

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
APRIL 9, 2019 AGENDA

Location: Robbins Library Conference Room

Call to Order

Chair Amy Hampe called the meeting to order at 7:16 pm, and in attendance were trustees Heather Calvin, Adam Delmolino, Jonathan Gates, Kathy Fennelly, Stephen Quinlan, and Joyce Radochia. Also in attendance were Andrea Nicolay, library director, and Anna Litten, assistant library director. Community member Andrew Fischer was in attendance.

Community Time

Mr. Fischer presented to the Board on library parking.

Approval of March 12 Meeting Minutes (vote)

Trustees reviewed the minutes of the March 12, 2019 meeting. Mr. Delmolino moved to approve the minutes as amended. Mr. Gates seconded the motion. The Board approved the minutes.

Art Exhibition Policy (vote)

The Board reviewed the Art Exhibition Policy. Mr. Delmolino moved to approve the Art Exhibition Policy as amended. Ms. Calvin seconded the motion. The board approved the motion.

Russell Fund Expense Report and Summer 2019 Funding (vote)

Ms. Nicolay presented the Russell Fund Expense report and request for Summer 2019 Funding to the Board. Mr. Delmolino moved to support the Russell Fund Summer 2019 budget request. Ms. Calvin seconded the motion. The Board approved the motion.

Trust Funds Expense Report

Ms. Nicolay presented to the board on the Trust Fund Expense report.

Town Meeting Strategy

The Board discussed Town Meeting strategy including the letter and FAQ for Town Meeting members regarding the warrant article.

Fox Shop Lease Update

Ms. Nicolay reported that the Fox Shop lease has been signed. The Lease begins on Patriot's Day, April 15, 2019 and Ms. Nicolay will hand over keys to the Fox Shop on Tuesday, April 16 at 9:00 am. A grand opening celebration is planned for May 11.

Director's Report

The Board reviewed the Director's Report. Ms. Nicolay shared that the Historic Commission took interest in the repointing capital project, and she looks forward to continuing to communicate with the commission regarding future building projects.

Foundation Liaison Update

Ms. Nicolay attended the March annual Foundation meeting. The Foundation has selected Little Green Light as the new donor database and is working on website and logo redesign. The Foundation held elections.

Friends Liaison Updates

Ms. Radocchia attended the Friends of the Robbins Library meeting held on April 2, 2019. The Friends are sad to lose member Meghan Gardner, credited with effecting an increase of 10% in membership. The Friends annual meeting and elections will be held on April 11. Mr Delmolino reported that the Friends of Fox met in April for a closed meeting.

Communications and Announcements

Ms. Hampe shared a letter from the MBLC regarding the year's second state aid payment of \$29,259. For FY 2019 the total State Aid received is approximately \$57,000. Ms. Nicolay shared the Town's Ecoweek events and calendar and noted library co-sponsorship for some programs.

Unanticipated Items

There were no unanticipated items.

Date of Next Meeting: May 14, 2019

Adjournment (vote needed)

Mr. Delmolino moved to adjourn. Meeting adjourned at 8:48.

Materials Distributed:

- April 9, 2019 Meeting Agenda
- Minutes of March 12, 2019 Meeting
- Art Exhibition Policy and Application
- Russell Fund Expense Report
- Russell Fund Summer 2019 Budget Request
- Trust Fund Expense Report
- March 2019 Director's Report with ART 2019 Report