

**PROPOSAL****ELEVATOR MAINTENANCE**  
**BID # 20-19**

One (1) Year contract for Fiscal Year 2021 with option to renew for a second and third year at the sole discretion of the Town. Award will be based on the total price of year one (1).

We, the undersigned herewith purpose to furnish Elevator Service Maintenance to various departments for the Town of Arlington, all in accordance with Notice of Bid and Specifications.

**ANNUAL SERVICE CONTRACT****FISCAL YEAR 2021**

(July 1, 2020 – June 30, 2021)

	Quarterly Inspection	Total
A. Arlington High School: Elevator & Ext. WC Lift	\$ 200.00 Times 4	\$ 800.00
B. Ottoson Middle School: (2) Elevators & WC Lift	\$ 300.00 Times 4	\$ 1,200.00
C. Gibbs School: Elevator & WC Lift	\$ 200.00 Times 4	\$ 800.00
D. Stratton School: Elevator & (3) WC Lifts	\$ 400.00 Times 4	\$ 1,600.00
E. Hardy School Elevator	\$ 100.00 Times 4	\$ 400.00
F. Bishop School Elevator & WC Lift	\$ 200.00 Times 4	\$ 800.00
G. Brackett School Elevator	\$ 100.00 Times 4	\$ 400.00
H. Pierce School: Elevator & WC Lift	\$ 200.00 Times 4	\$ 800.00
I. Dallin School: Elevator	\$ 100.00 Times 4	\$ 400.00
J. Thompson School: Elevator	\$ 100.00 Times 4	\$ 400.00
K. Robbins Library: Elevator & WC Lift	\$ 200.00 Times 4	\$ 800.00
L. Town Yard: Freight Elevator & WC Lift	\$ 200.00 Times 4	\$ 800.00
M. Central School: Elevator & WC Lift	\$ 200.00 Times 4	\$ 800.00
N. Police Station: Elevator	\$ 100.00 Times 4	\$ 400.00
O. Arlington Town Hall: Elevators (2) & (3) WC Lifts	\$ 500.00 Times 4	\$ 2,000.00
P. Central Fire Station: Elevator	\$ 100.00 Times 4	\$ 400.00

**Annual State Inspection**

Fixed Inspection Fee (labor and State fee per unit, est. 25 units) \$ 1,250.00 Times 25 \$ 31,250.00

5 Year Weight Test (labor per unit, est. 6 units) \$ 250.00 Times 6 \$ 1,500.00

**Hourly Labor Charge**

Elevator Mechanic Hourly Rate (est. 75 hours) \$ 219.00 Times 75 \$ 16,425.00

**Year 1: Total FY2021 \$ 61,975.00**

Signature: \_\_\_\_\_

Clifford F. Washer, CFO/Treasurer

Date: 4/24/20

**PROPOSAL****ELEVATOR MAINTENANCE**  
**BID # 20-19**

One (1) Year contract for Fiscal Year 2021 with option to renew for a second and third year at the sole discretion of the Town. Award will be based on the total price of year one (1).

We, the undersigned herewith purpose to furnish Elevator Service Maintenance to various departments for the Town of Arlington, all in accordance with Notice of Bid and Specifications :

**ANNUAL SERVICE CONTRACT**

**FISCAL YEAR 2022**  
(July 1, 2021 – June 30, 2022)

	Quarterly Inspection	Total
A. Arlington High School: Elevator & Ext. WC Lift	\$ 210.00 Times 4	\$ 840.00
B. Ottoson Middle School: (2) Elevators & WC Lift	\$ 315.00 Times 4	\$ 1,260.00
C. Gibbs School: Elevator & WC Lift	\$ 210.00 Times 4	\$ 840.00
D. Stratton School: Elevator & (3) WC Lifts	\$ 420.00 Times 4	\$ 1,680.00
E. Hardy School Elevator	\$ 105.00 Times 4	\$ 420.00
F. Bishop School Elevator & WC Lift	\$ 210.00 Times 4	\$ 840.00
G. Brackett School Elevator	\$ 105.00 Times 4	\$ 420.00
H. Pierce School: Elevator & WC Lift	\$ 210.00 Times 4	\$ 840.00
I. Dallin School: Elevator	\$ 105.00 Times 4	\$ 420.00
J. Thompson School: Elevator	\$ 105.00 Times 4	\$ 420.00
K. Robbins Library: Elevator & WC Lift	\$ 210.00 Times 4	\$ 840.00
L. Town Yard: Freight Elevator & WC Lift	\$ 210.00 Times 4	\$ 840.00
M. Central School: Elevator & WC Lift	\$ 210.00 Times 4	\$ 840.00
N. Police Station: Elevator	\$ 105.00 Times 4	\$ 420.00
O. Arlington Town Hall: Elevators (2) & (3) WC Lifts	\$ 525.00 Times 4	\$ 2,100.00
P. Central Fire Station: Elevator	\$ 105.00 Times 4	\$ 420.00
Q. Parmenter School: Elevator & WC Lift	\$ 210.00 Times 4	\$ 840.00

**Annual State Inspection**

Fixed Inspection Fee (labor and State fee per unit, est. 25 units) \$ 1,312.00 Times 25 \$32,800.00

**Hourly Labor Charge**

Elevator Mechanic Hourly Rate (est. 75 hours) \$ 230.00 Times 75 \$17,250.00

**Year 2: Total FY2022 \$64,330.00**

Signature:   
Clifford F. Washer, CFO/Treasurer

Date: 4/24/20

**PROPOSAL****ELEVATOR MAINTENANCE**  
**BID # 20-19**

One (1) Year contract for Fiscal Year 2021 with option to renew for a second and third year at the sole discretion of the Town. Award will be based on the total price of year one (1).

We, the undersigned herewith purpose to furnish Elevator Service Maintenance to various departments for the Town of Arlington, all in accordance with Notice of Bid and Specifications

**ANNUAL SERVICE CONTRACT**

**FISCAL YEAR 2023**  
(July 1, 2022 – June 30, 2023)

	Quarterly Inspection	Total
A. Arlington High School: Elevator & Ext. WC Lift	\$ <u>221.00</u> Times 4	\$ <u>884.00</u>
B. Ottoson Middle School: (2) Elevators & WC Lift	\$ <u>331.00</u> Times 4	\$ <u>1,324.00</u>
C. Gibbs School: Elevator & WC Lift	\$ <u>221.00</u> Times 4	\$ <u>884.00</u>
D. Stratton School: Elevator & (3) WC Lifts	\$ <u>441.00</u> Times 4	\$ <u>1,764.00</u>
E. Hardy School Elevator	\$ <u>110.00</u> Times 4	\$ <u>440.00</u>
F. Bishop School Elevator & WC Lift	\$ <u>221.00</u> Times 4	\$ <u>884.00</u>
G. Brackett School Elevator	\$ <u>110.00</u> Times 4	\$ <u>440.00</u>
H. Pierce School: Elevator & WC Lift	\$ <u>221.00</u> Times 4	\$ <u>884.00</u>
I. Dallin School: Elevator	\$ <u>110.00</u> Times 4	\$ <u>440.00</u>
J. Thompson School: Elevator	\$ <u>110.00</u> Times 4	\$ <u>440.00</u>
K. Robbins Library: Elevator & WC Lift	\$ <u>221.00</u> Times 4	\$ <u>884.00</u>
L. Public Works: Freight Elevator & WC Lift	\$ <u>221.00</u> Times 4	\$ <u>884.00</u>
M. Central School: Elevator & WC Lift	\$ <u>221.00</u> Times 4	\$ <u>884.00</u>
N. Police Station: Elevator	\$ <u>110.00</u> Times 4	\$ <u>440.00</u>
O. Arlington Town Hall: Elevators (2) & (3) WC Lifts	\$ <u>551.00</u> Times 4	\$ <u>2,204.00</u>
P. Central Fire Station: Elevator	\$ <u>110.00</u> Times 4	\$ <u>440.00</u>
Q. Parmenter School: Elevator & WC Lift	\$ <u>221.00</u> Times 4	\$ <u>884.00</u>


**Annual State Inspection**

Fixed Inspection Fee (labor and State fee per unit, est. 26 units) \$ 1,378.00 Times 26 \$ 35,828.00

**Hourly Labor Charge**

Elevator Mechanic Hourly Rate (est. 75 hours) \$ 241.00 Times 75 \$ 18,075.00

**Year 3: Total FY2023 \$ 68,907.00**


Signature:   
Clifford F. Washer, CFO/Treasurer

Date: 4/24/20

**PROPOSAL**

Name of Company Embree & White, Inc. dba Embree Elevator

Signatures:

Name Clifford F. Washer 

Address 227 Garfield Ave. Woburn, MA 01801

Name Gary Sawyer, Regional Sales

Address 227 Garfield Ave. Woburn, MA 01801

Full name and address of each member of the firm is the following:

Name Scott Hult, General Manager

Address 227 Garfield Ave. Woburn, MA 01801

Name Helene Scott, Dispatch Coordinator

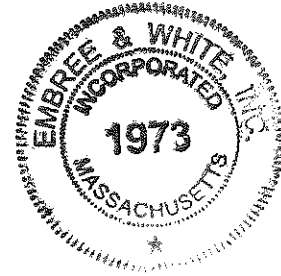
Address 227 Garfield Ave. Woburn, MA 01801

Name Sean Byrne, Warehouse Manager

Address 227 Garfield Ave. Woburn, MA 01801

Name Michael S. Lucey, Director of Construction/Modernization

Address 227 Garfield Ave. Woburn, MA 01801



The aforementioned company is incorporated in the State of Massachusetts, 1973

President is James F. Comley

Treasurer is Clifford F. Washer

Clerk is Carol A. Washer

Note: If the bidder is a corporation, indicate state of incorporation under signature and affix corporate seal; if a partnership, give full names and residential addresses of all partners; and if an individual, give residential address if different from business address.



## CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union committee, club or other organization, entity, or group of individuals.



\_\_\_\_\_  
(Signature of individual submitting bid or proposal)

Clifford F. Washer, CFO/Treasurer

\_\_\_\_\_  
(Name of individual submitting bid or proposal)

Embree & White, Inc. dba Embree Elevator

\_\_\_\_\_  
Name of Business

4/24/20

\_\_\_\_\_  
Date

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Pursuant to M.G.L. Chapter 62C, Section 49A, I certify under the penalties of perjury that I have complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

04-2514841

\_\_\_\_\_  
Social Security Number or  
Federal Identification Number



Clifford F. Washer, CFO/Treasurer

\_\_\_\_\_  
Signature of Individual or Responsible  
Corporate Officer and Title

**NON-COLLUSION FORMS  
MUST BE SIGNED AND  
SUBMITTED WITH BID**



# EMBREE ELEVATOR

Town of Arlington, Purchasing Agent  
Town Hall Annex, 1st Floor  
730 Massachusetts Ave.  
Arlington, MA 02476

April 24, 2020

Dear Sir or Madam:

Embree & White, Inc., dba Embree Elevator is a Massachusetts corporation incorporated in 1973. We specialize in the repair, maintenance, testing, modernization, and installation of all types of elevators in Eastern Massachusetts and Southern New Hampshire. Service response is available on a 24 hour a day, 7 day per week basis.

Our field staff is comprised of fully insured, licensed elevator mechanics, with an average of 20 years of technical experience. Our staff receives regular training in code upgrades, safety techniques and advanced technology.

The following is a list of some of the clients whose elevators we currently service:

*Framingham Housing Authority	Stephen G. Keane	508-8789-7562	skeane@framha.org
*Town of Brookline	Charles A. Simmons	617-730-2420	csimmons@brooklinema.gov
*Acushnet Company	Charles Sands	508-979-3565	charles_sands@acushnetgolf.com
*Beverly Housing Authority	Jim Vahey	978-922-3100	jvahey@beverlyhousing.net
*Bristol Community College	Carl Anctil	508-678-2811	carl.anctil@bristolcc.edu
*Bunker Hill Community College	Gary Bigelow	617-228-2240	gbigelow@bhcc.mass.edu
*Lynn Housing Authority	Peter Olson	781-598-3434	polson@lhand.org
*NStar Electric & Gas Co.	Herbert Glick	339-987-8170	herbert.glick@nstar.com
*Shetland Properties	Paul Marzeotti	978-744-0556	paul@shetlandpark.com

Embree Elevator maintains a staff of 21 licensed mechanics, 5 apprentices and a fully equipped fabrication shop to assist as needed with any service account requirements.

We are proud of our reputation and for nearly a century have maintained a tradition of superior service and response to our customer's vertical transportation needs. Let us make you a part of the tradition!

Very Truly Yours,

*Gary Sawyer*

Gary Sawyer  
Regional Sales



# EMBREE ELEVATOR

Town of Arlington, Purchasing Agent  
Town Hall Annex, 1st Floor  
730 Massachusetts Ave.  
Arlington, MA 02476

April 24, 2020

The Following information should be utilized for all credit inquiries relating to purchases by Embree & White, Inc. dba Embree Elevator.

### Credit Application Information

#### Company Information

Embree & White, Inc., dba Embree Elevator                      227 Garfield Ave. Woburn, MA 01801  
Web Site: embreeelevator.com                                      781-937-0700 (Tel)                      781-937-0707(Fax)

Machining Operations since 1873, Elevator Operations added in 1903 Partnership from 1933, Incorporated in 1973 in The Commonwealth of Massachusetts. Located at 26 Farrar Street Lynn, MA from 1955 thru October 2014. New location since November, 2014 227 Garfield Ave. Woburn, MA 01801

Federal Identification Number: 04-2514841  
Dunn & Bradstreet Number: 01-945-1970  
NAICS Code: 238290

Accounts Payable Contact: Sean Byrnes, [sean@embreeelevator.com](mailto:sean@embreeelevator.com) 781-937-0700/Fax 781-937-0707

#### Bank Reference:

Santander Bank, 19 Pleasant St Woburn, MA 01801  
Sergio Pestana, SVP 781-376-6276,(Fax 484-338-2869) [spetana@santanderbank.us](mailto:spetana@santanderbank.us)

#### Trade/Credit References:

Southern Elevator and Electric	2781 West McNab Road Pompano Beach FL 33069	
	Louraine, 954-971-1115 (Tel)	954-917-7737(Fax)
Adams Elevator	6310 W. Howard St. Niles, IL 60714-3480	
	800-323-0796 (Tel)	847-965-9114(Fax)
Stearns, Perry & Smith	33 Fayette Street North Quincy, MA	
	Charlie Smith 617-423-4775(Tel)	617-423-5752 (Fax)
Quality Elevator,	7845 N. Merrimac Ave., Morton Grove, IL 60053	
	Celeste, 800-222-3688(Tel)	847-581-0095(Fax)

Please do not hesitate to contact me directly if there are any questions regarding the information contained in this outline.

Very Truly Yours,

*Clifford F. Washer*

Clifford F. Washer, CPA  
Chief Financial Officer/Treasurer







The Commonwealth of Massachusetts  
 Executive Office for Administration and Finance  
 Division of Capital Asset Management and Maintenance  
 One Ashburton Place  
 Boston, Massachusetts 02108

Tel: (857) 204-1305  
 Fax: (617) 727-8284

Email: Certification.DCMM@mass.gov

CHARLES D. BAKER  
 GOVERNOR

KARYN E. POLITO  
 LIEUTENANT GOVERNOR

MICHAEL J. HEFFERNAN  
 SECRETARY  
 ADMINISTRATION & FINANCE  
 CAROL W. GLADSTONE  
 COMMISSIONER

Prime  
 Certificate of Contractor Eligibility  
 CONTRACTOR IDENTIFICATION NUMBER: 1216

This Certificate Shall be Used for Submitting Prime Bids Only

1. **CERTIFICATION PERIOD:** This Certificate is valid from July 25, 2019 to July 24, 2020\*
2. **CONTRACTOR'S NAME:** Embree & White, Inc. DBA Embree Elevator
3. **CONTRACTOR'S ADDRESS:** 227 Garfield Ave  
 Woburn, MA 01810
4. **WORK CATEGORIES:** This Contractor is certified to file bids under Massachusetts General Laws Chapter 149, Chapter 149A and Chapter 25A in the following Categories of Work:

Elevators

5. **EVALUATIONS:**
- |                                    |    |
|------------------------------------|----|
| Number of Projects Evaluated:      | 8  |
| Average Project Evaluation Rating: | 93 |
| Number of Projects Below Passing:  | 0  |
6. **PROJECT LIMITS:**
- |                                      |             |
|--------------------------------------|-------------|
| Single Project Limit (SPL):          | \$846,000   |
| Aggregate Work Limit (AWL):          | \$2,500,000 |
| General Building Construction Limit: | N/A         |

7. **SUPPLIER DIVERSITY OFFICE CERTIFICATION:** NA

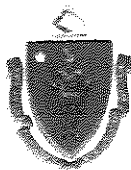
Brian K. McPherson, Director of Access & Opportunity, for  
 Carol W. Gladstone, Commissioner

7/25/2019

Approval Date

\* **NOTICE TO CONTRACTORS:** *If this contractor becomes uncertified for any reason this Certificate will immediately become void. Complete Applications for Renewal of Contractor Eligibility are due no later than three months PRIOR to the Expiration Date of the Certification Period shown above.*

Reviewer's Initials: KT



The Commonwealth of Massachusetts  
 Executive Office for Administration and Finance  
 Division of Capital Asset Management and Maintenance  
 One Ashburton Place  
 Boston, Massachusetts 02108

Tel: (857) 204-1505  
 Fax: (617) 727-8284

Email: Certification.DCMM@mass.gov

CHARLES D. BAKER  
 GOVERNOR

KARYN E. POLITO  
 LIEUTENANT GOVERNOR

MICHAEL J. HEFFERNAN  
 SECRETARY  
 ADMINISTRATION & FINANCE  
 CAROL W. GLADSTONE  
 COMMISSIONER

**Filed Sub-Bid**  
**Certificate of Contractor Eligibility**  
**CONTRACTOR IDENTIFICATION NUMBER: 1216**

This Certificate Shall be Used for Submitting Sub Bids Only

1. **CERTIFICATION PERIOD:** This Certificate is valid from July 25, 2019 to July 24, 2020\*
2. **CONTRACTOR'S NAME:** Embree & White, Inc. DBA Embree Elevator
3. **CONTRACTOR'S ADDRESS:** 227 Garfield Ave  
 Woburn, MA 01810
4. **WORK CATEGORIES:** This Contractor is certified to file bids under Massachusetts General Laws Chapter 149, Chapter 149A and Chapter 25A in the following Categories of Work:

Elevators

5. **EVALUATIONS:**
- |                                    |    |
|------------------------------------|----|
| Number of Projects Evaluated:      | 6  |
| Average Project Evaluation Rating: | 92 |
| Number of Projects Below Passing:  | 0  |

6. **SUPPLIER DIVERSITY OFFICE CERTIFICATION:** NA

Brian K. McPherson, Director of Access & Opportunity, for  
 Carol W. Gladstone, Commissioner

7/25/2019  
 Approval Date

**\* NOTICE TO CONTRACTORS:** *If this contractor becomes uncertified for any reason this Certificate will immediately become void. Complete Applications for Renewal of Contractor Eligibility are due no later than three months PRIOR to the Expiration Date of the Certification Period shown above.*

Reviewer's Initials: KT