



Robert J Jefferson
Director

TOWN OF ARLINGTON
OFFICE OF EMERGENCY MANAGEMENT

Local Emergency Planning Committee

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Meeting: Tuesday, June 19, 2018, 9:00 a.m.
Fire Department Headquarters, Training Room

Attendance: Deputy Kevin Kelley, Fire; Owen Carrigan, EMD Deputy Director; Mike Rademacher, DPW Director; Town Manager, Adam Chapdelaine; Jim Feeny, Assistant Town Manager; Joe Curro, Selectmen; Eileen Messina, Facilities Admin, David Good, IT Director; Sean Mangan, Armstrong; Jess Kerr, BOH; Joan Roman, PIO; Sandy Pooler, Deputy Town Manager; George Strassburger, AEMA; Capt. Curran, APD; Capt. Al Sharpe, Fire and Steve Nesterak, Facilities Director

- Introductions and Attendance: Deputy Kelley had everyone introduce themselves.

- Minutes of last meeting, October 4, 2016 were approved.

- Updates on Local - Owen Carrigan said at the May, 2018 meeting there was a National Guard speaker. There are two full meetings in a year, the next one is in September, 2018.

- Grants - EMP Grant, \$14,460 and Capital funds \$22,540 given to IT Department, GIS was able to match and purchase mapping equipment. David Good spoke of how well the new machine is working and how it has been beneficial to the Town. In 2018, the GIS Office coordinated with the Emergency Management Director to leverage EMPG funds to contract for the development of aerial imagery and planimetric data, including building footprints, utility poles, and various land coverage designations for use in our various GIS platforms, all of which can be used to support emergency preparedness and response. Total project cost \$37,000.

MVP Grant - Adam Chapdelaine mentioned in late 2017 a MVP Planning Grant for \$23,000 was awarded to the Town. Then on 6/7/18 about late 2017 a MVP Action Grant was awarded. This will address the storm water flooding in the Millbrook area by creating a wetland.

CERT: George Strassburger stated there were no updates on CERT grants.

- Review of winter activities and responses: Deputy Kelley discusses the floods in June and also the storm on March 3rd, 2018. Eileen Messina had submitted a IDA form (Initial Damage Assessment) with MEMA, but thankfully we had minimal damage.

Jessica Kerr spoke about the Cambridge Health Alliance. The Town of Arlington will take over 7/1/18 as the host agency for Region4b MRC (Medical Reserve Corps).

- ICS Training: Deputy Kelley and Eileen Messina discussed how to proceed with this because there are a number of people that we don't have a certificate for. One idea, have it be part of the initial process when you are hired. Once you have your certificate then you can update what you take based on your job duties. Eileen asked Sandy Pooler if he would be willing to meet with her and Kevin and Caryn Malloy, HR Director to discuss a plan.

- Cooling Stations - Deputy Kelley identified the locations for cooling stations:
Community Safety Building
Robbins Library
Senior Center
Armstrong Ambulance

Sean Mangan mentioned 4 Winslow Towers use their own community room, other suggestions, Knights of Columbus and Sons of Italy.

- New Business - Joan Roman asked about the Fire Dept doing CPR Training and if it is helpful in getting additional grants. Deputy Kelley was unsure but he will research.

Hurricane Mathew, watching how the storm will go, but we are prepared. Spoke with DPW and Police already and will talk again later in the week.

Regarding social media, it was suggested that Joan Roman send out a notice about Emergency Preparedness regarding hurricanes.

- Next Meeting - Deputy Kelley mentioned that he would speak with Chief Jefferson about having another meeting in November of this year.

Owen Carrigan made motion to adjourn, second by Joe Curro.

Meeting adjourned at 9:35 a.m.