



## Battle Road Scenic Byway Committee

Date: November 21, 2019

Time: 10-11:30 a.m.

Location: Lincoln Town Hall, 16 Lincoln Rd, Lincoln, MA 01773, Donaldson Room

### Minutes

Attendance: Clarissa Rowe, Chair (Arlington); Richard Canale, Vice Chair (Lexington); Ali Carter, Secretary (Arlington); George Parsons, Arlington; Heather Gill, Concord; Connie Raphael, Mass DOT; Phil Lupsiewicz, Minute Man NPS; Jeanne Krieger, Lexington; Paula Vaughn-MacKenzie, Lincoln

Guests: Beth Williams, Tourism and Visitor Services Manager, Town of Concord; Bob Domnitz, Lincoln resident

Minutes of September 26, 2019 meeting accepted unanimously as amended to include presence of Paula Vaughn-MacKenzie.

1. Financial Status of the committee.

The committee used track hours member hours for the Freedom's Way grant, and it will be useful to start tracking our hours again. Richard will send records to the group.

2. MAPC Technical Assistance Grant

The request for proposals has not been released yet, but they should be released soon, and we should be prepared to submit a concept to them.

3. Status of BattleRoadByway.org

Ali has been working with a high school student from Arlington High who wrote up content for the website for her Girl Scout Gold Award. Ali will be able to add the content to the website without assistance from Al Avery. Ali is willing to train any committee member who wants to learn how to use the CMS to add content to the website, edit text, etc.

4. Upcoming meeting dates

The committee is scheduled to meet on the following dates in 2020: 1/23, 2/27, 3/26, 4/23, 5/28, and 6/25. These meetings will all be held in the Donaldson Room at Lincoln Town Hall.

5. Election of committee officers

Motion to approve Clarissa Rowe to continue as Chair, Richard as Vice Chair, and Heather as Secretary made by Paula Vaughn, seconded by George Parsons, and approved unanimously. Ali will continue to take notes a meeting and George will continue to fulfill the duties of a treasurer.

6. Town/Park updates

- a. MassDOT---Received good feedback at meeting on Rt. 2A project. Reviewing comments and will have budget and schedule available in future. Project is on the TIP for 2024, but construction in 2025 would not be ideal because of semiquincentennial celebration.
- b. Minute Man---Buildings were shut down for the winter at the end of October to do restoration work, including trim painting and interior work, which is scheduled to be completed by April 2020. Grounds remain open and some bathrooms outside of the Visitor Center are open until the end of this month. The week before Christmas is Little Women week in Concord. The Wayside Inn will be open for 2 tours. Mass Film Office participating in program as well. Sheep are now in the park year-round. German President visited Park on Halloween. Also visited Gropius House and other locations in the area. Leslie Obleschuk is taking a position in Philadelphia, leaving a vacancy at Minute Man. It is unsure when this position will be filled. Liberty Ride contract ends in March and they are renegotiating contract now. Planning for Patriots Day and semiquincentennial already. Phil will share contact info of new Director of Friends of Minute Man if anyone on the committee wants to get added to their mailing list. Artist in Residence program is over.
- c. Concord---\$5,000 in budget for Battle Road Byway pending Town Meeting approval. Current reviewing 3 historic preservation CPA applications. Current work on Cambridge Turnpike.
- d. Lincoln---Minuteman Regional Vocational High School (MRVHS) athletic fields have been approved in Lincoln after lots of discussion of lighting and PA system. No PA system use is allowed on Patriots Day and week before and after. Town is requiring an annual report from MRVHS.
- e. Lexington---MRVHS also went to Lexington Planning Board. Inadequate parking is a concern. Planning Board recommended Amanda Loomis to be hired by Town Manager. She is from Framingham. CPC looking at projects for spring Town Meeting. Potentially will propose work at Battle Green.
- f. Arlington---Weekday morning dedicated bus lane has been made permanent. CPA applications for Jason Russell House, archaeological survey, Minuteman Bikeway, an historic building

survey, work at the Old Burying Ground. Arlington Center Sidewalk Improvement project to be kicked off in April 2020. Limebikes off the street on December 1st.

7. Next meetings are October 24, November 21, and December 19<sup>th</sup>.

Meeting adjourned at 11:37 a.m.