



**MOVE MANAGEMENT CONSULTANT SERVICES - ADDENDUM NO. 2 Dated 12/23/2020**

Re: **Arlington High School Project**  
869 Massachusetts Avenue, Arlington, Massachusetts  
Bid Number: 20-52

From: Skanska on behalf of the Town of Arlington

To: Prospective Proposers,

This Addendum forms a part of the Move Management Consultant RFP and modifies the original RFP Documents issue date November 9, 2020 as noted below.

**Questions and Responses:**

1. Please expand on selected Move Consultants scope for existing furniture disposition. You mentioned you were having conversations with some resale vendors. Will the selected Move Consultant need to RFP any part of disposition of work with re-sale/disposition vendors to empty each phase after the moves to the renovated space? Or can the Move Consultants assume that we'll be working with a pre-selected disposal firm to remove unwanted FFE from each phase before demo?

Answer: In base price proposal, assume that Move Consultants will be working/coordinating with a pre-selected disposal firm to remove unwanted FFE and working/coordinating with Owner on resale FFE for each phase. As an alternate, provide a price assuming that there will not be disposal firm and Move Consultant to be responsible with working/coordinating with Owner on disposal and resale of unwanted FFE.

2. How much time does the selected Move Consultant have to clear the buildings between the phases. IE. Moves phase 1: 2/13/22 – 2/25/22. When does phase 2 demo start?

Answer: The dates listed on the move phase is for moving all activities. All items needed from existing school to new school must be moved within this time frame. Updated move dates are: Phase 1: 1/31/22 – 2/11/22. Demo for Phase 2 starts immediately on 2/14/22. See attached schedule. Dates subject to change based on final coordination with the project team and School Administration.

3. What are the limitation for school access for the selected Move Consultant?

Answer: All consultants and visitors must submit an RFA (Request for Access) form to access the school. See attached for RFA form.

4. We're assuming furniture inventories should be done during the day, over the summer to allow selected Move Consultant the best access to the classrooms. Does this conflict with planned janitorial activities over the summer (ie. removing furniture from classrooms to wax the floors). Will this conflict with any planned summer school/summer camp activities?

Answer: There will be special programs and janitorial activities during summer. In addition, the administrative offices are years round. Move Consultants to coordinate with the OPM for access into school for furniture inventories. A Request for Access form (RFA) is required for access into the school at all times. Move Consultants should also plan when access to school is required during the regular school year for inventories or activities that would disrupt school operations, it will be after 2:30 PM or when school is not in session.

5. What percentage of furniture in the new building will be new? Is my recollection of classroom furniture is new and office furniture will move correct?

Answer: As of now LABBB, Community Ed, and Daycare furniture will be existing, and assume that the District Offices will be some existing and some new.

Questions regarding this RFP shall be directed to Sy Nguyen, Skanska USA Building, Owner's Project Manager, at [sy.nguyen@skanska.com](mailto:sy.nguyen@skanska.com).

**Sy Nguyen**  
Project Manager  
**Skanska USA Building**  
Phone 857-202-8875

Attachments:

- Construction Schedule with date 12/23/20 for Addendum 2, 2 pages
- Request for Access Form (RFA)

# Construction Schedule 12/23/20 Move Management Consultant Services RFP Addendum 2

2153-GMP - Arlington High School Project

\* Distribution Schedule TASK filter: All Activities

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Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Finish	2019	2020	2021	2022	2023	2024	2025	2026	2027		
						Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
<b>Arlington High School Project</b>																
<b>Milestones</b>																
A1090	Notice to Proceed - Preconstruction	0d	0c	26-Jun-19 A		◆ Notice to Proceed - Preconstruction										
A6950	Start Enabling Work	0d	0c	23-Apr-20 A		◆ Start Enabling Work										
A10160	Complete EBP #3: Enabling Existing HS [08/28/20]	0d	0c		28-Aug-20 A	◆ Complete EBP #3: Enabling Existing HS [08/28/20]										
A1730	Issue Final Construction Documents	0d	0c		02-Oct-20 A	◆ Issue Final Construction Documents										
A10170	Complete Phase 1: Substantial Completion & TCO [02-14-22]	0d	0c		11-Feb-22*	◆ Complete Phase 1: Substantial Completion & TCO [02-14-22]										
A41930	Complete Phase 2: Substantial Completion & TCO [09-19-23]	0d	0c		19-Sep-23*	◆ Complete Phase 2: Substantial Completion & TCO [09-19-23]										
A41940	Complete Phase 3: Substantial Completion & TCO [09-18-24]	0d	0c		18-Sep-24*	◆ Complete Phase 3: Substantial Completion & TCO [09-18-24]										
A6930	Project Completion	0d	0c		01-Apr-25*	◆ Project Completion										
A41950	Complete Phase 4: Full Use of Fields [04-25-25]	0d	0c		25-Apr-25*	◆ Complete Phase 4: Full Use of Fields [04-25-25]										
<b>Construction Summary</b>																
A7800	Phase 1 Utility Relocation / RAPS	155d	2c	10-Aug-20 A	18-Nov-20	Phase 1 Utility Relocation / RAPS										
A7810	Phase 1 Building	354d	309c	31-Aug-20 A	11-Feb-22	Phase 1 Building										
A7830	Phase 2 Abatement / Demo	90d	90c	14-Feb-22	22-Jun-22	Phase 2 Abatement / Demo										
A7840	Phase 2 Building	336d	336c	18-May-22	19-Sep-23	Phase 2 Building										
A7850	Phase 3 Abatement / Demo	50d	50c	03-Jul-23	12-Sep-23	Phase 3 Abatement / Demo										
A7860	Phase 3 Building	250d	250c	20-Sep-23	18-Sep-24	Phase 3 Building										
A7870	Phase 4 Abatement / Demo	60d	60c	25-Jun-24	18-Sep-24	Phase 4 Abatement / Demo										
A7880	Phase 4 Site Development	208d	208c	25-Jun-24	24-Apr-25	Phase 4 Site Development										

**Owner Moves**

Start Date 24-May-19  
Finish Date 27-Apr-25  
Data Date 17-Nov-20  
Run Date 23-Nov-20 10:06

- Remaining Level of Effort
- Actual Level of Effort
- Actual Work
- Remaining Work
- Critical Remaining Work
- Milestone

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**Consigli Construction Co., Inc.**  
Arlington High School Project  
Project Schedule - Updated 17-Nov-20





## ARLINGTON HIGH SCHOOL REQUEST FOR ACCESS FORM

RFA #:	
SKANSKA USE ONLY	

Description of Work:

Date of Request:

Requested By (Name/Company):

Date of Required Access:

Time in/Time Out:

Room Number/Name OR Location:

CORI Status Confirmed (Y/N):

YES

NO

Check-in with Consigli or Skanska for COVID-19 self-certification prior to entering building.

Check for acknowledgment:

ACKNOWLEDGED

Supervisor Name/Company:

Supervisor's Cell Phone:

Reason for Access:

Reference Materials / Attachments:

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AHS Authorization (Electronic Sig.)

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Skanska Authorization (Electronic Sig.)

\*If the above scope of work changes, including time/date, and/or location of work, the Contractor must submit a new RFA Form for approval.