

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
OCTOBER 13, 2020
MINUTES

Conducted by Remote Participation

Call to Order

Chair Jonathan Gates called the meeting to order at 7:18 p.m., and in attendance were trustees Heather Calvin, Adam Delmolino, Amy Hampe, Stephen Quinlan, and Joyce Radochia. Trustee Kathy Fennelly joined the meeting at 7:21 p.m. Also in attendance were Andrea Nicolay, library director, and Anna Litten, assistant library director. Mr. Gates shared open meeting law information as it pertains to remote meetings.

Community Time

No members of the community were present.

Approval of September 8 Meeting Minutes (vote)

Ms. Hampe moved to approve the minutes. Mr. Delmolino seconded the motion. Under guidance from the Attorney General's office, the Board held a roll call vote. Ms. Calvin voted aye, Mr. Gates voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The Board approved the minutes.

Holiday Schedule (vote)

Mr. Delmolino moved to approve the 2021 Holiday Schedule, Ms. Calvin seconded the motion. The Board held a roll call vote. Ms. Fennelly voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The Board approved the FY21 Holiday Schedule.

Preliminary Discussion of FY22 Budget

The Board discussed the FY22 budget and library priorities in light of the current budget landscape. The Board discussed strategies for advocating for a part-time Teen Librarian.

Arlington Libraries Foundation Support

The Board discussed the Guiding and Supporting the Arlington Libraries Foundation (ALF) in

Cultivating Donor Relationships document. The Board also discussed donor recognition and the donations policy, the “wish list,” the collection development policy, and the Trustee/ALF working group.

Strassberg Gift

The Board discussed investment strategies for the Daniel D. Strassberg gift and ways to honor the bequest.

Trust Liaison Update

Mr. Gates reported that the RFP for the new investment advisor service is closed and the Town received four proposals. A new investment advisor for trust funds will be selected shortly.

Reading Room Artwork Report

Ms. Nicolay discussed the research on the paintings hanging in the Reading Room that was completed by volunteer scholar Marion Kilson in 2019. The Board discussed the relationship of these works to the town of Arlington and options for the artworks. Ms. Nicolay will consider possible next steps.

FY20 Russell Fund Report

The Board reviewed the FY20 Russell Fund Report. The Board thanked Russell Fund Coordinator Mora Rothenberg for the report.

Director’s Report

The Board discussed the September 2020 Director’s Report. Ms. Nicolay shared that the Friends of Fox voted to support new carpeting and painting at the Fox Branch library. The Arlington Reads Together selection committee chose *Why Are All The Black Kids Sitting Together in the Cafeteria* for the 2021 ART Title. The library will not be providing in-person computer support at this stage, Chromebooks and hotspots will be circulating soon. The new Fox Children’s librarian was onboarded recently, and new security cameras and people counters will be installed at both buildings.

Foundation Liaison Update

Ms. Calvin reported that the Foundation continues to fundraise above last year’s levels. The ALF annual report is almost done. Ms. Nicolay complimented AFL Board members for their work on the ALF annual report.

Friends Liaison Updates

Ms. Radochia reported on the Friends of Robbins sponsored library program featuring Richard Duffy and their successful pop-up book sale.

Communications and Announcements

There were no communications or announcements

Unanticipated Items

There were no unanticipated items.

Date of Next Meeting: November 10, 2020

Adjournment (vote needed)

Mr. Delmonlino moved to adjourn. The Board held a roll vote. Ms. Calvin voted aye, Ms. Fennelly voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The meeting adjourned at 9:23 p.m.

Materials Distributed:

- October 13, 2020 Meeting Agenda
- September 8, 2020 Meeting Minutes
- Library Staff Holidays 2021
- FY22 Budget Projections
- Guiding and Supporting the Arlington Libraries Foundation in Cultivating Donor Relationships
- Daniel D. Strassberg Trust Discussion: October 13, 2020
- Reading Room Artwork Report
- FY20 Russell Fund Report
- Library Director's Report, September 2020 with September Circulation Report