# **SKANSKA**

### MOVE MANAGEMENT CONSULTANT SERVICES - ADDENDUM NO. 2 Dated 12/23/2020

- Re: Arlington High School Project 869 Massachusetts Avenue, Arlington, Massachusetts Bid Number: 20-52
- From: Skanska on behalf of the Town of Arlington
- To: Prospective Proposers,

This Addendum forms a part of the Move Management Consultant RFP and modifies the original RFP Documents issue date November 9, 2020 as noted below.

## **Questions and Responses:**

Please expand on selected Move Consultants scope for existing furniture disposition. You
mentioned you were having conversations with some resale vendors. Will the selected Move
Consultant need to RFP any part of disposition of work with re-sale/disposition vendors to
empty each phase after the moves to the renovated space? Or can the Move Consultants
assume that we'll be working with a pre-selected disposal firm to remove unwanted FFE from
each phase before demo?

Answer: In base price proposal, assume that Move Consultants will be working/coordinating with a pre-selected disposal firm to remove unwanted FFE and working/coordinating with Owner on resale FFE for each phase. As an alternate, provide a price assuming that there will not be disposal firm and Move Consultant to be responsible with working/coordinating with Owner on disposal and resale of unwanted FFE.

2. How much time does the selected Move Consultant have to clear the buildings between the phases. IE. Moves phase 1: 2/13/22 – 2/25/22. When does phase 2 demo start?

Answer: The dates listed on the move phase is for moving all activities. All items needed from existing school to new school must be moved within this time frame. Updated move dates are: Phase 1: 1/31/22 - 2/11/22. Demo for Phase 2 starts immediately on 2/14/22. See attached schedule. Dates subject to change based on final coordination with the project team and School Administration.

3. What are the limitation for school access for the selected Move Consultant?

Answer: All consultants and visitors must submit an RFA (Request for Access) form to access the school. See attached for RFA form.

4. We're assuming furniture inventories should be done during the day, over the summer to allow selected Move Consultant the best access to the classrooms. Does this conflict with planned janitorial activities over the summer (ie. removing furniture from classrooms to wax the floors). Will this conflict with any planned summer school/summer camp activities?

Answer: There will be special programs and janitorial activities during summer. In addition, the administrative offices are years round. Move Consultants to coordinate with the OPM for access into school for furniture inventories. A Request for Access form (RFA) is required for access into the school at all times. Move Consultants should also plan when access to school is required during the regular school year for inventories or activities that would disrupt school operations, it will be after 2:30 PM or when school is not in session.

5. What percentage of furniture in the new building will be new? Is my recollection of classroom furniture is new and office furniture will move correct?

Answer: As of now LABBB, Community Ed, and Daycare furniture will be existing, and assume that the District Offices will be some existing and some new.

Questions regarding this RFP shall be directed to Sy Nguyen, Skanska USA Building, Owner's Project Manager, at <u>sy.nguyen@skanska.com</u>.

Sy Nguyen Project Manager Skanska USA Building Phone 857-202-8875

Attachments:

- Construction Schedule with date 12/23/20 for Addendum 2, 2 pages

- Request for Access Form (RFA)

# Construction Schedule 12/23/20 Move Management Consultant Services RFP Addendum 2

ivity ID	Activity Name	Orig Dur Rem	Start	Finish	019		2020	)	20	21		2022	2		2023		2024		2025	5	202	26	202
		Du	r		: Q3	Q4 Q1	Q2 (	Q3 Q4	Q1 Q2	Q3 C	Q4 Q1	Q2 C	03 Q4	Q1 Q	2 Q3 (	Q4 Q1	Q2 Q3	Q4 Q'	1 Q2 C	13 Q4 C	1 Q2	Q3 Q4	4 Q1
Arlington Hi	gh School Project																						
Milestones																							
A1090	Notice to Proceed - Preconstruction	0d 0d	26-Jun-19 A		∳ Nd	tice to Pro	oceed	- Preco	nstruction			-											
A6950	Start Enabling Work	0d 0d	23-Apr-20 A				<ul> <li>Sta</li> </ul>	rt Ėnat	ling Work								1		1				
A10160	Complete EBP #3: Enabling Existing HS [08/28/20]	0d 0d	i	28-Aug-20 A				♦ Cor	nplete EB	P #3:	Enablin	g Exist	tinġ HS	[08/28	/20]								
A1730	Issue Final Construction Documents	0d 0d	i	02-Oct-20 A				🔶 Is	sue Final	Constru	uction D	ocume	ents										-
A10170	Complete Phase 1: Substantial Completion & TCO [02-14-22]	0d 0d	i	11-Feb-22*				1			•	Comple	etė Pha	ise 1: S	Substanti	ial Comp	letion &	TCO [02	2-14-22]		11		
A41930	Complete Phase 2: Substantial Completion & TCO [09-19-23]	0d 0d	i	19-Sep-23*											•	Complet	te Phase	2: Subs	stantial C	ompletio	n & TCC	D [09-19	э-23]
A41940	Complete Phase 3: Substantial Completion & TCO [09-18-24]	0d 0d	i	18-Sep-24*													•	Comp	lete Pha	se 3: Sub	stantial	Compl	etion
A6930	Project Completion	0d 0d	i	01-Apr-25*															<ul> <li>Proje</li> </ul>	ect Comp	letion		
A41950	Complete Phase 4: Full Use of Fields [04-25-25]	0d 0d	i	25-Apr-25*															♦ Co	mplete Pl	nase 4:	Full Use	э of F
Constructio	n Summary											-											
A7800	Phase 1 Utility Relocation / RAPS	155d 2d	10-Aug-20 A	18-Nov-20					Phase 1	Utility F	Relocatio	on / RA	APS				1						
A7810	Phase 1 Building	354d 309d	31-Aug-20 A	11-Feb-22							i i	Phase	1 Build	ing									
A7830	Phase 2 Abatement / Demo	90d 90d	14-Feb-22	22-Jun-22											ment / D								
A7840	Phase 2 Building	336d 336d	18-May-22	19-Sep-23													Building						
A7850	Phase 3 Abatement / Demo	50d 50d	03-Jul-23	12-Sep-23												Phase 3	Abateme	ent / De	mo				
A7860	Phase 3 Building	250d 250d	20-Sep-23	18-Sep-24														Phase	3 Buildi	ng			
A7870	Phase 4 Abatement / Demo	60d 60d	25-Jun-24	18-Sep-24														Phase	4 Abate	ment / D	emo		
A7880	Phase 4 Site Development	208d 208d	25-Jun-24	24-Apr-25								1					1		Pha	ase 4 Site	Develo	pment	

**Owner Moves** 

Start Date 24-May-19 Finish Date 27-Apr-25 Data Date 17-Nov-20 Run Date 23-Nov-20 10:06 © Primavera Systems, Inc. Remaining Level of Effort Actual Level of Effort Actual Vork Remaining Work Critical Remaining Work Miestone

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Consigli Construction Co., Inc. Arlington High School Project Project Schedule - Updated 17-Nov-20



153-GMP - Arlingt	ton High School Project		Distribution Schedu	le TASK filter: All	I Activities Page 2 o
ivity ID	Activity Name	Orig Dur	Rem Start Dur	Finish	019 2020 2021 2022 2023 2024 2025 2026 Q3 Q4 Q1 Q2 Q3 Q4
A7550	AHS Move Into New Building Phase 1 from Auditorium Bldg + Collumb House	10d	10d 31-Jan-22	11-Feb-22	3 04 01 02 03 01 02 03 04 01 02 03 04 01 02 03 04 01 02 03 04 01 02 03 0
A45830	AHS Move Into New Building Phase 2 from Blue Gym + Fusco		10d 06-Sep-23	19-Sep-23	AHS Move Into New Building Phase 2 from Blue Gym + Fu
A45840	AHS Move Into New Building Phase 3 from Red Gym + Downs		10d 05-Sep-24	18-Sep-24	AHS Move Into New Building Phase 3 f
Academic C					
A9850	Last Day of Class 2020	0d	0d 26-Jun-20 A		◆ Last Day of Class 2020
A45850	1st Day of Class 2020	0d	0d 21-Sep-20 A		◆ 1st Day of Class 2020
A45860	Thanksgiving Recess 2020	4d	4d 26-Nov-20*	29-Nov-20	Thanksqiving Recess 2020
A45870	December Recess 2020	11d	11d 24-Dec-20*	03-Jan-21	December Recess 2020
A45880	February Recess 2021	9d	9d 13-Feb-21*	21-Feb-21	February Recess 2021
A45890	April Recess 2021	9d	9d 17-Apr-21*	25-Apr-21	April Recess 2021
A45900	Last Day of School 2021 (no snow days)	0d	0d 22-Jun-21*		♦ Last Day of School 2021 (no snow days)
A9780	1st Day of Class 2021	0d	0d 07-Sep-21*		♦ 1st Dav of Class 2021
A9790	Thanksgiving Recess 2021	4d	4d 25-Nov-21*	28-Nov-21	I Thanksgiving:Recess 2021
A9800	December Recess 2021	11d	11d 24-Dec-21*	03-Jan-22	December Recess 2021
A9810	February Recess 2022	9d	9d 12-Feb-22*	20-Feb-22	I February/Recess 2022
A9820	April Recess 2022	9d	9d 16-Apr-22*	24-Apr-22	April Recess 2022
A9830	Last Day of School 2022 (no snow days)	Od	0d 21-Jun-22*		◆ Last Day of School 2022 (no show days)
A45910	1st Day of Class 2022	0d	0d 06-Sep-22*		
A45920	Thanksgiving Recess 2022	4d	4d 24-Nov-22*	27-Nov-22	I Thanksgiving Recess 2022
A45930	December Recess 2022	11d	11d 24-Dec-22*	03-Jan-23	December Recess 2022
A45940	February Recess 2023	9d	9d 11-Feb-23*	19-Feb-23	I February Recess 2023
A45950	April Recess 2023	9d	9d 15-Apr-23*	23-Apr-23	April Recess 2023
A45960	Last Day of School 2023 (no snow days)	0d	0d 20-Jun-23*		♦ Last Day of School 2023 (no snow days)
A45970	1st Day of Class 2023	0d	0d 05-Sep-23*		♦ 1st Day of Class 2023
A45980	Thanksgiving Recess 2023	4d	4d 23-Nov-23*	26-Nov-23	I Thanksgiving Recess 2023
A45990	December Recess 2023	11d	11d 24-Dec-23*	03-Jan-24	December Recess 2023
A46000	February Recess 2024	9d	9d 10-Feb-24*	18-Feb-24	February Recess 2024
A46010	April Recess 2024	9d	9d 20-Apr-24*	28-Apr-24	April Receps 2024
A46020	Last Day of School 2024 (no snow days)	0d	0d 18-Jun-24*		◆ Last Day of School 2024 (no snow days)
A46030	1st Day of Class 2024	0d	0d 03-Sep-24*		♦ 1st Day of Class 2024
A46040	Thanksgiving Recess 2024	4d	4d 21-Nov-24*	24-Nov-24	I Thanksgiving Recess 2024
A46050	December Recess 2024	11d	11d 24-Dec-24*	03-Jan-25	Décember Recess 2024
A46060	February Recess 2025	9d	9d 08-Feb-25*	16-Feb-25	February:Recess 2025
A46070	April Recess 2025	9d	9d 19-Apr-25*	27-Apr-25	April Recess 2025



A	RFA #:			
REG	QUEST FOR ACCESS FORM		SKANSKA	USE ON
Description of Work:				
Date of Request:				
Requested By (Name/Company):				
Date of Required Access:				
Time in/Time Out:				
Room Number/Name OR Location:				
CORI Status Confirmed (Y/N):	YES	NO		
Check-in with Consigli or Skanska for C Check for acknowledgment:	COVID-19 self-certification prior to entering building.	ACKNO	WLEDGED	
Supervisor NameCompany:				
Supervisor's Cell Phone:				
Reason for Access:				
Reference Materials / Attachments:				

AHS Authorization (Electronic Sig.)

Skanska Authorization (Electronic Sig.)

\*If the above scope of work changes, including time/date, and/or location of work, the Contractor must submit a new RFA Form for approval.