an annual basis.
- Train with the Arlington Police Department, Local and State agencies and private partners to implement an ASHER, Active Shooter/ Hostile Event Response, coordinated incident plan. Purchase body armor equipment for Fire/EMS first responders to be used in an ASHER incident.
- Convert over 3,000 paper permits to a digital format.
- Purchase new portable and mobile radio system to be compliant with new FCC regulations.
- Increase the use of newly purchased tablets to improve inspections, pre-fire planning, and responses electronically on the street.
- Increase and improve Department readiness for responding to new threats including terrorism, mass casualty, and hazardous substances through local and regional training.
- Become OSHA compliant to increase safety and minimize injuries.
- Research and secure alternative sources of funding to continue Smoke/CO program for seniors.



Ladder Tower 1

COMMUNITY SAFETY

INSPECTIONAL SERVICES

The Inspectional Services Department is responsible for enforcement of the Commonwealth of Massachusetts Building, Electrical, and Plumbing & Gas Codes, as well as all related regulations, standards, and Town Bylaws. Additionally, the Inspectional Services Department implements strategic projects as assigned by the Town Manager.

2018 Accomplishments

- Assisted with mutual aid in Andover, North Andover and Lawrence after Columbia Gas incident.
- Inspection and issuance of Certificate of Occupancy for newly renovated Gibbs School.
- Permit issuance and inspection of MassSave initiatives such as window replacement, air sealing, and insulation projects.
- Permit issuance and inspections of Hardy School.
- Assisted with compliance of our Good Neighbor agreement.
- Continued review and inspection of Solarize Arlington and MassSave initiatives.
- Permits were issued for 17 new single-family homes and six new two-family homes.
- Processed a significant increase in public records requests. From 69 in 2017 up to 150 in 2018.
- Assisting ZBA with appeals process.
- Participated in Master Plan Implementation Committee, Zoning Bylaw Law Working Group, and Residential Study Group.

2019 Goals

- Assist Zoning Board of Appeals in their consideration of proposed 40B project.
- Continued participation in zoning recodification project, including MPIC; ZBRC; and RSG.
- With the Planning Department, implementing and enforcing new Vacant Storefront Registry.
- Continued improvement of the “Good Neighbor Agreement” our communities’ new local construction regulations.
- Continuous goal to maintain and improve transparency with information including plans and permits for active projects.
- In 2018 the Inspectional Services Department issued a total of 5,286 permits of which 2,645 were Building permits, 1104 were Plumbing permits, 921 were Gas permits, and 1,233 were Wiring permits. Total fees collected by the Inspectional Services Department were \$1,831,800 with an estimated construction value of \$83,856,586.

CENTRAL MANAGEMENT SERVICES

HUMAN RESOURCES DEPARTMENT

The Human Resources Department serves all of the employees of the Town that are appointed by the Select Board, Town Manager, Comptroller, Town Treasurer, Town Clerk, and Board of Assessors. The purpose of the Department is to administer the Town's compensation and benefits programs. Additionally, the Department deals with a wide variety of issues relative to quality of life in the workplace and seeks to improve the effectiveness of Town services by recruiting the best employees and reviewing and improving the Departments' organizational structure.

The Department handled over one-hundred personnel transactions relating to a myriad of positions. This includes retirements, resignations, promotions, vacancy postings and advertisements, interviewing, selection, and enrollment of new employees. The Town had over 48 new hires in the year 2018.

Among the searches the Director facilitated over the course of the year were recruitments for Comptroller, Assistant Director of Recreation, Assistant Director of Planning and Community Development, and Town's first appointed Treasurer. These searches utilized assessment center style evaluations and talented professionals from across Town departments and from within the community. The result is the successful recruitment of highly talented and well-qualified individuals.

The HR Director and the Deputy Town Manager serve as the Town's collective bargaining team. They conducted bargaining sessions with all Town Unions throughout 2018. Together they reached successor bargaining agreements with four of the six Town Unions: Fire, Robbins Professional Librarians, Service Employees International, and the Association of Federal, State, County and Municipal Employees (AFSCME). Bargaining conversations with both police unions are ongoing.

The Town receives its group health insurance plans through the Commonwealth's Group Insurance Commission (GIC). In early 2018 the GIC announced that it would be eliminating a number of its health plans including the active plans under Tufts and Harvard – the most popular plans for Town of Arlington Employees. The Director facilitated meetings with Union and Retiree leadership to navigate these changes and develop a communication strategy with employees and retirees. Ultimately the GIC reversed its decision to eliminate the plans. The Department continues to work in partnership with Union and Retiree leadership to monitor its group insurance plans.

The HR department believes strongly that crucial the successful delivery of Town services is a rigorous Human Resources program. In 2018 the Department worked closely with Department Heads to successfully facilitate a number of labor relations issues, disciplinary matters, and workplace investigations.

2019 Objectives

The Department of Human Resources will continue to assist departments in the recruitment and retention of high caliber employees committed to excellent public service.

The Department administers civil service for the Town and in 2019 there will be four promotional processes conducted to develop eligible promotional lists for the titles of Police Sergeant, Police Lieutenant, Deputy Fire Chief, and Fire Chief. The Department will look to provide quality support to the Town Manager in the permanent selection of a Police Chief to replace retired Police Chief, Fred Ryan.

The Department plans to facilitate Department Head level training on racial bias. We look forward to enhancing our use of technology as it relates to the streamlining of Human Resource Functions. We will continue with the transition to digital management of all personnel actions and successfully support other Town personnel in the implementation of MUNIS payroll functions.

The Department will strive to provide quality service and support to all employees and retirees who may have questions about their insurance plans. The Department will also continue to audit our policies and practices to ensure compliance to various collective bargaining agreements and employments laws.

EQUAL OPPORTUNITY

The Town of Arlington has established the following mission statement relative to Equal Opportunity:

"The Town of Arlington recognizes its legal obligation and moral responsibility to provide Equal Employment Opportunity to its employees and potential employees. The Equal Opportunity Advisory Committee, a volunteer committee appointed by the Town Manager, is committed to the Equal Opportunity program to prevent discriminatory employment practices. The Committee assists the Town in implementing its Equal Opportunity Plan which creates the mechanism and sets the standards by which Equal Opportunity will be assured."

The Equal Opportunity Advisory Committee (EOAC) meets monthly, on the 2nd Wednesday, in the Town Hall Annex. The Committee meetings are open to the public and public attendance is encouraged.

Throughout 2018 the Committee reviewed monthly reports from the Human Resources Director/Equal Opportunity Officer regarding employment opportunities for the Town. The principal focus of the Committee is to ensure that people of all race, gender, and ethnic backgrounds are given equal opportunity to apply for and receive positions of employment here in Arlington.

The Committee is dedicated to increasing the number of minority and female applicants for positions of employment. For the past four years, nearly 13% of

CENTRAL MANAGEMENT SERVICES

candidates interviewed for Town Positions identified as a minority applicant. This is a 5% decrease from 2014 and 2013 (18%). The Committee continues the ongoing process of strategizing new and inventive ways to attract a qualified and diverse applicant pool.

The Committee monitors all Town-funded construction projects exceeding a \$200,000 budget. In 2018 these projects included the renovation of the Gibbs Middle School and the expansion of the Hardy School. In order to help promote equal opportunity and diversity on construction projects in Arlington, the Committee developed a detailed Contractor Certification requiring Contractors to disclose specific efforts being made to diversify their workforce. This Certification was developed by Committee member Tricia O'Donoghue who retired from the committee in April. Tricia served as Chair of the Committee 7 years and was a member of the Committee for over 15 years. Her experience and knowledge in the construction trades was invaluable to the Committee and she will be sorely missed.

Through their membership in the School Superintendent's Diversity Task Force, members Barbara Boltz and Lori Lennon worked with School Committee members to maintain cultural competency as one of the District Goals for the Arlington Public Schools.

Any person interested in this issue of Equal Opportunity is encouraged to contact the Equal Opportunity Officer at 781-316-3121 or email cmalloy@town.arlington.ma.us.

FACILITIES DEPARTMENT

The Facilities Department provides the Town and School District with quality custodial services, repair and maintenance services, and the implementation of building upgrades and capital improvement projects to its public buildings and facilities. The Department also focuses on a long-term preventive maintenance schedule for all buildings in order to support the life cycle of the Town and School assets and to increase the operating efficiency of the buildings. The Department is responsible for the maintenance of thirty-four buildings listed in the following table.



A view of Robbins Library, one of 34 buildings managed by Arlington's Facilities Department.

Public Buildings maintained by the Facilities Dept.	
<p>Arlington Schools Arlington High Ottoson Middle Peirce Elementary Dallin Elementary Bracket Elementary Bishop Elementary Hardy Elementary Thompson Elementary Stratton Elementary Gibbs Middle</p> <p>Non-Public Schools Parmenter Dallin Library Building</p> <p>Public Safety Police Headquarters Central Fire Station Park Circle Fire Station Highland Fire Station</p> <p>Library Robbins Library Fox Library</p>	<p>Public Works Administration Hall Director/Engineering/Inspection Snow Fighting Garage Maintenance Garage Salt Sheds (2) Cemetery Chapel Cemetery Garage</p> <p>Central Services Town Hall and Annex</p> <p>Miscellaneous Robbins House Robbins Cottage Jarvis House (Legal Dept.) Jefferson Cutter House Mount Gilboa 23 Maple Street (Senior Center) 27 Maple Street (House)</p> <p><i>34 Buildings</i></p>

Performance Measurements

Organizational

- Re-aligned work responsibilities to improve operational efficiencies.
- Hired and trained 2 new supervisors, 2 craftsmen, 1 plumber, 1 electrician, and 5 custodians.
- Improved communication between Facilities team and building users including the implementation of a Facilities Help Line.

Major Projects

- Completed the \$27M Gibbs School renovation and \$4.8M Hardy School addition with a new \$200K Lake Street playground.
- Closed out Stratton and Thompson School renovation projects.
- Provided support to the proposed DPW and Central School planning and design process.

Capital Projects and Building Upgrades

- Completed several building upgrades and HVAC replacements at a total cost of over \$1.3M including the Ottoson Middle School chillers, Dallin chillers, Robbins Library exterior envelope repairs, Robbins Library elevator upgrades, Bishop School drainage improvements, modifications to various classrooms at AHS and Ottoson, and the

CENTRAL MANAGEMENT SERVICES

- installation of new water bubblers.
- Implemented security upgrades at 5 elementary schools.
- Installed energy saving LED lighting at 3 elementary schools.

Preventative Maintenance and Repairs

- Completed annual life safety inspections and added annual inspections for all school playgrounds.
- Received compliance certificates for elevators, boilers, and fire suppression systems.
- Performed scheduled HVAC maintenance and repairs including repairs to Community Safety building chiller controls, Hardy School boiler system/glycol replacement and hot water tank, and the Peirce and Central School cooling units.

Recognitions

We would like to offer our appreciation to the custodial and craftsmen teams for their continued service and dedication in providing the Town and School District with a safe, clean, and well maintained facilities.

INFORMATION TECHNOLOGY

Overview

The Information Technology (IT) Department is responsible for supporting, implementing, and upgrading over 1,000 personal computers, 150 Cellular PDA's, over 200 printers, 5,500 Tablets and 25 resident and hosted servers, across Town and School Departments. Also under the purview of the IT Department is the Town and School network infrastructure, including ACMi video network and the management of over 125 network switches, 25 VOIP Telephone switches, 750 Phones, 600 wireless access points. IT also manages the Munis financial software system, GIS Systems, PowerSchool (student information system), Teacher and student evaluation systems, Special Education system, Electronic Security and Video systems, Energy Management systems, ESRI, PeopleGIS, Open Checkbook, Integrated Collection System, Automated Meter Reading System, Police and Fire Applications (FireHouse, QED, Digital Headquarters, and COPLINK) and numerous Town and School websites.

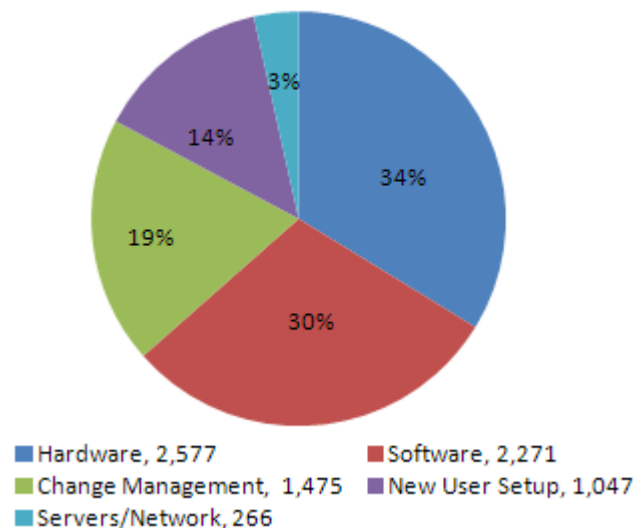
Initiative Overview

In 2018 IT continued to upgrade the Town and School information technology infrastructures, and improved the systems performance and security, while accommodating various departmental requests. IT supports the Town and School's files, applications, websites, database servers, data, voice, and security networks, and hosted services environments. IT is also

responsible for testing and evaluating new equipment and systems while consolidating and implementing systems as needed.

Ongoing improvements are being made to the security infrastructure by continually upgrading anti-virus, anti-spyware, content filters, firewalls, and spam protection services. We continue to upgrade and re-configure Town network switches with the capability to support wireless connectivity, Voice Over Internet Protocol project was kicked off with the installation of VOIP in the newly renovated Gibbs School, gigabit speeds and to provide better performance and greater security. VOIP Wireless Network capability is now installed in all of our Town and School buildings. Our Systems Analyst, in conjunction with the IT staff, has spearheaded an initiative to implement a Town and School wide Help-Desk System.

Help Desk Tickets by Category
Total Tickets 7,636



Software category includes all Web site, operating systems and applications software for business practice.

Hardware category includes all work on user machines, phones, printers, scanners, projectors, cameras, security systems, and does not include servers or networks.

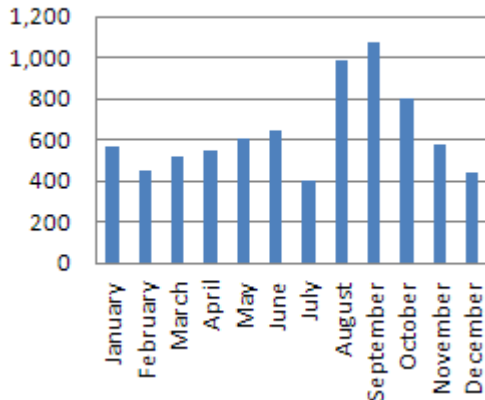
Servers/networks category includes all backend work including hardware and software related events.

New user category includes new computer and account setup for staff and students.

Change management is alterations to existing systems (backups, patches, updates/upgrades).

CENTRAL MANAGEMENT SERVICES

Help Desk Tickets by Month



Renovation and Construction projects required a wide variety of IT services this past year. The Gibbs 6th Grade School renovation Project was completed on time for the opening of School in September. The Hardy School six classroom addition was completed and opened during the December break. AHS, DPW, and Central School building projects are in design phases.

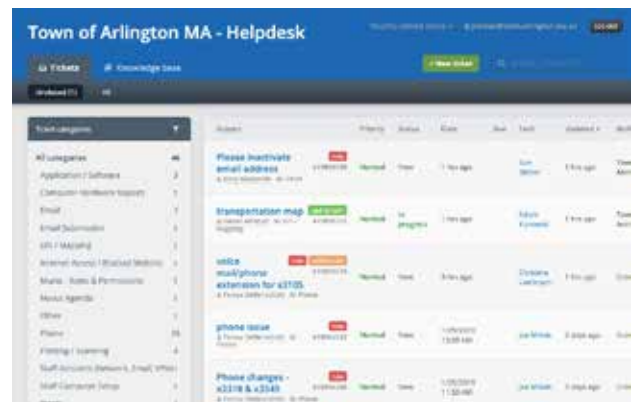
Strategic Initiatives

- Continued to upgrade Town and School Network infrastructure to support VOIP, Wireless Networking, Video and Building Security systems and Energy Management systems.
- VOIP (Voice Over Internet Protocol) project implementation began with Gibbs 6th Grade School Building Renovation.
- Planning and Preparation for the expansion of MCAS electronic testing to include all 3rd Grades.
- MUNIS Financial System Project continues to make progress completing 3rd Qtr. Real Estate Bills, Parking System Conversion, Motor Vehicle and Excise Conversion, and Employee Self Service.
- Completed IT service upgrades and installs in the newly renovated Gibbs 6th Grade School and the Hardy 6 Classroom Addition.
- Ottoson Middle School Classroom Reconfiguration as a result of the movement of the 6th Grade Students to the newly Renovated Gibbs School.

Infrastructure/Instructional/Operational Initiatives

- VIOP (Voice Over Internet Protocol) Telephony implementations completed at the Gibbs 6th Grade School, Brackett School, Hardy Addition, and IT Dept. Project ongoing.
- Gibbs 6th Grade School IT Network, Building Security, Video, VOIP, and EMS Systems installed.

- Installed 550 ChromeBooks and 24 Carts for Gibbs Students and Teachers
- Developed Specs, Procured, and Installed Gibbs School Lobby Interactive Video Wall
- Upgraded and Moved Legal Department WorldDox System to Hosted Service Cloud Based Environment.
- APS Nursing Website developed and taken live.
- Increased the capacity of the School Internet Circuits from two 1Gig circuits to two 2Gig redundant circuits located at the Ottoson and AHS.
- Munis vendor maintenance and process improvements are on-going.
- GIS –DPW stormwater, asset management for federal MS4 permit.
- Upgraded/Replaced AHS CADD, STEM, music and digital media lab equipment.
- Partnered with DPW and Treasurer to develop RFP for Advanced Metering Infrastructure and Meter Data Management Systems.
- As part of the Hardy Classroom Addition Project we installed and connected classroom instructional technologies and building system infrastructure to the main school building and systems.
- Added additional ChromeBooks and carts to all elementary schools to support the addition of the 3rd grade students taking MCAS test electronically this year.
- Added Town Help/Service Desk to School Help/Service Desk System to better track users IT requests and small project deliverables.
- APS Library Management System, Destiny, moved to hosted service cloud based environment.
- Recreation Dept./Burns Arena converted video surveillance system to new Town/School surveillance system standard.



IT Help Desk

CENTRAL MANAGEMENT SERVICES

- Added Network Connectivity for ACMi to Burns Arena for live production of High School hockey games and other rink events
- IT subject matter expert assigned to AHS, DPW, and Central School construction/renovation projects.
- GIS Census 2020 LUCA (Local Update of Census Addresses) data review and submission project in progress.
- AHS Building Committee website maintenance turned over to IT Department.
- Kindergarten electronic registration enabled 584 students to register for kindergarten this year.
- Partnered with Facilities Director to create Town and School building security and surveillance system standards.
- Upgrade Cardinal TicketTrac System to aid Police and Treasurers' offices to complete the Munis motor vehicle and excise conversion.
- Created School teacher and administrative Social Media Policy.
- Processed 7,600 of Help/Work Request Service Desk tickets last year for Town and School users.
- Participated in Select-Board created video surveillance study group.
- Beta Testing of Threat Alert System for the School District is on-going.
- Redistributed ChromeBook and iPad Carts at the Ottoson Middle School as a result of the 6th Grade students being housed in the new Gibbs School.
- Development of elementary school electronic report cards.
- Continued to add multiple building EMS systems to network infrastructure.
- All School State and Federal Reports were created and submitted on schedule.

2019 Objectives

- Evaluate utility billing systems, choose, and implement.
- Install IT Infrastructure as part of the Central School Renovation.
- Participate in the IT Infrastructure and instructional technology in design/build of new Arlington High School.
- Create plan for the relocation of Town/School network, VOIP, Security, and server infrastructure to renovated DPW building
- Investigate, choose, and implement new enterprise-wide messaging system.
- Create, plan, and design work place plans for IT Dept. relocation.

LEGAL DEPARTMENT

The Legal Department functions as a full-service law office that furnishes legal opinions and legal advice on a daily basis concerning matters referred to it by the Select Board, Town Manager, School Department, and all other Town departments and the various boards and commissions. The Department provides legal advice to all Town officials, boards, committees, and employees concerning their legal responsibilities and prerogatives, attends meetings, and counsels Town Departments on operational and project-related legal issues. The Town Counsel researches, drafts, and prepares warrant articles and votes for Town Meeting. The Department investigates all claims made against the Town and advises and monitors Town regulatory compliance in order to coordinate all legal affairs of local government. The Legal Department commences, prosecutes, and defends all legal actions and other matters on behalf of the Town in all state and federal and administrative proceedings.

Performance / Workload Indicators			
Legal/Line-of-Duty	FY2017 Actual	FY2018 Actual	FY2019 Estimated
<i>MGL Chapter 84 Claims. Personal injury/property damage as a result of a claimed defect in a public way.</i>			
Total	31	23	30
Claims closed	5	20	10
New claims	9	13	15
<i>MGL Chapter 258 Claims- Massachusetts Tort Claims Act</i>			
Total	43	41	42
Claims Closed	18	17	18
New claims	16	18	15
Fire - Injured on Duty Claims	12	19	20
Police - Injured on Duty Claims	9	13	10

As with any corporation, The Town of Arlington has constant involvement in development of policies, as well as contractual and other legal instruments with public, private, and governmental agencies. These include, but are not limited to, the purchase of properties and materials, rendering of services, awarding of grants, drafting of applications, contracts, leases, deeds, and other legally binding instruments. Moreover, the Legal Department is charged with drafting and reviewing a further array of legal instruments such as licenses, releases, easements, and a multitude of other documents as required for protection of the Town's interests in increasingly complex legal matters.

The Legal Department is responsible for the management of the Town of Arlington's Workers' Compensation Self-Insurance program. From the timely processing of claims through the vigorous investigation of

CENTRAL MANAGEMENT SERVICES

accidents, the Department aims to protect workers from the economic consequences of injury, promote safe work environments, and assist injured employees in both their medical recovery and return to work, with the overall goal of limiting the Town's liability while focusing on the fair treatment of injured workers. The Legal Department is prepared to, and does, litigate all contested Workers' Compensation cases before the Department of Industrial Accidents as well as tracking and commenting on any pending legislation affecting the Town's Workers' Compensation program.

The Legal Department oversees line-of-duty injury claims administration for all police and fire personnel and provides complete claims management for any injured on-duty uniformed employee of the police and fire divisions consistent with appropriate provisions of law, fairness to affected employees, and prudent financial practices.

The Legal Department appeared regularly in the District, Superior, and Appellate Courts of the Commonwealth as well as administrative legal bodies for hearings on motions, including many significant dispositive motions, as well as many successful hearings and trials.

Future Objectives

- Defend and pursue the Town's interests in active and potential litigation matters, including following the directives of Town Boards and Commissions to assert the Town's rights and policies regarding land use and development.

- Work with Town Departments on efforts to recover and protect Town financial resources from contracted entities and other parties.
- Develop and promulgate requested legal and policy positions in a variety of substantive areas, including assisting various stakeholders in evaluating future policies for land use, zoning, and emerging issues.
- Foster increased collaboration with other municipalities and State offices to best leverage the Town's legal positions.
- Assist Town departments with the implementation of the new Massachusetts OSHA law with the goal of identifying and controlling potential workplace hazards and improving of worker safety.
- Update procedures for the Town's first point of medical contact facility for injured employees with the objective of providing quality care in a more and efficient manner.
- Institute new case management and medical case management procedures to the to reduce costs and exposures associated with accidents and asset losses.



Flagpole base at Arlington Town Hall, sculpted by Cyrus Dallin.

HEALTH & HUMAN SERVICES



HEALTH AND HUMAN SERVICES

The Arlington Department of Health and Human Services (HHS) consists of the following divisions:

- Health Department
- Council on Aging
- Veterans Services
- Youth Health and Safety Coalition
- Youth Counseling Center

The Department also coordinates the activities of the following boards and commissions:

- Board of Health
- Council on Aging
- Veterans Council
- Board of Youth Services
- Disability Commission
- Human Rights Commission
- Rainbow Commission
- Health and Human Services Charitable Corporation

The mission of the Department of Health and Human Services is to protect the health of the public and assist residents with accessing services to meet basic human needs. In order to accomplish its mission the Department relies on many different sources of funding including town, state and federal funds, grants, foundation funding and donations. Additionally, hundreds of volunteers assist with carrying out the department mission.

In 2018 the Department received a grant to conduct an assessment, develop a plan, and implement the plan to incorporate racial equity work within the Department. The Town of Arlington embarked on a more collaborative approach to working with the homeless population. HHS served as the lead town agency tasked with coordinating a response. Both the Police Department and Health and Human Services assigned a regular representative to partner with the City of Cambridge in their well-resourced and humane efforts to support the homeless population. As members of the Homeless Outreach Team, staff conducts weekly outreach to the this population in an effort to build trusting relationships and ultimately provide connections to support and resources.

BOARD OF HEALTH

The three member Board of Health meets on a regular basis. At the meetings, environmental health concerns are addressed, public hearings are held, and policy review is performed. The Board of Health met seven times in 2018 and conducted hearings on the following topics:

- Keeping-of-hens permit applications
- Housing code violations
- Tobacco/Nicotine Delivery Product Sales violations, which resulted in temporary permit suspensions.
- Medical Marijuana Dispensary
- Adult Use Marijuana Regulations
- Dumpster Regulations
- The Attorney General's Abandoned Housing Initiative
- Adoption of the 2013 Food and Drug Administration (FDA) Food Code
- Amendments to the Regulations Restricting the Sale of Tobacco and Nicotine Delivery Products



HEALTH DEPARTMENT

The Health Department is located at 27 Maple Street in the Arlington Senior Center. The Department is required by State statutes and regulations to perform many duties relative to the protection of public health and safety, the control of disease, the promotion of safe and sanitary living conditions, and the protection of the environment from damage and pollution. These mandated requirements are fulfilled by environmental health and public health nursing staff within the Health Department. The Department is comprised of a Public Health Director, two Health Compliance Officers, one Administrative Assistant (which is shared with Human Services), a part-time Public Health Nurse, a part-time Sealer of Weights and Measures, and a Public Health Associate.

Environmental Health Permitting and Inspections

Staff annually issues permits and regularly inspects restaurants, mobile food trucks, tobacco retailers, waste haulers, tanning establishments, body art establishments, swimming pools, chicken coops, camps,

HEALTH & HUMAN SERVICES

the ice-skating rink and three bathing beaches. Inspectors from the Department also investigate numerous resident complaints related to any health issue within the community, ranging from trash and dumpster complaints to housing code violations, pest activity, as well as noise and odor concerns. In 2018 the environmental health division was comprised of two full time inspectors and hosted a public health associate from Northeastern University from January to August and another from July to December. The Department also contracts with two food safety consultants to conduct a portion of mandated food establishment inspections. Highlights from 2018 include:

- Staff investigated eleven food complaints
- Thirteen new food establishments opened or changed ownership and fifteen establishments closed.
- Staff conducted 160 housing inspections and collaborated with the Attorney General's Abandoned Housing Initiative Program on four properties.
- The Hoarding response team received six referrals and identified five new hoarding cases, while conducting follow-up on eight ongoing cases.
- Staff conducted 4 Sharps/Needle Collection opportunities for residents.

Permits Issued	2015	2016	2017	2018
Food	365	341	349	324
Tobacco	19	19	19	19
Waste Hauler	16	18	19	20
Funeral Director	9	8	7	7
Tanning Establishment	1	1	1	1
Public Pool	7	8	8	8
Public Beach	3	3	3	3
Ice Rink	1	1	1	1
Keeping of Hens	12	13	12	13
Camps	7	6	6	6
Body Art Establishment	1	1	1	1
Body Art Practitioner	2	2	2	2
Bodywork Establishment **	0	0	0	0
Bodywork Therapist **	0	0	0	0
Total	443	421	428	405

**Bodywork regulations were implemented on November 1, 2013

Inspection Type	2015	2016	2017	2018
Food Establishment & Temporary Food Event*	549	490	459	503
Tobacco Compliance Check	38	38	38	12
Housing	220	185	160	172
Demolition Inspection	27	18	26	21
Nuisance Inspection	318	609	417	405
Keeping of Hens	12	19	11	3
Bodywork Establishment	10	4	0	3
Total	1,174	1,363	1,105	1,119

*Temporary food event inspections include: Farmer's Market, Feast of the East, Town Day, and other various public health events throughout the year.

Type of Food Permits Issued	2015	2016	2017	2018
Food Establishment Permits	187	183	193	191
Mobile Food Permits	1	2	3	1
Residential Kitchen Permits	14	11	11	12
Farmers Market Permits	15	11	13	9
Temporary Event Food Permit	148	134	126	132

Public Health Nursing

The primary responsibility of the Public Health Nurse is to prevent the spread of disease in our community. The roles and responsibilities of this position include communicable disease surveillance and investigation, as well as, health promotion, education and emergency preparedness planning.

Communicable Disease Surveillance

Below is a list of communicable diseases that have been investigated and monitored by the public health nurse over the years.

HEALTH & HUMAN SERVICES

Communicable Disease	2015	2016	2017	2018
Babesiosis	4	1	3	--
Calicivirus/norovirus	--	1	2	--
Campylobacter Enteritis	11	6	8	10
Clostridium Perfringens	2	--	--	--
Cryptosporidiosis	--	--	1	2
Enterovirus	1	--	--	--
Giardia	3	5	2	5
Group A strep	1	3	--	2
Group B Strep	--	--	1	1
Haemophilus influenza	--	1	--	--
Hepatitis A	--	--	2	1
Hepatitis B	12	12	13	18
Hepatitis C	30	10	20	12
Hepatitis E	--	--	1	--
Human Granulocytic Anaplasmosis	1	3	4	2
Influenza	154	79	104	170
Invasive Bacterial Infection	1	--	--	1
Legionellosis	3	1	1	2
Lyme Disease	32	45	37	52
Malaria	--	1	1	1
Mumps	--	1	2	--
Pertussis	1	1	3	1
Q fever	--	--	1	--
Salmonella	6	6	9	7
Shigatoxin	3	3	1	1
Shigellosis	1	--	--	1
Strep pneumonia -invasive	1	3	3	3
Tickborne	--	--	1	--
Tuberculosis contact, and suspected cases in addition to probable and confirmed cases	38	36	40	42
Varicella	8	2	7	4
Vibrio	--	--	1	--
Viral Hemorrhagic Fever (suspect contacts)	4	--	--	--
West Nile Virus	--	3	--	--
Yersiniosis	--	2	--	--
Zika	--	--	1	--
Total	317	225	269	338

-- Denotes disease not tracked/present in those years

Health Promotion

Each year the Health Department plans and holds flu vaccination clinics for our residents. In 2018 the Department partnered with the Council on Aging, Arlington Housing Authority, Arlington Public Schools (APS), and the Arlington Fire Department to hold

over twenty-five clinics throughout the community. Clinic locations included all of the public schools, all public housing buildings, the Arlington Senior Center and Town Hall. This year we relied on over thirty Medical Reserve Corps (MRC) volunteers to help run our clinics. As a result, we were able to vaccinate over 2,000 residents. In addition to immunizations, our Public Health Nurse participated in a numerous emergency preparedness exercises and drills, the transition of the MRC, and the APS Wellness Team.



Public health officials at one of many flu clinics held throughout the flu season.



Emergency Preparedness

In 2018 the Health Department became the host agency for the 4B Medical Reserve Corps (MRC). The 4B MRC is one of the four federally recognized MRC's in the region, and consists of 18 communities including Arlington. The MRC is comprised of local health professionals and non-medical laypersons that contribute their skills and expertise during times of public health emergency and non-emergency community events. They assist existing community emergency medical response systems, as well as provide a group of readily trained and available resources to help a community deal with pressing public health needs and improvements.

HEALTH & HUMAN SERVICES

Weights and Measures

To ensure compliance with the Consumer and Merchant Protection Act, the Sealer of Weights and Measures conducts inspections of scales, scanners, and dispensing equipment. This includes retail stores, gas stations, oil trucks, taxi cabs, and food establishments. The Sealer responds to all consumer complaints to ensure fairness and accuracy.



Sealer of Weights and Measures, Joe Carabello out in the field.

As merchants are inspected annually, compliance with standards and accuracy of merchant measuring devices has increased steadily. The Sealer of Weights and Measures determines the amount of savings by computing the amount of fuel pumped each year from a particular measuring device, such as a gas pump.

Since 2010 through June of 2018 the Department has contracted with the Town of Belmont to provide sealing services as Belmont does not fund a sealer position. Below is a table of devices sealed in Arlington for 2018 and Belmont through June of 2018:

Device Sealed	Arlington	Belmont
Scales 10 lbs and under	10	7
Scales 100lbs and under	92	41
Gasoline pump meters	117	62
Vehicle tank meters (heating oil trucks)	34	0
Taxi Cab Meters	4	0
Bulk heating oil tank meters	3	0
Bottle and can return dispensers	2	3
Individual Weights	0	56
Other devices	2	0
Total	264	169

COUNCIL ON AGING



The Council on Aging, a division of the Department of Health and Human Services, is a community based social services organization that supports residents age 60 and over in Arlington. The agency's primary responsibilities are to provide information and referral, develop health and wellness programs, provide a sense of well-being through social programs, and promote volunteering and civic engagement.

2018 Service Highlights

- The annual 5K road race, Arlington for All Ages 5K Race was held in September 2018, 311 runners participated, raising funds to support the senior transportation program.
- Through Town Meeting, COA added the following programs: Senior Work-Off Program, Veterans' Work-Off Program, Elderly & Disabled Tax Relief Fund to provide property tax relief to eligible residents.
- Secured farm shares through a Lahey partnership to offer 70 Arlington residents free fruits and vegetables for 20 weeks and partnered with Greater Boston Food Bank and the Arlington Food Pantry to secure free groceries once a month to 75 Arlington seniors. A toiletry drive was organized at local elementary schools to provide bags of essential toiletries to seniors in these food distribution programs.
- Continued to provide support for residents in need of heating assistance as a satellite site for completing federal fuel assistance applications as well as providing funds to residents in need through the local fuel assistance fund, which is entirely funded through private donations.
- Served as one of fourteen Councils on Aging in the Commonwealth to provide Supplemental Nutrition Assistance Program (SNAP) enrollment.
- Established an Age Friendly Working group made up of Board members and led by a staff member.
- Partnered with the Rainbow Commission and Mystic Youth LGBTQ+ Support Network to support LGBTQ+ activities such as the Drag

HEALTH & HUMAN SERVICES

Prom, Pride Picnic, and Sage Table Intergenerational Meal.

- Social Work staff continues to assist hundreds of senior households with complex needs ranging from housing, dementia, financial strains, medical issues, hoarding, food and nutrition, and mental health.
- Partnered with Arlington Public Schools for successful intergenerational programs such as the Intergenerational Book Club, International Intergenerational Tea Talk, Bridges Together and Chromebook Project as well as our ongoing Digital Help partnership with the teens at the Boys & Girls Club.
- Hosted a dozen educational luncheon events throughout the year including senior fraud prevention, Chinese New Year, Diwali Celebration, and a National Senior Center Month Celebration.
- During the holidays, Warm Wishes bags were distributed to 72 seniors by 65 volunteers.
- In December the COA hosted a discount CharlieCard event for 30 seniors to allow greater access to public transportation.
- Continued to provide emotional and practical support to older residents through Support Groups that includes a focus on Family Caregivers, Low-Vision, Bereavement, Decluttering, and Grandparents Raising Grandchildren.
- The Geriatric Nurse continued to support the health needs of seniors through blood pressure clinics, health presentations and vaccination clinics in partnership with the Health Department.



VETERANS SERVICES

Veterans' Services is a division of Health and Human Services. The Director of Veterans' Services works with Veterans living in Arlington to assist with accessing basic needs. Through Massachusetts General Law, Chapter 115, direct financial assistance is provided to veterans who qualify. Additionally, the Director assists veterans with accessing federal VA benefits.

2018 Veterans Services Highlights

The Director serves as the Chairman of the Veterans Council along with six other members. The Council focuses on addressing current issues related to veteran memorials, the review and development of policies pertaining to Arlington veterans, and new projects to promote Arlington and veterans.

The Patriots Day Parade was held on April 15, 2018. This annual event is a celebration of Arlington's rich patriotic history and a celebration honoring Arlington's military heritage and the beginning battles of the Revolutionary War on April 19, 1775.

The Memorial Day ceremony was conducted in the Town Hall. This year the ceremony paid tribute to a local veteran and family. A special screening of the movie "Taking Chance" was shown at the Regent Theatre that included comments by the screenwriter, LtCol (Ret) Michael Strobl. The Veterans Day parade and ceremony was conducted at Monument Square, marking the 100th anniversary of the end of World War I.

The Director assists local veterans and families in applying for, and receiving, federal VA benefits. The following are some of the requested services: Applications for VA Healthcare, Filing Service Connected Disability Claims, Survivor Pensions, Death and Burial Benefits Requests, Veteran Burial Marker Requests, Requests for Military Service and Medical Records, Service Annuities and Bonuses, Requests for Replacement Medals, Service Record Corrections, Military Discharge Upgrades, Requests for Military Discharge Documents, and many more.

The Director was re-elected as President for the Massachusetts Veterans Service Officers Association. He works with the state Department of Veterans' Ser-

HEALTH & HUMAN SERVICES

vices, legislative representatives, various state agencies, and other veteran organizations to ensure veterans and dependents are receiving the quality services they deserve.

ARLINGTON YOUTH COUNSELING CENTER



The Arlington Youth Counseling Center (AYCC), a division of Arlington Health and Human Services, is a community-based and DPH-licensed mental health center serving Arlington youth (ages 3-21) and their families. AYCC is the leading provider of all outpatient and school based child and adolescent mental health services in Arlington, offering individual, group, and family counseling, psychiatric evaluation, and medication management. AYCC is also one of the only providers in the area that accepts youth with public health insurance, and is committed to ensuring that all community youth and families have access to necessary mental health services, regardless of their ability to pay. AYCC provides thousands of dollars of free and reduced-fee care to families who are uninsured, under-insured, or who otherwise cannot afford the cost of deductibles and copays. In addition to mental health services, AYCC oversees First Step- a support group for victims and survivors of domestic violence, and the Community Resource Specialist, who assists Arlington residents (under the age of 60) and AYCC families locate and access community resources, assistance programs, and other social services to address critical life needs. AYCC relies heavily on fundraising initiatives and grants to support these critical services and to guarantee that all children, teens, and families in Arlington have access to timely, affordable, and high quality mental health care.

The following list captures some of AYCC's highlights from 2018:

- Conducted over 5,850 outpatient and school-based mental health sessions (including psychotherapy, psychiatric evaluation, and medication management) for more than 315 children, teens, and adult family members.
- AYCC clinicians offered weekly school-based, individual counseling at all Arlington Public Schools, including the new Gibbs School.
- Facilitated six therapeutic groups at Ottoson Middle School and the Gibbs School, including Cognitive Behavioral Therapy (CBT)



groups for students experiencing depression and anxiety, and friendship groups for students in need of developing social skills.

- Provided weekly therapeutic and clinical support to students in the Workplace, an alternative program at Arlington High School.
- Provided over \$20,000 in free and reduced fee care to clients in financial need.
- Oversaw First Step, a weekly therapeutic group for victims and survivors of domestic violence. In addition to weekly groups, First Step leaders provided case management, advocacy, and program referrals for group members in need of additional supports.
- AYCC's Community Resource Specialist responded to over 65 requests for services, and supported residents on a wide range of issues including housing applications, accessing food pantries and SNAP benefits, accessing fuel assistance, enrolling in Mass-Health, and accessing free legal services.
- Collaborated with the Board of Youth Services to pilot the Mental Health Focus Series, aimed at reducing mental health stigma and raising awareness about mental health services. The series included an inaugural event "Understanding and Reducing Stigma in Mental Health," with guest speaker Dr. Steven Schlozman, and a community screening and panel discussion of "Unstuck: An OCD Kids Movie," in collaboration with OCD Massachusetts.
- Participated in Arlington High School's Wellness Day- 5 AYCC clinicians conducted two workshops – "Teen Mental Health, Stigma and the Media" and "Anxiety- The Body and the Brain."



HEALTH & HUMAN SERVICES

- In partnership with Arlington Public Schools, AYCC received a mental health and racial equity grant from CHNA 17 to address stigma and other barriers faced by African American/Black students in Arlington when seeking high-quality mental health supports and services. The grant project will begin in 2019.
- Raised nearly \$58,000 at AYCC's 8th Annual Gala. This year, AYCC and the Board of Youth Services had the honor of recognizing Arlington Police Chief Fred Ryan for championing and pioneering public safety initiatives aimed at destigmatizing and decriminalizing mental health and substance use.

- Youth Leaders
- The Robbins Library
- Towns of Belmont, Lexington, and Winchester
- TV and Print Media
- AYCC
- Law enforcement in surrounding towns



Parents enrolled in the Spring of 2018 Guiding Good Choices.

ARLINGTON YOUTH HEALTH & SAFETY COALITION (AYHSC)



Arlington Youth Health & Safety Coalition (AYHSC) is a federally funded, community-based coalition with a mission to prevent and reduce substance abuse and other risk behaviors that adversely affect youth in Arlington.

The Coalition includes representatives from the public sector (police, schools, healthcare, local government) and private agencies (churches, businesses, youth-serving organizations), as well as parents and youth. Employing a public health approach to prevention and intervention, AYHSC focuses on population level change through education, environmental initiatives, policy development, and improving youth access to treatment.

The past year marked year nine of the ten-year federal Drug Free Communities Program (DFC) grant. As the Coalition approached the end of DFC funding, focusing on sustainability and raising awareness about its mission has become a priority. AYHSC received additional grant funding from the Sanborn Foundation, the Symmes Foundation, SAMSHA and MA Department of Public Health's Bureau of Substance Abuse Services.

The Coalition was asked to provide expertise to:

- The Attorney General and District Attorney's offices
- School Administration
- Parent Community
- Community Members

Summary of Accomplishments

During the last year, the coalition has generated 414 accomplishments/outputs addressing a broad range of problems. Most outputs addressed the problem of alcohol, tobacco and other drugs (ATOD) (reported 44.2%). 10.6% percent of the coalition's activities used environmental strategies to implement prevention work.

The coalition also implemented 54 organizational improvements including:

- Revision of school tobacco/vaping policy.
- New treatment option for students with vaping violations.
- Implementation of SBIRT.
- New online coalition resource/reference library.
- Staff members have taken advantage of available technical assistance and training including staff selected to participated Harvard T.H. Chan School Leader's in Health cohort training and UMASS Medical School's motivational interview certification.
- Continued efforts to engage community youth.
- Engagement with the business community to address underage drinking.
- Youth engagement in data collection to address vaping and nips.
- Work with the AG's office to address Juul's solicitation of local schools for their supposed prevention program.
- Community outreach at cafes, the farmer's market and other town venues.

HEALTH & HUMAN SERVICES

COMMISSION ON DISABILITY



Marian Ryan visits a May meeting

Community Changes

Community changes are those outputs that result in new and modified policies, practices or programs. The coalition successfully implemented 28 community changes during 2018. AYHSC's community changes addressed six of the coalition's target problems.

- The coalition served as a resource for a panel of Arlington Professionals.
- Created a mental health resource display for the Arlington Boys and Girls Club.
- OCAP students recognized for the first time at the 8th grade recognition ceremony.
- Creation of new online Coalition Resource/Reference library.
- Creation of an AYHSC Media team.
- Creation of a new Parent Advisory branch of the coalition.
- SBIRT implemented for the first time.
- New sticker shock campaign.
- First-time tabling event at AHS College Fair with resources for graduates.
- Diversion Coordinator appointed as an agent of the Board of Health with the ability to administer tobacco violations & tickets in the school.
- The 84 club participation in new events, including lunch-time trivia, poster projects, and Kick Butts Day.
- Students with vaping violations were offered behavior modification and hypnosis instead of punishment.
- AHS revised their tobacco/vaping policy in the school handbook.
- Coalition representative joined Marijuana Study Group for Town of Arlington.



Student Advisors tabling at Town Day 2018

In its twenty-fifth year of service the Commission on Disability continued to provide information, referral, guidance, and technical assistance to Arlington officials, residents, public and private agencies, and others to ensure that people with physical, sensory, cognitive, mental illness, and other disabilities have equal access to Town facilities, services, and programs. The Commissioners are all volunteers. As mandated by State law, the majority of Commissioners have a disability. The mandate brings an intimate and informed understanding of disabilities to the Commission's agenda and ultimate decisions. The Commission continues to bring awareness to Arlington policy makers and other residents as to the legal rights of people with disabilities, enforcing those rights and working towards community inclusion to make Arlington a stronger town by capitalizing on the strengths that each person living and working here has to offer.

The following are Commission on Disability activities that took place during 2018.

- Acquired additional assistive listening devices to be shared with all Town Departments.
- The Commission co-sponsored the tenth annual Diversity Career Fair at Arlington Town Hall. Twenty-eight employers from health care, government, financial, retail, and non-profit organizations participated in the career fair.
- The Commission continued to meet with Town Officials to discuss the rights of people with disabilities in order to work towards full community inclusion within the Town of Arlington.
- The Commission reviewed and issued recommendations on three variance requests that had been submitted by developers to the Massachusetts Architectural Access Board.
- The Commission co-sponsored an event with the True Story Theatre, which promotes social healing by inviting individuals to share their stories and then spontaneously transforming them into theatre.
- The Commission reviewed nine applications for accessibility compliance, submitted from restaurants requesting outside dining permits.
- The Commission had two booths at Town Day 2018. One booth was available to answer questions and provide information about disability legislation. The other booth provided an educational puppet troupe for the purpose of teaching children about various disabilities and educational and medical

HEALTH & HUMAN SERVICES

differences. The puppet troupe used frank and often humorous communication of facts and feelings between the puppet characters and individuals.

The following are Commission on Disability goals for 2019 that will continue to revolve around the very clear parameters of the Americans with Disability Act.

- The Commission will continue to advocate for and ensure the rights of Arlington residents living with disabilities.
- The Commission plans to co-sponsor at Arlington Town Hall, with the Massachusetts Rehabilitation Commission, the eleventh Annual Diversity Career Fair.
- The Commission will continue to advocate for safer sidewalk surfaces and for full curb cut ramp compliance.
- The Commission plans to work with the Town's Environmental Planner regarding accessibility improvements at Spy Pond Field and also with the Recreation Director on accessibility improvements to Town play fields.
- The Commission plans to designate members of the Commission to meet with other Town Commissions / Town Committees for the purpose of sharing information.
- The Commission plans to work with the Town's Business Community for the purpose of improving access.
- The Commission plans to collaborate with the Council on Aging regarding an age friendly community's initiative.
- The Commission will be actively involved with a Town sponsored accessibility evaluation and transition plan.

The Commission meets on the third Wednesday of each month at 4:00 P.M. in the conference room of the Housing and Disability Program Office located at 20 Academy St., Ste. # 203 Arlington (the Senior Center Building). Meetings are open to the public. All interested residents are encouraged to attend to either observe or voice their opinion.

HUMAN RIGHTS COMMISSION

The Arlington Human Rights Commission (AHRC) was created by Town Meeting in 1993 to advance issues related to the fair and equal treatment of individuals and to create a mechanism for addressing complaints arising out of these issues. The mission of the AHRC is to work individually and collaboratively with other groups in our community to celebrate the ever-changing tapestry of our Town, and to emphasize, through educational outreach, the danger of intolerance at every level. The Town Manager, School Committee, and the Town Mod-

erator have appointing authority for thirteen members of the Commission.

The AHRC began the year by electing Dave Swanson and Naomi Greenfield to Co-Chair the Commission. The AHRC met monthly throughout the year.

The AHRC collaborated with, co-sponsored events with or publicized events for many Town government and community groups, including: Arlington Public Schools (APS), Arlington Health & Human Services (AHHS), Police Department (APD), Council on Aging, Robbins Library, ACMi, True Story Theater, Mystic LGBTQ+ Youth Support Network, Community Dispute Center, Trinity Boston Foundation, Communities for Restorative Justice (C4RJ), Arlington Regional Model United Nations & Civic Engagement Club (ARMUN), Arlington Rainbow Commission, Anti-Defamation League of New England, and human rights organizations in several neighboring towns.



Commissioner Co-Chair Dave Swanson at Feast of the East

Education and Trainings

- Participated in Cultural Competency Training through Trinity Boston Foundation. Invited and included members of various town and community groups, including Robbins Library, Arlington Youth Counseling Center, HHS, and APD.
- Participated in Mediation Training workshop through Community Dispute center. Invited and included members of various town and community groups, including Rainbow Commission and Fox Library.

Community Outreach

- Continued to offer a citizen's forum at the beginning of each monthly meeting to give residents the opportunity to address the Commission on matters relating to equality and fairness. This year, at least 15 citizens took advantage of this opportunity. Citizens



Co-Chairs Naomi Greenfield and Dave Swanson with State Senator Cindy Friedman at Tree of Life Solidarity Gathering.

- attended 9 of the Commission's 12 meetings.
- Collaborated with Anti-Defamation League to produce "Recognizing Hate: Why Symbols Matter" event in April 2018. 100+ people attended event at Arlington Town Hall.
- Regularly attended and participated in Massachusetts Association of Human Rights Commission (MAHRC) meetings and ADL's Northeast Regional Advisory Committee
- Continued cosponsorship of the Town's Martin Luther King, Jr. Celebration.
- Hosted popular booths at Town Day and Feast of the East. Distributed over 350 Hate Has No Home Here lawn signs, window signs and car magnets in English, Urdu, Korean, Hebrew, Arabic, Spanish.
- Collaborated with APD, C4RJ and APS to put on "Understanding Restorative Justice" Panel event. Roughly 75 people attended event at the Arlington Senior Center.
- Organized community gatherings outside Town Hall in response to hate graffiti incident at AHS and the Tree of Life shooting in Pittsburgh. Hundreds attended both gatherings.
- Crafted and released over 10 public statements in response to incidents.
- Sent several e-correspondence via MailChimp to our list of over 400 subscribers. Posted 64 times on Facebook, reaching nearly 19,000 people. Posted 65 Tweets.
- Continued sending an AHRC commissioner to the regular meetings of the Superintendent's Diversity Advisory Committee.
- Continued pursuing a liaison program between the AHRC and APS.
- Continued to send a AHRC commissioner to serve on the Town's Surveillance Study Committee.

Incidents and Complaint Response

- Hate incidents continue to rise, with increasing complaints of tagging/graffiti of hate messages and other forms of hate speech.
- Collected information regarding hate incidents occurring in Arlington from citizens and APD, as follows:
 - 4 formal complaints from citizens;
 - 15 hate incident cases referred by APD; and
 - 4 incidents received from community members.
- Of the hate incidents that occurred, 7 involved APS.
- Continues to work closely with the APD and APS to learn of, track and, where necessary, address incidents involving graffiti, texting, racist speech, anti-Semitic speech and threats, and racial profiling.
- Currently collaborating with APD and APS to develop uniform guidelines for responding to hate incidents in any of the Town's public schools.



Solidarity gathering outside Town Hall in response to AHS hate graffiti

2018 Goals

- Support APS Diversity and Inclusion Groups by co-sponsoring programs, events, and curriculum support.
- Reevaluate and streamline cohesive and comprehensive protocol checklist to be used in the event of a hate incident or hate crime.
- Launch new and improved AHRC website.
- Continue presence at town events and community gatherings.
- Submit warrant article in support of name change from Columbus Day to Indigenous People's Day.
- Host Double Take Storytelling Event and support other community building events.

HEALTH & HUMAN SERVICES

LGBTQIA+ RAINBOW COMMISSION

Established by the annual Town Meeting in 2017, the LGBTQIA+ Rainbow Commission promotes equality-affirming policies regarding the full spectrum of sexual orientations and gender identities and brings greater visibility and empowerment to the lesbian, gay, bisexual, transgender, queer, intersex, asexual (and more) population through education, advocacy, and collaboration with other Town agencies, schools, and community groups.



Crafting Afternoon at the Robbins Library

The first Rainbow Commission meeting was held in March 2018. A few highlights of the Commission's work this year include organizing a town-wide Pride picnic; tabling at Town Day; participating in a Restorative Justice Circle for a youth who spray-painted homophobic graffiti at Arlington High School; holding gatherings such as a Crafts and Community afternoon at the Robbins Library; and building support for upholding the statewide transgender equal rights law by hosting educational workshops about issues trans, nonbinary, and gender-nonconforming residents face.

The Rainbow Commission's work with the Town Manager and Health and Human Services helped improve Arlington's Municipal Equality Index Score to 98/100. The Commission also collaborated with other Town organizations on events such as a Parent Forum and cosponsored events like the Council on Aging's in-

tergenerational SAGE Table, a Pride Proclamation from the Select Board, and the Robbins Library Queer Book Group and Reel Queer film series.

In the coming year, the Commission will focus on completing its strategic planning, welcome two additional Commissioners, continue to host Pride events and other community gatherings, and establish further ties with other groups in Arlington and LGBTQIA+ organizations in neighboring towns. Additional information and contact information is available at rainbowarlington.org.



Pride Picnic at field by the Whitmore-Robbins House

RECREATION

RECREATION DEPARTMENT

Arlington's Recreation Department continued to offer a variety of programs and facilities for the residents in 2018. The Department operates as a self-supporting enterprise in the Town and does not utilize general fund dollars to support the staff, programs, or the Ed Burns Arena.

The Ed Burns Arena had another solid year in 2018. The chart below gives an overview of the usage at the rink for the previous 5 years:



Skating on the rink at Ed Burns Arena.

ED BURNS ARENA	FY2014	FY2015	FY2016	FY2017	FY2018
Ice Rental Hours	2,010	2,055	2,032	1,795*	1,643
Public Skate #'s-Adult	5,023	4,567	4,795	6,288	5,730
Public Skate Passes #'s-Adult	98	116	107	65	55
Public Skate #'s-Child/Sen	8,195	7,091	7,643	4,805	6,623
Public Skate Passes #'s-Child/Sen	174	148	140	109	86
Skate Rentals	3,931	3,621	3,325	3,386	4,106
Skate Sharpening	914	785	845	528	636
Stick and Puck	1,749	1,005	1,377	1,425	1,469

*In FY17 Program Software Changed, ice now tracked by time vs. slot used.

The Department has been committed to providing quality programs and special events. The chart below gives you an overview of the Department's participation numbers for the past 5 years:

Season	FY2014	FY2015	FY2016	FY2017	FY2018
Summer	2,915	2,403	3,806	3,469	3,197
Fall	1,731	1,097	1,370	1,265	1,300
Winter	1,860	2,299	2,333	2,445	2,525
Spring	2,413	1,184	1,529	2,145	2,223
Kids Care Memberships	85	148	163	135	124
Total	9,004	7,131	9,201	9,459	9,369

Overall the participation numbers in recreational programs has fluctuated over the past five years. Over the last three years program numbers have been steady at over 9,000 participants annually. However there will be a number of factors that could impact these numbers moving forward.

The access to a primary recreational program space has the biggest potential impact on the Department's ability to maintain participant numbers. Continued access to school gymnasiums will be critical in the Department's ability to maintain its level of programming. It is important for the Department to continually explore alternative program locations.



North Union Spray Pool



Slide at Robbins Farm Park

RECREATION



Reservoir Beach. Photo: Nancy Campbell

The numbers at the Reservoir bathing beach have fluctuated over the past 5 years. The chart below represents the number of beach goes:

Reservoir Tags	FY2014	FY2015	FY2016	FY2017	FY2018
Adult Resident	426	363	279	215	132
Child Resident	364	374	339	198	153
Senior Citizen	59	74	68	53	56
Non Resident	3	0	0	0	0
Resident Family	470	459	325	272	223
Non Resident Family	0	0	0	0	0
Resident Family Plus 1	109	11	79	66	58
Total Tags Sold	1,431	1,281	1,090	804	622
Total Daily Passes	6,172	9,565	8,806	11,782	9,239

Supply and demand continues to be a challenge with the parks and playing fields in Arlington. The Department works closely with Public Works to try and balance usage with conditions. The number of fields has remained constant over the years, but the influx in the school age population has increased the demand. There is also a growing request for new leagues and pick-up adult usage. The Department will continue to work with the various user groups, friends groups, and residents to seek solutions for these challenges.

PARK AND RECREATION COMMISSION

Arlington Recreation continues to manage the capital improvement projects for the Park and Recreation Commission. Projects in 2018 consisted of:

- Reservoir Master Plan – Completed
- Reservoir Phase I – Pump House design work completed
- Robbins Farm Project – Completed including, American with Disabilities Act (ADA) upgrades, field renovations, and historical elements at the site.

2019 Goals

The Department will be working once again with Arlington Public Schools to continue to offer its state licensed afterschool program. The steady growth in the school age population will continue to increase the need for afterschool recreational space, further compounding the challenges in 2019 and beyond. The Department has a number of projects on the books for 2019 including ADA upgrades, completing the Reservoir Pump Building and beginning design work for next phase, North Union Playground Project, and beginning the Indoor Space Feasibility Study. The Department is in the process of requesting funding for additional projects in 2019.

EDUCATION

ARLINGTON PUBLIC SCHOOLS 2017-2018 ANNUAL REPORT

The tradition of excellence in the classroom, performing and visual arts, and athletics continued in the 2017-2018 school year. Motivated students, great teachers, dedicated administrators, involved parents, and a supportive community made this possible. This year continued the focus of building on past successes and moving forward on the vision of the Arlington Public Schools (APS) as detailed in the four over-arching district goals.

- The Arlington Public Schools will ensure that every graduate is prepared to enter and complete a post-secondary degree program, pursue a career, and be an active citizen in an ever-changing world by offering a rigorous, comprehensive, standards-based and data-driven K-12 system of curriculum, instruction, and assessment that integrates social, emotional and wellness support.
- The Arlington Public Schools will recruit, hire, retain, and build the capacity of a diverse staff to be excellent teachers and administrators by providing high quality professional development aligned to needs, instructional support, coaching, and an evaluation framework that fosters continuous improvement.
- The Arlington Public Schools will offer a cost effective education that maximizes the impact of taxpayer dollars and utilizes best practices, academic research, and rigorous self-evaluation to provide students and staff the resources, materials and infrastructure required for optimum teaching and learning in a safe and healthy environment.
- The Arlington Public Schools will be run smoothly, efficiently, and professionally. The district will operate transparently and engage in effective collaboration and responsive communication with all stakeholders. It will provide timely, accurate data to support financial decision-making, envisioning of the district's future, and long-range planning in partnership with other Town officials. Through these actions it will create broad support for a high quality education system that is the community's most valuable asset.

Throughout 2017-2018, APS teachers and administrators in collaboration with members of the community developed a vision of what skills, knowledge, and dispositions Arlington students should attain and develop during their years in Arlington Public Schools.



Vision of Student as Learner

The APS vision for students as learners and global citizens outlines what the district wants all students to know and be able to do by the time that they graduate from Arlington High School (AHS). This requires that all students experience a coherent curriculum that is aligned with the Massachusetts State Curriculum Frameworks and that supports the development of critical thinking, social-emotional and relationship skills. Students are supported in their development by highly qualified teachers, who engage in continuous professional learning. This vision informs the strategic initiatives, instructional decisions, and budget requests in the multi-year plan.

These characteristics will be demonstrated by student's ability to:

- Work independently and collaboratively.
- Observe, analyze and synthesize information from a variety of sources to enhance existing understandings and construct new knowledge.
- Demonstrate perseverance by using repeated reasoning and inquiry.
- Participate in rigorous, focused discourse.
- Develop and defend arguments based on evidence and respectfully consider different perspectives.
- Create and critique original work.

Vision of Student as a Global Citizen

Students will strive to be empathic, responsible, and active members of a local and global community who are aware of the role that bias and prejudice play in society, as demonstrated by their ability to:

- speak with, and listen, to others in a manner that is respectful of multiple perspectives.
- cultivate and maintain healthy and reward-

ing relationships with diverse individuals and groups.

- Develop self-awareness and self-understanding.
- Think critically and reflect upon choices and their impact on others.
- Participate as a consumer of and contributor to the cultural and civic life of local and global communities.

The results of our efforts include:

- Clear expectations for what every child should know and be able to do (standards-based education) continued to be refined and integrated into daily life in the classroom with curriculum aligned to the Massachusetts State Standards. District-wide common assessments continued to be refined and updated in all disciplines at all levels, including mathematics, English, and writing to help teachers pace their instruction and inform them about students who had mastered the skills and content and those who needed further instruction. At all levels, teachers and administrators focused on incorporating 21st century skills into every classroom with greater emphasis on team work, working in a multicultural global society, perseverance, communication skills, creative problem-solving, and the ability to evaluate and synthesize information was emphasized.
- Stratton Elementary students and staff moved into the newly renovated school in September 2017 after being housed in modular classrooms on site during renovation the previous school year. Six additional classrooms to address enrollment growth were completed in October 2017 at the Thompson Elementary School. Construction to renovate the Gibbs School commenced in the spring 2017 and continued throughout 2017-2018. The Gibbs School will house sixth grade classes in order to alleviate over-crowding at the Ottoson Middle School. The Gibbs school opened in September 2018 in time for the school year. The building expansion projects are in response to growing enrollment in the Arlington Public Schools. Student enrollment has increased by over 700 students since 2013. The District welcomed 170 additional students this year, representing a 3% growth from last year.
- In May 2017, the Massachusetts School Building Authority's (MSBA) Board of Directors voted for Arlington to commence the process involved in completing the Eligibility

Module, which is the first phase of the process to rebuild or renovate the high school. The AHS Building Committee worked with HMFH architects and the owner's project team from Skanska throughout 2017-2018 on a Feasibility Study to document the high school's educational program, generate an initial space summary, document existing conditions, establish design parameters, develop and evaluate alternative options, and recommend the most cost effective and educationally appropriate preferred solution to the MSBA Board of Directors for consideration. Throughout the process the AHS Building Committee solicited community input to determine the preferred design option. In July 2018, the Preliminary Design Program and a Preferred Schematic Report was submitted for approval by the MSBA Board of Directors in order to move forward into the Schematic Design phase of the project. The MSBA Board of Directors approved Arlington moving into Schematic Design at their meeting in August 2018.

- In 2017, grades 3-8 took the new Next Generation MCAS test, while grade 10 took the Legacy MCAS. District baseline results for the Next Generation MCAS are positive, with all schools showing strong results. Next Generation MCAS 2017 results are baseline; they cannot be compared to prior results. In general, the new standards for Meeting Expectations on the Next Generation MCAS are more rigorous than the standards for reaching the Proficient level on the legacy MCAS. On the Next Generation MCAS, the majority of students in subgroup populations, including Special Education, English Language Learner (ELL), Former ELL, and economically disadvantaged students, are scoring above state averages. Arlington High School received an accountability rating of 1, the highest rating. There is no accountability rating based on 2017 results for schools that include grades 3-8. On the 2017 MCAS, AHS passing rate for Grade 10 ELA is 100%; Math, 98%; Science and Technology/Engineering, 100%.
- During the 2017-2018 school year, the staff, teachers, and administrators of Arlington Public Schools participated in professional development focused on topics, which enable the district to effectively work towards increasing the capacity of all staff to deliver an effective learning experience for all students. Teachers at all levels participated in

professional development centered around instructional techniques that are necessary to close the achievement gap between struggling and succeeding students, to assist teachers in creating supports necessary to provide each student with the social-emotional growth that will prepare them to become purposeful adults, and to provide teachers with the skills necessary to integrate the development of twenty-first century skills into the curriculum K-12. In order to deliver wide-spread professional development in a fiscally responsive manner, the district has frequently utilized the expertise of its teachers and staff to share knowledge through a professional learning community model. Math and literacy coaches, assisted by teacher leaders, provided an expanded level of support for improving instruction not previously offered within the district. The expansion of the skills of teacher leaders has been generously supported by the Arlington Educational Foundation. The use of mini-blended learning courses (courses which include both a face-to-face and an online component) taught by district curriculum coordinators and teacher leaders provided teachers with additional expertise in meeting the needs of English Language Learners and Special Education students. Libraries of exemplar videos have been expanded to assist teachers with continued refining of their classroom practices.

- Arlington High School continues to excel on assessments of academic quality reflecting both high achievement and improvements in academic equity. AHS earned a level 1 designation on the Massachusetts School Report Card for the third year in a row. This reflects not only high performance overall, but ongoing success in raising the performance of high needs students. AHS again received Gold Medal distinction in the U.S. News & World Report Best High School Rankings, rising in its ranking both in the state and nationally. This year AHS ranked 12th among Massachusetts schools, up from 16 the year before, and in the top 2% of schools nationally. Arlington was also recognized as a top school in science, technology, engineering and mathematics, or (STEM), ranking 220 nationally. Newsweek also ranked Arlington in the top 2% of schools. Students at AHS also continued high levels of performance in the National Merit Scholarship Competition over the past four years.

- The Technology Plan was further implemented this year by increasing technology hardware, including LCD projectors, in all schools and increasing WAN bandwidth to 10GB to all elementary schools. The size of both of the School Internet Circuits increased from 500MG to 1Gig each. Data storage capacity and security were updated and expanded. The Town and School Spam, Malware, and Virus Protection System were replaced. School buildings not added in 2016 were added to the Energy Management System Network as part of Phase 1 of School/Town Energy Management Project. Courses in technology expanded to increase the number of students studying digital modeling and computer science utilizing additional technology purchased through the support of the Arlington Educational Foundation (AEF). Through the support of the Capital Planning Committee, student and teacher access to iPads and Chromebooks increased, generally with no more than two classes sharing a cart of computers throughout the district.
- Massachusetts Department of Elementary and Secondary Education (DESE) announced that Arlington Public Schools was named a 2018 Massachusetts Green Ribbon School District. The District received this honor in recognition of its leadership in reducing environmental impact and costs, improving the health and wellness of students and staff, and delivering effective environmental and sustainability education that incorporates science, technology, engineering and math (STEM), civic skills, and green career pathways. The state designation qualified the District for nomination for a similar award at the national level. Arlington Public Schools was one of six districts across the country to receive the U.S. Department of Education Green Ribbon School District Sustainability Award. This honor recognizes three areas of excellence: reduction of greenhouse gases, efforts to address the nutrition, fitness, mindfulness, and overall health of students and staff, and the incorporation of curricula that addresses environmental topics at all school levels.
- Grants received by the District supported the expansion of technology, curriculum initiatives, professional development and academic and social-emotional support for students. Arlington Education Foundation, MA Department of Elementary and Secondary Education, and Symmes Medical Use

EDUCATION

Non-profit all supported initiatives to help ensure that Arlington's students feel safe and supported at school, learn mindfulness techniques along with their teachers, and learn skills that help youth make good decisions about substance use as they grow into healthy adults. Arlington continues to pay close attention to Bullying Prevention initiatives. Examples of these initiatives include expansion of professional development to include all staff, programs such as The World of Difference at the Ottoson, expansion of Open Circle and Responsive Classroom at the elementary level, and advisories at the Ottoson and AHS. AEF committed to a three-year initiative with the Arlington Public Schools, investing a total of \$200,000 in behavioral health so that every student, pre-school to high school, has the best environment in which to learn. The grant supported Youth Mental Health First Aid training for 300 teachers, staff, administrators, and support staff. All schools implemented actions plans for Safe and Supportive Schools with the support of AEF and a Safe and Supportive Schools grant from the DESE. AEF also provided key support for innovative educational projects in the humanities, arts, and STEM areas.

- The schools continued to work in partnership with the police, Town, and community to ensure consistent and coordinated responses to inappropriate student behaviors. The Diversion Program started in 2006, which

focuses on restitution and rehabilitation for first time, non-violent behavior, has proven to be an effective model. The APS partnered again this year with community and non-profit organizations to provide more options for counseling services. Meeting the social and emotional needs of children is as high a priority as meeting the academic needs of our students. The Parent Forum series continued again this year, free to all parents and community members. These forums included a variety of topics ranging from: Addiction, Local Youth Risk Behavior Survey Results, Teen Brain Development, Guiding Good Choices, Problem Solving, Anxiety Disorders, Smoking Cessation, Cultural Diversity, Working with Talented Students, Mindfulness, Raising Responsible Children, and Supporting LGBTQ Youth.

For more information about activities, school and department highlights and achievements in the Arlington Public Schools during 2017-2018, please see:

<http://www.arlington.k12.ma.us/administration/budget/fy19/fy19budgettownmeeting04-23-18.pdf>

For additional information, please see the Superintendent's newsletters: <http://www.arlington.k12.ma.us/administration/newsletters/>

The Arlington Public Schools have a team of talented professionals working together towards our shared vision: All students will achieve at their full social, emotional, creative, and academic potential, and will be prepared for higher level academics, workforce success, active citizenship, and life-long learning.



Entrance to Gibbs School. Photo: Raj Das



Annual Report to the Towns Minuteman High School

Dr. Edward A. Bouquillon, Superintendent-Director
January 1, 2018 – October 15, 2018

Minuteman High School Named 2018 National Blue Ribbon School by U.S. Department of Education

Minuteman High School has been named a 2018 National Blue Ribbon School by the U.S. Department of Education. The announcement of all 349 public and private school honorees was made on October 1, 2018 by U.S. Secretary of Education Betsy DeVos.

Minuteman is the sole vocational high school in the State to be accorded this award. Abington High School and Swampscott High School are the other Massachusetts schools that earned this recognition.

According to a U.S. Department of Education press release, National Blue Ribbon Schools earn that designation by excelling in one of two performance categories - either as Exemplary High Performing Schools or Exemplary Achievement Gap Closing Schools, "which are among their state's highest performing schools in closing achievement gaps between a school's student groups and all students over the past five years."

All three National Blue Ribbon Schools from Massachusetts, including Minuteman, were cited for being Exemplary Achievement Gap Closing Schools.

An awards ceremony for all of this year's National Blue Ribbon Schools will be held at the Omni Shoreham in Washington, D.C., on November 7 and 8, 2018.

Minuteman has previously been acknowledged for academic excellence and for significantly closing achievement gaps. Just a few months ago, on April 5, 2018, Minuteman was named a Massachusetts Commendation School by the Massachusetts Department of Elementary and Secondary Education for being outstanding in those two categories. Governor Charles D. Baker presented Dr. Bouquillon with a plaque honoring the school at a State House ceremony.

Minuteman High School Sees Improvements in 2018 MCAS Scores

2018 MCAS results released by the Department of Elementary & Secondary Education showed Minuteman students made marked improvement in their performance on the English Language Arts (ELA) exam. Compared to the year prior (2017), the percentage of Minuteman students who scored "Advanced" increased by 7% and the number of students who scored "Proficient" increased 11%. The number of students who

were in the "Needs Improvement" category fell 17% while the number of students in the "Failing" category dropped 1%. This shows a clear positive shift in performance levels across all categories.

On the Mathematics exam, Minuteman students showed a positive shift from the number of students who scored "Advanced" in 2018 (48%) in comparison to the 2017 scores (45%). This population of students showed a positive movement from the "Proficient" category to "Advanced" while the population of students in the "Needs Improvement" and "Failing" category remained the same.

MCAS Biology saw a small decline in the number of "Advanced" students and an equal shift into the "Proficient" category. The population in the "Needs Improvement" category stayed the same and there was a small increase in the number of students who were in the "Failing" category (2%).

On the MCAS Chemistry exam, 74% of Minuteman students scored in the "Advanced" category over 37% compared to 2017. That is an increase of 37%. This was a strong positive trend towards the "Advanced" category with 21% scoring proficient making the "Advanced + Proficient" rating 95%.

Minuteman Building Project Moves Towards 2019 Fall Completion

The Minuteman High School building project has reached another major milestone.

In ceremonies attended by hundreds of students, dignitaries and Minuteman supporters, Gilbane Building Company used a 185-foot crane to lift the final steel beam into place over what will become the new high schools' s main entrance. Erection of the 24-foot beam – painted white and signed by students, teachers, elected officials, and well-wishers – marked completion of the steel structure of the building. The Topping Off Ceremony is a traditional builders' rite marking the point when the final steel beam is lifted into place at a construction site. A small tree or leafy branch along with an American flag was tied to the beam to represent good luck and to demonstrate patriotism.

Despite some challenging weather over the fall and winter, the Minuteman project remains on schedule and on budget. Students are scheduled to start classes in the new building in the fall of 2019, more than one (1) full year ahead of estimates initially given to the member towns.

Grant Expands Metal Fabrication and Welding Programs

Minuteman High School secured a \$495,000 state grant to update and expand its Metal Fabrication & Joining Technologies (Welding) program. The grant award was announced by governor Charles Baker on June 21 and is one of three successful grant applications that

have been submitted by Minuteman which have brought nearly \$1.5 million to Minuteman over the last 2 years.

This grant will be used to modernize and expand the metal Fab and Welding program and allow high school students and adults to train on modern, industry-standard equipment. The funds will be used to purchase Virtual Welding Trainers, Multi-Process Inverters, a Guillotine Shear, Press Brakes, Bending Brakes, a Drill Press, a Punch, and a five-foot Power Roll.

High school and middle school students will use the equipment during the regular school day. “Gap year” students, incumbent workers, and unemployed adult will use the equipment during the evening in programs run by Minuteman and by Wentworth Institute of Technology. Graduate will enhance their technical skills and more easily secure jobs as welders, metal fabricators, and machinists in the region’s defense, manufacturing, STEM/medical device, and power-generation industries.

MTI New Evening Post-Secondary Programs

Minuteman Technical Institute (MTI) is launched new evening, post-secondary programs for adults in October including Advanced Manufacturing, Culinary, Electrical and Metal Fabrication and Joining (Welding).

Each program is ten-months long, features 700 to 900 hours of instruction, and is aimed at preparing high school graduates taking a gap year as well as adults who are changing careers for these four high-wage, in-demand professions. This program will run from October 1, 2018 to August 15, 2019.

LIBRARIES

ROBBINS AND FOX LIBRARIES

Mission

Arlington's Libraries are vital community centers for all. Library staff, trustees, and volunteers create opportunities for lifelong learning, personal fulfillment, and enjoyment that make Arlington a great place to live, work, study, and visit. The Library is committed to services that anticipate and respond to the needs and interests of all users.

Accomplishments

Completed the Reimagining Our Libraries space planning project, resulting in a building program and schematic designs for the Robbins Library and the Fox Branch Library and recommendations for phasing the project.

In its first full year as a collection, the Library of Things saw a circulation of 724 with holdings of 68 non-traditional "things" for patrons to borrow including kitchen gadgets, board games, tools, and craft kits. The collection is co-sponsored by Sustainable Arlington and the Friends of the Robbins Library.

Completed an updated appraisal of the Winfield Robbins Art Prints collection for the purpose of evaluating options for the future of the collection.

Initiated free public printing subsidized by the Friends of the Robbins Library.

Achieved a 1.3% increase in circulation of materials and e-content.

As a Managing Partner of the Arlington Cultural District, the library was successful in applying for the maximum \$5,000 grant from the Massachusetts Cultural Council to support the district.

Services for Adults

The Library offered entertaining and educational programs throughout the year. Community-building book discussion groups included the Cookbook Club, Guys Book Group, Not-So-Young Adult Book Group, Queer Book Group (QBG), and the Robbins Library Book Discussion Group, now in its 25th year. The fifteenth annual Arlington Reads Together program, co-sponsored by the Diversity Task Group of Vision 2020, took place in March with events and discussions in-

spired by R.J. Palacio's *Wonder*. The Library continued outreach efforts as a Managing Partner in the Arlington Cultural District and through partnerships with the Arlington Poet Laureate, Sustainable Arlington, the Rainbow Commission, the Chamber of Commerce, and other Town groups.

The Robbins Library Community Room, the Fox Branch Library Community Room, and the Robbins Library Conference Room were used by over 100 local organizations for regular meetings. In addition, the two study rooms were in demand by students and tutors. Local organizations and individuals took advantage of the Library's public art display opportunities, and public information display spaces at Robbins and Fox.

Services for Teens

The Robbins Library Teen space and teen collections were heavily used by Arlington teens in grades six through twelve, during the week, and on weekends. The Head of Teen Services engaged teens by cross-promoting programs in the schools, through local teen support networks, and via the teen blog and social media. The Library is a regional leader in offering LGBTQ+ teen programs and community outreach to local LGBTQ+ organizations, and is recognized as a safe space for all teens. The Teen summer reading program saw over 1,000 participants, and multiple copies of titles on the middle and high school summer reading lists were available for students all summer long.

Services for Children

The Children's department welcomed children from infancy to fifth grade and their caregivers, offering books, magazines, music, books on CD, books in braille, Playaways, DVDs, and video games as well as toys, games, puzzles, a "Discover It Yourself" collection, American Girl dolls, and puppets.

Children and parents participated in many activities at the Library, including story times, sing-a-longs for infants and toddlers, craft times, toddler programs, workshops, various performances, and middle-grade book groups. The children's librarians offered assistance to children, parents, and teachers in researching homework assignments and for general use of physical and virtual library collections.

Robbins Library and Fox Branch Library	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual
Physical materials circulated	686,036	693,347	666,966	663,644
Digital materials (e-books/audio/video)	49,760	62,879	64,631	77,730
Interlibrary loans processed	141,725	145,677	143,729	148,384
Children's program attendance	19,550	25,967	27,454	24,769
Adult and Teen program attendance	2,631	2,895	3,952	4,465
Usage of public meeting rooms	1,020	1,099	1,136	1,144
Number of public use computers	48	46	58	72



Borrowing trains in the Children's Room

Community outreach efforts included visits to all seven elementary schools, attendance at monthly school library aides meetings, letters to teachers, assignment support for teachers and students, extended loan periods for educators, library tours, and the preparation of curriculum kits. Children's librarians presented book talks in the schools and instruction for classes and prepared summer reading list titles for the elementary schools. Library staff also held bilingual story times and early childhood literacy discussions and board book giveaways.

Russell Fund

The Library is very fortunate to have the Anne A. Russell Children's Educational and Cultural Enrichment Fund, which sponsors many special programs and services for children that could not be afforded otherwise. Program highlights include a Baby Brunch for new parents, Kindergarten Kits for children turning five who are

ready for their first library card, puppet shows, animal and nature programs, and outdoor concerts in the summer.

Edith M. Fox Library and Community Center

The vibrant East Arlington branch of the Robins Library continued to offer services on Tuesdays, Wednesdays, Thursdays, and Fridays year-round and on Saturdays September through June, with Saturday hours made possible for the second year in a row by the Friends of Fox Library. Children and parents enjoyed a variety of programs at the Fox including story times, sing-a-longs, craft programs, drop-in play, the "Reading to Dogs" program, and the summer reading programs for all ages. Elementary schools, nursery schools, and the Arlington Boys and Girls Club brought classes to the Fox Branch Library for stories and instruction, and the library added after-school programming at Fox to support students from the newly reopened Gibbs School. All ages enjoyed the monthly book displays that highlighted the collection and exhibits from community groups and schools. There was an unexpected temporary closure of the children's resale shop within the library in August 2018. The library and the Town are addressing the need for a Fox retail space lease agreement for the benefit of the Fox Library, and a re-opening of the children's resale shop is anticipated in early 2019.

Circulation and Technical Services

The Circulation Department checked out and returned hundreds of thousands of items, coordinated the 30-person volunteer program, maintained good order on the shelves, shifted collections, updated the periodical list, and checked shelves for missing items. Regular activities also included issuing new cards, reserving museum passes, and processing hold requests, which are largely submitted through the Minuteman Library Network's online catalog.

The Technical Services Department processed 18,472 new items in 2018, updated the records in the catalog, coded vendor bills, and maintained selector



Fox Library

accounts. Circulation Department staff and the Tech Services team, along with trained staff and volunteers, tagged and encoded thousands of items for the library's enhanced RFID circulation system.



Library trustees (left to right) Adam Delmolino, Kathy Fennelly, Amy Hampe, Joyce Radochia, Jonathan Gates, Heather Calvin

Board of Trustees

The seven-member Board of Trustees supported the Director with library policies and administered library trust funds so that essential library services could be delivered, approving funding for materials for adults, teens, and children at Robbins and Fox. Other services funded include the summer reading programs, activities for children, the Arlington Reads Together program, volunteer and staff appreciation, Staff Development Day, and staff attendance at library conferences and workshops.

Changes

Trustee Lois Rho stepped down from the Board in September 2018, marking two years on the Board with one year as Trust Liaison. The Board and the Director gratefully acknowledge Ms. Rho's service and anticipate a new trustee to be in place in early 2019. The Board welcomed new Trustee Jonathan Gates in January 2018.

Arlington Libraries Foundation

The Arlington Libraries Foundation was established in 2013 to continue the long tradition of supporting the libraries by raising private funds. The Foundation seeks to create ways to build a legacy for the Library and create ongoing sources of support. These include an annual campaign to support purchases of materials for Robbins and Fox, creating endowed funds and named funds at the request of donors, and by providing

a structure for bequests. In July 2018 the Foundation announced that donations in fiscal year 2018 totaled just over \$100,000, representing a new high-water mark for the organization. The Foundation was able to fulfill the library's fiscal year 2019 requests, funding all downloadable e-books and audiobooks available to Arlington card-holders through the Overdrive Advantage digital collection platform. In addition, the Foundation funded books and audiovisual material for the Robbins and Fox libraries and sponsored an additional librarian to help meet the demand for children's reference services on Sundays at the Robbins Library.

Friends of the Library

The Friends of the Robbins Library, with a membership of over 350, continues to assist the Robbins and Fox Branch libraries with monthly programs for adults, fundraising, and advocacy efforts. This vital support group raises supplemental funds to maintain the library's website, the museum pass program, books and prizes for the adult, teen, and children's summer reading programs. Annual projects include canvas Robbins/Fox bags for children receiving their first card, co-sponsorship for the Arlington Community Reads speaking program, and subsidized "free" printing for library users. The Friends' Annual Book Sale took place at Town Day 2018, once again drawing hundreds of book-lovers and raising funds. The Friends maintained their ongoing book sale on the fourth floor of Robbins and curated a themed book sale shelf in the lobby to promote sales.

The Friends of Fox Library board supported the Fox Library by funding weekend service on Saturdays, and by sponsoring sing-a-longs and library materials. Special projects of the Friends of Fox include sponsoring library activities in connection with Arlington Public Art and the Capitol Square Business Association, especially at the annual Feast of the East festival.

The Fox Library benefits from Fashion at the Fox sales revenue administered by the Friends of Fox. Fashion at the Fox offers consignment-quality donated items at bargain prices, and took place in June and December of 2018. The sales are run by Judy Hoer and Mary Ellen DeNatale, who also coordinate volunteers.

The Little Fox Shop, a popular children's resale shop whose proceeds benefit the Fox Library, was temporarily closed in August of 2018 resulting in a public bid process for a new iteration of the shop in 2019. Proceeds will continue to benefit the Fox Library by lease agreement with the Town.

Acknowledgments

Donations

The Library acknowledges the generous gifts from citizens, businesses and organizations that allow for materials and services which would be unaffordable through the municipal budget alone. The Library is also

LIBRARIES

grateful to Arlington resident Richard Duffy who donates profits from ongoing sales of his book, *Arlington Then and Now*.

Volunteers

The Library staff is grateful for the contributions made by volunteers who donated over 3,400 hours assisting with many aspects of Library operations. Lanie Cantor and Lynne Davis gave significant hours to operate the homebound delivery program. Therese Henderson continued to serve as trained volunteer coordinator of the Robbins Library Book Discussion Group.

Volunteers assisting at the Robbins Library in a variety of capacities were: Becky Anthony, Thomas Beckett, Michael Bowman, Joanne Burstell, Nancy Brooks, Stephanie Chiha, Marc Chin, Graciela Correa, Ann Michelle de Castro, Smita Dhake, Paula Ebbitt, Catherine Farrell, Gail Fillion, Jeanne Friedman, Mary Fusoni, Harold Forbes, Lorraine Gatto, Heidi Gilliam, Aileen Grunder, Kim Haase, Sarah Huntington, Ananda Raj Joshi, Kunjani Joshi, Mary Kokaras, Jeannette Iles, Judy Larson, Nick Lee, Ann LeRoy, Max Litvinov, Melanie Mendez, Donald Mugnai, Amelia Ostling, Ann Marie Peterson, Vielle Roby, Richard Schmeidler, Dolores Schueler, Edda Shaffer, Lois Shannon, Homayoon Shahidi, Eric Tighe, Rose Udics, Barbara Wagner, and Susan Whitney, and Amy Yelin. The Library acknowledges the efforts of all the students who volunteer hours at Robbins and Fox to fulfill their community service requirements for high school: Madeline Amidon, Darcy Coleman, Alex Gardinier, Varun Gopal, Razmig Keusseyan, Aleksander Makowka, Meghan Mei, Colby Mei, Tamera Moinuddin, Nayara Rodrigues, and Pauline Sanoval-Alvarez. The Library is grateful to Fox Library volunteers Justine Barnes, Joe Cook, Debbie Hayes and volunteer Guys Book Group facilitator Brad McKenna.

Library administration and Trustees acknowledge the Friends of the Robbins Library Board members for their support: Ruth Hersh (chair), Barbara Fulchino (vice chair), Meghan Gardner, Alison Goulder, Andrew Fischer, Betsy Singer, David Warrington, Harold Forbes, Katherine Krister, Richard McElroy, Susi Barbarossa, Timothy Wilson, Sally Naish, Karen Kittridge, Gwendolyn Wong, and Amy McElroy (part-time coordinator).

Library administration and Trustees acknowledge the Friends of Fox Library Board members for their support: Pam DiBona (chair), Lynn Baldrige, Jack Hurd, Hilary Rappaport, Scott Weaver, and Shunsuke Yamaguchi.

Library administration and Trustees are grateful to the Arlington Libraries Foundation Board members for their support: Karin Barrett (chair), Maryellen Loud, Richard Duffy, Mary Ellen Bilafer Bache, Michele Meagher, Ethel Doyle, Marian Hanley, Patrick Hanlon, Jeff Miller, and Jonathan Wallach. The Library also acknowl-

edges the commitment of advisory board members Melissa King, J.B. Maxwell, and Sara McCabe.

Future Goals

- Eliminate fines for children, teen, and adult library users to promote and support library use by all.
- Develop a new Strategic Plan for Arlington's Libraries, a requirement of the Massachusetts Board of Library Commissioners for State Aid eligibility.
- Use the outcome of the FY18 Reimagining Our Libraries space planning project to determine a direction and timeline for renovations based on real and potential funding sources.
- Identify prerequisites for an MBLC design and construction grant and prepare to be responsive.
- Enhance collections at Fox Library that hold appeal for 6th grade Gibbs students, and support the Fox Branch Librarian/Head of Teen Services in building programs and displays that engage teens and tweens.
- Pending Town Meeting action, make a plan to deaccession the Winfield Robbins Art Prints collection through sale or gift for the benefit of the community and the library, and pursue the related goal of applying funds to future library improvements.
- Cultivate a "hot titles" collection at the Fox Library with multiple copies of new and popular materials for teens and adults, to better meet town-wide demand for such materials.
- Develop community engagement using a survey to evaluate perceptions of library programming for all ages.
- Promote increased use of the Library of Things, including developing programming and partnerships to support the maker community.
- Promote the Library as a key component of Arlington's cultural landscape within the Arlington Cultural District.

CULTURAL AND HISTORICAL ACTIVITIES

ARLINGTON COMMISSION FOR ARTS & CULTURE (ACAC)

Mission

The mission of the Arlington Commission for Arts and Culture is to promote and develop programs that integrate arts and culture into daily life, expand creative opportunities, and foster a vibrant, sustainable arts scene to engage a diverse range of artists, residents, businesses, and visitors.

Newly Expanded Commission

In accordance with the Arts and Culture Action Plan, the ACAC worked with Town Counsel to create a bylaw, passed by Town Meeting in May of 2018, that positions ACAC as an umbrella organization including the Arlington Cultural Council (ACC), Arlington Public Art (APA), and the Cultural District Managing Partnership (CDMP) as well as representation from other important stakeholders such as non-profit arts organizations, the business community, and working artists.

Website and Branding

ACAC's crowning achievement this year was the creation of a comprehensive Arts and Culture website, artsarlington.org. The website hosts a comprehensive listing of Arlington's arts and culture assets, an interactive map, and the highly anticipated cultural calendar powered by Arts Boston. ACAC contracted with Nilou Mochala of NYM to design and develop the website and logos for the ACAC, and the Arlington Cultural District. A webmaster was hired to maintain and update the website, push content through social media channels, and send out a monthly newsletter.



ArtsArlington homepage

Cultural District Managing Partnership (CDMP)

The CDMP consists of a core executive committee and task groups. Using funds from a 2018 Massachusetts Cultural Council (MCC) \$5,000 grant, the CDMP worked with Nilou Mochala of NYM design to develop a Cultural District logo and to produce other marketing materials.

The ACD issued a *Call for Ideas* to enliven the stretch of Mass Ave between Capitol Square and Arlington Center. Over the summer of 2018 they collected 87

ideas from the community. The ACD was also awarded an MCC \$5,000 Grant to cultural districts for work to be completed between January and June 2019, which will cover marketing and programming within the District.



Installing haiku on the bike path

Public Art Committee (Arlington Public Art)

Community engagement projects this year included the third annual Fox Festival Parade and the Bikeway Haiku project that engaged over 400 people across 3 towns and was created as part of the Tri-Town 25th anniversary celebration of the Minuteman bikeway.

Pathways: Two other installations completed the Pathways exhibition this past fall: *Colony* by Christopher Frost and *Extraordinary Ordinary Birds* by Resa Blatman. Both celebrate the abundant bird life in the area and are inspired by the critical food and habitat the green spaces along the Bikeway provide for neighborhood wildlife.



Colony by Christopher Frost

CULTURAL AND HISTORICAL ACTIVITIES



Detail of bus shelter installation by James Weinberg

Bus Rapid Transit (BRT) Project: Arlington was awarded a \$37,000 grant from the Barr Foundation to install public art in five bus shelters and to create two murals along Mass Ave for to promote the BRT project.

Additional Projects

Youth Banner Project: *The Arlington Public Art Youth Banner Initiative* is aimed at young people in grades 6 through 12 to provide an opportunity for youth to participate in temporary public art projects. This year 90 students submitted designs with 20 designs selected.

Chairful Where You Sit Fundraiser and Exhibition: This year the *Chairful Where You Sit* fundraising exhibition took place in conjunction with the *Feast of the East*. This year, *Chairful* raised approximately \$2,000.

Grants Committee (Arlington Cultural Council): In July ACC formally combined with other major arts and cultural organizations in Arlington under the ACAC umbrella. Although still identified by the state as ACC, it is now locally known as the Grants Committee (GC) of ACAC. The grants committee awarded a total of \$15,062 to 19 grantees in 2018.

HISTORICAL COMMISSION

The Arlington Historical Commission (AHC) was established in 1970 as the Town agency responsible for community-wide preservation planning as described in Massachusetts General Laws, Chapter 40, Section 8D.

The Commission is an advocate for historic preservation in Arlington and;

- Encourages appropriate maintenance and restoration of the Town's historic structures and open spaces.
- Educates and advises municipal departments, boards, commissions, and citizens on historic preservation and the significance of Arlington's historic buildings, landscapes, objects, documents and other landmarks.

- Provides guidance and advice to owners of historically significant properties.
- Participates in the management and maintenance of historic resources owned by the Town, e.g., Arlington Town Hall, the Whittemore-Robbins House.

In addition, the Commission reviews and acts upon any applications for building permits that involve changes to historically or architecturally significant structures in Arlington under the Town's demolition-delay bylaw.

To accomplish these goals, the Commission maintains Arlington's *Inventory of Historically and/or Architecturally Significant Properties* and administers the demolition delay bylaw through formal public hearings and informal meetings with owners of inventoried properties.

Hearings and Property Monitoring

The Commission conducted formal hearings on ten inventoried properties in 2018: 20 Belton Street, 99 Claremont Avenue, 36 Draper Avenue, 65 Hillside Avenue, 96 Jason Street, 15 Kensington Road, 32 Kensington Road, 418 Massachusetts Avenue, 630 Massachusetts Avenue, 338-40 Newcomb Street (cancelled), and 21 Teel Street, in addition to four informal hearings on inventoried properties.

Oversight on the properties from 2016-17 hearings continued throughout the year. Monitored properties included the ones listed above plus 21 Ashland Street, 89 Beacon Street, 3-11 Lakeview Street, 47 Mystic Lake Drive, 12 Schouler Court (1-yr demolition delay), 39 Winter Street (1-yr demolition delay), 43 Winter Street (1-yr demolition delay), and 27 Wyman Street.

In addition to property hearings the Commission held formal hearings for approval of four new signs in the Arlington Center National Register Historic District at: 451 Massachusetts Avenue, 474 Massachusetts Avenue, 456A Massachusetts Avenue, and 635 Massachusetts Avenue.

Under a grant secured from the Massachusetts Historical Commission by the Historic Resources Working Group (a subcommittee of the Arlington Master Plan Implementation Committee), MHC Inventory Form B for 135 properties were unanimously accepted by the Arlington Historical Commission in September 2018 and have been added to Arlington's *Inventory of Historically and/or Architecturally Significant Properties*.

Arlington Community Preservation Act (CPA)

The Historical Commission continued to support three historic preservation grants approved by the CPA Committee and Town Meeting in 2017. Members of the Commission are working with the Historic and Cultural Resources Working Group of the Master Plan Implementation Committee on a Survey Master Plan, supporting the restoration of the water features in the Winfield-Rob-

CULTURAL AND HISTORICAL ACTIVITIES

bins Memorial Garden, and preparing a Preservation Plan for the Old Burying Ground began in 2017.

Historic Markers

The historic house marker program is for all Arlington properties on the *Inventory*. Each plaque displays the year the property was built and a historic house name, if any.

Web Site

The Commission continues to maintain its own web site that provides a copy of the *Inventory of Historically and/or Architecturally Significant Properties* and describes the process for hearings before the Commission as well as listing our publications and projects. www.arlingtonhistoricalcommission.org.

Education and Outreach

Throughout the year Commissioners participate in activities that educate and inform citizens about historic preservation. The AHC participated in Town Day with a booth.

Other Activities

The Commission continues to work with other Town agencies on the maintenance and restoration of the Whittemore-Robbins House and its outbuildings, the Winfield Robbins Memorial Garden, Town Hall and its grounds.

Commissioners represented the Historical Commission on various municipal boards and historic organizations in Arlington, including the Arlington Preservation Fund, Arlington Historical Society, and Arlington Community Preservation Act Committee.

HISTORIC DISTRICT COMMISSION

The Historic Districts Act, M.G.L. Chapter 40C, was created to protect and preserve the historic resources of the Commonwealth through a local review system that encourages and ensures compatible improvement and development. Over 340 Local Historic Commissions across Massachusetts are already established and working closely with the Massachusetts Historical Commission. They serve as local preservation advocates and as an important resource for information about their community's cultural resources and preservation activities.

Arlington has seven established historic districts that include approximately 351 properties that the community has recognized as unique resources worthy of protection. The seven districts and the dates they were established or most recently enlarged are: Avon Place, 1996; Broadway, 1991; Central Street, 1982; Jason/Gray, 1998; Mount Gilboa/Crescent Hill, 1991; Pleasant

Street, 2006; and Russell, 1983.

The Arlington Historic District Commission (AHDC) is required by law to review the architectural appropriateness of most proposed exterior design changes, whether they be a minor alteration, new additions, or removal of trim or structures. The Commission consists of qualified volunteers appointed by the Select Board and always includes a property owner or resident of each District (if one is willing to serve), an architect, a real estate professional, and a representative from the Arlington Historical Society. During 2018 the Commissions met sixteen (16) times to hold hearings for property owners seeking approval for certificates for exterior work to be conducted on their properties or to discuss ongoing litigation. During the year they entered into Executive Session a total of six (6) times to discuss pending or ongoing litigation. Part of the regular meetings included twenty-three (23) Informal Hearings held for property owners seeking advice or resource information for work to be conducted and twenty-seven (27) Formal Hearings. As a result of those meetings and additional CONA applications not requiring a hearing, thirty-five (35) Certificates of Appropriateness (COA), forty-seven (47) Certificates of Non-Applicability (CONA) to be undertaken were granted. In addition, there were three (3) Application Denials (Lot 37A Irving Street-Bouvier; 731 Mass. Ave.-High Rock Church; and 105 Crescent Hill Ave.-Kenney)

During the year the Commissioners also worked on educating the public on the role of the Historic District Commission, on the Town's Master Plan and Community Preservation Act, and with the Town to plan streetscape uniformity throughout local Historic Districts.

CYRUS E. DALLIN ART MUSEUM BOARD OF TRUSTEES



The Cyrus Dallin Art Museum promotes new insights into our shared history by exploring the life, work, and values of this celebrated sculptor of Arlington. The values of the Museum are shaped by Cyrus Dallin's own values, as manifest in his life and work. In accordance with Dallin's ideals, the museum makes art accessible to all, provides opportunities for learning and exploration, works in partnership with others who share Dallin's

CULTURAL AND HISTORICAL ACTIVITIES

commitment to artistic expression, education, and social justice, and interprets our country's complicated history.

Over 700 people from across the globe visited the museum in 2018. The museum is open year-round on Fridays, Saturdays and Sundays from 12:00 p.m. to 4:00 p.m., and for group tours at other times by appointment. Dedicated volunteer docents make this all possible with the gift of their time and talents. Tours are tailored for adults and children with consideration for each group's area of special interest. The museum is located in the Jefferson Cutter House at 611 Massachusetts Avenue. Contact the museum at info@dallin.org or call 781-641-0747. The web address is www.dallin.org.



Museum trustees and founders celebrate the twentieth anniversary of the museum's opening. Pictured L to R: Anne Marie Delaunay-Danizio, Anne Marie Bowler, Director/Curator Heather Leavell, Mike Borgasano, James McGough and Richard Bowler.

Twentieth Anniversary

The Cyrus Dallin Art Museum opened at the Jefferson Cutter House with two galleries on October 18, 1998. Two hundred guests attended the ribbon cutting and opening reception including several generations of the Dallin family. A committee had been appointed in 1982 to locate and inventory the Town's collection of Dallin paintings and sculptures. The Committee, which included James McGough and Geri Tremblay who remain active in the museum's operations. Today the Museum exhibits over ninety works of art including sculptures, paintings, coins, and medals in four galleries and an extensive archival collection and additional works of art that are not on currently on view. A large crowd gathered in October 2018 to celebrate the twentieth anniversary with a special reception and unveiling of a new exhibit of Dallin's paintings and a bust of Charles Lindbergh titled, *The Vision*.

The Museum offers programs throughout the year for members and visitors of all ages. Additionally, progress was made on the following goals.

2018 Achievements

- Hosted a group tour and sculpture workshop for fourteen Lakota youth from the Pine Ridge Reservation in North Dakota, one of the most underserved communities in the United States. Their feedback on the experience included "It's nice to see my culture in a public museum," Jesse White Face and "I love the way he explains how Native people are important," Carteecia Jumping Eagle.
- Fostered local partnerships with the Arlington Historical Society and the Chamber of Commerce to collaborate on cultural programming.
- Increased the number of group tours to the museum with outreach to area college associations and adult learning organizations.
- Researched Dallin's advocacy efforts for improvement of government policies and civil rights of Native American peoples. Museum Director Heather Leavell presented a talk at the Masonic Temple on this subject in April. Outreach on this topic resulted in an invitation for her to present on a panel at the MFA in 2019.
- Completed cleaning and restoration of a plaster bust of Charles Lindbergh and an oil painting titled, *Rocks and Trees*. This conservation work was supported in part with a grant from the Arlington Cultural Council, a local agency which is supported by the Mass Cultural Council, a state agency. These pieces and a selection of other paintings were unveiled at the 20th anniversary event in October 2018.
- Acquired a new oil painting, a portrait of Mrs. Susan Hall of Charlestown, Mass.



Lakota YouthStay program participants visited Massachusetts from North Dakota. The group toured the museum and learned basic sculpture building techniques. Pictured L to R are: Tsenesa Duchenaux, age 13 and Jessie White Face, age 12.

CULTURAL AND HISTORICAL ACTIVITIES

- Continued an affiliation with the North American Reciprocal Membership organization, which offers discounted or free admission at over 950 participating institutions.

2018 Activities and Programs

- Patriot's Day readings of Longfellow's epic poem, *Paul Revere's Ride*.
- Hosted a free concert in Whittemore Park featuring the Mystic Brass Ensemble.
- Co-sponsored with the Historical Society a talk by museum Curator/Director, Heather Leavell, on the topic of Cyrus Dallin's cultural and political activism for the rights of Indigenous peoples.
- Co-sponsored with the Historical Society a lecture and cultural exploration of the native people of Menotomy featuring speakers Faries Gray, Sagamore of the Massachusetts Tribe of Ponkapoag and Ellen Berklan, Massachusetts DCR Archaeologist.
- Co-hosted Arlington First Lights tree lighting event organized by the Chamber of Commerce.
- Assisted the museum's non-profit board with the annual Summer Soiree fundraiser
- The Museum's busiest day of the year, Art on the Green, is an important part of Town Day celebrations. This event gives artists an opportunity to exhibit and sell their works. Artists and craftsman offered a colorful display of original works. Local writers were on site for book signings.



Art on the Green merchant, Helen Ray, shares her handmade soaps and bath products with customers at the Dallin Museum's annual Town Day event.

Future Goals

- Redesign our website and increase social media outreach.
- Create a virtual tour of the Museum galleries and collections.
- Restore the sculpture of Gov. Bradford and the painting of Mrs. Hall.
- Learn from our experience with the summer beer garden in Whittemore Park to increase attendance.
- Seek funding for the interior restoration of the Jefferson Cutter House.
- Upcoming spring events: April 14, 2019: Reading of Longfellow's *Paul Revere's Ride* during Patriot's Day weekend celebrations. May 11, 2019: (co-sponsor) Garden party in celebration of the restoration of the Winfield Robbins Memorial Garden.



Museum Trustees, Directors, and Friends pictured at the August 2018 Summer Soiree. Charity auction emcee, Kevin Greeley, pictured seated at center.

The Committee received with great sadness the news that Select Board member Kevin Greeley passed away. Kevin was a longtime friend of the Museum. He was instrumental in the establishment of the Museum, having supported the Dallin Committee's proposal to form a museum and championing the idea at Town Meeting. For the last two years, he served as our celebrity emcee for the Summer Soiree's silent auction.

COMMUNITY DEVELOPMENT

REDEVELOPMENT BOARD

The Arlington Redevelopment Board (ARB) is the Town's Planning Board, under G.L. c. 41, § 81. There are five members of the board: four are appointed by the Town Manager and the fifth is a gubernatorial designee appointed by the Massachusetts Department of Housing and Community Development.

The board serves as the Town's special permit granting authority for projects which require an Environmental Design Review (EDR); nine applications were reviewed and approved by the board in 2018. In 2018, the majority of the ARB's reviews were for new signage; however, the ARB did review and approve the renovation of a mixed-use building on Massachusetts Avenue. A new mixed-use and mixed-income building on Sunnyside Avenue is in the permitting process which began in 2018.

The ARB is also the Town's Urban Renewal Authority under G.L. c. 121; with Town Meeting approval, the Board may hold land or buildings to improve and rehabilitate them to meet community development goals. The ARB currently manages three properties: the Central School at 20 Academy Street, 23 Maple Street, and the Jefferson Cutter House at 611 Massachusetts Avenue, which includes Whittemore Park. Building tenants include the Senior Center, Mystic River Watershed Association, Arlington Chamber of Commerce, Arlington Center for the Arts, Dallin Museum, and Town departments.

Lastly, the ARB serves as the Board of Survey with authority to approve the design of roads for the purposes of ensuring that new building lots can meet zoning frontage and access requirements. There were no Board of Survey applications for consideration in 2018.

The Arlington Center for the Arts (ACA) transformed former office suites on the third and fourth floors of the Central School building. The renovation was supported by the Town of Arlington and an \$187,000 grant from the Massachusetts Cultural Facilities Fund. The ARB commends ACA on the completion of the renovation and the use of the space as a multigenerational hub of arts and culture in its collaboration with the Senior Center, also located in the Central School.

Progress continued on the design of the new Senior Center. The Historic Districts Commission and state Architectural Access Board reviewed and approved exterior and accessibility improvements. Construction is expected to start on major renovations in FY2020.

A revitalization plan was prepared for Whittemore Park, located within Arlington Center at the crossroads of the town's central business district, its seat of government, and in the heart of the Arlington Cultural District. Traditional public forums, nontraditional engagement events, and a community-wide survey were used to gather information about the site and to solicit feedback

on design options. Supported by FY2018 CPA funds, the design includes improving ADA accessibility in the park, installing new seating and lighting, upgrading the landscape, and improving historical and cultural signage. Revitalization of the park will be completed in phases utilizing CPA, Community Development Block Grant, and Town capital funds.

PLANNING & COMMUNITY DEVELOPMENT

The Department of Planning and Community Development (DPCD) is committed to improving the quality of life for Arlington's residents by improving housing opportunities, transportation access, economic development to enhance the vitality of our business districts and generate commercial tax revenue, providing opportunities for households that make low to moderate income, improving energy efficiency, and preserving and promoting the Town's natural, historic, and cultural resources. DPCD administers programs that serve households that make a low to moderate income, utilizing Community Development Block Grant funds. The Menotomy Weatherization Program serves Arlington, Belmont, Cambridge, Lexington, Somerville, Waltham, and Watertown residents by helping eligible homeowners and renters make their homes more energy efficient. The Department administers the Town's participation in the Commonwealth's Green Communities Act Program, which includes grants for energy efficiency totaling more than \$1.5 million since 2010.

DPCD has 14 full-time and two per-diem staff. Staff support and participate in a range of Town committees, commissions and boards, and work with other departments in support of Town initiatives. The groups and projects with DPCD involvement include: Arlington Redevelopment Board; Conservation Commission, Master Plan Implementation Committee and five sub-groups (Zoning Recodification Working Group, Residential Study Group, Mill Brook Study Group, Historic and Cultural Resources Working Group, Zoning Bylaw Working Group); Envision Arlington (formerly Vision 2020) and its Task Groups; Open Space Committee; Bicycle Advisory Committee; Transportation Advisory Committee; Housing Plan Implementation Committee; Arlington Tourism and Economic Development; Arlington Commission on Arts and Culture; Parking Implementation and Governance Committee; Disability Commission; Arlington Center Merchants Association; Arlington Heights Merchants Association; Arlington Commission on Arts and Culture; Arlington Cultural District Core Committee; and the Arlington Chamber of Commerce.

The Department also represents the Town regionally at the Boston Region Metropolitan Planning Organization (MPO), the Metropolitan Area Planning Council Executive Committee and Inner Core Committee, the Battle Road Scenic Byway Committee, the North Sub-

COMMUNITY DEVELOPMENT

urban HOME Consortium and the Somerville/Arlington Continuum of Care.

The Department reviewed and approved 20 sign permits; reviewed and provided memos to the Zoning Board of Appeals on 25 dockets; and reviewed and provided comments to the Select Board on 21 license applications. The Economic Development Coordinator assisted 108 businesses through office visits, site visits, merchants' meetings, and the Chamber of Commerce.

The Department would like to thank Lela Shepherd, Environmental Planner and Conservation Agent, Nathaniel Strosberg, Senior Planner, and Amy Quinn, Administrative Assistant for their service to the Department and Town. We also thank Fred Lamburn, Building Craftsman, for his years of service to the Town and congratulate him on his retirement. We also thank interns Elizabeth Chaput and Jamila Zanolotti-Foreman for their assistance on a range of Department initiatives.

We welcome Emily Sullivan and Kelly Lynema as Environmental Planner and Senior Planner respectively, Erin Zwirko, AICP, LEED AP, Assistant Director, Daniel Amstutz, AICP, Senior Transportation Planner, and Mary Muszynski, Administrative Assistant. We also welcomed Ken Pruitt, Energy and Project Manager, to the Department from the Facilities Department.

2018 Highlights

Economic Development

DPCD worked with individual entrepreneurs and merchant groups in the neighborhood business districts to address the issue of business district improvements. Top economic development priorities for the Town are supporting and retaining existing and attracting new businesses, and planning initiatives that stimulate redevelopment. Work continued to engage with property owners and potential developers to encourage mixed-use, residential, and commercial development along major corridors and in support of business districts.

Key achievements included public outreach for the Bus Rapid Transit pilot and associated art installations coterminous with the Arlington Cultural District, organizing a pop-up beer garden hosted by Aeronaut Brewing Company in Whittemore Park, completion of the Battle Road Byway website, and orchestrating a call for ideas that elicited 81 concepts to enliven the Arlington Cultural District in the area along Mass Ave and the Minuteman Bikeway between Arlington Center and East Arlington.

DPCD received \$40,000 in technical assistance from the Metropolitan Area Planning Council (MAPC) to develop an action plan for Arlington Heights and complete several Master Plan implementation actions relevant to the Heights, such as exploring options for spurring revitalization and economic development efforts along Massachusetts Avenue. The project examined

potential barriers to development and recommend future zoning or regulatory amendments by working with a stakeholder group and holding two public forums. Using the recommendations of the action plan, policy and zoning amendments will be implemented in the coming year.



Transportation Initiatives

DPCD worked on several key transportation initiatives in 2018, including helping implement a new dockless bikesharing program, a bus rapid transit (BRT) pilot along Mass Ave, and furthering efforts on Complete Streets, Safe Routes to School, and participation in the Boston Region Metropolitan Planning Organization (MPO).



Bus Rapid Transit Pilot

Arlington was one of four municipalities in Greater Boston to receive \$100,000 in grant funding from the Barr Foundation to pilot elements of BRT along local bus transit routes. The pilot goals were to reduce travel time and increase reliability for MBTA buses, as well as improve traffic flow in the corridor. Working in cooperation with the City of Cambridge, the MBTA, Department of Conservation and Recreation (DCR), and other part-

COMMUNITY DEVELOPMENT

ners, bus priority features were installed along Mass Ave from Lake Street to Alewife Brook Parkway, affecting the #77, #79, and #350 MBTA buses. The pilot took place from October 9 to November 9, 2018. The pilot included the following elements: relocation of the bus stop to the far side of the Mass Ave and Lake Street intersection; transit signal priority and a queue jump at the same intersection; the repurposing of parking spaces from 6:00 a.m. to 9:00 a.m. for a dedicated bus and bike lane from the intersection of Mass Ave and Varnum Street to the Alewife Brook Parkway; and traffic signal and lane changes at the intersection of Mass Ave and Alewife Brook Parkway. Data and rider experience surveys showed the pilot was a major success, improving travel times by 6-10 minutes and increasing reliability considerably.

Although many of the elements of the pilot remained at the end of the month-long pilot period, the dedicated bus lane was removed. Given the resounding success of the dedicated bus lane and the overwhelming support from residents to keep the lane, the Town will develop a way to bring back the lane permanently in 2019.



Bike Share

After reviewing potential bike share options, Arlington began collaborating with the Metropolitan Area Planning Council (MAPC) and fourteen other municipalities to develop a regional dockless bike share program. Dockless bike sharing launched in Arlington on June 28th with 150 bikes from bike share vendor Lime. Riders can utilize bikes in the program within the regional service area, which includes Belmont, Medford, Watertown, and Malden. The program has been very successful. From the beginning of the program through the end of December 2018, more than 19,500 trips have been made on LimeBikes in Arlington, with approximately 15,400 on manual bicycles and 4,100 on Lime-E electric assist bicycles. The highest density of

start and end trips on LimeBikes are in East Arlington, Arlington Center, at Alewife Station, and along Mass Ave, Broadway, and the Minuteman Bikeway. Based on the routing information that is provided by Lime, high LimeBike usage has occurred on the Minuteman Bikeway, Broadway, Summer Street, Warren Street, Mystic Street, Lake Street, and Pleasant Street. LimeBikes will continue to be available during the winter months for use, although in reduced numbers.

Safe Routes to School

The Town supports safe walking and bicycling for children to reach their schools to increase their daily physical activity; reduce traffic congestion around schools during drop-off and pick-up times; reduce environmental pollution from vehicle emissions; and promote traffic safety for all street users. DPCD staff attended Walk to School Day at Stratton Elementary School in October 2018 and has continued to work with the school administration and parents of Stratton students to advance infrastructure improvements around the school, including working together to apply for a Massachusetts Safe Routes to School Infrastructure Grant in January 2019. DPCD works with the Transportation Advisory Committee and other Town departments to ensure that all schools have safe and accessible routes for children to walk and bicycle to school year-round.

Complete Streets

As part of Arlington's Complete Streets Action Plan, improvements are being designed for the intersection of Lake Street and the Minuteman Bikeway that will include the installation of a traffic/pedestrian/bicycle signal at the intersection that would be coordinated with the signal at Brooks Avenue and Lake Street. There will also be signage and pavement marking changes, handicap access improvements, and vegetation maintenance as part of the project. 100% design plans for the project were received in the fall from the project consultant, Green International. However, due to funding constraints, the Town was not eligible to compete for state Complete Streets Program funding in 2018. The Town is seeking other funding sources to construct this project as expeditiously as possible, including through the new MassTrails grant program. Future Complete Streets projects include traffic calming and pedestrian accessibility improvements on Lowell Street near Reservoir Beach; improvements to the Medford Street Rotary; and pedestrian improvements on Park Avenue.

Boston Region MPO

Arlington is an active participant in the Boston Metropolitan Planning Organization (MPO) and was re-elected to another three-year term as a voting member on the MPO at the Municipal Election in October. DPCD staff attends MPO meetings representing the Chair of

COMMUNITY DEVELOPMENT

the Select Board, Daniel Dunn. The Boston MPO is responsible for conducting the federally required metropolitan transportation planning process for the Boston metropolitan area. The planning process is necessary to develop a vision for transportation in the region and to decide how to allocate federal and state transportation funds to transportation programs and projects that improve roadway, transit, bicycle, and pedestrian infrastructure. Arlington continues to be involved with the development of the Long-Range Transportation Plan, the Transportation Improvement Program, and the Unified Planning Work Program.

Environmental Planning

Spy Pond Shoreline Protection Project

A Community Preservation Act grant of \$552,900 was awarded for FY2018 for shoreline stabilization along Spy Pond. The Land and Water Conservation program of the Massachusetts Executive Office of Energy and Environmental Affairs awarded the Town \$40,040 for trail work in Spy Pond Park. CDBG granted \$94,000 to the project for trail work and ADA compliance. The Friends of Spy Pond Park donated \$5,000 to project work. A survey by the National Heritage and Endangered Species Program confirmed that Spy Pond's shoreline is home to a rare plant, the Engelmann's Umbrella Sedge, which has implications for both the design and implementation of the project. As the project moves towards construction, the goals remain to preserve, stabilize and strengthen the pond's banks to control erosion; protect and enhance wildlife habitat; prevent unauthorized paths; broaden and strengthen constituency groups; increase water quality and recreational opportunities; and improve stormwater infiltration. Project construction will begin in early Spring 2019 and be completed in Fall 2019.



The Spy Pond Project includes pathway resurfacing and erosion control.

Climate Adaptation and Resiliency Preparedness

The Municipal Vulnerability Preparedness Core Group was formed in the spring of 2017 to coordinate a community resilience planning process to address the local impacts of climate change. This initiative is the result of a \$23,000 Municipal Vulnerability Preparedness (MVP) Planning Grant, which was awarded to Arlington by the State's Executive Office of Energy and Environmental Affairs. At the core of the planning process is a Community Resilience Building Workshop, which initiated the development of a climate change vulnerability assessment and action plan through community engagement and stakeholder discussion.

Through the MVP planning process, Arlington identified chronic flooding along Mill Brook and extreme heat in tree-deficit areas (like East Arlington and along Mass Ave) as the community's most pressing vulnerabilities and prioritized actions to reduce vulnerability. In the summer Arlington received an MVP action grant of almost \$400,000 to increase flood storage capacity in Wellington Park, along Mill Brook, to address flooding along the Mill Brook Corridor. This increased flood storage capacity will be approximately 300 cubic yards.



Mill Brook suffers from chronic flooding.

In addition to the MVP resiliency preparedness work, Arlington's Conservation Commission also added language to its 2018 local wetlands bylaws and regulations revision, requiring projects to improve climate change resilience. Section 31 of the Arlington Regulations for Wetlands Protection states that conservation permit applicants must integrate adaptation planning into their project to promote climate change resilience so as to protect and promote resource area values into the future.

Regional Resilience Collaborations

Arlington is currently a member of three regional resilience collaborations: the Metropolitan Area Planning Council (MAPC) Metro Mayors Coalition; Resilient Mystic Collaborative facilitated by the Mystic River Watershed Association (MyRWA); and the Mystic Storm-

COMMUNITY DEVELOPMENT

water Collaborative facilitated by the US Environmental Protection Agency (EPA) and the Massachusetts Department of Environmental Protection (MassDEP). As a member of these three collaborations, Arlington has committed to climate adaptation and resilience building actions and goals. These actions and goals focus on building capacity for stormwater management, renewable energy, urban heat island mitigation, floodwater retention, public engagement around resilience building, and inter-municipal project and policy alignment. Many of the climate change vulnerabilities that Arlington suffers from are impacting our neighboring communities as well. These regional collaborations strengthen Arlington's resilience through knowledge-sharing and regional projects that more efficiently leverage funding and technical opportunities.

These regional collaborations are particularly effective forums for Arlington to share its stormwater management successes and learn new stormwater best practices. Massachusetts recently revised its stormwater permitting, creating more stringent regulations for point-source pollution transported through municipal stormwater systems. Throughout 2019, DPCD will work with the Engineering Division to educate residents and businesses on the importance of proactive stormwater management as a strategy for pollution reduction, environmental resource protection, and floodwater mitigation.

Hazard Mitigation Plan Revision

Arlington's Hazard Mitigation Plan was adopted in 2012. Per Federal Emergency Management Agency (FEMA) requirements, hazard mitigation plans need to be updated every five years in order to remain eligible for federal disaster mitigation and recovery funding. In 2018 Arlington received funding from Massachusetts Emergency Management Agency (MEMA) to update the Town plan. Over 2019 Arlington and MAPC will update the plan through public engagement and technical analysis. The goals established through the MVP planning process and regional resilience collaborations, as well as the Open Space & Recreation Plan and Master Plan, will be integrated into the updated hazard mitigation plan.

Arlington Reservoir Master Plan

The Reservoir Master Plan was completed in 2018 and the capital improvement projects identified therein were initiated. The goal of the Master Plan was to assess all aspects of the Reservoir, considering terrestrial and aquatic issues from both environmental and recreational perspectives. Led by the Park and Recreation Commission, DPCD, the ACC, and the Vision 2020 Reservoir Committee have provided input. Phase 1 implementation includes a new water treatment and pump system for the bathing beach as the current in-

frastructure is well beyond its life expectancy and close to failure. It will also include a pilot trail improvement project along the dirt path in Lexington. Future phases will address some of the broader environmental issues as well as trail system work.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

This past year, the program supported eight public service agencies in their work to help people who make a low to moderate income access to daily transportation, jobs, healthy foods, scholarships to athletic and summer camp programs, and mental health services and adult day health services; with CDBG, the social service agencies reached 1,831 people. The program also supported the Department of Public Works with installation of 40 ADA-compliant ramps to make streets and sidewalks more accessible. The Housing Corporation of Arlington (HCA) was supported with pre-development funding for the 34-unit development at Downing Square in Arlington Heights. HCA also made capital improvements to eight properties in their portfolio.



Arlington celebrated Community Development Week by hosting an event that began at the Thompson School for mingling, refreshments, and presentations.

Most significantly, after many years, the Arlington Housing Authority broke ground and began development of the new Life and Skills Center at Menotomy Manor. The Center will serve Menotomy Manor Family Development residents. The new space includes programming space for learning and job training, a flex space for after school programming, and spaces for property management and maintenance, laundry, a police sub-station, and a food pantry.

COMMUNITY DEVELOPMENT



Progression photos of the construction of the Life and Skills Building.

Menotomy Weatherization Assistance Program

This program in its 41st year providing weatherization, heating system, and appliance management assistance to the towns of Arlington, Belmont, Lexington, Watertown, and the cities of Cambridge, Somerville, and Waltham. The program replaced 107 heating systems, weatherized 22 homes, and audited appliances at 52 homes. The appliance management program subsequently installed 65 refrigerators, 59 air conditioners, 15 washers, and 7 dehumidifiers. The program receives public utility and state funds and continues to be recognized by the state as providing high quality energy conservation services.

Master Plan Implementation

Zoning Recodification Working Group

Recodifying the Town's Zoning Bylaw was one of the first recommended steps in implementing the 2015 Master Plan. The Zoning Recodification Working Group spent 18 months in meetings, interviews, public engagement, research, and writing a comprehensive zoning update, which was adopted at Special Town Meeting (STM) in February 2018 and subsequently approved by the Attorney General. With the completion of the recodification project, this Working Group has passed along the future work related to the Zoning Bylaw to the Zoning Bylaw Working Group.

COMMUNITY DEVELOPMENT

Zoning Bylaw Working Group

The Zoning Bylaw Working Group is reviewing and proposing zoning amendments as identified through the Master Plan and the recodification processes. Amendments under consideration are an update to the Town's sign regulations and zoning for multifamily housing; work is funded by the Town, a technical assistance grant from MAPC, and the MA Executive Office of Energy and Environmental Affairs. The Town hired Lisa Wise Consulting to study existing and recommend amendments to Arlington's sign regulations. The new sign regulations aim to be clear, well-organized, straightforward to understand and administer, consistent with state and federal law, and representative of best practices. To date, the Town has engaged the public at a community workshop, conducted stakeholder interviews, and reviewed a Sign Bylaw Analysis and Recommendations Report.



Panelists at Housing Forum.

Housing Initiatives

The Town of Arlington continued its strong support of affordable housing during 2018. The Housing Plan Implementation Committee (HPIC) and DPCD thanks Pamela Hallett, Executive Director of the Housing Corporation of Arlington, Chris Kluchman of the Massachusetts Housing Choice Initiative, Dana LeWinter of the Citizens' Housing and Planning Association, and Susan Connelly of the Massachusetts Housing Partnership

for being panelists at the Housing Forum held on June 14, at the Arlington Senior Center. The four panelists presented information on the crucial need to increase housing production in Arlington and the greater Boston area as well as various tools and strategies that Arlington could use to achieve the goals outlined in the Housing Production Plan.

During 2018, two members of the HPIC participated on a working group, which included a representative of the Arlington Redevelopment Board, Town staff, and a local realtor, to develop zoning recommendations in order to achieve a strategy of the Housing Production Plan: amend the Zoning Bylaw to facilitate the development of multifamily housing and mixed-use buildings in key locations along Mass. Ave. and other major corridors. Following three meetings in the fall zoning recommendations were developed with the assistance of MAPC.

The HPIC also welcomed four new members who were appointed by the Arlington Redevelopment Board during 2018 to bring the committee to full capacity at 11 members. The HPIC continues its work to implement the goals of the Housing Production Plan.

Additionally, multiple developments that include affordable housing units, moved forward:

- 20 Westminster Avenue. HCA began the renovation of this former church into 9 units of affordable housing.
- Downing Square. HCA continued to pursue additional funding to develop 34 units of affordable housing through the Massachusetts Department of Housing and Community Development with the support of DPCD.
- 117 Broadway. HCA continued to pursue additional funding to develop 14 units of affordable housing through the Massachusetts Department of Housing and Community Development with the support of DPCD.
- 483 Summer Street. Construction of a new mixed-use building at 483 Summer Street continued, which will include 1 unit of affordable housing to be offered through a lottery.

Historic and Cultural Resources Working Group

The Historic and Cultural Resources Working Group (HCRWG) includes representatives from the Town's Historic Districts Commission and Historical Commission, the Arlington Historical Society, and DPCD. The group is currently involved in a three-phase, historic preservation project; work is funded by the Massachusetts Historical Commission and CPA. In 2018 the group completed an update to the *Inventory of Historically or Architecturally Significant Properties in the Town of Arlington*, which resulted in 135 historically-significant residential properties being added to the in-

THE YOUNG ARLINGTON HOME BUYER



Information presented by Susan Connelly at Housing Forum.
Slide by Massachusetts Housing Partnership.

COMMUNITY DEVELOPMENT

ventory. In July the HCRWG commenced work with a consultant for a Community-Wide Historic Preservation Survey Master Plan. The purpose of the Master Plan will be to guide the Town's historic preservation efforts by identifying and prioritizing outstanding needs regarding the inventory and documentation of Arlington's local historic resources. These resources can include historic buildings and places, cultural and archaeological elements, and other significant objects and structures.

Residential Study Group

The Residential Study Group (RSG) continued working on addressing neighborhood concerns about new residential development in existing residential neighborhoods. DPCD worked with the RSG on a comprehensive study to understand trends and the impact of replacement homes in Arlington. Recommendations will be forthcoming at a future Town Meeting.

Mill Brook Working Group

The Mill Brook Working Group (MBWG) was formed to increase awareness and guide change along the Mill Brook. The MBWG is updating the 2010 Mill Brook Linear Park Report, which will include recommendations to conserve and protect this natural resource while leveraging recreational, economic development, and historic preservation opportunities.

Upcoming for 2019

The Department will continue to advance those efforts outlined above and also the following:

- Continuing implementation of the Master Plan, particularly amendments to zoning and focusing on housing, economic development, and livability.
- Continuing implementation of the [Housing Production Plan](#) to preserve and create homes that are affordable.
- Update Town's ADA Self-Evaluation and Transition Plan to provide a comprehensive review of all facilities, programs, activities, and services operated by the Town to comply with ADA Title II.
- Develop Fair Housing Action Plan with local strategies to comply with federal and state fair housing laws.
- Develop Stormwater Management Plan and update Hazard Mitigation Plan.
- Develop Mobility Plan to address and plan for how people move around the community using public or private transportation, such as driving, walking, bicycling, or accessing and riding in buses, taxis or other car services, or other transportation systems.
- Work with the Clean Energy Future Commit-

tee and Metropolitan Area Planning Council to complete a plan for Arlington to become carbon-neutral by 2050.

- Identify continued opportunities for broader application of bus rapid transit elements along major bus routes

TRANSPORTATION ADVISORY COMMITTEE

The goal of the Transportation Advisory Committee (TAC) is to enhance the quality of life in Arlington by improving safety, mobility, and access for people using all modes of transportation, and contribute to improving the environment and public health. In this effort TAC works closely with the Arlington Police Department's Traffic Division, the DPW, and the DPCD, along with Arlington Public Schools (APS) and Arlington Bicycle Advisory Committee (ABAC).

Major activities of the TAC and its members in 2018 included the following:

Arlington High School Traffic Review: A TAC working group reviewed the Traffic Impact Analysis for the new Arlington High School (AHS) for the Town Manager. The group reported that all alternatives used the back of the school for drop-off/pick-up as well as being the location for most vehicular and bike parking. A new connection for bikes and pedestrians between the school and the Minuteman Bikeway is planned.

Crosswalk Guidelines: As a result of several requests for new crosswalks, TAC instituted a review of its crosswalk guidelines originally adopted in 2003. The existing guidelines did not provide sufficiently specific criteria to help with the evaluation of the several requests for new crosswalks. A draft update of the TAC crosswalk guidelines was initially presented at the October meeting. TAC will vote on adopting the revised Crosswalk Guidelines early in 2019.

Gibbs School: A TAC working group participated with the School Department, DPW and Police in transportation planning for the new Gibbs Middle School. The working group focused on parent drop-off/pick-up, bus drop-off/pick-up, and bicycle and pedestrian access. The final recommendations included a second driveway to the parking lot to allow bus drop-off/pick-up in the lot next to the school building, a pull-out on Foster Street to accommodate parent drop-off/pick-up, providing an additional bus, revised crosswalks and handicap ramps.

Bike Path at Water Street: TAC was requested to review the intersection of the Minuteman Bikeway with Water Street. The intersection is complicated by drive-

COMMUNITY DEVELOPMENT

ways on either side of Water Street immediately north of the bikeway. One concern was cut-through traffic avoiding the intersection of Mystic Street and Massachusetts Avenue. TAC adopted recommendations that included notifying Google/Waze that the alley (drive-way) on the east side of Water Street is private, add a MUTCD compliant warning sign on the Water Street southbound approach to the Bikeway.

Lake Street Corridor Recommendations: TAC completed a comprehensive analysis of the Lake Street Corridor and recommended the installation of a traffic/pedestrian/bicycle signal at the intersection of Lake Street and the Minuteman Bikeway that would be coordinated with the signal at Brooks Avenue and Lake Street. The Select Board approved the recommendation and a Design Review Committee was established in early 2017 to develop a construction plan for the recommended improvements. The Design Review Committee completed a 100 percent design plan for the proposed improvements in 2018. These improvements include installation of the new signal at the Bikeway and Lake Street to improve operations and safety; signal improvements at Brooks Avenue to coordinate that signal with the Bikeway crossing signal; signage and pavement marking changes; handicap access improvements; and vegetation maintenance. The Town is in the process of securing funding for the project.

Crosswalk Flag Program: TAC continued to maintain the pedestrian crossing flag program, principally near elementary schools, to provide more visibility for students crossing busy streets on the way to school. The program is currently funded by APS and TAC members maintain the flags and canisters at each location. TAC members conducted maintenance at all locations in the fall. TAC previously adopted Flag Program Guidelines, which it uses for evaluating potential new locations requested by residents.

Speed Safety Zones: TAC began the evaluation of two locations for implementation of speed safety zones: Herbert Road at the entrance to Magnolia Park and Jason Street at the entrance to Menotomy Rocks Park. State law allows local governments to establish speed safety zones with speed limits of 20 mph in areas where specific populations may warrant slower speeds, such as park entrances, hospitals, and senior centers and housing. TAC recommended adoption of the 20 mph speed limit on Herbert Road at the entrance to Magnolia Park in December.

Traffic Regulations and Traffic Calming: TAC initiated review of several change requests to traffic regulations or development of traffic calming measures. Recommendations are expected on these requests in 2019.

Parking Implementation and Governance Committee

This committee oversees multi- and single-space parking meters in Arlington Center and prioritizes improvements in the Parking Benefits District (PBD) to be funded with parking meter revenue. At the February 2018 Special Town Meeting, PBD expenditures for the redesign of the Russell Common Parking Lot and Broadway Plaza were approved. DPCD has engaged Waterfield Design Group to create a design plan for Russell Common Parking Lot and Railroad Lot to make improvements related to vehicle parking, as well as pedestrian improvements to parking lot access, lighting, sidewalks and signage. Crowley Cottrell, LLC was hired to create a conceptual plan for Broadway Plaza to make it more accessible for pedestrians, add public seating, and protect the existing trees in the plaza. Finally, the Committee helped establish the first loading zone in Arlington on Alton Street near Broadway Plaza.

BICYCLE ADVISORY COMMITTEE

The Arlington Bicycle Advisory Committee (ABAC) has continued to work on making Arlington a better place to bicycle within and through. The following describes ongoing and annual activities:



2018 Highlights

Bikeway counts were conducted at Swan Place in May and September to gather data on the volumes of different types of bikeway users. Like previous counts, the data indicates that the Bikeway is extremely popular and is a critical local and regional transportation artery, and major recreational destination.

The Winter Social was a great success with 70 people in attendance. This year's presentation was given by Richard Fries, then-president of MassBike, discussing current and planned bike infrastructure. The annual bike tour highlighted the Minuteman Bikeway and local open spaces, and concluded with a reception at the Old Schwamb Mill.

ABAC continued attending semiannual meetings

COMMUNITY DEVELOPMENT

with the bicycle advisory groups in Lexington and Bedford to discuss common issues, such as unified wayfinding signage. Committee members worked with these colleagues to produce a celebration of the 25th anniversary of the completion of the Minuteman Bikeway (although the Bikeway was formally opened a year before in Arlington, the other two towns did not formally open the western end of the trail until 1993). The completion celebration was a multi-cultural event including music and arts performances along the length of the bikeway. ABAC set up a booth at the Pop-up Beer Garden in collaboration with Aeronaut Brewery. ABAC also consulted with the Town's public artist, Cecily Miller, to produce a well-received event.

Members of ABAC were on the working group that worked to introduce dockless bike share to Arlington.

Arlington's COBWEB (Cops on Bicycles with Education for Bicyclists) continues to attend ABAC meetings.

Committee members participated in Town Day, distributing 60 youth helmets generously supplied by the law firm of Breakstone, White & Gluck PC, sold Minuteman Bikeway 25th anniversary t-shirts to raise funds for future bikeway efforts, spoke with many residents about bikeshare, local bicycling rules and regulations, and the importance of safety and visibility regarding sharing the road with other transportation modes. Another significant topic that was discussed is the initiative to redesign the Lake Street/Minuteman Bikeway crossing.

Doug Mayo-Wells and Muris Kobaslija joined the ABAC Executive Committee, replacing retiring members Ron Sender and Phil Goff.

CONSERVATION COMMISSION

The Arlington Conservation Commission (ACC) is required by state and local laws to protect and preserve wetlands, waterways, and their surrounding areas. ACC is comprised of seven volunteer Commissioners and one volunteer Associate Commissioner, who are appointed by the Town Manager with the approval of the Select Board, and supported by the Environmental Planner & Conservation Agent at bimonthly meetings and onsite visits. The ACC works to ensure that all construction and development projects that may alter any wetlands, floodplains, rivers, streams, ponds, and/or lakes are in compliance with state and local regulations. The ACC is mandated to protect wetlands, waterways, water supplies, fisheries, wildlife, and wildlife habitat as well as regulate activities in a floodplain through

its administration of the Massachusetts Wetlands Protection Act and the Arlington Bylaw for Wetlands Protection.

In 2018 the ACC held 22 public meetings, and provided coordination, monitoring, permit review, and consultation on numerous residential and municipal projects around Town. The ACC reviewed 29 permit applications. Of the 29 applications, the Commission issued 15 Permits/Orders of Conditions, nine Determinations of Applicability, two Certificates of Compliance, and three denials. The ACC and its Agent also conducted over thirty site visits/inspections. ACC updated the Town's Wetland Regulations to add Climate Change Resilience requirements. ACC also protects and manages the Town's Conservation Lands and natural resources and does so through collaboration with other entities and grants from various sources, as described below.

Mystic Riverfront Restoration Project

In the fall of 2016 the Massachusetts Department of Environmental Protection (DEP) awarded the Town \$47,325 through the Natural Resource Damages Assessment and Restoration Program. The grant funded the creation of a native riverbank (riparian) habitat and improved stormwater quality. The project is located along the Mystic River at the end of Park Street in the area that was directly impacted by oil released from a tanker truck that overturned nearby on Route 60 in May 2013.

Work began in October of 2017 to stabilize the slope along the riverbank, remove the broken concrete headwall, and repair the drainage pipe. In 2018 native plantings were installed to create a riparian habitat. The final phase of the restoration will include direct involvement from the community, through a community planting event in spring 2019 to enhance the riparian habitat with additional native vegetation and to provide outreach and education on this project.



New stormwater infrastructure along the Mystic River.

Conservation Land Stewards

The ACC's citizen-volunteer organization, Arlington Land Stewards (ALS), has assisted in managing 28 Town-owned conservation lands comprising approximately 53 acres. Land Stewards monitor, coordinate, and maintain conservation land of their choice, with guidance from the ACC. Additional outreach was conducted this year to increase stewardship and identify opportunities for clean-up events, including the Earth Day Clean-Ups at Wellington Park and the Symmes Woods, with 50 local volunteers. The event was a successful collaborative effort between ACC, ALS, Mystic River Watershed Association (MyRWA), and local Scout Troops.

Waterbodies Oversight

ACC, through its Waterbodies Working Group, continued investigation of the iron flocculation at the McClennen Park Detention Ponds to improve the site's aesthetic, recreational, and wildlife values and functions. Spring and fall sampling events were performed in 2018 by Woods Hole Group and managed by ACC. Results of the sampling and analysis events will be used to conduct an Ecological Risk Characterization and to determine whether or not a condition of "readily apparent harm" (as defined by MassDEP) to organisms exists at the site.

ACC has also worked closely with the Spy Pond Committee to ensure the health and well-being of Spy Pond and for oversight of the MassDOT assessment of the Spy Pond Sand Bar. ACC is generally working towards reducing chemical usage to control invasive plants in these prized environmental resource and recreational areas.



Sampling at Reeds Brook in McClennen Park.

Arlington Great Meadows

Arlington's Great Meadows (AGM) are comprised of 193 acres, making it Arlington's largest open space parcel, although it is located in East Lexington. AGM is mostly wetlands, but contain many upland trails that through the ACROSS Trail System make connections to Arlington Reservoir and Whipple Hill conservation area. The Friends of Arlington's Great Meadows (FoAGM) are active in increasing Arlington's awareness of this wonderful area. In 2018, FoAGM organized multiple walks at AGM and distributed information at Town Day.

FoAGM volunteers maintain the trails and boardwalks at the Meadows. This includes removing invasive plants, consisting primarily of Japanese Knotweed, along the Minuteman Bikeway. More information on FoAGM can be found at: www.FoAGM.org.

Climate Change Resilience added to the Arlington Wetlands Regulations

The Conservation Commission's newly updated Wetlands Regulations, dated March 1, 2018, include specific requirements for Climate Change Resilience considerations when applicants propose projects in wetland resource areas. The Town and ACC are at the forefront of climate change policy in MA with these updated regulations. ACC has fielded several inquiries from neighboring towns and cities, including Boston, who are trying to implement similar regulations or policies to promote climate change resilience.

Goals and Beyond

ACC will continue to encourage, support, and assist the various volunteer and environmental advocacy groups that are dedicated to preserving the Town's valued conservation lands and other open spaces. These groups include, among others: Arlington Land Stewards, Arlington Land Trust, Open Space Committee, Friends of Arlington's Great Meadows, Friends of Spy Pond Park, Friends of Menotomy Rock Park, and the Mystic River Watershed Association. Additional specific goals include the following:

- Revision of Conservation Land Stewards program materials and incorporation of educational trainings.
- Outreach on Climate Change Resilience guidance in local wetland bylaws and regulations.
- Additional collaborative Community Clean-Up events.

Acknowledgments

ACC sincerely thanks all individuals and organizations that contributed directly or indirectly to the activities of its 53rd year. Many special thanks go to the active citizenry that attended hearings and informed the Commission's discussions and the scores of volunteers

COMMUNITY DEVELOPMENT

who came out for cleanup projects, assisted as land stewards, or participated in the many Friends groups that work to preserve the Town's natural resources and conservation lands. The ACC would like to thank Lela Shepherd, who served as the Environmental Planner and Conservation Agent from 2017-2018, for her hard-work, attention to detail, and commitment to Arlington's conservation efforts. The ACC would like to welcome Emily Sullivan as the new Environmental Planner and Conservation Agent.

OPEN SPACE COMMITTEE

Arlington's Open Space Committee (OSC) was established by Town Meeting in 1996. Members are appointed by the Town Manager and include concerned citizens and representatives of key Town departments and commissions. The Committee meets monthly to exchange ideas and discuss ways to protect, maintain, and promote the Town's open space and recreation resources. The Committee serves an oversight function but does not have direct management responsibility for Town properties. It seeks to enhance communication and coordination among those entities that do have ownership and management authority. In addition, the OSC works to raise broad-based community concerns and to advocate for the protection, stewardship, and appropriate uses of the Town's open spaces.

The Committee's primary responsibility is to prepare the Town's official Open Space and Recreation Plan (OSRP), monitor its provisions and goals, and document accomplishments. The current Plan covering the years 2015 to 2022 was approved as required by the state and adopted as Town policy in the fall of 2015. Printed copies of the Plan and Appendices are available at the Robbins and Fox libraries, Department of Planning and Community Development, Select Board, and Town Manager offices, and certain other Town departments, and it is posted on the Committee's website.

The OSC website also features several other ongoing initiatives. Working with staff in the DPCD, the Committee developed "Experiencing Arlington's Open Spaces," a web-based application that makes much of the Plan's site information available for viewing on a computer, smart phone, or tablet. For each of the nineteen open space sites featured there are multiple photographs and a brief description of the property, as well as a map showing access points and internal walking trails.

Another project that continued through 2018, Take A Walk, also builds on the OSRP by promoting safe and interesting walking routes that connect open spaces and other significant sites around Arlington. The website currently hosts a map of the East Arlington routes, and other routes will be added in 2019.

A third project, Picture Post, was developed by

OSC member John Pickle to encourage residents with digital cameras and smart phones to take documentary photos at designated locations at Menotomy Rocks Park and the Reservoir, with other sites to be added later. This Picture Post initiative is linked to a national database that archives photos documenting the same locations over time so the visual data can be analyzed for future scientific, maintenance, and planning purposes.



The Arlington Great Meadows, as featured on "Experiencing Arlington's Open Spaces".

Committee members also continued to monitor and contribute to a wide range of open space projects and activities that affect the Town and its residents' quality of life, including those funded by the Community Preservation Act; the Water Bodies Fund, which funds control of invasive plants and water quality issues at Spy Pond, the Reservoir and other sites; and expansion of the ACROSS Lexington trail system into Arlington's Great Meadows and the Reservoir area, in coordination with the Conservation Commission. As part of its community education goals, OSC participated in Town Day in September, as always.

An ongoing open space concern is the proposed development of the Mugar property in East Arlington under the state's Chapter 40B provision for housing development. Protection of this sensitive wetland has been a goal of the Town's Open Space and Recreation Plan since the 1990s. OSC has joined many Town entities, the Arlington Land Trust, and other environmental organizations to advocate for conservation of the Mugar land rather than development due to potential flooding and related ecological problems.

The Committee's previous work on researching

COMMUNITY DEVELOPMENT

and raising awareness about Mill Brook and the possibility of enhancing that natural resource corridor was adopted as a priority in the Town's 2015 Master Plan. OSC members continue to be involved with the Mill Brook Corridor Working Group, part of the Master Plan Implementation Committee, and with the Mystic River Watershed Association, which has received CPA grants to explore improvements at Wellington Park and adjacent sections of the brook between Grove and Brattle Streets. For a related project at Wellington Park the Town received nearly \$400,000 for flood management and environmental restoration along the brook through the Municipal Vulnerability Preparedness Program funded by the state.

The Committee is monitoring the many goals and objectives outlined in the 2015-2022 Open Space and Recreation Plan and have established a process for documenting accomplishments, in preparation for the next revision of the Plan. In 2019 it will continue to update and expand the Experiencing Arlington's Open Spaces, Take A Walk and Picture Post projects, and enhance use of the Town website to disseminate maps and other information about local open spaces and recreational facilities. Members will continue their collaborations with both Town departments and community organizations to ensure that open space and recreation recommendations are fully incorporated into all future town-wide planning.

ENVISION ARLINGTON

About Envision Arlington

Envision Arlington, established by Town Meeting in June 1992, is a collection of committees that brings together residents, Town employees and Town leaders to foster an engaged, culturally diverse, and civically active community. The Standing Committee is charged to "create, implement, monitor, and review methods for town-wide participation in the Envision Arlington process."

Envision Arlington's focus is on the Town Goals, enacted by Town Meeting in 1993, as statements of Arlington's values and aspirations. Task Groups and Committees are organized around specific Town Goals. A modest budget from the Town allows Envision Arlington to sponsor public events and develop community programs. Descriptions of Envision Arlington's Task Groups and Committees can be found at arlingtonma.gov/envision.

Annual Town Survey

Envision Arlington volunteers work with Town departments and organizations to create an annual survey of the priorities and opinions of people in Arlington. Results of the survey are provided to Town Meeting and to the groups who helped compose the survey; results are

also posted on the Town website.

The 2018 Town Survey was administered online to save paper and reduce volunteer hours needed to process thousands of printed surveys. A survey notice was mailed to 19,120 households as an insert to the Town's Annual Census mailing in January. Approximately 11 percent of households responded to the 2018 survey, compared with 33 percent in 2017; new outreach efforts are being explored to increase response rates to the 2019 survey. Survey results can be found at arlingtonma.gov/envision.



Envision Arlington booth at Town Day

2018 Highlights

Envision Arlington presented two articles at the 2018 Annual Town Meeting.

- Article 21 changed the name of the organization from Vision 2020 to Envision Arlington and updated the statement of purpose.
- Article 38 appropriated \$60,000 to the Town's Water Body Fund for the maintenance, treatment, and oversight of the Town's water bodies.

Task Group Highlights

Diversity: The Diversity Task Group (DTG) meets regularly during the year to engage residents on a wide range of issues. The group aims to be a container for diversity issues in the district, town, schools, and homes, with the hope of offering support and education through various projects and in response to tensions and incidents in the community. DTG provides ongoing leadership to the Superintendent's Diversity Advisory Committee, advocating for recruiting, employing and retaining staff of color in the Arlington Public Schools (APS).

Throughout 2018, DTG invited organizations and residents that run town-wide operations with educational, social, cultural, and economic impact to share their stories with our members. Speakers included:

- Sumaiya Zama, Youth Empowerment Coordinator, Council on American Islamic Relations-Massachusetts spoke about a Muslim woman's perspective on being different in a predominantly white suburb and what Arling-

COMMUNITY DEVELOPMENT

- ton can learn from her experiences.
- State Rep. Sean Garballey provided a background on key legislation he sponsored and co-sponsored on anti-bullying measures in schools.
 - Andrea Nicolay, Director of Libraries.
 - Cpt. Julie Flaherty spoke about racial bias training for the Arlington Police Department (APD).
 - Laura Kiesel, co-chair of Tenants for Livable Arlington spoke on how the Town's overnight parking ban significantly affects low income residents.
 - Representatives and co-chairs from the Human Rights Coalition, Restorative Justice, Rainbow Commission, Equal Opportunity Advisory Committee, Arlington's Senior Town Planner.

DTG participated in several events:

- Town Day: meeting and hearing many stories from our neighbors.
- Bridging Communities: a catered evening gathering Arlington resident families and families in the METCO.
- Fall apple picking event with families in METCO, Arlington residents, APD and their families and a School Committee member.
- International Film Festival.
- Arlington Reads: preparing book submissions for the Town.
- Supporting the work of the Human Rights Commission.

Members of the DTG engaged in several targeted projects throughout the year. A particular focus in 2018 was supporting the Arlington Public School commitment to work on cultural competency and complementing existing anti-bullying curriculum.

- Parent Diversity and Inclusion Groups are in process of getting started in the 10 Arlington Public Schools after several engaging parent listening sessions with school administration and personnel. This work supports each school in satisfying the [district goals](#).
- Students in Ottoson Middle School and Arlington High School were trained in Active Bystanding. Parents in elementary schools are being offered this opportunity to complement the anti-bullying curriculum at APS.
- DTG supported culturally sensitive learning within APS programs, e.g. Colonial Day, "crazy hair day", "family tree research," and facilitated forums to help parents become more comfortable talking about race and identity.

- "Belonging in Arlington: A Community Conversation": DTG will have a general invitation to residents to participate in a speed-dating identity conversation with another member of the Arlington community. The conversations will be facilitated so the results can be communicated to the public in late spring or summer.

Governance: The Governance Task Group organized three large, public events in 2018: Candidates Night in March with the League of Women Voters, Orientation for New Town Meeting Members led by Town Moderator John Leone, and the Meeting for All Precincts in early April to provide a forum for newly elected Town Meeting members and residents from their precincts to discuss issues on the warrant.

Fiscal Resources: The Fiscal Resources Task Group (FRTG) researches topics related to the Town's finances and reports findings and recommendations to the appropriate town departments, officials and the public at large. In 2018, the following activities were undertaken:

- Citizens Corner: FRTG expanded on the series of articles it has published in the *Arlington Advocate* summarizing how the Town functions, including an article on the new Finance Department and a compilation entitled "Arlington Governmental Primer."
- Leadership Interviews: FRTG initiated a new series of short *Arlington Advocate* articles and expanded online presentations of in-depth interviews of Town and School department heads and other leadership to further acquaint residents to their work.
- Financial Leadership: As part of an ongoing series of informational interviews with Town financial leaders, FRTG met with Town Treasurer Dean Carmen to discuss the department's operations and the integration of the department into a Town Finance Department.
- Long Range Financial Projections: FRTG developed a long-range financial plan analysis, using a variety of assumptions, to help town officials better understand the town's finances. Results were forwarded to the Select Board and Town Manager.
- Warrant Article Review: FRTG reviewed and discussed the 2018 Annual Town Meeting Warrant.

Education: The primary mission of the Education Task Group (ETG) is to foster community dialogue on the future of public education in Arlington. The Arlington High School rebuild project preempted most of ETG's

COMMUNITY DEVELOPMENT

planned activities in 2018. In 2019, ETG will focus on creating a district-wide “Vision of the Graduate”, based on the Arlington High School Educational Program approved by the School Committee and APS. Discussions will cover the efforts being made in Arlington Public Schools to prepare students for success beyond high school graduation. Based on the results of these meetings, ETG will plan future sessions related to educational preparation at Ottoson Middle School.

Reservoir Committee: The Reservoir Committee is one of three committees of the Environment Task Group of Envision Arlington. The Committee works with Town departments to maintain and improve the area around the Reservoir.



Reservoir Work Day Crew—April 28, 2018

2018 was a busy year for the Arlington Reservoir Committee. The Wildlife Habitat Garden had its eighth growing season. The committee had help from many on public work days and other events. Water chestnut mechanical harvesting continued in the summer under the management of the Arlington DPW. In addition, the Mystic River Watershed Association (MyRWA) held corporate hand harvesting events in the spring and fall. The committee hopes to increase these volunteer efforts in the future, and welcomes participation from schools, community groups, and others.

Community Preservation Act (CPA) funding was granted in 2017 to develop a Master Plan for the Arlington Reservoir—the first step of a major capital improvement project. The goal was to assess all aspects of the Reservoir, considering terrestrial and aquatic issues from both environmental and recreational perspectives. This project was led by the Park and Recreation Commission with participation of the Conservation Commission and the Reservoir Committee. The completed Reservoir Master Plan was released by project consultants Weston & Sampson early in 2018.

Implementation of the Reservoir Master Plan began shortly thereafter. CPA funding for the phase one of the work was approved primarily for targeting a water treatment system for the beach area, which is old and close to failure. CPA money will also help finance a pilot

project to restore 60 feet of trail on the dirt path next to LexFarm.

For more information about committee activities, project updates, environmental permit documents, Reservoir Master Plan, and to subscribe to the Reservoir email list, visit the Reservoir website:

www.arlingtonreservoir.org.

Sustainable Arlington: Sustainable Arlington is one of three committees of Envision Arlington’s Environment Task Group. It promotes environmental awareness and climate resilience, while engaging residents and Town government in protecting our local environment. Monthly meetings and other events are listed at sustainablearlington.org and the Committee’s Facebook page.

Sustainable Arlington members served on the following Town groups in 2018: the Arlington High School Building Committee; the Town Manager’s Energy Working Group; the Town Manager’s Gas Leaks Task Force; the Recycling Committee; and the Municipal Vulnerability Preparedness program.

The Committee worked with the Town and other groups to plan and host the 2018 EcoFest, a free, four-hour public event for all ages at Town Hall in March. With the title “Greenward,” EcoFest focused on three aspects of public and private land use: Land and Water Management, Plants and Pollinators, and People and Healthy Ecosystems.

Sustainable Arlington worked throughout the year with the Arlington chapter of Mothers Out Front to provide publicity and education around Arlington’s Community Choice Aggregation electricity program, in particular, to educate residents about the positive climate impact of opting to use up to 50% or 100% New England-generated renewable energy.

A new video about Arlington’s Community Choice Aggregation, featuring Town Manager Adam Chapdelaine, Select Board Member Joseph Curro, and Erin Taylor of Green Energy Consumers Alliance was made by Josh Katofsky, a 2018 Arlington High School graduate, and Brucie Moulton of Sustainable Arlington and Arlington Mothers Out Front. The video was shown for the first time in September at “Paint the Town Green: Celebrate Arlington’s path to a sustainable future.” This free, public event at Town Hall presented Arlington’s last decade of initiatives to increase energy efficiency, and to promote and adopt renewable energy for home and Town use. Speakers included Town Energy Manager Ken Pruitt and Green Energy Consumers Alliance representative Erin Taylor. School Superintendent Dr. Kathleen Bodie and School Sustainability Coordinator Rachel Oliveri highlighted Arlington’s new Green Ribbon Schools and the school Green Teams.

Sustainable Arlington also:

- Wrote a letter supporting the Town’s suc-

COMMUNITY DEVELOPMENT

successful grant application to the State's Municipal Vulnerability Program for funds to perform work along the Mill Brook Corridor;

- Assisted Town Energy Manager Ken Pruitt in preparing Arlington's application for the 2019 HeatSmart program run by the Massachusetts Clean Energy Center; and
- Co-sponsored public education programs on the 2018 plastic bag ban and a rodenticide panel discussion with Q & A, including Animal Control Officer Diane Welch and a red-tailed hawk.

Sustainable Arlington member Monique Ouimette successfully proposed a three-session class through Arlington Community Education. Called "The Healthier Home," the class will cover product choices and issues relating to personal care and hygiene, household cleaning and landscaping.

Spy Pond Committee: The Spy Pond Committee arlingtonma.gov/spypond is part of the Environment Task Group for Envision Arlington. In 2018, MassDOT initiated a study of the Spy Pond sandbar by water resource engineers at VHB, Inc. The Committee reviewed the initial plans at MassDOT District 4 with the Arlington DPW and Conservation Commission. VHB followed up with core samples of the sandbar and a shoreline survey. The results of the survey and VHB's recommendations will guide future plans and projects.

The Committee continued to work to remove invasive species. This year volunteers found eleven water chestnuts and hundreds of attached seeds in various locations west of the Boys and Girls Club. All plants and all but three seeds were removed. In mid-August, Solitude Lake Management treated a bumper crop of snail-seed pondweed and emergent European naiad. Many plants had a covering of filamentous algae. Eurasian milfoil was not a problem this year.

The increase in invasive plants and unexpected vegetation led to a letter expressing concern about Spy Pond. With the Water Bodies Group of the Conservation Commission, the Committee issued RFPs for pond management and aquatic plant assessment, and improved signage and education on invasive species. Next year, the Committee anticipates a multi-year project to develop a Town Waterbody Management Plan.

Chemicals in Spy Pond are also an ongoing concern. In May Tufts University Professor, John Durant, spoke with the Committee on various studies of Spy Pond over the past 20 years. Arsenical herbicides were deposited in the 1960s. In samples from 1998-1999, arsenic had migrated through the sediment. In addition, the State has reported DDT and chlordane and restricts the eating of bottom-feeding fish.



The Committee saw engagement from volunteers and government agencies alike in 2018. In the spring high school students and neighborhood volunteers delivered 3,300 fertilizer education flyers to homes in the Spy Pond watershed. Along with the Arlington-Belmont Crew Team and AMC, volunteers cleaned the Rt. 2 path, removed invasives, maintained the access points, and pruned vistas. In the fall MassDOT removed excessive brush from the Rt. 2 bank. At Town Day children cleaned out a storm drain model (created for EcoFest) with a clam shovel, while their parents viewed a water chestnut.

Spy Pond hosted a hundred cormorants, common and hooded mergansers, buffleheads, great blue herons, and other waterfowl. Eagles were frequent visitors, and an eagle family staged a spectacular food fight on the ice. There were several days of skating on black ice, but the pond was ice free more than normal. A Canadian goose family started late and the Spy Pond swans raised five cygnets.

COMMUNITY DEVELOPMENT

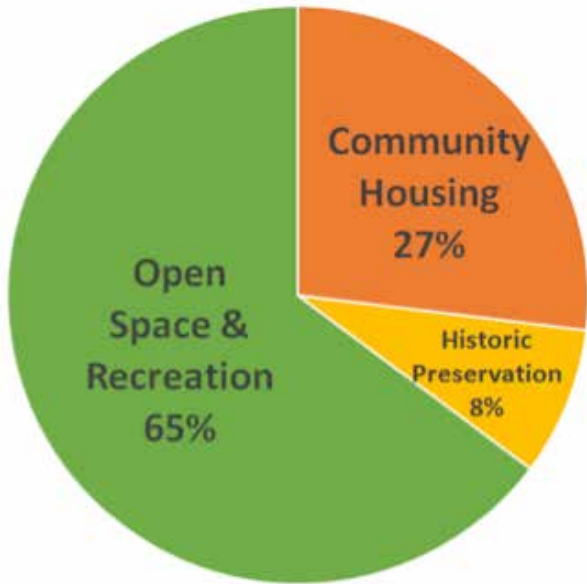
COMMUNITY PRESERVATION COMMITTEE

Arlington began implementing the Community Preservation Act (CPA) in 2015. The CPA allows cities and towns to reserve dedicated funds to preserve open space and historic sites, create affordable community housing, and develop outdoor recreational facilities. CPA projects are financed by local revenues collected from a property tax surcharge (in Arlington, 1.5% of the net tax levy minus exemptions), plus annual distributions from the state CPA trust fund.

The Community Preservation Committee studies local community preservation needs, recommends CPA appropriations to Town Meeting, and oversees projects funded by CPA. In 2018, the committee reviewed project applications for CPA funding in fiscal year 2019, hosted public applicant presentations, and ultimately recommended six projects to Town Meeting for funding. The Committee consulted with the Select Board, Finance Committee, Capital Planning Committee, and other Town leaders in reaching our recommendations.

- \$39,500 for a comprehensive site study and plan for the recreational area behind the Hardy School.
- \$991,000 for the first phase of construction at the Arlington Reservoir to address its most urgent needs.
- \$172,523 for the second phase of a pilot study of the Mill Brook Linear Park, including a design and revitalization plan for the Town-owned Wellington Park area.
- \$72,348 to fund further structural repair, envelope restoration, sprinkler and electrical upgrades at the Jason Russell House.
- \$82,000 for the preservation of the exterior envelope of the Old Schwamb Mill.
- \$500,000 to create 48 units of affordable housing spread over proposed developments at Downing Square, and a building on Broadway.
- For more information, please visit arlington-ma.gov/communitypreservation.

FY2019 CPA Projects*



*This chart reflects spending by category as a percentage of the total expenditure, not a percentage of annual CPA revenue, as CPA funding is drawn from both yearly revenue and reserves from previous years. A minimum of 10% of annual CPA revenue must be dedicated to each category

CPA Projects Funded for FY2019

Following the recommendation of the Committee, Town Meeting appropriated a total of \$1,857,371 in CPA funds for FY2019 projects supporting local community housing, historic preservation, and open space and recreation:

PERMANENT TOWN BUILDING COMMITTEE

The Permanent Town Building Committee (PTBC) was established by Town Meeting to oversee the design and construction of new buildings and major renovations for Town of Arlington properties. The Committee is comprised of five citizen members, appointed jointly by the chairs of the Select Board, Finance Committee, and School Committee, a representative of the School Committee and in addition the Town Manager, Superintendent of Schools, and Facilities Director or their designees.

2018 Highlights

Gibbs School (renovation): The scope of work includes the reconfiguration of interior spaces, building envelope improvements, the complete rebuilding of internal spaces, and upgraded building systems in order to reopen this building as a dedicated sixth grade school. Construction started in July 2017 following the departure of former tenants of the building. Significant additional renovation needs were uncovered early in the construction phase, and were addressed by expansions in the scope of the project. The school reopened on-time for all sixth-grade students in the Arlington public school system in the Fall of 2018. The Committee anticipates achieving a LEED v4 Silver designation for this project. Project budget \$27m.

Hardy School (addition): Construction on a six-classroom addition to the Hardy School was started in late Spring 2018. This project includes renovations to the cafeteria to accommodate the increase in students, as well as exterior improvements of play areas and ac-

COMMUNITY DEVELOPMENT

cess walkways. As of late 2018, the project was on-time and well below the original budget. Project budget \$4.8m.

Public Works Yard (renovation): At the December 5 Special Town Meeting, the members voted 180-9 to approve \$1.25m for the detailed design and construction documents phase of the Town Yard project. In early 2019 this project will come under the regular oversight of the Permanent Town Building Committee, with construction anticipated for later in 2019.

Central School (renovation): This renovation project for the ground and first floors of the Central School is expected to move into the design phase in early 2019.

ZONING BOARD OF APPEALS

In 2018 the Zoning Board of Appeals as prescribed in Massachusetts General Laws, Chapter 40A, The Zoning Act, and, also, as further clarified by the Town's Zoning Bylaw, heard and rendered decisions on eleven petitions. Since its inception in 1946 the Zoning Board of Appeals has heard and rendered decisions on over 3,300 appeals. Petitions heard by the Board include Variances, Special Permits, Appeals from the Decision of the Building Inspector, and Comprehensive Permits (Chapter 40B).

The Zoning Board of Appeals is comprised of five regular members: the Chair and four appointees and two associate members. For any decision to be granted, the vote of the five-member board must carry a super majority. All hearings are open to the public and are generally held on the second and fourth Tuesdays of the month, as needed. The meetings are usually held in the conference room located on the second floor of the Town Hall Annex. All hearings are advertised in The Arlington Advocate for two consecutive weeks and posted on the Town Clerk's Bulletin Board at least three weeks prior to the hearing date. Hearings are also posted on the Town website and abutters to the property are notified by mail. To receive ZBA Agendas by email, subscribe online atarlingtonma.gov/subscribe. The Rules and Regulations of the Zoning Board of Appeals are on file in the Office of the Town Clerk and in the Zoning Board of Appeals' Office at 51 Grove Street.

2018 Petitions Heard By ZBA	
Petitions for Variance	7
Applications for Special Permits	20
Appeal of Decision of Inspector of Buildings	4
Amendments to SP/Variances	0
Comprehensive Permits	0
Total	
Total Petitions filed with Town Clerk	31
Total Hearing Continued by the board	5
Total Petitions withdrawn	2
Total Petitions sent to ARB	5

ARLINGTON HOUSING AUTHORITY



4 Winslow Street, Arlington, MA 02474 p: 781-646-3400 f: 781-646-0496

The Arlington Housing Authority (AHA) is proud of its distinction of being the largest single provider of affordable housing in the community. Our mission is to provide adequate, affordable, and safe housing to low, very-low, and extremely low-income families from the Town of Arlington and surrounding communities through collaborative partnerships with community agencies and to manage Housing Authority finances in a fiscally responsible manner. This year marks the Housing Authority's seventieth year offering housing to people who make low to moderate income, either through direct housing in government owned developments or subsidized housing in privately owned dwellings.

The Arlington Housing Authority manages 1,156 housing units: 520 units for the elderly and disabled at Winslow Towers, Chesnut Manor, Cusack Terrace, Drake Village, Decatur Gardens and the Hauser Building, 179 units of family housing at Menotomy Manor, with ten handicapped accessible wheel chair units, the Donnelly House for 13 developmentally challenged residents, and 422 Housing Choice Vouchers that help participants live in privately-owned dwellings throughout the community.

The Authority is a quasi-governmental agency created by Arlington's Town Meeting in 1948 that administers these programs sponsored by the State or Federal government. Properties owned by the Authority are exempt from local property taxes, yet the Authority annually pays the maximum "in lieu of" taxes as allowed by state statute.

COMMUNITY DEVELOPMENT

Board of Commissioners

The Board of Commissioners of the Authority is the policy making body of the agency. The five members of the Arlington Housing Authority's Board of Commissioners are: *Chairman*, Brian Connor, *Vice-Chairman*, Daniel Brosnan, *Treasurer*, Nicholas Mitropoulos and *Members*, Richard B. Murray and Joseph Daly.

The Executive Director, John J. Griffin, is appointed by the Board of Commissioners and manages the day-to-day operations of the Authority.

Year in Review

In 2018 the AHA continued modernization work to all of its buildings, as well as the continued expansion of its tenant services support programs, and worked on creative partnerships with many housing groups and service providers in the community.

Below are a few highlights of successful projects at each building.

Cusack Terrace, 67 Units *8 Summer Street*

In 2018 AHA began the planning stages for an elevator replacement project, which will be commencing shortly and has an expected completion date of mid-June. Upcoming projects include Americans with Disabilities (ADA) common area bathrooms.

Winslow Towers, 132 Units *4 Winslow Street*

The fire pump room was completed at Winslow Towers as well as a building envelope evaluation. Current projects planned are the replacement of windows that have been leaking and causing damage to the units and to update common area bathrooms to meet ADA compliance.

Chestnut Manor, 100 Units *54 Medford Street*

Modernization projects that were completed in 2018 included the replacement of a sewerage ejector pump. Current projects include the upgrading of building and unit fire alarms. Future projects include ADA common area bathrooms.

Drake Village, 72 Units and the *Hauser Building, 144 Units* *37 Drake Road*

2018 modernization projects included replacing 41-year old original windows with new energy efficient windows. AHA received a \$1.4 million HILAPP Award and \$200,000 from Arlington Community Preservation Act (CPA) funds for this project. Upcoming projects include ADA common area bathrooms.

Menotomy Manor, 179 Units *Freemont Court*

2018 modernization projects included building of the new life and skills center. This exciting project creates a larger space for programs including Operation Success, Fidelity House, and the Food Pantry. In addition, residents will be able to use the buildings new laundry facilities.

998 Mass. Ave. *Special Needs Housing*

Completed projects including siding and porch replacements. Future projects include interior renovations.

Community Partnerships

2018 was a great year in expanding our partnerships with a number of community service program providers. The Authority continued to take advantage of the Community Work Program (CWP) sponsored by the Middlesex Sheriff's Office. Under the supervision of correctional personnel, inmates assisted the AHA maintenance staff in its spring and fall cleanup efforts.

Minuteman Senior Services has been very successful at our Drake Village location by providing services to our seniors and a meals program. The quality of life for our residents has improved with the helpful resources that Minuteman Senior Services provides.

The Fidelity House continued afternoon programs in our Menotomy Manor Development that provides transportation to children, free memberships and financial assistance to make summer programs more attainable for families and their children. This program has been extremely successful, with a large number of residents participating.

The award winning evening program, Operation Success, continues to be a major factor in improving grades by providing homework help and guidance for the residents of Menotomy Manor. Janet Maguire and Peggy Regan run this program with a large group of young volunteers.

The continued partnership between the AHA and the Arlington Police Department has had a positive effect on the residents and neighbors of Menotomy Manor. The AHA continues to see a large decrease in crime and expanded services to the area.

The annual cookouts for the elderly and disabled residents were held in each of our four elderly/handicapped developments. Residents continue to enjoy the good food, music, and great company.

The Arlington Housing Authority Board would like to thank all our partners for their hard work and we look forward to many new and exciting ideas being put into action in the coming year.

COMMUNITY DEVELOPMENT

Challenges Ahead

The average rent in our 520 units of elderly/disabled housing is \$427 per month and includes heat, hot water, and electricity. The average rent in our family units at Menotomy Manor is \$621 per month with the resident paying their own utilities. Over 95% of the residents living in the Arlington Housing Authority's public housing units would not be able to afford the new affordable housing units being built in Arlington. As the AHA continues to house the lowest income and disabled residents of our community the lack of support and lack of funding for Arlington's public housing program is a major concern. While the AHA applies for all funding opportunities available, and utilizes 100% of the funds received, there is still a great deficit in the funding needed to ensure optimal quality of life for our residents.

Administrative Services

The Authority continues to be a member of the MassNAHRO Centralized Section 8 Wait List program. The list is now open to all daily. Arlington residents are given a preference.

The AHA's website provides valuable information to those wishing to learn more about the AHA and its programs. Applications for housing can be downloaded from our website. www.arlingtonhousing.org.

Wait Lists

In the past few months DHCD has rolled out the new state-aided public housing waiting list called CHAMP or Common Housing Application for Massachusetts Public-Housing. Applicants will soon be able to submit and self-manage their applications through the on-line portal from a computer, smartphone, or tablet and apply for available public housing across the Commonwealth.

Stated-Aided Elderly/Handicap One Bedroom Units

Total: 1,171 applicants

State-Aided Family 2-Bedroom Units

Total: 1,183 applicants

State-Aided Family 3-Bedroom Units

Total: 615 applicants

Section 8 Wait List

Arlington Applicants: *636

*Because Arlington is on a centralized wait list, the Section 8 wait list is extremely long; therefore, only Arlington residents and those employed in Arlington are listed for this program.

Acknowledgments

The Arlington Housing Authority would like to

thank all its employees for their dedication throughout the year.

MODERATOR



John D. Leone. Moderator

Town Meeting

Arlington's Legislative body, Town Meeting, held its 212th Annual Meeting over the course of six sessions.

During the first night activities the Arlington Minutemen marched, fied, and drummed in the colors, the State of the Town Address was given as well as the traditional invocation. Each session thereafter started with the singing of the National Anthem accompanied on the piano by Town Meeting members, Eric Helmuth, Kevin Greeley, and Town resident, Rieko Tanaka.

Warrant Articles

Warrant Articles of note in 2018 were votes to create a Municipal Finance Department, doing away with the elected Town Treasurer, and to make the Treasurer and the Comptroller an appointment of the Town Manager. Town Meeting also voted to change the name of the Board Of Selectmen to the Select Board and extended the Recreational Marijuana Moratorium through December to allow for finalization of the State's rules and to study how Arlington wishes to handle marijuana sales.

Budgets

After a debate lasting one and a half nights on the omnibus budget, the capital budget, and a multitude of warrant articles calling for other appropriations, a balanced budget for Fiscal Year 2019 with expenditures totaling \$160,756,995 was passed.

At the request for the Capital Planning Committee Town Meeting voted to change the Bylaw that created the committee to allow for its expansion – from four to six Moderator appointed members. Following the approval of the Article by the Attorney's General Office, two additional members were appointed to assist the Committee in its work.



A view from the Town Moderator's chair prior to Town Meeting.

LEGISLATIVE

PRECINCT 1

Dennis, Gregory D.	19 Wheaton Road	2021
Mills, Kevin M.	28 Mystic Valley Pkwy.	2021
Revilak, Stephen A.	111 Sunnyside Avenue	2021
Young, Peter	10 Wellesley Road	2021
Hartshorne, Charles K.	11 Marrigan Street	2020
Hildebidle, Christina M.V.	123 Sunnyside Ave	2020
King, Marian E.	122 Decatur Str, Apt. 4	2020
Persson, Rebecca	15 Fremont Street	2020
Marshall, Paul Townsend	14 Yale Road	2019
Moir, Juliet M.	14 Wellesley Road	2019
Ortez, Omar A.	22 Silk Street	2019

PRECINCT 2

Bilsky, Alexander B.	65 Colonial Drive	2021
DeCoursey, Stephen W.	7 Cheswick Road	2021
McCabe, Mark W.	4 Dorothy Road	2021
Rossi, Robert V.	27 Colonial Drive	2021
Fiore, Peter J.	58 Mott Street	2020
Gast, Peter M.	36 Margaret Street	2020
Hayner, Bill	19 Putnam Road	2020
Logan, William	5 Mary Street	2020
Cella, Steven R.	99 Spy Pond Parkway	2019
Chhabra, Samit	26 Spy Pond Parkway	2019
Reeder, Virginia S.	79 Spy Pond Parkway	2019
Sullivan, Brendan M.	319 Lake Street	2019

PRECINCT 3

Auster, Adam	10 Cottage Avenue	2021
Diggins, Lenard T.	8 Windsor Street, #1	2021
Dratch, Robin M.	70 Teel Street	2021
Thompson, Anne K.	14 Cottage Avenue	2021
Ellis, John R.	59 Teel Street	2020
Simister, Kezia H.	24 Teel Street	2020
Stamps, Susan D.	39 Grafton Street	2020
Urick, Courtney	11 Teel Street	2020
Smith, Stacie N.	9 Henderson Street	2019
Susse, Jennifer R.	45 Teel Street	2019
Vanderberg, Laura E.	20 Waldo Road	2019

PRECINCT 4

Costa, Patricia A.	82 Milton Street	2021
MacNeill, Adam	19 Melrose Street	2021
Rowe, Clarissa	137 Herbert Road	2021
Zimmer, Ethan P.	18 Lake Street, #3	2021
Atlas, Alia K.	49 Magnolia Street	2020
Kerins, Katelyn M.	27 Fairmont Street	2020
Phelan, Michele J.	135 Thorndike Street	2020
Sullivan, Carolyn Frances	32 Milton Street	2020
Delpha McClure, Madeleine	27 Boulevard Road	2019
Kaba, Nawwaf W.	7 Thorndike Street	2019
Leary, Kate J.	39 Milton Street	2019
Marshall, Joseph M.	74 Varnum Street	2019

PRECINCT 5

Kelleher, Karen E.	57 Beacon Street	2021
Ledger, Lauren	169 Franklin Street	2021
Michael, Christine	6 Newton Road, #2	2021
Thompson, Peter Jared	127 Palmer Street	2021
Badik, Adam E.	1 Beacon Street	2020
Hanlon, Patrick M.	20 Park Street	2020
Swanson, David F.	21 Dartmouth Street	2020
Watson, David M.	170 Franklin Street, #1	2020
Bunnell, Colin J.	153 Medford Street, #1	2019
Donnelly, Jason M.	36 Amherst Street	2019
Farrell, Catherine L.	76 Park Street	2019
Kelleher, Christa M.	153 Medford Street, #2	2019

PRECINCT 6

Fischer, Andrew S.	25 Lombard Road	2021
Ikeda, Stewart D.	33 Lake Street, #2	2021
Peluso, Theodore L.	438 Mass. Ave., #420	2021
Waxman, Lesley A.	60 Pleasant St., #303	2021
Lim-Miller, Aimee I.	11 Pond Lane	2020
McNinch, George J.	22 Whittemore St., #2	2020
Snyder, Jill A.	276 Mass. Ave., #305	2020
Tracey, Laura Sosnoski	25 Marion Road	2020
Ballin, James	30 Swan Place	2019
Jalkut, Daniel C.	17 Randolph Street	2019
Kraus, Adele A.	438 Mass. Ave., #116	2019
Reynolds, Lisa M.	1 Pond Terrace	2019

PRECINCT 7

Holland, Roderick J.	88 Grafton Street	2021
Michelman, Thomas S.	20 Everett Street, #2	2021
Pedulla, Lisa A.	20 Everett Street, #2	2021
Slotnick, Laurence J.	96 Grafton Street, #2	2021
Bagnall, Alexander G.	10 Wyman Street	2020
Baron, Sheri A.	10 Raleigh Street	2020
Bengtson, Andrew P.	15 Allen Street, #1	2020
Sharpe, Theodore W.	51 Palmer Street	2020
Goff, Phil E.	94 Grafton Street	2019
Stone, Betty J.	99 Harlow Street	2019
Younkin, Rebecca J.	30 Harlow Street	2019
Yontar, Timur Kaya	58 Bates Road	2019

PRECINCT 8

Grossman, Irwin S.	16 Peabody Road	2021
Lever, Scott B.	81 Kensington Park	2021
Lobel, Joshua	73 Jason Street, #2	2021
Worden, Patricia B.	27 Jason Street	2021
Band, Carol L.	57 Bartlett Avenue	2020
Bean, David	50 Jason Street	2020
Berkowitz, William R.	12 Pelham Terrace	2020
Leone, John D.	51 Irving Street	2020
Foskett, Charles T.	101 Brantwood Road	2019
Migliazzo, Sophie C.	175 Pleasant Street	2019
Rehrig, Brian H.	28 Academy Street	2019
Worden, John L. III	27 Jason Street	2019

LEGISLATIVE

PRECINCT 9

Boltz, Barbara Ann	54 Medford St., #510	2021
Edelstein, Debra A.	63 Webcowet Road	2021
Preston, Jo Anne	47 Mystic Lake Drive	2021
Schlichtman, Paul	47 Mystic Street, #8C	2021
Blankespoor, Lisa S.	11 Webcowet Road	2020
Liggett, Steven M.	25 Hayes Street	2020
McCabe, Susan	22 Russell Street	2020
Ruderman, A. Michael	9 Alton Street	2020
Chakrabarty, Jacqueline	87 Medford Street	2019
Connor, Neil C.	17 Alton Street	2019
Ruderman, Julia	9 Alton Street	2019
Stewart, Susan R.	23 Alton Street	2019

PRECINCT 10

Costa, Barbara M.	26 Woodland Street	2021
Forbes, Danuta M.	4 Iroquois Road	2021
Klein, Christian M.	54 Newport Street	2021
Varoglu, Mustafa	26 Shawnee Road	2021
Howard, Jane L.	12 Woodland Street	2020
Howard, Peter B.	12 Woodland Street	2020
Martin, John A.	60 Arlmont Street	2020
Moyer, William David	49 Hillsdale Road	2020
Pyle, Elizabeth M.	66 Gloucester Street	2019
Quinn, Michael J.	15 Shawnee Road	2019
Spengler, Mark N.	189 Jason Street	2019
Wren, Donna K.	75 Hillsdale Road	2019

PRECINCT 11

Bilafer, Mary Ellen	59 Cutter Hill Road	2021
Caccavaro, Thomas, Jr.	28 Ridge Street	2021
Carney, Christine C.	98 Richfield Road	2021
Schwartz, Carroll E.	20 Robin Hood Road	2021
Goodsell, Ian	193 Mystic Street	2020
Greeley, Kevin F.	363 Mystic Street	2020
Heigham, Leba	82 Richfield Road	2020
Radochia, Joyce H.	45 Columbia Road	2020
Heigham, Christopher	82 Richfield Road	2019
Pierce, Judson L.	42 Draper Avenue	2019
Schwartz, Paulette	20 Robin Hood Road	2019
Wagner, Carl A.	30 Edgehill Road	2019

PRECINCT 12

Bielefeld, Lisa A.	132 Mt. Vernon Street	2021
Jefferson, Robert J.	27 Park Circle	2021
Newberg, Helene	18 Grandview Road	2021
Thielman, Jeffrey D.	37 Coolidge Road	2021
Brazile, Juliana H.	56 Coolidge Road	2020
Helmuth, Eric D.	33 Grandview Road	2020
Murray, Caroline H.	95 Glenburn Road	2020
Vorce, Sandra	168 Cedar Avenue	2020
Ames, Benjamin B.	14 Hawthorne Avenue	2019
Dieringer, Larry F. Jr.	11 Coolidge Road	2019
DiTullio, James E.	31 Fountain Road	2019
Jamieson, Gordon Jr.	163 Scituate Street	2019

PRECINCT 13

Bishop, Lynn	51 Windmill Lane	2021
Byrne, Michael	28 Upland Road	2021
Dupont, DeAnne	32 Oldham Road	2021
Krepelka, Marie A.	12 Mohawk Road	2021
Deyst, John J., Jr.	26 Upland Road West	2020
Deyst, Mary A.	26 Upland Road West	2020
Fowles, Heather J.	51 Windmill Lane	2020
Good, David F.	37 Tomahawk Road	2020
Grunko, Zachary P.	21 Old Middlesex Path	2019
Lombard, Mark	52 Hodge Road	2019
Poage, Lee	10 Cherokee Road	2019
Sankalia, Priya	253 Pheasant Avenue	2019

PRECINCT 14

Carr-Jones, Elisabeth	1 Lehigh Street	2021
Jones, Alan H.	1 Lehigh Street	2021
Pachter, Adam E.	67 Quincy Street	2021
Tully, Joseph C.	329 Gray Street	2021
Gallagher, Richard	29 Fessenden Road	2020
Hooper, Gwenyth R.A.	1 School Street, #102	2020
Maher, John F.	990 Mass. Avenue, #44	2020
Mahon, Diane M.	23 Howard Street, #2	2020
Goldstein, Amy R.	29 Albermarle Street	2019
Moore, Christopher B.	80 School Street	2019
O'Day, Brendan F.	48 Walnut Street	2019
Stern, Michael W.	10 Farmer Road	2019

PRECINCT 15

Curro, Joseph A., Jr.	21 Millett Street	2021
LaCourt, Annie	48 Chatham Street	2021
Mara, Nancy A.	63 Epping Street	2021
Speare, Amy H.	118 Ridge Street	2021
Dobbs, Rachelle A.	184 Brattle Street	2020
Friedman Beth Ann	10 Hazel Terrace	2020
Greenfield, Naomi L.	169 Mountain Avenue	2020
Res. Starr, Edward A.	7 Twin Circle Drive	2020
Allison-Ampe, Kirsí C.	2 Governor Road	2019
Christiana, Gregory F.	82 Ridge Street	2019
Ciano, Frank	65 Woodside Lane	2019
Morgan, Jane Pierce	172 Brattle Street	2019

PRECINCT 16

Czapski, Holly	25 Ely Road	2021
Graham, Deanna	80 Hillside Avenue	2021
Reedy, Allen W.	153 Renfrew Street	2021
Thornton, Barbara	223 Park Avenue	2021
Koch, Kevin P.	100 Florence Avenue	2020
Milton, Samuel P.	15 West Street	2020
Phelps, Richard S.	77 Oakland Avenue	2020
Wachs, Karen Therese	53 Valentine Road	2020
Boyle, Lauren V.	28 Hillside Avenue	2019
Lewiton, Marvin	18 West Street	2019
Ruiz, Daniel F.B.	144 Wollaston Avenue	2019
Weiss, John C.	237 Appleton Street	2019

LEGISLATIVE

PRECINCT 17

Burks, Sarah L.	993 Mass Ave., #225	2021
Fitzgerald, Ann V.	162 Summer Street, #1	2021
Gitelson, Laura B.	56 Bow Street	2021
Tosti, Allan	1 Watermill Place, #419	2021
Finochetti, John V.	55 Dudley Street	2020
Leonard, John R.	26 Grove Street, #10	2020
Olszewski, Angela M.	1 Watermill Place, #428	2020
Slutzky, Amy Lynne	1 Watermill Place, #407	2020
Brown, Michael J.	10 Brattle Terrace	2019
Buck, M. Sandra	28 Forest Street	2019
Burke, William K.	2 Old Colony Lane, #3	2019
LeRoyer, Ann M.	12 Peirce Street	2019

PRECINCT 18

Bloom, Nancy	169 Sylvia Street	2021
Canniff, Shirley M.	71 Hathaway Circle	2021
Ford, William J.	6 Mayflower Road	2021
Gersh, Jon	24 Kipling Road	2021
Cooke, Heather Angelina	134 George Street	2020
Kasparian, Kaspar	285 Renfrew Street	2020
Levy, David	95 Rhinecliff Street	2020
Parmer, Daniel W.	1 Brewster Road	2020
Donato, John Richard	16 Homer Road	2019
Irizarry, Gilbert	42 Standish Road	2019
McGinnity, George W.	29 Kipling Road	2019
Parsons, Carolyn M.	23 Brewster Road	2019

PRECINCT 19

Corbo-Hudek, Neva	100 Overlook Road	2021
Deshler, Christine P.	65 Huntington Road	2021
O'Connor, James M.	63 Overlook Road	2021
Trembly, Edward D.	76 Wright Street	2021
Cohen, Dganit Sivan	43 Brand Street	2020
Easton, Paul C.	133 Sunset Road	2020
Gray, Christopher K.	6 Peter Tufts Road	2020
Hutchinson, Robert 2	8 Thesda Street	2020
Broughall, John E, III	101 Wright Street	2019
Butler, Deborah Sirotkin	19 Overlook Road	2019
Durocher, Michelle	65 Huntington Road	2019
Monks, Flynn, C.	14 Wright Street	2019

PRECINCT 20

Carman, Dean E.	29 Kilsythe Road	2021
Fuller, Peter T.	7 Kilsythe Road	2021
Haase, Camilla B.	88 Park Avenue, #401	2021
Tosi, Robert L., Jr.	14 Inverness Road	2021
Fields, Richard R. W.	44 Aberdeen Road	2020
Goldsipe, Mel S.	1273 Mass. Ave., #2	2020
Gormley, Maureen E.	1250 Mass. Ave.	2020
Larkin, Maureen O'Connell	31 Inverness Road	2020
Bloom, Raymond M.	90 Sylvia Street	2019
Connors, Curtis A.	46 Tanager Street	2019
Kardon, Leonard J.	65 Tanager Street	2019
May, Michaela C.	29 Aberdeen Road	2019

PRECINCT 21

Canaday, John T.	269 Lowell Street	2021
Ehlert, Anne T.	156 Westminster Ave.	2021
Hallett, M. Pamela	1 Gilboa Road	2021
Weber, Janice A.	29 Crescent Hill Avenue	2021
Benedikt, Beth	7 Morris Street	2020
Memon, Zarina G.	15 Sunset Road	2020
Rowell, Christopher R.	88 Westminster Avenue	2020
Weinstein, Jordan E.	23 Lennon Road	2020
Doctrow, Susan R.	99 Westminster Avenue	2019
Dunn, Daniel J.	58 Alpine Street	2019
Mayer, Leslie A.	131 Crescent Hill Av.	2019
White, David E.	55 Bow Street, #2	2019

LEGISLATIVE

2018 ANNUAL TOWN MEETING

SESSION	DATE	MEMBER TOTAL	MEMBERS PRESENT	PERCENTAGE
1	4/23/18	250	221	88%
2	4/25/18	250	211	84%
3	4/30/18	250	220	88%
Average	86.66%			

ARTICLE	ACTION	DATE
* 2 STATE OF THE TOWN ADDRESS	VOTED: UNANIMOUS	4/23/18
* 3 REPORTS OF COMMITTEES	VOTED: RECEIVED	4/23/18
* 4 APPOINTMENT OF MEASURER OF WOOD AND BARK	VOTED: UNANIMOUS	4/23/18
* 5 ELECTION OF ASSISTANT TOWN MODERATOR	VOTED: UNANIMOUS	4/23/18
* 6 BYLAW AMENDMENT/CAPITAL PLANNING COMMITTEE	VOTED: ELECTRONIC TALLY YES - 212, NO - 2	4/23/18
* 7 BYLAW AMENDMENT/TOWN MEETING WARRANT DELIVERY	VOTED: ELECTRONIC TALLY YES - 187, NO - 3	4/23/18
* 8 BYLAW AMENDMENT/ADDITION OF CERTAIN DELINQUENT MUNICIPAL FEES/FINES TO BE A LIEN ON REAL ESTATE TAX ACCOUNT	VOTED: ELECTRONIC TALLY YES - 204, NO - 10	4/23/18
* 9 BYLAW AMENDMENT/FINANCIAL INFORMATION	VOTED: ELECTRONIC TALLY YES - 207, NO - 7	4/23/18
* 10 BYLAW AMENDMENT/ANIMAL CONTROL REGULATIONS	VOTED: ELECTRONIC TALLY YES - 201, NO - 17	4/23/18
* 11 BYLAW AMENDMENT/VACANT STORE FRONT REGISTRY	VOTED: ELECTRONIC TALLY YES - 212, NO - 5	4/23/18
* 12 BYLAW AMENDMENT/BETTERMENT BYLAW REVISION	VOTED: ELECTRONIC TALLY YES - 203, NO - 5	4/23/18

LEGISLATIVE

* 13	BYLAW AMENDMENT/ARLINGTON COMMISSION ON ARTS AND CULTURE	VOTED:	ELECTRONIC TALLY YES - 209, NO - 2	4/23/18
* 14	BYLAW AMENDMENT/TREE PRESERVATION AND PROTECTION	VOTED:	ELECTRONIC TALLY YES - 197, NO - 4	4/23/18
* 15	BYLAW AMENDMENT/NOISE ABATEMENT	VOTED:	NO ACTION TAKEN	4/23/18
* 16	BYLAW AMENDMENT/TIME OF TOWN MEETING SESSIONS	VOTED:	NO ACTION TAKEN	4/23/18
* 17	BYLAW AMENDMENT/DEMOLITION OF HISTORIC STRUCTURES	VOTED:	NO ACTION TAKEN	4/23/18
* 18	HOME RULE LEGISLATION/ APPOINTMENT OF TOWN COMPTROLLER	VOTED:	ELECTRONIC TALLY YES - 197, NO - 10	4/23/18
* 19	HOME RULE LEGISLATION/MUNICIPAL FINANCE DEPARTMENT	VOTED:	ELECTRONIC TALLY YES - 200, NO - 7	4/25/18
* 20	HOME RULE LEGISLATION/ BYLAW AMENDMENT/CHANGE THE BOARD OF SELECTMEN TO SELECT BOARD	VOTED:	ELECTRONIC TALLY YES - 195, NO - 6	4/25/18
* 21	VOTE/VISION 2020	VOTED:	ELECTRONIC TALLY YES - 194, NO - 0	4/25/18
* 22	ACCEPTANCE/LOCAL OPTION TAXES	VOTED:	NO ACTION	4/25/18
* 23	ENDORSEMENT OF CBDG OPTION TAXES	VOTED:	ELECTRONIC TALLY YES - 198, NO - 0	4/25/18
* 24	REVOLVING FUNDS	VOTED:	ELECTRONIC TALLY YES - 195, NO - 0	4/25/18
* 25	ACCEPTANCE OF LEGISLATION/ INCREASE OF SURVIVORS BENEFITS	VOTED:	CONSENT AGENDA	4/23/18
* 26	POSITIONS RECLASSIFICATION	VOTED:	ELECTRONIC TALLY YES - 193, NO - 2	4/25/18
* 27	COLLECTIVE BARGAINING	VOTED:	ELECTRONIC TALLY YES - 202, NO - 0	5/02/18

LEGISLATIVE

*	28 APPROPRIATION/PARKING OPERATING COSTS	VOTED:	ELECTRONIC TALLY YES - 197, NO - 2	4/25/18
*	29 APPROPRIATION/TOWN BUDGETS	VOTED:	ELECTRONIC TALLY YES - 197 - NO -1	5/02/18
*	30 CAPITAL BUDGET	VOTED:	ELECTRONIC TALLY YES - 207, NO - 1	4/25/18
*	31 RESCIND OR REAPPROPRIATE BORROWING AUTHORIZATIONS FROM PRIOR YEAR	VOTED:	CONSENT AGENDA	4/23/18
*	32 APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES	VOTED:	CONSENT AGENDA	4/23/18
*	33 APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES	VOTED:	CONSENT AGENDA	4/23/18
*	34 APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL& OUT OF DISTRICT VOCATIONAL PLACEMENTS	VOTED:	ELECTRONIC TALLY YES - 212, NO -1	4/30/18
*	35 APPROPRIATION/COMMITTEES AND COMMISSIONS	VOTED:	ELECTRONIC TALLY YES - 195, NO - 6	5/02/18
*	3 APPROPRIATION/TOWN CELEBRATIONS AND EVENTS	VOTED:	CONSENT AGENDA	4/23/18
*	37 APPROPRIATION/MISCELLANEOUS	VOTED:	CONSENT AGENDA	4/23/18
*	38 APPROPRIATION/WATER BODIES FUNDS	VOTED:	CONSENT AGENDA	4/23/18
*	39 APPROPRIATION/COMMUNITY PRESERVATION FUND	VOTED:	ELECTRONIC TALLY YES - 174, NO - 2	4/25/18
*	40 APPROPRIATION/HARRY BARBER COMMUNITY SERVICE PROGRAM	VOTED:	CONSENT AGENDA	4/23/18
*	41 APPROPRIATION/PENSION ADJUSTMENT FOR FORMER TWENTY-FIVE YEAR/ACCIDENTAL DISABILITY EMPLOYEES	VOTED:	CONSENT AGENDA	4/23/18

LEGISLATIVE

* 42	APPROPRIATION/OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST FUND	VOTED:	ELECTRONIC TALLY YES - 201, NO - 0	5/02/18
* 43	APPROPRIATION/OVERLAY RESERVE	VOTED:	CONSENT AGENDA	4/25/18
* 44	TRANSFER OF FUNDS /CEMETERY	VOTED:	CONSENT AGENDA	4/25/18
* 45	USE OF FREE CASH	VOTED:	ELECTRONIC TALLY YES - 199, NO - 0	5/02/18
* 46	APPROPRIATION/LONG TERM STABILIZATION FUND	VOTED:	ELECTRONIC TALLY YES - 201, NO - 1	5/02/18
* 47	APPROPRIATION/FISCAL STABILITY STABILIZATION FUND	VOTED:	ELECTRONIC TALLY YES - 204 - NO - 0	5/02/18

SPECIAL TOWN MEETING MAY 2, 2018

ARTICLE	ACTION	DATE
* 1	REPORTS OF BOARDS	VOTED: RECEIVED 5/02/18
* 2	ZONING BYLAW AMENDMENT/ EXTENDING RECREATIONAL	VOTED: ELECTRONIC TALLY YES - 157 - NO - 47 5/02/18
* 3	VOTE/STUDY OF DEMOLITION OF HISTORIC RESIDENTAL BUILDINGS	VOTED: ELECTRONIC TALLY YES - 192 - NO - 9 5/02/18
* 4	HOME RULE LEGISLATION/ PROPERTY TAX DEFERRALS	VOTED: ELECTRONIC TALLY YES - 191 - NO 2 5/02/18
* 5	HOME RULE LEGISLATION/ MEANS-TESTED SENIOR TAX RELIEF	VOTED: NO ACTION 5/02/18
* 6	HOME RULE /PACKAGE STORE LICENSES	VOTED: ELECTRONIC TALLY YES - 126 - NO - 67 5/02/18
* 7	HOME RULE LEGISLATION/ BYLAW AMENDMENT: GENDER NEUTRAL LANGUAGE	VOTED: ELECTRONIC TALLY YES - 182 - NO - 8 5/02/18

LEGISLATIVE

SPECIAL TOWN MEETING DECEMBER 5, 2018

ARTICLE	ACTION	DATE
* 2 ZONING BYLAW AMENDMENT/MEDIA AND RECREATIONAL MARIJUANA ESTABLISHMENTS	VOTED: ELECTRONIC TALLY YES - 177, NO - 20	12/5/18
* 3 ACCEPTANCE/LOCAL OPTION: RECREATIONAL MARIJUANA EXCISE TAX	VOTED: ELECTRONIC TALLY YES - 192, NO - 0	12/5/18
* 4 BYLAW AMENDMENT/LGBTQIA+RAINBOW COMMISSION MEMBERSHIP	VOTED: ELECTRONIC TALLY YES - 155, NO - 2	12/5/18
* 5 BYLAW AMENDMENT/CERTAIN PERSONNEL	VOTED: ELECTRONIC TALLY YES - 181, NO - 4	12/5/18
* 6 ENDORSEMENT/THE JOHN J. BILAFER ARLINGTON CITIZENS' SCHOLARSHIP FUND-DOLLARS FOR SCHOLARS	VOTED: ELECTRONIC TALLY YES - 170, NO - 0	12/5/18
* 7 CAPITAL BUDGET/DPW YARD INFORMATION	VOTED: ELECTRONIC TALLY YES - 180, NO - 9	12/5/18
* 8 COLLECTIVE BARGAINING CONTROL REGULATIONS	VOTED: ELECTRONIC TALLY YES - 190, NO - 0	2/5/18

TOWN CLERK & ELECTIONS

TOWN CLERK

The Town Clerk's Office records births, deaths and marriages and sends copies to the Secretary of the Commonwealth as required by law; some records are now sent electronically, eliminating the snail mail. Certified copies are available to the public, for most records, however, customers are required to go through the Records Access Officer now for assistance.

A total of 2,047 dog licenses were issued by the Town Clerk's Office for month ending October, 2018. Licenses for 2019, were distributed starting in November, 2018. Raffles, bazaar permits and gasoline permit renewals were issued. Financial statements, utility pole locations, cemetery deeds and business certificates were recorded.

Decisions of the Zoning Board of Appeals, decisions on request for Special Permits from the Redevelopment Board and Amendments to the Traffic Rules and Orders were also placed on file in this office. Legal complaints from citizens were received, time stamped and forwarded to the Legal Department on Pleasant Street; copies are retained in our office.

Licenses, raffle permits and business certificates were reported to the correct departments of the Commonwealth. Also placed on file in this office are: street permits, drain layer, blasting and other surety bonds covering contractors.

Oaths of office were administered to all elected or appointed Town Officials and each were given copies of the Open Meeting Laws, if needed, and the Conflict of Interest Law and the Town Policy on Discrimination, Harassment & Sexual Harassment. Notices of meetings of all boards, committees or commissions were publicly posted upon receipt, as required by the Open Meeting Law. Town Officials and Departments were notified of all Legislative Acts affecting them. The Town Clerk's Office is also responsible for running all elections.

Fines were collected for citations issued under Section 21D, Chapter 40, General Laws, for violation of the Town By-Laws. Citations for persons who did not pay the penalties within the required time of twenty-one days, were referred to the Clerk of the District Court of Middlesex for further action.

The Clerk's and Registrars Offices are always busy preparing for upcoming elections, as these offices run the elections.

Following are the vital statistics of the Town for 2018, which are recorded at this time. It should be noted, however, that the summaries of births and deaths are incomplete, inasmuch as records thereof pertaining to Arlington residents are still being received by our office from the cities and towns where these events occurred.

Vital Statistics	2016	2017	2018
Births	575	503	506
Deaths	363	377	357
Marriages	194	153	184

Registrars of Voters

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February, 2018. The census was conducted entirely by mail, with computer preprinted forms sent to each head of household in Arlington requesting that information contained therein be confirmed or corrected.

The census forms contained the names of all persons residing in Arlington. Once returned to the Registrars' Office, all census and voter information was entered and continually updated in the Town's computer base by the Registrars' Office. A list of children eligible for Kindergarten for the following year was transmitted to the School Department upon request.

The Jury commissioner obtained juror information directly from the Massachusetts Voter Registration Information system from data entered into the system by this office. The Annual True List of Person, seventeen years of age and older, was published as required by law. In accordance with the True List information that had been presented, notices were sent by first class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 2017. Those who proved residence were reinstated. The total number of registered voters upon completion

Fees Collected	2016	2017	2018
Marriage Intentions	\$5,760	\$4,620	\$5,460
Miscellaneous Certificates	\$39,981	\$43,331	\$54,803
Renewal of Gasoline Permits	\$950	\$190	\$552
Miscellaneous Books/CD's	\$435	\$145	\$100
Misc.Licenses,Permits & Violations	\$8,737	\$7,930	\$7,173
Filing Fees/Special Permits	\$400	\$400	\$2,394
Dog Licenses	\$25,140	\$25,140	\$33,821

TOWN CLERK & ELECTIONS

of the annual revision of the voting list for the last election of the year was 30,458. The following number of voters in the four political parties are as follows:

Registered Voters	2016	2017	2018
Total Registered	31,110	30,458	31,116
Democrats	14,309	13,886	14,160
Republicans	1,853	1,743	1,674
Unenrolled	14,698	14,587	15,045
Libertarian	N/A	42	54

Miscellaneous designations are not included

Throughout the year, daily sessions for registration of voters were held during regular business hours in the Office of the Town Clerk. Special sessions were also held until 8:00 P.M. on the last day to register for each of the three elections.

Mail-in voter registrations have eliminated the requirement that special evening and Saturday sessions for the registration of voters to be held except for the final day prior to the deadline for registration for primaries and elections. Special forms for mail-in voter registration were made available at various locations throughout Arlington and all other cities and towns in the State.

In addition, persons were allowed to fill out voter registration affidavits at public offices throughout Massachusetts, such as the Registry of Motor Vehicles, Social Security, Welfare, Medicaid, Food Stamps, Military Recruitment Offices and other State and Federal departmental offices and online. These affidavits were forwarded through the computer or by mail to the Registrars of Voters or Election Commissioners of the voters' places of residence. As required by law, acknowledgment forms were sent to persons who registered to vote at special locations, or mailed in registration affidavits, notifying them of their precincts and voting places. There also were special sessions to vote for Early Voting which were held in the Town Hall auditorium for all precincts.

The Board certified voter signatures appearing on nomination papers filed by, or on behalf of, candidates seeking offices at the Annual Town Election. Also, petitions for articles to be inserted in the warrant for the 2018, Annual and any Special Town Meetings, also applications for absentee ballots for the Annual Town Election. After nomination papers for the Annual Town Election had been certified by the Registrars of Voters and filed with the Town Clerk, the Registrars of Voters held a meeting to draw names for the order of position on the official ballot for the election, as required by law.

During all elections, the Registrars of Voters were in session throughout the entire time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, the Registrars assisted in the tabulation of the ballots until the final results were announced.

During the year, the information contained on approximately 20,000 census forms of residents of the Town on January 1, was transferred to the VRIS system in the computer. From such information, certificates of residence are issued, when requested, to establish eligibility for attendance at state and regional schools, colleges and universities, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service, and for many other purposes. In addition, Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.



TOWN CLERK & ELECTIONS

ARLINGTON ANNUAL TOWN ELECTION, April 7, 2018

Total of Ballots Cast – 4853
% of total number of registered voters – 15.86%

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	110	299	140	157	205	146	183	346	232	310	289	354	272	225	348	270	141	256	222	182	166	4853

Selectmen for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
A. Michael Ruderman	32	83	33	54	66	53	62	125	108	109	91	125	80	99	109	99	52	104	74	79	62	1699
John V. Hurd	76	232	102	102	128	84	110	195	135	172	192	223	178	126	227	174	90	164	136	98	87	3031
Joseph A. Curro, Jr.	74	174	121	116	139	113	126	263	130	237	181	268	170	149	262	192	99	154	153	120	125	3366
Write-in Votes	0	3	1	0	1	2	2	1	2	2	1	3	2	2	1	2	0	1	2	1	0	26

Assessor for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Kevin P. Feeley	81	214	97	107	161	105	128	225	154	219	223	258	196	142	249	199	112	171	159	128	118	3446
Write-in Votes	1	2	1	2	0	0	0	1	3	2	1	1	3	1	1	1	1	3	2	0	0	26

Assessor for One Year (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Robert E. Greeley	62	90	55	52	56	42	64	103	123	125	122	154	129	67	119	108	48	86	100	79	66	1850
Write-in Votes	1	4	1	3	0	0	1	1	4	2	1	1	1	2	2	1	3	0	2	0	2	32

School Committee for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jeffrey D. Thielman	68	191	100	96	145	95	123	237	126	206	186	272	168	153	211	189	98	159	135	125	111	3194
Jane P. Morgan	79	211	104	122	149	107	129	233	165	219	199	257	206	154	280	200	115	170	176	133	120	3528
Write-in Votes	0	1	2	3	3	0	2	1	1	2	1	2	4	0	2	2	0	5	4	0	0	35

Ballot Question:

Shall the town vote to have its elected Town Treasurer and Collector of Taxes become an appointed Town Treasurer and Collector of Taxes of the town?

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballot Cast	95	246	120	131	191	115	149	283	193	261	229	321	225	207	281	256	113	223	170	160	150	4119
Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	62	151	77	85	115	70	88	184	84	171	135	205	129	123	173	151	72	124	102	102	97	2500
NO	33	95	43	46	76	45	61	99	109	90	94	116	96	84	108	105	41	99	68	58	53	1619

TOWN CLERK & ELECTIONS

PRECINCT 1 Three Years

Dennis, Gregory D.	19 Wheaton Road	71
Mills, Kevin M.	28 Mystic Valley Pkwy.	71
Revilak, Stephen A.	111 Sunnyside Avenue	71
Young, Peter	10 Wellesley Road	70

PRECINCT 2 Three Years

Bilsky, Alexander B.	65 Colonial Drive	197
DeCoursey, Stephen W.	7 Cheswick Road	208
McCabe, Mark W.	4 Dorothy Road	221
Rossi, Robert V.	27 Colonial Drive	203

PRECINCT 3 Three Years

Auster, Adam	10 Cottage Avenue	98
Diggins, Lenard T.	8 Windsor Street, #1	105
Dratch, Robin M.	70 Teel Street	101
Thompson, Anne K.	14 Cottage Avenue	99

PRECINCT 4 Three Years

Costa, Patricia A.	82 Milton Street	86
MacNeill, Adam	19 Melrose Street	111
Rowe, Clarissa	137 Herbert Road	117
Zimmer, Ethan P.	18 Lake Street, #3	85

PRECINCT 5 Three Years

Kelleher, Karen E.	57 Beacon Street	151
Ledger, Lauren	169 Franklin Street	153
Michael, Christine	6 Newton Road, #2	131
Thompson, Peter Jared	127 Palmer Street	136

PRECINCT 6 Three Years

Fischer, Andrew S.	25 Lombard Road	109
Ikeda, Stewart D.	33 Lake Street, #2	94
Peluso, Theodore L.	438 Mass. Ave., #420	103
Waxman, Lesley A.	60 Pleasant St., #303	100

PRECINCT 7 Three Years

Michelman, Thomas S.	20 Everett Street, #2	135
Pedulla, Lisa A.	20 Everett Street, #2	135
Slotnick, Laurence J.	96 Grafton Street, #2	125

PRECINCT 8 Three Years

Grossman, Irwin S.	16 Peabody Road	234
Lever, Scott B.	81 Kensington Park	217
Lobel, Joshua	73 Jason Street, #2	256
Worden, Patricia B.	27 Jason Street	225

PRECINCT 9 Three Years

Boltz, Barbara Ann	54 Medford St., #510	143
Edelstein, Debra A.	63 Webcowet Road	139
Preston, Jo Anne	47 Mystic Lake Drive	162
Schlichtman, Paul	47 Mystic Street, #8C	127

PRECINCT 10 Three Years

Costa, Barbara M.	26 Woodland Street	224
Forbes, Danuta M.	4 Iroquois Road	213
Klein, Christian M.	54 Newport Street	216
Varoglu, Mustafa	26 Shawnee Road	208

PRECINCT 11 Three Years

Bilafer, Mary Ellen	59 Cutter Hill Road	181
Caccavaro, Thomas, Jr.	28 Ridge Street	140
Carney, Christine C.	98 Richfield Road	188
Schwartz, Carroll E.	20 Robin Hood Road	157
Tobio, Andrew L.	40 Cleveland St, Unit A	127

PRECINCT 12 Three Years

Bielefeld, Lisa A.	132 Mt. Vernon Street	254
Jefferson, Robert J.	27 Park Circle	241
Newberg, Helene	18 Grandview Road	285
Thielman, Jeffrey D.	37 Coolidge Road	270

PRECINCT 13 Three Years

Bishop, Lynn	51 Windmill Lane	158
Byrne, Michael	28 Upland Road	192
Dupont, DeAnne	32 Oldham Road	151
Krepelka, Marie A.	12 Mohawk Road	199

PRECINCT 14 Three Years

Carr-Jones, Elisabeth	1 Lehigh Street	151
Jones, Alan H.	1 Lehigh Street	117
Pachter, Adam E.	67 Quincy Street	122
Tully, Joseph C.	329 Gray Street	135

PRECINCT 15 Three Years

Curro, Joseph A., Jr.	21 Millett Street	279
LaCourt, Annie	48 Chatham Street	207
Mara, Nancy A.	63 Epping Street	217
Speare, Amy H.	118 Ridge Street	224

PRECINCT 16 Three Years

Czapski, Holly	25 Ely Road	200
Graham, Deanna	80 Hillside Avenue	207
Reedy, Allen W.	153 Renfrew Street	204
Thornton, Barbara	223 Park Avenue	197

PRECINCT 17 Three Years

Burks, Sarah L.	993 Mass Ave., #225	88
Fitzgerald, Ann V.	162 Summer Street, #1	93
Gitelson, Laura B.	56 Bow Street	85
Tosti, Allan	1 Watermill Place, #419	102

PRECINCT 18 Three Years

Canniff, Shirley M.	71 Hathaway Circle	200
Ford, William J.	6 Mayflower Road	166
Gersh, Jon	24 Kipling Road	163

TOWN CLERK & ELECTIONS

PRECINCT 19 Three Years

Deshler, Christine P.	65 Huntington Road	164
O'Connor, James M.	63 Overlook Road	152
Trembly, Edward D.	76 Wright Street	148

PRECINCT 20 Three Years

Carman, Dean E.	29 Kilsythe Road	127
Fuller, Peter T.	7 Kilsythe Road	133
Haase, Camilla B.	88 Park Avenue, #401	125
Tosi, Robert L., Jr.	14 Inverness Road	149

PRECINCT 21 Three Years

Canaday, John T.	269 Lowell Street	104
Ehlert, Anne T.	156 Westminster Ave.	115
Hallett, M. Pamela	1 Gilboa Road	106
Weber, Janice A.	29 Crescent Hill Avenue	118

PRECINCT 1 Two Years

Write-in Votes	87 Harlow Street, #2	37
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PRECINCT 3 Two Years

Simister, Kezia H.		107
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PRECINCT 5 One Year

Bunnell, Colin J.		148
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PRECINCT 8 One Year

Migliazzo, Sophie C.		232
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PRECINCT 14 Two Years

Write-in Votes		57
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PRECINCT 15 One Year

Ciano, Frank J.		266
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PRECINCT 18 One Year

McGinnity, George		180
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PRECINCT 19 One Year

Write-Ins		35
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PRECINCT 21 Two Years

Write-in Votes		22
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BALLOT QUESTION

YES		2500
NO		1619

ELECTION RESULTS FOR STATE PRIMARY SEPTEMBER 4, 2018

Registered Voters	30810
Cards Cast	11818
% Voter Turnout	38.36%

DEMOCRAT

SENATOR IN CONGRESS

Elizabeth A. Warren	9327
Write-in Votes	115

GOVERNOR

Jay M. Gonzalez	5506
Bob Massie	3521
Write-in Votes	89

LIEUTENANT GOVERNOR

Quentin Palfrey	4357
Jimmy Tingle	4473
Write-in Votes	13

ATTORNEY GENERAL

Maura Healey	9355
Write-in Votes	47

SECRETARY OF STATE

William F. Galvin	5903
Josh Zakim	3858
Write-in Votes	11

TREASURER

Deborah B. Goldberg	8239
Write-in Votes	36

AUDITOR

Suzanne M. Bump	8134
Write-in Votes	30

REPRESENTATIVE IN CONGRESS

Katherine M. Clark	8957
Write-in Votes	35

COUNCILLOR

M.M. Petitto Devaney	4394
Nick Carter	4273
Write-in Votes	16

SENATOR IN GENERAL COURT

Cindy F. Freidman	8662
Write-in Votes	45

TOWN CLERK & ELECTIONS

REPRESENTATIVE IN GENERAL COURT

23rd MIDDLESEX DISTRICT

Sean Garballey 5524
Lori Lennon 1827
Write-in Votes 3

REPRESENTATIVE IN GENRAL COURT

24th MIDDLESE DISTRICT

David M .Rogers 2200
Write-in Votes 7

DISTRICT ATTORNEY

Marian T. Ryan 4360
Donna Patalano 4878
Write-in Votes 12

CLERK OF COURTS

Michael A. Sullivan 8032
Write-ins 20

REGISTER OF DEEDS

Maria C. Curtatone 7936
Write-ins 51

REPUBLICAN

SENATOR IN CONGRESS

Geoff Diehl 713
John Kingston 404
Beth Joyce Lindstrom 237
Write-in Votes 8

GOVERNOR

Charles D. Baker 918
Scott D. Lively 505
Write-in Votes 7

LIEUTENANT GOVERNOR

Karyn E. Polito 1009
Write-in Votes 20

ATTORNEY GENERAL

James R. McMahon, III 651
Daniel L. Shores 481
Write-in Votes 8

SECRETARY OF STATE

Anthony M. Amore 936
Write-in Votes 10

TREASURER

Keiko M. Orrall 898
Write-in Votes 14

AUDITOR

Hellen Brady 883
Write-in Votes 13

REPRESENTATIVE IN CONGRESS

John Hugo 767
Louis Kuchnir 321
Write-in Votes 16

COUNCILLOR

Write-in Votes 191

SENATOR IN GENERAL COURT

Write-in Votes 153

REPRESENTATIVE IN GENERAL COURT

23rd MIDDLESEX

Write-in Votes 100

REPRESENTATIVE IN GENERAL COURT

24th MIDDLESEX

Write-in Votes 44

DISTRICT ATTORNEY

Write-in Votes 132

CLERK OF COURTS

Write-in Votes 122

REGISTER OF DEEDS

Write-in Votes 124

**ELECTION RESULTS FOR
STATE ELECTION 11/6/2018**

Registered Voters 31387
Cards Cast 24104
% Voter Turnout 76.80%

SENATOR IN CONGRESS

Elizabeth A. Warren 18676
Geoff Diehl 4396
Shiva Ayyadurai 691

GOVERNOR / LT. GOVERNOR

Baker and Polito 11465
Gonzales and Palfrey 11942

ATTORNEY GENERAL

Maura Healey 20146
James R. McMahon, III 3497

SECRETARY OF STATE

William F. Galvin 19252
Anthony M. Amore 2841
Juan G. Sanchez, Jr. 1133

TOWN CLERK & ELECTIONS

TREASURER

Deborah B. Goldberg	18591
Keiko M. Orrall	3368
Jamie M. Guerin	942

AUDITOR

Suzanne M. Bump	16963
Helen Brady	3833
Daniel Fishman	1105
Edward J. Stamas	805

REPRESENTATIVE IN CONGRESS

Katherine M. Clark	19578
John Hugo	3771

COUNCILLOR

M.M. Petitto Devaney	18819
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SENATOR IN GENERAL COURT

Cindy F. Friedman
19750

REPRESENTATIVE IN GENERAL COURT

23rd MIDDLE
Sean Garballey 15282

REPRESENTATIVE IN GENERAL COURT

24th MIDDLE
David M. Rogers 5001

DISTRICT ATTORNEY

Marian T. Ryan 19560

CLERK OF COURTS

Michael A. Sullivan 19476

REGISTER OF DEEDS

Maria C. Curtatone 19192

TOWN CLERK & ELECTIONS

QUESTION 1

NURSE-PATIENT RATIOS

This proposed law would limit how many patients could be assigned to each registered nurse in Massachusetts hospitals and certain other health care facilities. The proposed law would require a covered facility to comply with the patient assignment limits without reducing its level of nursing, service, maintenance, clerical, professional, and other staff.

A YES VOTE would limit the number of patients that could be assigned to one registered nurse in hospitals and certain other health care facilities.

A NO VOTE would make no change in current laws relative to patient-to-nurse limits.

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	285	332	437	389	356	395	382	367	347	374	321	368	296	339	357	323	347	348	302	349	310	7324
NO	509	853	725	657	710	639	599	837	674	801	867	954	835	712	832	768	647	866	848	715	792	15840

TOWN CLERK & ELECTIONS

QUESTION 2

COMMISSION TO EXAMINE LIMITING MONEY IN POLITICS

This proposed law would create a citizens commission to consider and recommend potential amendments to the United States Constitution to establish that corporations do not have the same Constitutional rights as human beings and that campaign contributions and expenditures may be regulated.

Any resident of Massachusetts who is a United States citizen would be able to apply for appointment to the 15-member commission, and members would serve without compensation. The Governor, the Secretary of the Commonwealth, the state Attorney General, the Speaker of the state House of Representatives, and the President of the state Senate would each appoint three members of the commission and, in making these appointments, would seek to ensure that the commission reflects a range of geographic, political, and demographic backgrounds.

A YES VOTE would create a citizens commission to advance an amendment to the United States Constitution to limit the influence of money in elections and establish that corporations do not have the same rights as human beings.

A NO VOTE would not create this commission.

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	646	980	1025	913	893	909	825	1038	849	1003	938	1111	843	883	966	884	819	933	918	899	932	19207
NO	133	222	156	147	191	146	156	181	181	179	244	219	278	188	222	212	182	281	242	179	184	4123

QUESTION 3

MAINTAINING TRANSGENDER PROTECTIONS IN PUBLIC PLACES

This law adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement. Such grounds also include race, color, religious creed, national origin, sex, disability, and ancestry. A “place of public accommodation, resort or amusement” is defined in existing law as any place that is open to and accepts or solicits the patronage of the general public, such as hotels, stores, restaurants, theaters, sports facilities, and hospitals. “Gender identity” is defined as a person’s sincerely held gender-related identity, appearance, or behavior, whether or not it is different from that traditionally associated with the person’s physiology or assigned sex at birth.

This law prohibits discrimination based on gender identity in a person’s admission to or treatment in any place of public accommodation. The law requires any such place that has separate areas for males and females (such as restrooms) to allow access to and full use of those areas consistent with a person’s gender identity. The law also prohibits the owner or manager of a place of public accommodation from using advertising or signage that discriminates on the basis of gender identity.

A YES VOTE would keep in place the current law, which prohibits discrimination on the basis of gender identity in places of public accommodation.

A NO VOTE would repeal this provision of the public accommodation law.

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	664	1014	1043	922	916	911	841	1064	835	1031	963	1153	861	906	986	921	827	904	958	869	943	19532
NO	127	199	150	152	181	150	153	167	202	158	247	182	277	178	212	184	181	318	217	221	174	4030

TOWN DIRECTORY

TOWN OFFICIALS AND COMMITTEES

as of December 31, 2018

Elected by Arlington's Citizens

Select Board	Term
Daniel J. Dunn, Chair, 58 Alpine St.	2020
Diane M. Mahon, 23 Howard St.	2020
Joseph A. Curro Jr., 21 Millett St.	2021
John V. Hurd, 242 Hillside Ave.	2021
Clarissa Rowe, 137 Herbert Rd.	2019
Kevin F. Greeley (11/24/2018)	

Moderator	
John Leone, 51 Irving St	2019

Town Clerk	
Stephanie Lucarelli, 20 Laurel St	2020

Board of Assessors	
Mary Winstanley O'Connor, 781 Concord Tnpk	2020
Robert Greeley, 38 Edgehill	2018
Kevin P. Feeley, 25 Baker Rd	2018

School Committee	
Kirsi C. Allison-Ampe, 12 Brattle Terrace	2019
Leonard Kardon	2019
Paul Schlichtman, 47 Mystic Street	2020
William Hayner, 19 Putnam Rd	2020
Jennifer Susse, 45 Teel St	2020
Jane Morgan	2021
Jeffrey Thielman, 37 Coolidge Rd	2021

Arlington Housing Authority	
Brian Connor	
Daniel Brosnan	
Nicholas Mitropoulos	
Richard B. Murray	
Joseph Daly	
John J. Griffin, Executive Director	

Appointed by Town Moderator

Finance Committee**	Term
John J. Deyst, Jr. (1)	2019
Darrel Harmer (12)	2021
Christine P. Dreshler (19)	2021
Allan Tosti, Chair (3)	2021
David McKenna (21)	2021
Brian Beck (9)	2021
Grant Gibian (17)	2019
Charles T. Foskett, Vice Chair (8)	2019
Stephen W. DeCoursey (2)	2019
Jonathan Wallach (7)	2019
Alan H. Jones, Vice Chair (14)	2019
Rohit K. Duvadie (18)	2019
Paul J. Bayer (13)	2019
Carolyn White (6)	2019
Peter B. Howard, Secretary (10)	2020
Mary M. Franclemont (5)	2020
Thomas Caccavaro Jr. (11)	2020
Annie LaCourt	2021
John Ellis	2021
Dean Carman	2020
William Kellar (16)	2020
Elizabeth Diggins, Executive Secretary	

***Appointed by the Town Moderator, Chairman of the Finance Committee, and the Board of Trust Fund Commissioners.*

**Minuteman Regional High School
Committee Representative**
Sue Sheffler

Appointed by the Select Board	
Town Manager	Term
Adam W. Chapdelaine	2/10/2022

Comptroller	
Ida Cody	6/2021

Board Administrator Marie A. Krepelka

Bicycle Advisory Committee	
Doug Greenfield	2018
Jack W. Johnson	2019
Christopher Tonkin	2019
Adam MacNeill	2021
Muris Kobaslija	2022
Doug Mayo-Wells	2022

Zoning Board of Appeals	
Roger A. DuPont	2018
Christian Klein	2019
Patrick Quinn	2019
Shawn O'Rourke	2020
Kevin Mills	2021

Board of Registrars of Voters	
William Logan	2018
Adele Kraus	2019
John L. Worden III	2020
Stephanie Lucarelli, ex-officio	

Dallin Museum Trustees	
Sarah Burks, Co-Chair	2019
Aimee Taberner, Co-Chair	2019
Anne-Marie Delaunay-Danizio	2019
Geraldine Tremblay	2020
Dan Johnson	2020
Ellen Aamodt	2020
Tracy Skahan	2020
Mike Borgasano	2021
Chris Costello	2018
James McGough, Trustee Emeritus	

Historic District Commissions	
Ellen Aikenhead	2020
David Baldwin	2019
Charles Barry	2019
Michael Bush	2019
Cynthia Hamilton	2019
Marshall Audin	2018
Beth Cohen	2018
Stuart A. Lipp	2018
Stephen Makowka	2018
Carol S. Tee	2018
John L. Worden III	2018
Executive Secretary – Carol Greeley	

Transportation Advisory Committee	
Melissa Laube	2019
Scott Smith	2019
Charles Giroux	2022
Michael Gordon	2020
Lenard Diggins (Chamber of Commerce)	2020
Jeff Maxtutis	2021
Howard Muise, Chair	2022

TOWN DIRECTORY

Wayne Chouinard
Officer Corey Rateau
Daniel Amstutz (Planning)

Appointed by the Town Manager

Town Manager's Office

Sanford Pooler, Deputy Town Manager
James Feeney, Assistant Town Manager
Kristen DeFrancisco, Executive Secretary
Domenic Lanzillotti, Purchasing Officer
Joan Roman, Public Information Officer
Amy Fidalgo, Management Analyst

Legal

Douglas Heim, Town Counsel
Edward M. Marlunga, Workers' Compensation Agent

Planning and Community Development

Jennifer Raitt, Director

Town Treasurer

Phyllis Marshall (Appointed 9/13/18)
Dean Carman (Elected April 2017 9/12/18)

Community Safety

Frederick Ryan, Chief, Police
Robert Jefferson, Chief, Fire

Libraries

Andrea Nicolay, Director

Public Works

Michael Rademacher, Director

Facilities

Steve Nesterak, Director

Health and Human Services

Christine Bongiorno, Director

Human Resources/Affirmative Action

Caryn E. Malloy, Director

Information Technology

David Good, Chief Technology Officer

Inspectional Services

Michael Byrne, Director

Council on Aging

Susan Carp, Executive Director

Veterans' Services

Jeff Chunglo, Veterans Agent

Weights and Measures

Joseph Carabello, Sealer/Health Compliance Officer

Recreation

Jon Marshall, Director
Erin Campbell, Program Supervisor

Ed Burns Arena

David Cunningham, Facilities Supervisor

Appointed by the Town Manager **Subject to the approval of the Select Board**

Redevelopment Board

	Term
David Watson	2018
Kin Lau	2019
Andrew West	2020
Andrew Bunnell	2020
Eugene Benson	2020
Board of Health	
Kenneth Kohlberg	2019
Kevin J. Fallon, M.D.	2019
Marie Walsh Condon	2021

Board of Library Trustees

Heather Calvin	2018
Amy Hampe	2019
Jonathan Gates	2019
Adam Delmolino	2019
Joyce Radochia	2019
Katharine Fennelly	2020

Park and Recreation Commission

Leslie Mayer	2019
Shirley Canniff	2020
Donald Vitters	2021
Jennifer Rothenberg	2021
Christine Tarantino	
Henry Brush (Assoc.)	
Phil Lasker (Assoc.)	

Board of Youth Services

Kristen Barnicle	2019
Kimberly Cayer	2019
Hanna Simon	2019
Justine Bloch	2019
Lori Pescatore	2020
Joan Lehrich	2020
Mary DeCoursey	2020
Carlene Newell	2020
Karen Bishop	2021
Laura Pierce	2021

Commission for Arts and Culture (ACAC)

Adria Arch	2019
Aimee Taberner	2020
Stephen Poltorzycki	2020
Anelise Ruggles	2021
Tom Davison	2021
Stephanie Marlin-Curiel	2021
Crisitn Bagnall	2021
Beth Locke	2021
Linda Shoemaker	2021
Kimberley Harding	2021
Janet Oberto	2021
Lidia Kenig-Scher	2021

Equal Opportunity Advisory Committee

Barbara Boltz
Augusta Haydock
Jack Jones
Lori LennonAndrea Haas
Caryn Cove Malloy, ex-officio

TOWN DIRECTORY

Historical Commission

JoAnn Robinson	
Patrick Guthrie	
Pamela Meister	
Dianne Schaefer	
Eric Stange	
Vicki Rose, Recording Secretary	
Council on Aging	
Rick Fentin	2019
Paul Raia	2020
James Munsey	2020
Marjorie Vanderhill	2021
Jill Greenlee	2021
Anne Brown	2021
Nancy Cox	2021
Mary Hung	2021
Michael Quinn	2021
Joe Curro (Select Board Liaison)	
Ann Fitzgerald (Assoc.)	
Mara Klein Collins (Assoc.)	
Karen Nichols (Assoc.)	

Conservation Commission

Nathaniel Stevens	2019
Chuck Tirone	2019
Curt Connors	2019
Susan Chapnick	2020
Cathy Garnett, Assoc.	2020
Pam Heidell	2020
Mike Nonni	2020
David White	2021
Emily Sullivan, Conservation Administrator	

Disability Commission

Michael Rademacher	2021
Paul Czech	2021
Paul Raia	2021
Darcy Deveney	2021
Liza Molina	2020
Cynthia DeAngelis	2021
Karen Mathiasen	2020
Maureen St. Hilaire	2019

Open Space Committee

Jane Auger	2019
Shirley Canniff, Park and Recreation rep.	2020
Elisabeth Carr-Jones	2020
Kelsey Cowen	2019
Teresa DeBenedictis, DPW rep	
Brian Kelder	2019
Ann LeRoy (Chair)	2019
John Pickle	2018
Wendy Richter	2019
Emily Sullivan	2019
David White	2019

Human Rights Commission

Sheri A. Baron
Kristina Fontanez
Christine C. Carney
Naomi Greenfield
A. Nick Minton
Sharon Grossman
William Logan
Christopher Huvos
David Swanson
D'ondria Maxwell
Gary Horowitz
Kristen Bauer

Term

Betsy Carlton-Gysan
Christine Bongiorno

Constables

Tina M. Helton	2020
Richard Boyle	2019
Roland A. Demers, Jr.	2021

LGBTQIA +Rainbow Commission

Bill Gardiner	2020
Mel Goldsipe	2019
Brooks Harrelson	2021
Lisa Krinsky	2021
Helene Newberg	2020
Anna Watson	2019
Julia Forsythe	2021

Various Appointing Authorities

Capital Planning Committee

Charles T. Foskett, Chair
Stephen J. Andrew
Phyllis Marshall
Sanford Pooler
Ida Cody
John Danizio
Barbara Thornton
Brian Rehrig
Timur Kaya Yontar
Joe Barr
Chris Moore

Permanent Town Building Committee

Robert Jefferson	2019
Brett Lambert, Vice Chair	2020
John Maher	2019
Allen Reedy, Chair	2021
Peter Martini	2021
Adam Chapdelaine, Town Manager	
John Danizio, CFO, School Department	
Bill Hayner, Arlington School Committee	
Steve Nesterak, Facilities Director	

Envision Arlington Standing Committee

Jen Toole	2019
Cindy Starks	2019
Kelly Lynema	2019
Greg Christiana	2020
Annie LaCourt	2020
Scott Lever	2020
Juli Brazile (Chair)	2021
Elisabeth Carr-Jones	2021
Sue Doctrow	2021

TOWN DIRECTORY

TOWN OF ARLINGTON

www.arlingtonma.gov

TELEPHONE REFERENCE GUIDE

To Reach All Town Offices: 781-316-3000

Office	Extension
Assessors	3050
Cemetery	3276
Clerk	3070
Comptroller	3330
Council on Aging	3400
Engineering	3320
Facilities	3113
Fair Housing	3429
Fire (Non-Emergency)	3800
Fire Prevention	3803
Health	3170
Human Resources	3120
Human Rights	3250
Human Services	3250
Information Technology	3340
Inspections	3390
Legal	3150
Libraries	3200
<i>Nights and Weekends</i>	781-316-3200
Fox Library	3198
Parking Clerk	3031
Planning & Community Development	3090
Police (Administration)	3900
Police (Non-Emergency) (24 Hour)	781-643-1212
Public Works:	
Administration at Grove Street	3108
Town Yard at Grove Street	3300
<i>Nights and Weekends</i>	781-316-3301
<i>Water/Sewer Nights/Weekends</i>	781-316-3301
Recreation / Ed Burns Skating Rink	3880
Redevelopment Board	3090
Registrars of Voters	3070
Sealer of Weights & Measures	3193
Select Board	3020
Arlington Senior Center	3421
Town Manager	3010
Treasurer/Tax Collector	3030
Veterans' Services	3166
Youth Consultation Center	3255
Youth Health Safety Coalition	3179
Zoning Board of Appeals	3390

ARLINGTON PUBLIC SCHOOLS

869 MASSACHUSETTS AVENUE

To Reach All School Offices: 781-316-3500

	Extension
Superintendent of Schools	3501
Chief Financial Officer	3511
Chief Technology Officer	3343
Special Education	3531
English Language Learners	2339
METCO	3662
Athletics	3366
Data Integration for Curriculum, Instruction, and Assessment	3534
Transportation	3503
High School	3594
Ottoson Middle School	3745
Bishop Elementary	3791
Brackett Elementary	3705

NO SCHOOL ANNOUNCEMENTS:

Local media and on www.arlington.k12.ma.gov

STATE AND FEDERAL LEGISLATORS

Office	Phone Number
Senator Cindy Friedman (4th Middlesex District) Room 413-D, State House Boston, MA 02133	617-722-1432
Representative Sean Garballey (23rd Middlesex District) Room 540, State House Boston, MA 02133	617-722-2090
Representative David M. Rogers (24th Middlesex District) Room 134, State House Boston, MA 02133	617-722-2400

OTHER PUBLIC SERVICES

Arlington Boys and Girls Club	781-648-1617
Arlington Chamber of Commerce	781-643-4600
Arlington Historical Society	781-648-4300
Arlington Housing Authority	781-646-3400
Eversource (Emergency)	800-592-2000
National Grid (Gas Leaks)	800-231-5325
Center for Mental Health	781-646-7300
Jason Russell House/Smith Museum	781-648-4300
Logan International Airport (Public Info)	617-561-1800
Mass. Bay Transit Authority (Route Info)	617-222-3200
Mass. Water Resources Authority (24 Hour Emergency)	617-727-5274
Middlesex County Offices	617-494-4000
Minuteman Regional High School	781-861-6500
Post Office (Arlington Center)	781-648-1940
Registry of Motor Vehicles	617-351-4500

TOWN DIRECTORY

Incorporation: The Town of Arlington was originally settled in 1635 as a village under the name Menotomy. In 1807 the Town and a section of what is now Belmont were set off from Cambridge and incorporated as West Cambridge. In 1867 the Town was renamed to Arlington in honor of the heroes buried at Arlington National Cemetery in Arlington, Virginia.

Population

1970 (Federal Census) 52,720
1975 (State Census) 50,223
1980 (Federal Census) 48,219
1985 (State Census) 46,465
1990 (Federal Census) 44,630
2000 (Federal Census) 42,389
2005 (American Community Survey by U.S. Census) 41,224
2010 (Federal Census) 42,844
2015 (Federal Census) 44,128

Location: Arlington is situated six miles northwest of Boston, in latitude 42 degrees 25 minutes north, longitude 71 degrees 09 minutes west. The Town is bordered on the north by Winchester, on the east by Medford and Somerville, on the south by Cambridge and Belmont, and on the west by Lexington.

Elevation: The Town elevation above mean tide ranges from a low of 4 feet to a high of 377 feet. Elevations include 10 feet at Massachusetts Avenue and the Cambridge line, 48 feet at Massachusetts Avenue and Pleasant Street, 155 feet at Massachusetts Avenue and Park Avenue, 281 feet at Crescent Hill Avenue and Park Place, and 377 feet at Park Circle and Eastern Avenue.

Area: Arlington covers 3,517.5 acres, or 5.5 square miles, of which 286.2 acres are covered by water. There are 158.27 acres of parkland owned by the Town and 52.25 acres under the control of the Massachusetts Department of Conservation and Recreation. Just over fifty-nine acres of the land area is devoted to cemeteries.

Form of Government: The Town of Arlington is governed by the "Town Manager Act of the Town of Arlington, Massachusetts," the "By-Laws of the Town of Arlington," and Massachusetts General Laws Chapter 43A, "Standard Form of Representative Town Meeting Government." The executive branch is made up of an elected five-member Select Board. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in Town. Arlington is also a member of the 7th Massachusetts Congressional District, 4th Middlesex State Senatorial District, and the 23rd and 26th Middlesex State Representative Districts.

Infrastructure: There are 95.27 miles of public streets and Town ways, 24.36 miles of private streets open for travel, 6.11 miles of state highways and parkways, and 3.24 miles of paper streets. The permanent water system consists of 131.43 miles, and the sewer system consists of 117.37 miles. There are 77.37 miles in the Town's storm drain system, and the Town maintains 3,698 catch basins. There are 104.09 miles of permanent sidewalks and 94 miles of curbing.

Transportation: Arlington is bounded on the south by Route 2, a major transportation route allowing access to Boston and the western part of Massachusetts. Arlington is also a short distance from Interstate Routes 93 and 95. Other major routes that go through the Town are Routes 2A and 3. Public transportation is provided through the Massachusetts Bay Transit Authority (MBTA), servicing the Greater Boston area with bus service and a subway system. View bus and subway routes at www.mbta.com.

Education: The Town of Arlington operates an excellent school system with seven elementary schools, one middle school, and one Arlington High School. The elementary schools are: Bishop School, 25 Columbia Road; Brackett School, 66 Eastern Avenue; Dallin School, 185 Florence Avenue; Hardy School, 52 Lake Street; Peirce School, 85 Park Avenue Extension; Stratton School, 180 Mountain Avenue, and Thompson School, 70 North Union Street. The Ottoson Middle School is located at 63 Acton Street. Arlington High School is located at 869 Massachusetts Avenue.

Additional Information: Town of Arlington website at www.arlingtonma.gov.