

ACAC Grants Committee (GC)

(aka Arlington Cultural Council)

Final Minutes

March 11, 2019, 7:30-9pm

Town Hall Annex, 1st Floor Conference Room

Attendance:

Member Name	Present?	Member Name	Present?
Lisbet Taylor, Co-Chair	Yes	Becky Holmes-Farley, Corresponding Secretary	Yes
Kimberley Harding, Co-Chair	Yes	Asia Kepka, Member-at-Large	Yes
David Harris, Publicity Coordinator	Yes	Jeff Timperi, Treasurer	Yes
Heidi Kendig, Member-at-Large	no	Scott Samenfeld, potential member	Yes

The meeting was called to order at 7:35p.

1. Approval of February 19 minutes – approved by all except Asia, who was absent at previous meeting.

2. Corresponding Secretary Report --

- Meghan Ostrander requested another copy of the Final Report form and said that the Thompson School would be traveling to Boston Children's Museum's Japanese House soon.
- Mina Kim, Program Officer at MCC, reported that they accidentally sent a communication to ALL grant applicants in the pilot grant program, meant for only approved grantees. They have followed up with denied applicants, but wanted us to be aware, in case we are contacted by some confused grant applicants.

3. Treasurer Report –

- Dan Fox's check was made out to him instead of Arlington Jazz Festival; it was corrected;
- Delvena Theatre submitted the wrong amount on their Grant Approval letter, correcting it when asked.
- Magnolia Park has yet to submit their Grantee Approval letter. Asia said they have petitioned for Nancy Zimmermann, the original point person, to be replaced by Maureen O'Connor. As all other features of the project remain unchanged, it was voted to agree to the substitution.
- Arlington Public Art: no grant forms. Cecily has been out of the country. Asia as liaison will follow up.

4. ACAC update – Janet Oberto (ACAC Marketing Committee) contacted Kimberley re support for our reception. Asia said yes, we could use help.

ACTION ITEM: Kimberley will follow up with Janet.

5. Publicity for 2019 Grants – David has scheduled next week to do tasks needed.

6. Liaison check-ins:

- Arlington Philharmonic Chorale – Becky & Kimberley went and found it well attended. The mixed-age audience was mostly older.
- Whimsical Weavings is coming up (Green Art) this weekend. Green Art has an East Coast and a West Coast team. To be held at Robbins and at Brackett, the events are well-organized, well publicized and free. Audience: Aimed at children at the Brackett and Seniors at Robbins.
- True Story Theatre – LGBTQ program has yet to be scheduled.

7. Spring Reception Planning

- Liaisons send heads-up to their grantees: Let representatives know about reception, through a “Save date and time” email: April 23, 6:30-8p in Library Community Room. No emcee, but each person gives a brief report (less than 3 minutes) about what happened with the grant.
- Kimberley is working on the invitation. Theme: Butterflies and birds. She asked for help with lending these items to Asia for the decorations. Becky said she might have some and Kimberley will ask Linda at ACA for bluebirds from their Bluejean event.
- Food: It was decided to purchase instead of asking for donations. Food Link can be asked for desserts and flowers for a \$10 donation. Jeff will get the Board of Health approval. Budget: \$150 for musicians; \$30-40 for poster; Food: \$100; Decorations?

8. Workshop for potential applicants: Kimberley said this idea has been brought up previously. – More comprehensive than the info session in Sept., it would be given much earlier to help people organize their ideas into a proposal and have time to make appropriate arrangements. We can publish information on the website. Asia suggested a postcard; business cards with the website on it. Jeff suggested these ideas be brought to the ACAC Marketing Committee. Kimberley suggested a liaison attend current grantee events and make an announcement at the beginning about ACC; as well as giving postcards to appropriate grantees to distribute to their attendees. It was decided to create the language for an outline of a spring workshop; and consider a workshop venue and date up front for next year, to begin the application process. ACTION ITEM: Jeff will set up a google doc to get the ball rolling.

9. Does the address on the grant application matter? -- Applicants must reside in MA. We need to be aware of this for the future.

10. Conflict of interest discussion – i.e. rules to follow for people we know in the field who have applied for grants, etc. ACTION ITEM: We should review the rules in the training online before the next meeting. The appearance of conflict of interest is also important. Spring Reception music: On the table was should we not hire an ensemble with David’s son. A vote was taken, with David stepping out of the room. As it was a tie, Kimberley will ask our MCC contact for advice.

11. Other Business – Scott Samenfeld, a former Council member from over a year prior, was encouraged to submit his resume and letter of interest, if he would like to rejoin.

The meeting was adjourned at 9pm.

UPCOMING GC MEETINGS: April 8, 2019, 7:30 – 9 pm (then, May 13, June 10, July 8, August 12, September 9, October 15 (Tues.), November 12 (Tues.), and December 9, 2019).

UPCOMING EVENTS:

Whimsical Weavings Workshops

Wed, March 13, 3:00-5:30pm (Brackett)

Thurs, March 14, 3:00-5:30pm (Brackett)

Fri, March 15, 12:00-2:00pm (Robbins Library) 3:00-5:30pm (Brackett)

Mon, March 18, 3:00-5:30pm (Brackett)

Tues, March 19, 3:00-5:30pm (Brackett)

Thompson School:

March 21 & 22, 2019: Boston Children’s Museum Japanese House Excursion and Suminigashi experience

2019 GRANTEES

Grantee	Project Title	Award	Liaison	Date of Project	W-9	Grant Agrmt	Final Rept	Notes
Arlington Historical Society	Conservation of Abel Whitney Sideboard	\$1,000	Heidi		yes	yes		
Arlington Public Art	PATHWAYS: Contemporary Art on the Minuteman	\$2,000	Asia					Cecily Miller has been out-of-country.
Belmont World Film	Belmont World Film's 16th Annual Family Festival	\$750	Dave	1/18 Opening ngt; 1/20 Regent Th.	yes	yes		
Delvena Theatre	Ann and Abby	\$550	Jeff		yes	yes		
Discovery Museum, Acton	Epecially for Me	\$250	Jeff		yes	yes		
Fox, Dan	Family Jazz Program and Instrument Petting Zoo	\$600	Heidi		Yes	yes		
Friends of Magnolia Park	Summer Concert Series in Magnolia Park, Maureen O'Connor, contact	\$1,500	Asia		*	**		*Ind. W-9s for artists will be submitted. **Substitution of point person was approved.
Green Art Workshop	Whimsical Weavings	\$1,000	Becky	March 13, 14, 15, 18, 19 from 3-5:30 p.m. at Brackett & 3/15 from 12-2pm at Robbins Library	yes	yes		Brackett Elementary School; Robbins Library
McGowan, Rebecca	Irish Social Dance	\$880	Lisbet	7 Th. Eves, Sept & Oct.	yes	yes		
Philharmonic Soc. of Arl.	Almost-Spring Concert "A Game of Pairs"	\$1,000	Becky	March 10, 2019	yes	yes	yes	First Parish Unitarian Universalist Church, Arlington

Robbins Library	Arlington Author Salon	\$1,460	Kimberley	1/10/19;	yes	yes		
Rudnick, Ben	Ben Rudnick and Friends Concert in Menotomy Rocks Park	\$550	Dave		yes	yes		
Shozawa, Katherine	Vita Project	\$1,000	Kimberley		yes	yes		
Thompson School	BCM Japanese House Excursion and Suminigashi experience	\$1,500	Lisbet	March 21 & 22, 2019	yes	yes		
Tincknell, Roger	Elvis to the Everly Brothers	\$365	Asia		yes	yes		
True Story Theater	LGBTQ+ Intergenerational Stories	\$1,300	Becky	Spring 2019	yes	yes		Arlington Center for the Arts & Arlington Senior Center

TOTAL: 16

\$15,705