

**TOWN OF ARLINGTON
MASSACHUSETTS
PURCHASING DEPARTMENT**

BID #19-51

SNOW REMOVAL-MUNICIPAL/SCHOOL LOTS - VARIOUS LOCATIONS

Sealed bids are invited and will be received by the Town Manager, Town of Arlington, Massachusetts, until **10:00 A.M., Thursday, November 7, 2019** at the Office of the Purchasing Agent, Town Hall, Arlington, Massachusetts 02476, at which time and place they will be publicly opened and read.

Bid Documents are available on the Town Website, www.arlingtonma.gov/purchasing.

For further information regarding this bid please contact Domenic R. Lanzillotti, Purchasing Officer at (781) 316-3003.

The Town Manager reserves the right to cancel any Request for Quotes, to reject in whole or in part any and all quotes, when it is deemed in the best interest of the Town to do so.

TOWN OF ARLINGTON

ADAM W. CHAPDELAINÉ
Town Manager

October 16, 2019

The Contractor's equipment must be covered by all types of insurance necessary for the protection of the Town of Arlington while performing service for the said Town. This is to include \$100,000/\$300,000 bodily injury coverage and \$100,000 property damage coverage, both minimum coverages. Contractors will be required to submit Insurance Certificates showing coverage and specifically listing the Town of Arlington as ADDITIONAL INSURED while working as a Contractor for the Town. All of the Contractor's hired vehicles must be specifically listed on said certificate.

The Contractor shall take all precautions for preventing injury to persons or property in connection with this Agreement and the performance thereof, and shall indemnify and save harmless the Town, the Town Manager and the Town's officers, agents and employees from all claims relating to injuries to any person, corporation or property received or sustained by or from the contractor or its employees in carrying out the terms of this contract or in consequence of any improper implements of the Contractor or its employees herein.

The Contractor shall employ and use only competent people in the execution of this contract. Whenever the Town notifies the Contractor that any person employed by the Contractor for the execution of this contract is incompetent, unfaithful, unsafe, disorderly or otherwise performing in an unsatisfactory manner, such person shall be replaced and not used again without the written consent of the Town of Arlington.

BID AWARD TO BE MADE BY TOTAL PRICE IN EACH GROUP. BIDDER MAY BID 1 OR BOTH GROUPS.



FACILITIES DEPARTMENT

TOWN OF ARLINGTON

869 Massachusetts Avenue,
Arlington, Massachusetts 02476
Phone: (781) 316-3113

October 16, 2019

GROUP 1

The Arlington Facilities Department is soliciting bids for snow removal and salting/sanding of parking lots, driveways stairways and sidewalks at Central School (27 Maple St.), 23 Maple St. and Jefferson Cutter House (611 Mass Ave.). Enclosed is a diagram showing for each property the areas that must be cleared of snow.

Bids submitted must be broken down by the following accumulation categories (in inches):

1. Salting Only:

Price per event - Central School	\$ _____
Price per event - Jefferson Cutter	\$ _____
Price per event - 23 Maple Street	\$ _____

2. Snow Removal 0"-6":

Price per event - Central School	\$ _____
Price per event - Jefferson Cutter	\$ _____
Price per event - 23 Maple Street	\$ _____

3. Snow Removal 6"-12":

Price per event - Central School	\$ _____
Price per event - Jefferson Cutter	\$ _____
Price per event - 23 Maple Street	\$ _____

4. Snow Removal 12"-18"

Price per event - Central School	\$ _____
Price per event - Jefferson Cutter	\$ _____
Price per event - 23 Maple Street	\$ _____

5. Snow Removal over 18"

Price per event - Central School	\$ _____
Price per event - Jefferson Cutter	\$ _____
Price per event - 23 Maple Street	\$ _____

TOTAL PRICE = \$ _____

Additional Services:

6. Skid steer/loader with Operator Price/hour: \$ _____

7. Snow Shoveler Price/hour: \$ _____

Please list all available snow removal equipment that will be utilized for snow removal in the Town of Arlington...examples: "F250 8' plow", "Bobcat 10' snow pusher", "Front end loader w/3 yard bucket"

The contract will be awarded based on lowest TOTAL PRICE.

Note 1: Travel time and fuel costs are to be included in the bid price.

Note 2: Snow removal must be completed at properties by 7:00 a.m. Monday through Friday. In the event of office closings, completion times may be modified with the approval of the Facilities Director or their designee.

Note 3: Snowfall totals will be determined by the Town of Arlington's third party meteorological forecasting company as necessary.

Note 4: The Town of Arlington, acting through the Facilities Director or their designee, maintains final authority to determine if and when snow removal activities are performed for a given snow event.

Minimum qualifications:

Firms submitting bids shall have the necessary equipment and personnel to complete the required snow removal activities at all listed sites within the required timeframe.

Firms submitting bids shall have experience performing snow removal activities for at least one (1) year at school and/or municipal properties, or equivalent. On a separate sheet, please provide a detailed description of the site(s) and scope of services provided.

Firms submitting bids should provide on a separate sheet at least three (3) references with contact information for snow removal services performed within the last three (3) years.

The Town will accept sealed bids delivered in person or by mail. All proposals must be received by Thursday, November 7, 2019 at 10:00 AM to be considered. Proposals submitted by fax or by electronic mail will not be considered. All proposals must be submitted to:

Mr. Domenic Lanzillotti, Purchasing Officer
Arlington Town Hall
730 Massachusetts Ave.
Arlington, MA 02476

The successful bidder must provide a certificate of insurance (of at least \$1,000,000 of public liability – each accident; \$500,000 of public liability – each person; \$500,000 of property damage; and workers compensation as required by statute).

Bid submitted by: _____

Street Address: _____

City/Town/State/Zip: _____

Telephone: _____

Signature: _____



FACILITIES DEPARTMENT
ARLINGTON HIGH SCHOOL
TOWN OF ARLINGTON
869 Massachusetts Avenue,
Arlington, Massachusetts 02476
Phone: (781) 316-3110

October 16, 2019

GROUP II

The Arlington Facilities Department is soliciting bids for snow removal at parking lots and appurtenant paved surfaces at the Hardy Elementary School (52 Lake St.), Brackett Elementary School (66 Eastern Ave.), Dallin Elementary School, (185 Florence Ave.) Peirce Elementary School (85 Park Ave. Extension), Gibbs Middle School (41 Foster St.), Ottoson Middle School (63 Acton St.), and Stratton Elementary School (180 Mountain Ave.). Enclosed is a diagram showing for each property the areas that must be cleared of snow. Sanding and/or salting is not included as part of this bid package.

Bids submitted must be broken down by the following accumulation categories (in inches):

1. Snow Removal 0"-6":

Price per event - Brackett School	\$ _____
Price per event - Dallin School	\$ _____
Price per event - Gibbs School	\$ _____
Price per event - Hardy School	\$ _____
Price per event - Ottoson School	\$ _____
Price per event - Peirce School	\$ _____
Price per event - Stratton School	\$ _____

2. Snow Removal 6"-12":

Price per event - Brackett School	\$ _____
Price per event - Dallin School	\$ _____
Price per event - Gibbs School	\$ _____
Price per event - Hardy School	\$ _____
Price per event - Ottoson School	\$ _____
Price per event - Peirce School	\$ _____
Price per event - Stratton School	\$ _____

3. Snow Removal 12"-18"

Price per event - Brackett School	\$ _____
Price per event - Dallin School	\$ _____
Price per event - Gibbs School	\$ _____
Price per event - Hardy School	\$ _____
Price per event - Ottoson School	\$ _____
Price per event - Peirce School	\$ _____
Price per event - Stratton School	\$ _____

4. Snow Removal Over 18"

Price per event - Brackett School	\$ _____
Price per event - Dallin School	\$ _____
Price per event - Gibbs School	\$ _____
Price per event - Hardy School	\$ _____
Price per event - Ottoson School	\$ _____
Price per event - Peirce School	\$ _____
Price per event - Stratton School	\$ _____

TOTAL PRICE = \$ _____

Additional Services:

- 5. Skid steer/front end loader with operator Price/hour: \$ _____
- 6. Snow shoveler Price/hour: \$ _____

Please list all available snow removal equipment that will be utilized for snow removal in the Town of Arlington...examples: "F250 8'plow", "Bobcat 10'snow pusher", "Front end loader w/3 yard bucket"

The contract will be awarded based on lowest TOTAL PRICE.

Note 1: Travel time and fuel costs are to be included in the bid price.

Note 2: Snow removal must be completed at schools by 7:00 a.m. Monday through Friday. In the event of school cancelation, completion times may be modified with the approval of the Facilities Director or their designee.

Note 3: Snowfall totals will be determined by the Town of Arlington's third party meteorological forecasting company as necessary.

Note 4: The Town of Arlington, acting through the Facilities Director or their designee, maintains final authority to determine if and when snow removal activities are performed for a given snow event.

Minimum qualifications:

Firms submitting bids shall have the necessary equipment and personnel to complete the required snow removal activities at all listed sites within the required timeframe.

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Arlington Town Hall
730 Massachusetts Ave.
Arlington, MA 02476

The successful bidder must provide a certificate of insurance (of at least \$1,000,000 of public liability – each accident; \$500,000 of public liability – each person; \$500,000 of property damage; and workers compensation as required by statute).

Bid submitted by: _____

Street Address: _____

City/Town/State/Zip: _____

Telephone: _____

Signature: _____

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity or group of individuals.

(Signature of individual submitting bid or proposal)

(Name of Individual submitting bid or proposal)

Name of Business

Date

Pursuant to M.G.L. Chapter 62C, Section 49A, I certify under the penalties of perjury that I have complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Social Security Number or
Responsible
Federal Identification Number

Signature of Individual or
Corporate Office and Title

**NON-COLLUSION FORMS
MUST BE SIGNED AND
SUBMITTED WITH BID**

23 Maple Street



Central School



Jefferson Cutter



Brackett School



Dallin School



Gibbs School



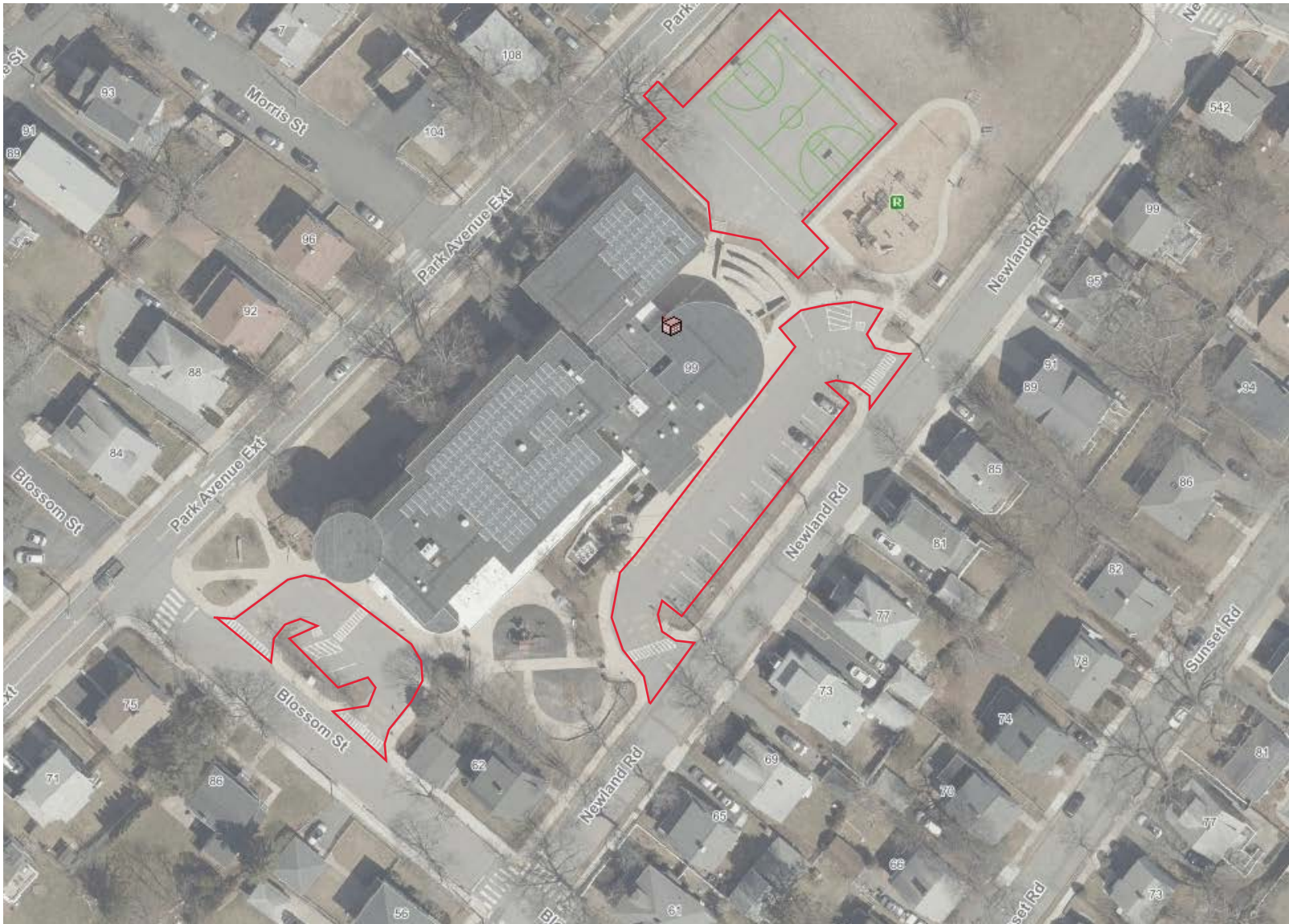
Hardy School



Ottoson School



Pierce School



Stratton School

