

## AHS Finance Subcommittee Meeting Minutes

7/11/19 at 3pm, Arlington Town Manager's Conference Room

Present: Adam Chapdelaine, Sandy Pooler, Brian Rehrig, John Cole (via conference call)

Jim Burrows, Skanska, Victoria Clifford Skanska

### Budget Update

- Skanska presents budget tracker dated 7/10/19 which captures budget changes from feasibility to design development phase.

### Approval of Meeting Minutes

- **Brian Rehrig moves to approve the Finance/Communications Joint Subcommittee Meeting Minutes dated 4/8/19. Motion seconded by Sandy Pooler. The motion passes unanimously.**

### Skanska and HMFH Design Development through Closeout Amendment Review

- Skanska Amendment "Attachment B: Amendment No.1":
  - Jim Burrows presents the Skanska Amendment.
  - John Cole asks how fast-tracking construction phase activities would be captured in the design development invoices.
    - Jim Burrows explains that there are construction activities assumed in the design development phase and that the Design Development lump sum will be exhausted first and foremost.
  - **Brian Rehrig moves to approve *the* Skanska's Amendment "Attachment B: Amendment No.1". Motion seconded by Sandy Pooler. The motion passes unanimously.**
- HMFH Amendment "Attachment F: Amendment No.3":
  - Jim Burrows presents the HMFH amendment.
  - John Cole requests a roster and rate schedule for HMFH and consultants. Skanska agreed to request this from HMFH and share with the finance subcommittee.
  - **Brian Rehrig moves to approve HMFH Amendment "Attachment F: Amendment No.3. Motion seconded by Sandy Pooler. The motion passes unanimously.**

### HMFH Reimbursable Services Procurement Review

- Jim Burrows presents the "HMFH Amendment Tracking Sheet".
- Traffic Proposal Discussion:

- Group would like the Bryant proposal reviewed and approved by TAC before official approval.
- Geotech/GeoEnvironmental Proposal:
  - John Cole would like a break down of cost based on task. In specific, cost of drilling.
  - Group discusses approving Task #6 so that McPhail can proceed with scheduled site testing.
  - **Brian Rehrig moves to approve McPhail Task #6. Motion seconded by Sandy Pooler. The motion passes unanimously.**
- Group decides to table the remaining proposals until the next meeting.

### **New Business**

- Next Meeting: July 24<sup>th</sup> at 3pm, Town Manager's Conference Room.
- John Cole requests that Skanska investigates cost of asbestos testing.

Meeting adjourned a 3:55pm