



**ACAC Grants Committee
(Arlington Cultural Council)**

October 2020 Minutes

7:30 p.m. – 9:00 p.m.

Present:

Nick Castellano, Recording Secretary	x	Emily Reynolds, Corresponding Secretary	P
Andrew Conway, Treasurer	P	Scott Samenfeld, Publicity Coordinator	P
Becky Holmes-Farley	P	Jeff Timperi, Co-Chair	P
Susan Larson, Co-Chair	P		

Remote Participation Following Executive Order on Remote Participation

Date and Time:

Registration in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZlqcOGuqjMpHdLhkYC6VTrg3WvO2YzjQw9Y>

MINUTES

MEETING INTRODUCTION: Jeff Timperi confirmed that everyone had access, introduced the remote meeting and read the online meeting instructions from the Town.

- 1. Land acknowledgement – read by Susan.**
- 2. Vote on Approval of September Meeting Minutes – Approved 6-0-0**
- 3. Grantee Updates and Discussion of September 2020 Grantee Table- All**

The Cyrus Dallin unveiling is this Thursday at 7pm. They have a YouTube channel and have plans to do a Facebook Live event so that we can co-host. Hoping that it will be recorded so that it is available for those unable to attend.

This year has been challenging because funds were administered prior to the pandemic causing a ripple of cancellations.

We are going to maintain the Grantee Table as a google sheet going forward to facilitate accurate updating. Andrew is going to put guidelines together for how we will transition to using Google Drive as a collaborative space for projects and record keeping.

4. **Annual Report Update (Section 1 and 2 are due 10/31) – this reporting is on track for 10/31. The MCC website has a good description for annual reports and how they are done.**
5. **Schedule Applicant Presentation Sessions for early December – Dec 8 and Dec 9 from 7-9pm. Each grant applicant will have 10 minutes.**
6. **Treasurer Report – Andrew met with Cindy from the town. They talked about next steps in terms of planning and reporting.**
7. **Publicity Update – Happy with the website and materials for The Advocate. For next time, Scott needs more lead time for getting things out—by the Friday before for Thursday publication. The workshop didn’t get publicized in The Advocate because of the lead time.**
8. **Appoint new ACAC Liaison – This Liaison attends one monthly meeting as representative of our committee. Nick will take this on, and Susan will attend if he ever needs to miss.**
9. **Grant Workshop Update – the presentation went very well. Five or six potential applicants attended. Nick presented – kudos to him! Jeff, Scott and Nick attended. The slides are posted to the website.**
10. **New member recruitment -- Hoping to recruit two new members to our grants committee this winter.**
11. **Other business - we will receive the panel book sometime after 11/16. MCC has info on their website in terms of upcoming tasks. Nick is going to work on recording the presentation.**

The meeting was adjourned at 8:25.

Submitted by Susan Larson, Co-Chair